



**PLANNING DEPARTMENT**  
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Manistee County Planning Building • 395 Third Street • Manistee, Michigan 49660

6:00 p.m., Thursday  
April 25, 2019

MANISTEE COUNTY PLANNING BUILDING  
395 Third Street  
Manistee, Michigan

### MINUTES

A. Call to Order, Pledge of Allegiance and Roll Call.

**Chair Ware called the meeting to order at 6:00 p.m.**

Members Present: Rosemary Daniels, Richard Schmidt, Kimberly Ware, Robert Rishel and Theodore Batzer

Members Absent: Phil Landis and Sharon Goble

Ex-OFFICIO MEMBERS PRESENT: Rob Carson, County Planner; Kyle Storey, City Zoning and Nancy Baker, Planning Assistant

OTHERS PRESENT:

B. Approval of the Agenda.

Mr. Carson wished to amend the agenda under F. New Business and Communications, 3. Brown Township Solar Ordinance Amendment Re-motion.

**Mr. Rishel moved, seconded by Ms. Daniels to approve the April 25, 2019 Agenda as amended. Motion carried with a voice vote.**

C. Public Comment.  
None.

D. House Keeping Business

1. Consensus Business.

a. Act to approve the March 21, 2019 Minutes.

There were no corrections or additions to the minutes.

**Mr. Rishel moved, seconded by Ms. Daniels to approve the**

**March 21, 2019 Minutes as printed. Motion carried with a voice vote.**

- b. Act to approve the March 2019 Expense Report.

**Mr. Rishel moved, seconded by Ms. Daniels to approve the March 2019 Expense Report as printed. Motion carried with a voice vote.**

E. Unfinished Business and Reports.

1. Remonumentation Report—Mr. Bentley

Mr. Bentley: Mr. Carson, in the absence of Mr. Bentley, addressed the members of the Commission with the Remonumentation Report. The County Board approved the Peer Review and Surveyor contracts. The contracts have been mailed out.

2. Planning Department Update, Verbal—Mr. Carson

Mr. Carson: Mr. Carson addressed the members of the Commission with a verbal Planning Department Update. He introduced Mr. Kyle Storey, City Zoning Administrator. The grant from the Health Department for trail planning was received and a scope of work is being put together for this. A scope of work will be presented to Manistee Township for their Master Plan. Brown Township will be contacted regarding the possibility of doing their Master Plan this summer. Mr. Carson will be contacting Eastlake Village regarding their interest in having the Planning Department handling zoning and compiling a contract between Eastlake Village and the County. Mr. Carson will be attending Arcadia Township's May meeting to discuss their interest in having the County Planning Department implement their zoning administration. Onekama and Brown Townships have also expressed an interest in this county service.

3. Meetings and Trainings Attended by Planning Commission Members

Chair Ware stated she was part of the Planning Department interview process. She has had public conversations with several Onekama Township residents conveying interest in the County Planning Department assisting with their zoning administration work.

Mr. Rishel stated he too was part of the Planning Department interview process which went very well.

F. New Business & Communications.

1. Letter of Support C.F. Grant—Mr. Carson

Mr. Carson requested a motion for a letter of support for the submitting of the grant application to the Manistee County Community Foundation. A Wellness grant for \$5,000 and Health Department grant for \$20,000 for trail planning have been received. He applied for a \$25,000 grant to the MCCF. These grants will be used as a match for trail plan grants.

**Mr. Batzer moved, seconded by Ms. Daniels to approve a letter of support from the Manistee County Planning Commission for a grant of \$25,000 to the MCCF.**

**Roll call vote was taken.**

**Yes: Ms. Daniels, Mr. Rishel, Ms. Ware, Mr. Schmidt, Mr. Batzer**

**No: None**

2. Other business from Planning Commission members or its staff

Mr. Rishel stated there will be a hearing at Stronach Township Hall 7:00pm this evening regarding the closing of the Kettle Hole Drain.

Chair Ware inquired about having WI-FI installed in the County Planning Building. Mr. Carson will put in this request along with a request for the PC to be able to use tablets at meetings to help eliminate the need for paper copies.

3. Brown Township Solar Ordinance Amendment Re-motion—Mr. Carson

Mr. Carson stated that Brown Township amended their Solar Ordinance by removing the wording that the County Planning Commission recommended at a prior meeting.

**Mr. Rishel moved, seconded by Mr. Batzer to have Brown Township remove the wording in their Solar Ordinance that was recommended by the County Planning Commission.**

**Roll call vote was taken.**

**Yes: Ms. Daniels, Mr. Rishel, Ms. Ware, Mr. Schmidt, Mr. Batzer**

**No: None**

#### G. Adjourn

Mr. Rishel moved, seconded by Ms. Daniels to adjourn the meeting. Meeting was adjourned at 6:25 p.m.

Respectfully submitted,

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Nancy Baker, Recording Secretary, for  
Sharon Goble, Secretary, Manistee County Planning Commission  
Date: April 25, 2019

