



Manistee County Board of Commissioners
Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON
Jeffrey Dontz
VICE-CHAIRPERSON
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Margaret Batzer
Mark Bergstrom
Pauline Jaquish
Gene Lagerquist
Richard Schmidt

CLERK
Jill Nowak
(231) 723-3331
CONTROLLER/ADMINISTRATOR
David A. Kieft, Jr.
(231) 398-3504

PUBLIC SAFETY COMMITTEE MINUTES

Friday, March 6, 2020
2:00 P.M.

Manistee County Courthouse & Government Center
Board of Commissioners Meeting Room

MINUTES

Members Present: Pauline Jaquish, Chairperson; Margaret Batzer and Gene Lagerquist

Members Absent: None.

Others Present: Ken Falk, Sheriff; Brian Gutowski, Undersheriff; Lt. Jason Torrey, Emergency Management Coordinator; Chief Tim Kozal, City of Manistee Public Safety Director; Jason Sopha, North Flight Manistee Base Coordinator; Lt. Keck, Michigan State Police; Det. Jeff Pefley, Little River Band Ottawa Indians; Jim Espvik, 911 Director; Mike Machen, Deputy Directory 911; Sam Koscinski, DNR; Karen Goodman; Scott Alexander, Probation/Parole; Bruce Schmike, Maintenance Supervisor; David Kieft, County Controller/Administrator; Lindsey Marquardt, Chief Deputy County Clerk

The meeting was called to Order at 2:00 p.m.

NOTE – Items requiring Board Action are indicated in BOLD

PUBLIC COMMENT

None.

SHERIFF'S OFFICE STATISTICS

Sheriff Ken Falk presented the monthly statistics for the month of February 2020. (APPENDIX A) Undersheriff Brian Gutowski indicated that the traffic numbers for February increased significantly from January, in part due to the 416 Grant for secondary road patrol. It was asked that all deputies participate with 416 as much as possible during the course of their duties. January had 116 cars stopped whereas in February 360 cars

were stopped as a direct result of this change. Part of the funding for the 416 Grant is statistics driven.

Sheriff Falk informs the committee that the new Glock 9mm pistols have been ordered. The Sheriff's Office is currently advertising for a deputy position and currently have no applicants. The Sheriff will be attending the career day at the casino next week. This past month the Chamber Leadership program did tours of the Sheriff's Office, jail and 911.

Sheriff Falk attended a meeting at Manistee Township regarding the development of the property across from the Sheriff's Office. There was a public meeting regarding the US-31 corridor and driveway access to the development.

Sheriff Falk is working with the County Prosecutor on developing a countywide animal control ordinance. It is anticipated to take approximately 3-4 months to complete and the Sheriff will have the Animal Control Officer present once completed.

DISBANDING MOUNTED PATROL

This matter was addressed through the Ways & Means committee meeting. Sheriff Falk will work toward recovering the equipment from the group.

CITY OF MANISTEE PUBLIC SAFETY ITEMS

Chief Kozal, Undersheriff Gutowski and Robert Medacco, Little River Band of Ottawa Indians, met with Enterprise regarding preliminary discussions of management of vehicles for the agencies. The hope is by collaborating that all three agencies would benefit from having Enterprise manage the fleet of vehicles and save money for each agency.

The City of Manistee created an Ad Hoc Committee to address blight in the City. Chief Kozal is working with Manistee County Treasurer, Rachel Nelson, and the Land Bank Authority to hopefully cover the costs associated with the repairs to some properties.

STATE POLICE ITEMS

Lt. Keck indicated that Manistee will not be receiving any recruits from the current or next trooper school. MSP has a new deputy director. All Lt. Colonels have had to reapply for their positions.

TRIBAL POLICE ITEMS

Detective Jeff Pefley informed the committee that phone and computer systems are down at the Tribe's Government Center. It is anticipated that it will be next week before this matter is fixed.

NORTH FLIGHT EMS ITEMS

Jason Sopha with North Flight EMS presented the 911 Requests/Response Time Average Report for January 2020. (APPENDIX B) January was a very busy month with 286 requests for service. Totals transfers out of Manistee Hospital were 49.

EMERGENCY MANAGEMENT COORDINATOR ITEMS

Lt. Jason Torrey has attended several meetings regarding the Coronavirus. Discussions include plans for if the virus presents in our area and resources available should that happen. There are no confirmed cases in Michigan and as of today the risk in Michigan is low.

Margaret Batzer inquired of the Lake Michigan erosion status. There is a meeting in Benzie County on March 13th with EGLE regarding erosion. It is expected for water levels to increase anywhere from 9-15 inches this year.

JAIL ADMINISTRATOR ITEMS

None.

9-1-1 DIRECTOR ITEMS

Jim Espvik introduced new Deputy 911 Directory Mike Machen. Mike is a five-year veteran to dispatch. Mr. Espvik is in the process of hiring a dispatcher. The recent hire from January is expected to be through the training process by the end of March. This will have 911 at full staff. However, with one dispatcher retiring in May, the need to fill that position is happening now.

OTHER ITEMS

Margaret Batzer inquired of the Sheriff's Office changing to Tahoe vehicles.

Discussion regarding mental health within law enforcement and the jail.

The meeting was adjourned at the Call of the Chair at 2:37 p.m.

Pauline Jaquish, Chairperson

Margaret Batzer

Gene Lagerquist

Manistee County Sheriff's Department
Animal Control Officer Station Daily

APPENDIX A

Month	February 2020																													Monthly			
	Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	Totals		
Daily Stats/Monthly:																																	
Patrol					4.0	2.0	1.0			5.0		3.0	3.0													2.0	3.0					23.0	
Complaint					4.0	2.0	4.0	2.0		1.0		1.0	1.0													4.0	1.0					20.0	
Report Writing					2.0	1.0	3.0	3.0		2.0		1.0	1.0													2.0	1.0	2.0				18.0	
Assist Other Agency																																0.0	
Pound (Misc.)					3.0	7.0	1.0	4.0		2.0	8.0	5.0	5.0												2.0	3.0	7.0				47.0		
Total Hours Daily:	0.0	0.0	0.0	0.0	13.0	10.0	10.0	10.0	10.0	0.0	0.0	10.0	8.0	10.0	10.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	6.0	11.0	0.0	10.0	0.0	0.0	108.0	

Monthly Stats Only:

Citations Issued	5.0
Verbal Warnings	35.0
Warrant Arrests	0.0
Impounds	5.0

Monthly Township:

Arcadia Township	1.0
Bear Lake Township	2.0
Brown Township	1.0
Clean Township	0.0
Dickson Township	0.0
Filer Township	0.0
Manistee Township	3.5
Maple Grove Twp	1.5
Marilla Township	2.5
Norman Township	7.0
Onekama Township	0.0
Pleasanton Township	5.0
Springdale Township	2.0
Stronach Township	2.0
Manistee City	4.0
	3.0
	3.5

Manistee County Sheriff's Department Bailiff Daily Stats

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Month		FEBRUARY 2020																												Monthly		
Day:	Date	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	Totals								
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29		
Officers on duty:																																
Officers																																
Daily Activities:																																
Court Duties																																
Inmate Services																																
Transport																																
Report Writing																																
Training																																
Court Security																																
Total Hours Daily:		0.0	0.0	27.0	27.0	46.5	46.5	19.0	19.0	0.0	0.0	28.0	25.0	44.0	16.5	19.0	0.0	0.0	0.0	37.0	43.5	30.0	20.0	0.0	0.0	26.0	28.0	40.0	25.5	20.0	0.0	0.0
																															208.5	0.0
																															0.0	1.5
																															0.0	0.0
																															0.0	0.0
																															333.0	543.0

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Manistee County Sheriff's Department
 Manistee County Bailiff Year End Stats

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Month	Year End 2020												Yearly Totals	
	January	February	March	April	May	June	July	August	September	October	November	December		
Officers on duty:														
Officers														
Daily Activities:														
Court Duties	224.0	208.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	432.5
Inmate Services	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Transport	13.0	1.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	14.5
Report Writing	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Training	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Court Security	300.5	333.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	633.5
Total Hours Daily	537.5	543.0	0.0	1080.5										

THIS PAGE CONTAINS FORMULAS. DO NOT DELETE AT END OF YEAR



NORTH FLIGHT EMS

To: Manistee County Board of Commissioners
From: Paul Owens, General Manager
Date: February 19, 2020
SUBJECT: 911 Requests/Response Time Average Report

Attached is the *911 Requests/Response Time Average Report*.

Operations: There were no customer concerns for January 2020.

Financials:

- Year-to-date total unrestricted revenue was \$895,896. The budgeted amount was \$916,349, which resulted in a negative variance of (\$20,453).
- The total "requests for service" for January 2020 was 286.
- The total "billable requests for service" for January 2020 was 211.

Miscellaneous:

- Total transfers out of Manistee Hospital: 49.
- Monthly contractual write offs for January 2020 totaled \$268,944.
- Uncompensated care write off for January 2020 totaled \$12,595.

