

MINUTES

Monday, June 10, 2019
5:00 P.M.

Manistee Township Hall
410 Holden Street, Manistee, MI 49660

Members Present: Dennis Bjorkquist, Chair; Jeffrey Dontz, Vice Chair; and Roger Zielinski, Secretary

Members Absent: None

Others Present: David Kieft, Jr., Administrative Support; Rachel Nelson, Recording Secretary; and numerous audience members representing Manistee County, the City of Manistee, Law Enforcement, the Townships, Villages, School Districts, the Public, and the Media

The meeting was called to order at 5:00 P.M. Roll call was taken and the Pledge of Allegiance was recited.

The Chairman requested approval of the meeting agenda.

There was a motion by Mr. Zielinski, supported by Mr. Dontz, to approve the Monday, June 10, 2019, meeting agenda as presented. Motion carried.

The Chairman then requested approval of the minutes from the Monday, April 8, 2019, meeting of the Manistee Local Revenue Sharing Board.

There was a motion by Mr. Dontz, supported by Mr. Zielinski, to approve the Monday, April 8, 2019, meeting minutes of the Manistee Local Revenue Sharing Board as presented. Motion carried.

There was no correspondence to review.

The Chairman next requested the Board's consideration to approve payment to Manistee County in the amount of \$12,500.00, which represents 50% of the annual administrative fees, per agreement

There was a motion by Mr. Zielinski, supported by Mr. Dontz, to approve payment of \$12,500 to the County of Manistee, which is 50% of the annual administrative fees, per agreement.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; Dontz; Zielinski)

Nays: 0

Absent: 0

Motion carried.

The Chairman requested that Mr. Kieft provide the Board with a detailed explanation of the financial report prepared for the Monday, June 10, 2019, meeting (APPENDIX A). After reviewing the report, Mr. Kieft stated that a total of \$127,452.86 is available for distribution this evening (\$127,452.86 for Public Safety grants, and \$0 for Other or additional Public Safety grants).

There was a motion by Mr. Dontz, supported by Mr. Zielinski, to award \$46,880 to Manistee County for the Manistee County Schools Emergency Operations Plan.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; Dontz; Zielinski)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Mr. Zielinski, to award \$50,000 to Manistee Township to purchase a Class A Engine for the Township Fire Department.

A roll call vote was taken:

Yeas: 3 (Zielinski; Dontz; Bjorkquist)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Zielinski, supported by Mr. Dontz, to award a partial grant of \$11,600 to the City of Manistee to purchase body cameras for the City Police Department.

A roll call vote was taken:

Yeas: 3 (Dontz; Zielinski; Bjorkquist)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Mr. Zielinski, to award \$13,500 to Bear Lake Township to purchase a Lucas 3 Chest Compression System for the Township Fire Department.

A roll call vote was taken:

Yeas: 3 (Zielinski; Bjorkquist; Dontz)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Dontz, supported by Mr. Zielinski, to award \$7,500 to Manistee County to purchase three sets of turnout gear for the Manistee Blacker Airport Authority.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; Dontz; Zielinski)

Nays: 0

Absent: 0

Motion carried.

The Chairman announced that the scheduled meetings of the Manistee Local Revenue Sharing Board are as follows:

Monday, October 7, 2019 (Cycle II-2019 Verbal Presentations)

Monday, December 9, 2019 (Cycle II-2019 Grant Awards)

Monday, February 10, 2020 (Annual Organizational Meeting pursuant to Section 6.7 of the Bylaws, as amended)

The Board set the deadline for the 2019-Cycle II grant applications for Friday, September 6, 2019, at 5:00 P.M. in the Manistee County Controller/Administrator's Office.

There being no further business to come before the Local Revenue Sharing Board, the meeting was adjourned at 5:30 P.M.

Respectfully Submitted,

Roger Zielinski, Secretary

**MANISTEE LOCAL REVENUE SHARING BOARD
FINANCIAL REPORT
(Prepared for Monday, June 10, 2019 meeting)**

Total 2% funds received by the County Treasurer:

11/30/99 - 12/1/16 =	\$31,695,366.12
5/31/17 =	\$ 735,391.70
12/5/17 =	\$ 930,065.73
12/29/17 = (underpay 3/31/16)	\$ 154.35
6/1/18 =	\$ 737,836.64
11/30/18 =	\$ 960,976.00
5/29/19 =	\$ 775,502.78

\$35,835,293.32

ADD: Interest Earnings:

12/99 - 8/31/17 =	\$ 387,291.80
Less bank fees deducted through 8/31/17 =	\$ (\$247.00)
9/1/17 - 4/30/18 =	\$ 1,522.56
5/1/18 - 2/28/19 =	\$ 13,643.67
3/1/19 - 4/30/19 =	<u>\$ 195.44</u>
	\$402,406.47

LESS: Grant Awards:

5/8/00 - 12/14/15 =	\$28,732,907.57
6/13/16 =	\$ 266,528.82
12/12/16 =	\$ 1,309,391.46
6/12/17 =	\$ 118,392.15
12/11/17 =	\$ 1,477,969.10
6/11/18 =	\$ 126,457.00
12/10/18 & 2/11/19=	<u>\$ 1,499,890.14</u>

(\$33,531,536.24)

ADD: Grant Reimbursements received from 9/21/07 through 4/5/19. (All funds except \$500.00 received on 12/3/18 from Dykema Gossett (retainer refund), \$45.00 received on 12/5/18 from Bear Lake Township, \$3,962.00 received on 2/15/19 from Manistee County (Blacker Airport), \$110.22 received on 2/11/19 from the Village of East Lake, \$1,256.00 received on 2/20/19 from the City of Manistee, \$1,902.73 received on 4/29/19 from Manistee Township, \$54.91 received on 5/22/19 from Norman Township, \$124.18 received on 5/15/18 from Michigan Township Participating Plan (2014-15 dividend adjustment), \$138.04 received on 5/3/19 from Michigan Township Participating Plan (2011 - 2015 Dividend), have been redistributed as grants.) =

\$ 94,689.32

LESS: Administrative Fees and other invoices approved for payment through 6/9/19 =

(\$1,032,975.47)

ACCOUNT BALANCE AS OF 6/10/19 =

\$1,767,877.40

2019 CYCLE I ESTIMATED GRANT DISTRIBUTION

CURRENT ACCOUNT BALANCE = (Includes interest earned through 5/31/19)	\$1,767,877.40
LESS: 2% payment received from the casino in May 2019 (for distribution in December 2019) =	(\$775,502.78)
LESS: Outstanding invoices scheduled to be paid on 6/10/19 = (50% of annual Administrative fee = \$12,500)	(\$12,500.00)
LESS: Approximate amount which will remain in the account for operating expenses =	(\$10,000.00)

Balance remaining for grant distribution =	\$969,874.62
LESS: Minimum amount required for distribution in the form of Public Safety Grants (\$960,976.00 x 12.5%) + \$7,330.86 reimbursement =	(\$127,452.86)
Amount remaining for distribution in the form of "Offset", "Other" and additional "Public Safety" grants = (Note: P.I.L.T. grants distributed in Cycle II)	<u>\$842,421.76</u>

NOTE: The Board may consider reserving a portion of the account balance for P.I.L.T. payments awarded in December 2019 and paid in February 2020. The following is an estimate of the amount that may be needed to pay the 2019 P.I.L.T. obligation:

2% payment received from the casino in May 2019 =	\$775,502.78
Less: Minimum Public Safety grant obligation in December 2019 (\$775,502.78 x 12.5%) =	(\$96,937.85)
Less: Estimated Administrative expenses, per diem, etc (6/19 - 12/19) =	(\$15,000)
Add: Estimated interest earnings 5/19 thru 11/19. (Interest estimated at \$200 per month) =	\$1,400
Less: Normal reserved account balance =	(\$10,000)
Less: Total estimated 2019 P.I.L.T. payment: (2019 taxable value of casino; real and personal property as of 12/31/18 = \$42,551,476.00) (Source: 2019 Appraisal) (Millage estimated and based on 2018):	
West Shore College (3.0907 mills) =	\$131,513.85
Intermediate School District (2.3000 mills) =	\$97,868.39
Manistee Area Public Schools (20.2500 mills) =	\$861,667.39
Manistee County (8.7300 mills) =	\$371,474.39
Manistee Township (1.5000 mills + 1% tax admin fee)	\$79,090.72
	(\$1,541,614.74)

Estimated amount which will be available for "Offset", "Other",
And additional "Public Safety" grants in December 2019 = - (\$886,649.81)

Based on the above estimates, it is recommended that 100% of the estimated \$842,421.76 (non-Public Safety) balance be reserved for the 2019 – Cycle II grant process to meet P.I.L.T. payments. If the Board takes this action, the following is available in this cycle for distribution:

1) Public Safety Grants =	\$127,452.86
2) Other Grants/Additional (Public Safety Grants =	<u>\$0.00</u>
TOTAL =	<u>\$127,452.86</u>

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