

MINUTES

Monday, December 9, 2019
5:00 P.M.

Manistee Township Hall
410 Holden Street, Manistee, MI 49660

Members Present: Dennis Bjorkquist, Chair; Jeff Dontz, Vice Chair; Roger Zielinski, Secretary

Members Absent: None

Others Present: David A. Kieft, Jr., Administrative Support; Julie Schmeling, Recording Secretary; and numerous audience members representing Manistee County, the City of Manistee, Law Enforcement, the Townships, Villages, and the Public.

The meeting was called to order at 5:00 P.M. Roll call was taken and the Pledge of Allegiance was recited.

The Chairman requested approval of the meeting agenda.

There was a motion by Mr. Zielinski, supported by Mr. Dontz, to approve the Monday, December 9, 2019, meeting agenda. Motion carried.

The Chairman then requested approval of the minutes from the Monday, October 7, 2019, meeting of the Manistee Local Revenue Sharing Board.

There was a motion by Mr. Zielinski, supported by Mr. Dontz, to approve the Monday, October 7, 2019, meeting minutes of the Manistee Local Revenue Sharing Board, as presented. Motion carried.

There was no correspondence to review.

The Board next discussed scheduling the 2020-Cycle I grant application deadline.

There was a motion by Mr. Zielinski, supported by Mr. Dontz, to set the 2020-Cycle I grant application deadline for Friday, March 6, 2020, and any applications that are not submitted to the County Controller/Administrator's Office, 415 Third Street, Manistee, Michigan, 49660, by the 5:00 P.M. deadline will not be considered. Motion carried.

Shelly Memberto and Tom Guenthardt presented the Board with a check in the amount of \$966,852.93.

The Chairman next requested the Board's consideration to approve payment to Manistee County in the

amount of \$12,500, which represents 50% of the annual Administrative fees, per agreement.

There was a motion by Mr. Dontz, supported by Mr. Zielinski, to approve payment of \$12,500 to the County of Manistee, which is 50% of the annual Administrative fees, per agreement.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, Dontz, Zielinski)

Nays: 0

Absent: 0

Motion carried.

The Chairman requested that Mr. Kieft provide the Board with a detailed explanation of the financial report prepared for the Monday, December 9, 2019, meeting (APPENDIX A). Mr. Kieft stated that \$99,228.70 is the minimum amount required for distribution in the form of Public Safety grants, and no funds will be available for distribution in the form of Offset, Other, and additional Public Safety grants. The P.I.L.T. grants will need to be reduced by 2.351%. Mr. Kieft also reminded everyone that the Expense Reports for 2019 Cycle I are due today, and that he still has not received them all back.

There was a motion by Mr. Zielinski, supported by Mr. Dontz, to award \$5,990 to the City of Manistee to purchase WatchGuard Redactive Software, support and maintenance, for the City of Manistee Police Department.

A roll call vote was taken:

Yeas: 3 (Zielinski, Dontz, Bjorkquist)

Nays: 0

Absent:0

Motion carried.

There was a motion by Mr. Zielinski, supported by Mr. Dontz, to award \$7,720 to the City of Manistee to purchase a thermal camera for the City of Manistee Fire Department.

A roll call vote was taken:

Yeas: 3 (Zielinski, Dontz, Bjorkquist)

Nays: 0

Absent:0

Motion carried.

There was a motion by Mr. Zielinski, supported by Mr. Dontz, to award \$10,000 to Manistee County to purchase grill guards and fender guards to outfit 5 patrol vehicles for the Manistee County Sheriff's Office.

A roll call vote was taken:

Yeas: 3 (Dontz, Bjorkquist, Zielinski)

Nays: 0

Absent:0

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Mr. Zielinski, to award \$6,999 to the Village of Eastlake to purchase a thermal imaging camera for Eastlake Fire & Rescue.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, Zielinski, Dontz)

Nays: 0

Absent:0

Motion carried.

There was a motion by Mr. Dontz, supported by Mr. Zielinski, to award \$4,000 to Manistee County to fund one Manistee County Sheriff's Office employee to attend the Northwestern University School of Public Safety Staff and Command online course.

A roll call vote was taken:

Yeas: 3 (Dontz, Bjorkquist, Zielinski)

Nays: 0

Absent:0

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Mr. Dontz, to award \$27,526 to Stronach Township to purchase 4 self-contained breathing apparatuses for the Stronach Township Fire Department.

A roll call vote was taken:

Yeas: 3 (Zielinski, Dontz, Bjorkquist)

Nays: 0

Absent:0

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Mr. Dontz, to award \$16,180 to the Village of Bear Lake, for funding to fix the sidewalk and retaining wall located on the North side of US 31, adjacent to downtown businesses.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, Zielinski, Dontz)

Nays: 0

Absent:0

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Mr. Zielinski, to award \$20,000 to Maple Grove Township for partial funding to build a newer water tender for the Maple Grove Township Fire Department.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, Zielinski, Dontz)

Nays: 0

Absent:0

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Mr. Zielinski, to authorize the 2019 P.I.L.T. payment in the total amount of \$1,505,371.36, which is a reduction of 2.351%, to the following applicants:

West Shore Community College (operating 3.0907 mills) in the total amount of \$128,421.96.

Manistee Intermediate School District in the total amount of \$95,567.50, which is:

- A) Operating (.3000) = \$12,465.32**
- B) Special Education voted (2.0000) = \$83,102.18**

Manistee Area Public Schools in the total amount of \$841,409.59, which is:

- A) Non Homestead (18) = \$747,919.64**
- B) School Debt (2.2500) = \$93,489.95**

Manistee County in the total amount of \$362,741.02, which is:

- A) County Operating (5.5000) = \$228,531.00**
- B) County Library (1.0000) = \$41,551.09**
- C) County Medical Care (.5000) = \$20,775.55**

- D) County 9-1-1 (1.000) = \$41,551.09
- E) Dial-A-Ride (.3300) = \$13,711.86
- F) Council on Aging (.3000) = \$12,465.32
- G) Conservation District (.1000) = \$4,155.11

Manistee Township in the total amount of \$77,231.29, which is:

- A) Operating (1.5000) = \$62,326.63
- B) 1% Admin. Fee (\$1,442,165.05 x 1%) = \$14,904.66

A roll call vote was taken:

Yeas: 3 (Dontz, Bjorkquist, Zielinski)

Nays: 0

Absent:0

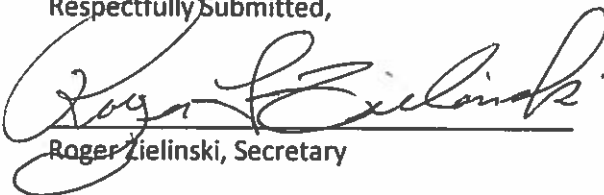
Motion carried.

The Annual Organizational Meeting will be held on Monday, February 10, 2020, beginning at 5:00 P.M. at the Manistee Township Hall.

This was Mr. Bjorkquist's last meeting. He thanked everyone for the past 20 years he served on the Local Revenue Sharing Board for the "fun & excitement". He introduced Jim Henderson, who will be taking his place on the Board.

There being no further business to come before the Local Revenue Sharing Board, the meeting was adjourned at 5:21 P.M.

Respectfully Submitted,



Roger Zielinski, Secretary

**MANISTEE LOCAL REVENUE SHARING BOARD
FINANCIAL REPORT
(Prepared for Monday, December 9, 2019 meeting)**

Total 2% funds received by the County Treasurer:

| | |
|-------------------------------|------------------------|
| 11/30/99 - 5/31/17 = | \$32,430,757.82 |
| 12/5/17 = | \$ 930,065.73 |
| 12/29/17 = (underpay 3/31/16) | \$ 154.35 |
| 6/1/18 = | \$ 737,836.64 |
| 11/30/18 = | \$ 960,976.00 |
| 5/29/19 = | \$ 775,502.78 |
| 12/3/19 = | \$ 966,852.93 |
| | \$36,802,146.25 |

ADD: Interest Earnings:

| | |
|--------------------|---------------------|
| 12/99 - 8/31/17 = | \$ 387,044.80 |
| 9/1/17 - 4/30/18 = | \$ 1,522.56 |
| 5/1/18 - 2/28/19 = | \$ 13,643.67 |
| 3/1/19 - 4/30/19 = | \$ 195.44 |
| 5/1/19 - 8/31/19 = | <u>\$ 309.43</u> |
| | \$402,715.90 |

LESS: Grant Awards:

| | |
|---------------------|--------------------------|
| 5/8/00 - 6/13/16 = | \$28,999,436.39 |
| 12/12/16 = | \$ 1,309,391.46 |
| 6/12/17 = | \$ 118,392.15 |
| 12/11/17 = | \$ 1,477,969.10 |
| 6/11/18 = | \$ 126,457.00 |
| 12/10/18 & 2/11/19= | \$ 1,499,890.14 |
| 6/10/19 = | <u>\$ 129,480.00</u> |
| | (\$33,661,016.24) |

ADD: Grant Reimbursements received from 9/21/07 through 12/6/19. (All funds except \$500.00 received on 9/27/19 and \$1,790.85 received on 12/6/19 from Manistee County, have been redistributed as grants.) = \$ 96,980.17

LESS: Administrative Fees and other invoices approved for payment through 10/7/19 = (\$1,047,092.74)

ACCOUNT BALANCE AS OF 12/9/19 = \$2,593,733.34

(Note: Balance does not include interest earnings from 9/1/19 to present)

2019 CYCLE II ESTIMATED GRANT DISTRIBUTION

| | |
|---|---------------------|
| CURRENT ACCOUNT BALANCE = (Includes interest earned through 8/31/19) | \$2,593,733.34 |
| LESS: 2% payment received from casino in December 2019 = (For distribution in June 2020) | \$966,852.93 |
| LESS: Outstanding invoices scheduled to be paid on 12/9/19 = | (\$12,500.00) |
| LESS: Approximate amount which will remain in the account for operating expenses = | (\$10,000.00) |
| ADD: Interest earnings 9/1/19 through 2019 Cycle II grant distribution date = (Estimate of \$75 x 3 months) | \$225.00 |
| | ----- |
| Balance remaining for grant distribution = | \$1,604,605.41 |
| LESS: Minimum amount required for distribution in the form of Public Safety Grants (\$775,502.78 x 12.5%) + \$2,290.85 reimbursement = | (\$99,228.70) |
| LESS: P.I.L.T. grant obligation awarded in December 2019 and paid in February 2020 | \$1,541,614.75 |
| Amount remaining for distribution in the form of "Offset", "Other" and additional "Public Safety" grants = | <u>-\$36,238.04</u> |
| (Note: Based on the calculations above, the Board will be approximately 2.351% short of meeting its P.I.L.T. obligation in this cycle) | |

2019 - Cycle II Grant Funds available

| | |
|--|-----------------------|
| 1. Public Safety Grants = | \$99,228.70 |
| 2. P.I.L.T. Grants (Reduced 2.351%) = | \$1,505,371.36 |
| 3. Offset, Other or additional Public Safety Grants = | \$0.00 |
| TOTAL = | \$1,604,600.06 |

(Note: Assumes approximately \$10,000 remaining in Local Revenue Sharing Board account)

Reminder: 2019 Cycle I Expense Reports were due today, December 9, 2019.