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Manistee County Planning Building • 395 Third Street • Manistee, Michigan 49660

6:00 p.m., Thursday
May 23, 2019

FILER TOWNSHIP HALL
2505 Filer City Road
Manistee, Michigan

MINUTES

A. Call to Order, Pledge of Allegiance and Roll Call.

Vice Chair Rishel called the meeting to order at 6:00 p.m.

Members Present: Phil Landis, Richard Schmidt, Kimberly Ware, Robert Rishel, Theodore Batzer and Sharon Goble

Members Absent: Rosemary Daniels

Ex-OFFICIO MEMBERS PRESENT: Rob Carson, County Planner; Mike Szokola, County Planner 1/GIS Tech; Kyle Storey, Planer 1/City Zoning Administrator and Nancy Baker, Planning Assistant

OTHERS PRESENT: Terry Walker, Filer Township Supervisor; Shirley Ball, Filer Township Clerk and Jim Thompson, USFS

B. Approval of the Agenda.

Ms. Goble wished at add under New Business, #3, Marihuana Discussion.

Ms. Goble moved, seconded by Mr. Landis to approve the May 23, 2019 Agenda as amended. Motion carried with a voice vote.

C. Public Comment.

None.

Vice Chair Rishel presented a pamphlet for a Planning for Marijuana in Michigan training to be held in June. Members were encouraged to attend.

Chair Ware entered the meeting at 6:04 pm. Vice Chair Rishel turned the meeting over to Chair Ware.

D. House Keeping Business

1. Consensus Business.

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- a. Act to approve the April 25, 2019 Minutes.

There were no corrections or additions to the minutes.

Mr. Rishel moved, seconded by Mr. Landis to approve the April 25, 2019 Minutes as printed. Motion carried with a voice vote.

- b. Act to approve the April 2019 Expense Report.

A Roll Call vote was taken:

Yes: Mr. Rishel, Mr. Landis, Mr. Schmidt, Mr. Batzer, Ms. Goble and Ms. Ware

No: None

The April 2019 Expense Report was approved as printed.

E. Unfinished Business and Reports.

1. Remonumentation Report—Mr. Bentley

Mr. Bentley: Mr. Carson in the absence of Mr. Bentley addressed the members of the Commission with the Remonumentation Report. He stated the 2019 corners will be divided between 2 surveyors, Mr. Bentley and Ms. Papineau. Contracts for the 2 surveyors were revised to add 5 corners to each contract. Mr. Stapley will attend a 2019 PC fall meeting to request being considered as a contracted surveyor for 2020. Mr. Stapley was a past contracted surveyor. The 2018 close-out report was submitted to the state with no response to date. The 2019 surveyors and peer review contracts have been signed and returned to the office.

2. Huron-Manistee National Forest Report—Mr. Jim Thompson

Mr. Thompson: Mr. Thompson addressed the members of the Commission with the SOPA Report. Further discussion on beech bark disease, snake/turtle habitat and oak wilt ensued. Mr. Thompson announced his upcoming retirement. Mr. Mark Herberger will be his replacement until a person can be permanently placed into Mr. Thompson's position.

3. Planning Department Update, Verbal—Mr. Carson

Mr. Carson: Mr. Carson addressed the members of the Commission with a verbal Planning Department Update. He introduced the 2 new staff members, Mr. Kyle Storey and Mr. Mike Szokola. Mr. Carson complimented them as they are both ambitious and bringing new and great ideas to the office. A contract was given to Onekama Township for their zoning administrative services to come through the county office. Arcadia Township will be proposing to pass a resolution at their June meeting conveying their interest in zoning administrative service contract through the County. Bear Lake and Onekama Villages have made contact regarding their interest in this service.

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Bear Lake Village will hold their second public hearing on their Zoning Ordinance on June 25th. Mr. Szokola will be compiling a Scope of Work for the Rain Guard Project. He will work on Manistee Township's Scope of Work with assistance from Mr. Carson. The Trail Committee should know the first part of July if the trail planning grant they applied from the Manistee County Community Foundation will be granted to them. Mr. Espvik of Central Dispatch will be contacted regarding updates. Mr. Carson explained the difference between GIS and BSA.

4. Meetings and Trainings Attended by Planning Commission Members

Ms. Goble attended the interview process for the Planning Department hiring. She attended the Trail Committee meeting. By-laws for the Recreation Commission, whose members will be chosen by the County Board, were reviewed and desired changes were discussed.

Chair Ware attended the interviews and the MTA dinner/meeting. She has been part of many conversations with other townships regarding their zoning being placed under the Planning Department.

Mr. Landis attended the Green Team meeting. The scrap tire collection will be June 29th, 10am-2pm at the Manistee County Fairgrounds.

Mr. Rishel stated both the representative and senator of our area are extremely willing to help and assist members of the community. Mr. Rishel recommended the Commission attend the Planning for Marijuana in Michigan training that is being offered in June.

Mr. Carson stated the Capital Improvement Plan cannot be completed as the County Fairgrounds has not turned in their plan and the Sheriff's Department plan is missing cost estimates and a timeline.

F. New Business & Communications.

1. Cleon Township Zoning Amendment—Mr. Carson

Mr. Carson addressed the members of the Commission with the Cleon Township Zoning Amendment. Mr. Carson reviewed the Summary language. He recommended approval of the Cleon Township Zoning Amendment for Self-Storage Facilities, with the inclusion of the recommended additions as provided in the Summary.

Mr. Rishel moved, seconded by Ms. Goble to approve the Cleon Township Zoning Amendment Self Storage Facilities as recommended by Mr. Carson.

A Roll Call vote was taken:

Yes: Mr. Rishel, Mr. Landis, Mr. Schmidt, Mr. Batzer, Ms. Goble and Ms. Ware

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No: None

Motion passed with a roll call vote.

2. Other Business from Planning Commission members or its staff.
Chair Ware received a letter from Mr. Carson requesting the PC nominate a member to the County Board to serve on the Recreation Commission.
Chair Ware nominated Ms. Goble to serve on the Recreation Commission and be the PC representative. Ms. Goble accepted the nomination.

Chair Ware moved, seconded by Mr. Rishel to have Ms. Goble serve on the Recreation Commission and to be the PC representative.

3. Marihuana Ordinance Discussion
Ms. Goble shared information concerning marihuana in Michigan. She reviewed some subject points from a book concerning the matter. Discussion ensued. The PC agreed that obtaining information and educating themselves on the matter is very important.

G. Adjourn

Ms. Goble moved, seconded by Mr. Landis to adjourn the meeting. The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Nancy Baker, Recording Secretary, for
Sharon Goble, Secretary, Manistee County Planning Commission
Date: May 23, 2019