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Manistee County Planning Building • 395 Third Street • Manistee, Michigan 49660

6:00 p.m., Thursday
July 25, 2019

CLEON TOWNSHIP HALL
16505 Imhoff Dr
Copemish, Michigan

MINUTES

A. Call to Order, Pledge of Allegiance and Roll Call.

Chair Ware called the meeting to order at 6:25 p.m.

Members Present: Phil Landis, Richard Schmidt, Rosemary Daniels, Kimberly Ware, Robert Rishel and Sharon Goble

Members Absent: Theodore Batzer

Ex-OFFICIO MEMBERS PRESENT: Rob Carson, County Planner; Mike Szokola, County Planner 1/GIS Tech; Kyle Storey, Planer 1/City Zoning Administrator and Nancy Baker, Planning Assistant

OTHERS PRESENT: Mark Herberger, USFS; Linda Cudney, Todd Humphrey, Barb and Jeff Stanton, Cleon Township

B. Approval of the Agenda.

There were no corrections or additions to the agenda.

Ms. Goble moved, seconded by Mr. Rishel to approve the July 25, 2019 Agenda as printed. Motion carried with a voice vote.

C. Public Comment.
None.

D. House Keeping Business

1. Consensus Business.

a. Act to approve the June 27, 2019 Minutes.

Ms. Goble wished to amend the minutes with a few grammatical errors. Hoxyville Rd spelling is correct, per Manistee County Road Index.

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Ms. Goble moved, seconded by Mr. Rishel to approve the June 27, 2019 Minutes as amended. Motion carried with a voice vote.

- b. Act to approve the June 2019 Expense Report.

The approval of the June 2019 Expense Report was tabled until the actual budget line items are listed and calculated.

Ms. Goble moved, seconded by Ms. Daniels to table the approval of the June 2019 Expense Report until line items are listed and calculated. Motion carried with a voice vote.

E. Unfinished Business and Reports.

1. Huron-Manistee National Forest SOPA Report—Mr. Mark Herberger, USFS
Mr. Herberger: Mr. Herberger replaced the newly retired Mr. Thompson. Mr. Herberger addressed the members of the Commission with the SOPA report. Mr. Herberger commented on several projects not in the report. The Double Nickel Project has been finalized. An Aspen project will take place in the west zone of the forest.
2. Planning Department Update, Verbal—Mr. Carson
Mr. Carson: Mr. Carson addressed the members of the Commission with a verbal Planning Department Update.

Mr. Szokola stated the recent rain event triggered many soil erosion and FEMA issues. The office received calls requesting updated FEMA information. Mr. Szokola stated a FEMA workshop will be held August 13th from 5-7 pm in the Sherriff's Department conference room. This is open to the public. The department is handling Onekama Township's zoning and have noticed some major zoning code issues. These issues are being addressed with Onekama's Planning Commission.

Mr. Storey stated the marihuana overlay district is moving forward. A Special Meeting will be held August 15th at 3 pm at City Hall in the Chamber Council room. Each team of presenters will be given 15 minutes for their presentation. There is a special use permit for a marihuana growth facility located in the light industrial area. The 12th Street self-storage unit has a special use permit to allow for expansion. They have a 9-phase project plan with 3 being completed. Oleson's lumberyard is working through a street vacation request process. A Hollander project is being planned for an affordable housing unit in that area. A meeting with Martin Marietta, PCA etc. has taken place concerning the possible relocation of the railroad. Different options were discussed. The old railroad area could possibly be used for the trail system.

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Mr. Carson stated due to the recent rainstorm it was necessary to do soil erosion inspections. There were only 3 violations in the 44 sites inspected in Springdale, Pleasanton, Bear Lake and Onekama Townships. Filer Township sites will be inspected next. Many of these permits are for seawall work. Several private landowners have contacted the office and asked the office to write grants so they can receive help with their property erosion issues occurring along the shorelines. The Planning Department does not write grants for private landowners. Arcadia Township, Onekama Township and the Village of Eastlake are on board for zoning to be handled through the Planning Department. The Village of Bear Lake is working on a contract with the department and the Village of Onekama has requested a contract. The sidewalk inventory for the non-motorized plan has been completed. Trail input has taken place at several community event locations. A grant through the MCCF for \$25,000 has been received. This grant is for legal, accounting and engineering services for setting up the 501C3. The Trail Recreation Commission now has all its members and the first meeting will be in August. Manistee Township's master plan process is ongoing. The map development and census data need to be completed.

Mr. Carson stated the Drain Commissioner is moving forward with the abandonment of the Maple Grove Drainage District. Mr. Carson outlined the drainage district mapping area. He will be asking the County Road Commission for a letter of support to abandon the Maple Grove Drainage District. The Fisheries Division supports this abandonment due to the fish habitat that has been found in the district. Mr. Carson requested a letter of support from the Planning Commission to abandon the Maple Grove Drainage District.

Ms. Goble moved, seconded by Mr. Rishel to approve a letter of support to abandon the Maple Grove Drainage District. Motion carried with a voice vote.

3. Meetings and Trainings Attended by Planning Commission Members
Mr. Landis attended the Green Team meeting. Onekama Township reported an excess amount of trash left at the recycling area during the 4th of July holiday. Place Management out of Traverse City is used for the recycling center and they want to increase their cost from \$42 to \$105. Onekama Township is requesting a breakdown of the cost from Place Management.

Mr. Rishel stated the Manistee County Road Commission will be holding a Special Meeting on August 7th at 10:00 am regarding the closing of drainage districts in the county.

Mr. Schmidt questioned the trail being started in the city and planning out from there. Mr. Carson stated the state is mandating that the trail be started at points that will connect to a trail that is already existing at a bordering county.

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1. Commission and Department Committee List

The following commission/committee list names were added/changed:
Manistee County Technology Committee, Mike Szokola was added;
GIS Policy Committee, Rob Carson was replaced by Mike Szokola;
Pine River Review Board, Rob Carson was replaced by Kyle Storey;
Multi Use Trail Committee-County Wide was changed to Trail Recreation
Commission with Sharon Goble to remain under this Commission.

2. Other Business from Planning Commission Members or Staff

None

G. Adjourn

Mr. Rishel motioned, seconded by Ms. Goble to adjourn the meeting. The meeting was adjourned at 7:17 p.m.

Respectfully submitted,

Nancy Baker, Recording Secretary, for
Sharon Goble, Secretary, Manistee County Planning Commission
Date: July 25, 2019