

**WEDNESDAY, APRIL 15, 2020**

Pursuant to law, the Board of Commissioners called an Emergency Meeting on Wednesday, April 15, 2020 at 10:00 a.m. in the Board of Commissioner's Room and were called to order by the Chairperson.

Pledge of Allegiance

Invocation

PRESENT: Margaret Batzer, Mark Bergstrom (via phone), Jeff Dontz, Karen Goodman, Pauline Jaquish, Gene Lagerquist (via phone)

ABSENT: Richard Schmidt (was to appear via phone, but technical difficulties prevented this from occurring)

This Emergency Meeting was called due to numerous items including COVID-19 Updates and actions that the County Board needed to meet to take action. The County Board is operating remotely and electronically under Executive Orders #2020-15 and #2020-21 issued by Governor Gretchen Whitmer. This Emergency Meeting was requested by five (5) County Commissioners (over 2/3 of the Board) and with an 18 hour notice being posted.

**APPROVE EMERGENCY MEETING AGENDA**

Moved by Bergstrom, seconded by Batzer to approve the Emergency Meeting Agenda.

Motion Carried

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**PUBLIC COMMENT**

No Public Comment on-line.

Deputy Michael Sekuris, Union President for the Manistee County Deputy Sheriff's Association, spoke concerning hazard pay for the Department. Deputy Sekuris asked the Board to review and consider adoption of Sheriff Falk's proposal of March 6, 2020.

**ACCEPTANCE OF DAVID KIEFT'S RESIGNATION AGREEMENT**

Moved by Batzer, seconded by Lagerquist to accept the Resignation Agreement of David Kieft, County Administrator/Controller, effective April 10, 2020 at 5:00 p.m. as presented.

YEAS: 6 Batzer, Bergstrom, Dontz, Goodman, Jaquish, Lagerquist

NAYS: 0 None

ABSENT: 1 Schmidt

Motion Carried

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APPOINTMENT OF AN INTERIM ADMINISTRATOR/COUNTY CONTROLLER

Moved by Goodman, seconded by Jaquish to appoint Lisa Sagala as the Interim County Administrator/Controller for up to a sixty (60) day contract, effective today, April 15, 2020, with a bonus on top of her current salary which would total the equivalent of the County Administrator/Controller current position; and authorize the County Board Chair to sign the same.

YEAS: 6 Bergstrom, Dontz, Goodman, Jaquish, Lagerquist, Batzer  
NAYS: 0 None  
ABSENT: 1 Schmidt

Motion Carried

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CONSIDERATION OF AUTHORIZING THE COUNTY ADMINISTRATOR/CONTROLLER OR THE FINANCE OFFICER'S APPROVAL, WHEN UNDER A DECLARED STATE OF EMERGENCY, THE APPROVAL TO SIGN BILLS UP TO \$2,000,000

Moved by Batzer, seconded by Goodman to authorize the Interim County Administrator/Controller or the Finance Officer to approve the monthly appropriations, including Accounts Payable and Payroll, up to an amount of \$2 million, when under the current declared State of Emergency due to COVID 19.

YEAS: 6 Dontz, Goodman, Jaquish, Lagerquist, Batzer, Bergstrom  
NAYS: 0 None  
ABSENT: 1 Schmidt

Motion Carried

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CONSULTING SERVICES CONTRACT

Moved by Jaquish, seconded by Goodman to authorize Ms. Sagala to establish a temporary Consulting Services Contract with Tom Kaminski, to provide consultation services for up to 60 days, not to exceed \$50 per hour or total more than \$5,000; and authorize the County Board Chair to sign the same.

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**2020 EQUALIZATION REPORT**

Heather Vasquez, Equalization Director, presented the Board with the 2020 Manistee County Equalization Report and requested approval of Resolution #2020-8 to Adopt the 2020 County Equalization Report as Submitted with the Accompanying Statements including acceptance of the L-4024 and L-4037 forms; and authorize the County Board Chair and the County Clerk to sign the same.

**RESOLUTION #2020-8  
MANISTEE COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ADOPT THE 2020 COUNTY EQUALIZATION REPORT AS  
SUBMITTED WITH THE ACCOMPANYING STATEMENTS**

At an emergency meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 15<sup>th</sup> day of April, 2020.

**PRESENT:** Batzer, Bergstrom, Dontz, Goodman, Jaquish, Lagerquist

**ABSENT:** Schmidt

The following resolution was offered by Goodman and seconded by Batzer:

WHEREAS The Equalization Department has examined the assessment rolls of the 14 townships and one city within Manistee County to ascertain whether the real and personal property in the respective townships and cities has been equally and uniformly assessed at true cash value; and

WHEREAS, based on its studies, the Equalization Department has presented to the Ways & Means Committee the 2020 Equalization data that equalizes the townships' and cities' valuations, by adding to or deducting from the valuations of the said taxable property in the 14 townships and one city, an amount which represents the true cash value; and

WHEREAS, the attached report is the result of the foregoing process.

THEREFORE BE IT RESOLVED, by the Board of Commissioners of the County of Manistee, that the accompanying statements be, and the same hereby are, approved and adopted by the Board of Commissioners of the County of Manistee as the equalized value of all taxable property, both real and personal, for each of the 14 townships and one city in said County for real property values equalized at \$1,412,707,208 and personal property values equalized at \$109,260,178 for a total equalized value of real and personal property at \$1,521,967,386 pursuant to Section 211.34 M.C.L., 1948, as amended and to authorize the Chairperson of the County Board of Commissioners and the Clerk of the County Board of Commissioners to sign the L-4024 forms.

BE IT FURTHER RESOLVED, that the County Board of Commissioners accept the L-4037 forms as prepared and to authorize the Chairperson of the County Board of Commissioners and the Clerk of the County Board of Commissioners to sign the L-4037 forms.

Moved by Goodman, seconded by Batzer to approve above Resolution #2020-8 to Adopt the 2020 County Equalization Report as Submitted with the Accompanying Statements including acceptance of the L-4024 and L-4037 forms; and authorize the County Board Chair and the County Clerk to sign the same.

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YEAS: 6 Goodman, Jaquish, Lagerquist, Batzer, Bergstrom, Dontz

NAYS: 0 None

ABSENT: 1 Schmidt

Motion Carried

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**APPROVE APRIL 2020 MONTHLY APPROPRIATIONS AND  
FUND TRANSFERS**

Moved by Batzer, seconded by Goodman, to approve the April 2020 Monthly Appropriations and Fund Transfers in the amount of \$79,741.84.

YEAS: 6 Jaquish, Lagerquist, Batzer, Bergstrom, Dontz, Goodman

NAYS: 0 None

ABSENT: 1 Schmidt

Motion Carried

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**COVID-19 UPDATE**

The County Board was provided with a Memorandum Update of dates and actions that have been taken by Manistee County during the COVID-19 Pandemic and State of Emergency.

**CENTRA WELLNESS BOARD OF DIRECTORS**

One (1) individual to serve a three (3) year term beginning April 1, 2020, and expiring March 31, 2023. This vacancy is for an at-large position on the Board. This posting is open until April 17, 2020. However, due to this Emergency Meeting being held at this time, the Board can consider tentatively appointing the applicant who has already applied, and will reconsider if any new applications are received through Friday, April 17, 2020.

Moved by Batzer, seconded by Jaquish to tentatively appoint Teresa M. Pechacek to serve a three (3) year term on the Central Wellness Board of Directors beginning April 1, 2020 and expiring March 31, 2023, pending any other applicants.

YEAS: 6 Lagerquist, Batzer, Bergstrom, Dontz, Goodman, Jaquish

NAYS: 0 None

ABSENT: 1 Schmidt

Motion Carried

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**TELEPHONE SYSTEM SUPPORT**

Gordon McLellan, Network Administrator appeared before the Board to request renewal of a Telephone System Support Agreement. Mr. McLellan recommended the Trouble Free

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Voice over IP Standard Agreement with Millennia Technologies be renewed for five (5) years with the Silver Support Service Plan Option, beginning May 1, 2020 through April 30, 2025; in the amount of \$44,885 (approximately \$9,000 per year) which has been budgeted.

Moved by Batzer, seconded by Goodman to renew the Telephone System Support Agreement, Trouble Free Voice over IP Standard Agreement with Millennia Technologies with Millennia Technologies be renewed for five (5) years with the Silver Support Service Plan Option beginning May 1, 2020 through April 30, 2025; in the amount of \$44,885 to be paid from line item #101 228 831.000.

YEAS: 6 Batzer, Bergstrom, Dontz, Goodman, Jaquish, Lagerquist  
NAYS: 0 None  
ABSENT: 1 Schmidt

Motion Carried

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**SPECIAL MEETING REQUIREMENTS ON RULES OF ORDER AND PROCEDURE OF THE MANISTEE COUNTY BOARD OF COMMISSIONERS**

Ms. Sagala proposed a discussion be had to discuss the Special Meeting Notice, Article 1, Section D (page 5) that has been adopted in the current Rules of Order and Procedure of the Manistee County Board of Commissioners. The section reads that a written notice of ten (10) days is required to the County Board of Commissioners with a posting notice of eighteen (18) hours. The Open Meetings Act (MCL 15.265(4) reads a special meeting shall be posted at least eighteen (18) hours before the meeting. Therefore, the County Rules of Order and Procedure require more notice than the Open Meetings Act and this has made it difficult to schedule Special Meetings. After discussion, the consensus was to follow the Open Meetings Act.

Moved by Bergstrom, seconded by Batzer to amend the Rules of Order and Procedure of the Manistee County Board of Commissioners, Article 1, Section D (page 5), Special Meetings, to reflect the Open Meetings Act notice concerning Special Meetings and the eighteen (18) hour notice.

YEAS: 6 Bergstrom, Dontz, Goodman, Jaquish, Lagerquist, Batzer  
NAYS: 0 None  
ABSENT: 1 Schmidt

Motion Carried

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**CANCELATION OF THE APRIL 28, 2020 COUNTY BOARD MEETING**

Moved by Goodman, seconded by Batzer to cancel the Tuesday, April 28, 2020 County Board Meeting.

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NAYS: 0 None  
ABSENT: 1 Schmidt

Motion Carried

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**PUBLIC COMMENT**

Ms. Sagala indicated that Committee meetings in April 2020 are cancelled unless absolutely necessary. It is hoped that May 2020 Committee meetings will be held as scheduled.

MAC is holding a virtual conference on-line. Ms. Sagala also thanked the Board for the appointment as Interim County Administrator/Controller.

No Public Comment in person or on-line.

Mr. Bergstrom stated it is important to stay in communication during this difficult time especially with meetings being held remotely.

Adjourn at the Call of the Chair at 11:27 a.m.

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Clerk