



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

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Jeffrey Dontz
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Gene Lagerquist
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Jill Nowak
(231) 723-3331

CONTROLLER/ADMINISTRATOR

David A. Kieft, Jr.
(231) 398-3504

PUBLIC SAFETY COMMITTEE MINUTES

Friday, February 7, 2020
2:00 P.M.

Manistee County Courthouse & Government Center
Board of Commissioners Meeting Room

MINUTES

Members Present: Pauline Jaquish, Chairperson; Margaret Batzer and Gene Lagerquist

Members Absent: None.

Others Present: Ken Falk, Sheriff; Brian Gutowski, Undersheriff; Lt. Jason Torrey, Emergency Management Coordinator; Lt. Chris Banicki, Jail Administrator; Josh Glass, Detective/Sergeant, City of Manistee; Paul Owens, North Flight General Manager; Jason Sopha, North Flight Manistee Base Coordinator; Bruce Schmike, Maintenance Supervisor; David Kieft, County Controller/Administrator; Lindsey Marquardt, Chief Deputy County Clerk

The meeting was called to Order at 2:00 p.m.

NOTE – Items requiring Board Action are indicated in BOLD

PUBLIC COMMENT

None.

SHERIFF'S OFFICE STATISTICS

Sheriff Ken Falk presented the monthly statistics for the month of January 2020. (APPENDIX A) Most statistics were standard for the month with only the hours for transports seeing an increase. Lt. Jason Torrey was promoted to the Emergency Management Coordinator as of February 3, 2020. That promotion has opened up a sergeant position which is currently posted.

The Sheriff's Office originally ordered two Ford Explorers to replace aging vehicles in their fleet. They were ordered back in August of 2019 and have yet to be delivered. Sheriff Falk has cancelled the order and an order has been placed for two Chevrolet

Tahoe SUVs. These SUVs will cost approximately \$3,000 more per vehicle but should be delivered by the first of April. It is anticipated that these vehicles will have a higher resale value.

Sheriff Falk informed the committee that the pistols that the deputies currently use are being switched out for a 9mm Glock 19. The Sheriff's Office is attempting to order these along with the Tribe to get a better rate. Once the pistols are switched out, all agencies in Manistee will be carrying this pistol.

CITY OF MANISTEE PUBLIC SAFETY ITEMS

Detective Sergeant Josh Glass indicates that staffing with the City Police Department continues to be down one officer. The City has purchased body cameras for the officers and are in the process of rolling that project out.

STATE POLICE ITEMS

None.

TRIBAL POLICE ITEMS

None.

NORTH FLIGHT EMS ITEMS

Jason Sopha with North Flight EMS presented the 911 Requests/Response Time Average Report for December 2019. (APPENDIX B) The total "requests for service" for December 2019 was 293. The total December 2019 "billable requests for service" was 212. Total transfers out of Manistee Hospital was 62. Response times are holding steady, but they are always looking for ways to improve on those time.

EMERGENCY MANAGEMENT COORDINATOR ITEMS

Lt. Jason Torrey was appointed as the Emergency Management Coordinator on February 3, 2020. Lt. Torrey will have a report for the committee at next month's meeting.

JAIL ADMINISTRATOR ITEMS

Lt. Chris Banicki gave an update on the new jail phone system.

9-1-1 DIRECTOR ITEMS

Sheriff Falk, reporting for 9-1-1 indicated that 2,279 calls were received in January. With 2,006 of those being calls for service. The new employees are progressing nicely. There are currently two openings and the 9-1-1 director has 12-15 applicants to interview for those positions.

On January 31, 2020 there was a statewide 9-1-1 outage. Mr. Espvik is currently attending the State of Michigan 9-1-1 Directors conference and they will be reviewing this outage and looking for procedures to ensure this doesn't occur again.

OTHER ITEMS

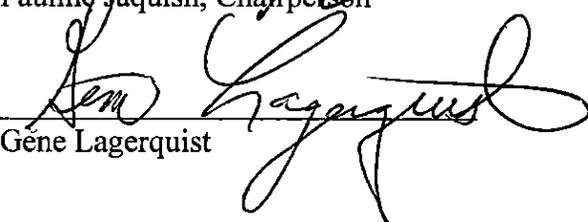
Bruce Schimke indicated that the new Courthouse lock system is almost complete. The West Annex is the last section to be completed for the update. The inmate access door will be able to be accessed via the new fob or the currently used access cards.

Gene Lagerquist inquired of the disposal of sharps in Manistee. Cody Carlson attended the Green Team/Recycling Committee meeting on January 30, 2020, indicating that he was having a hard time finding proper ways to dispose of sharps that are found in the Wellston and Norman Township areas. Margaret Batzer indicated that there are mail-in programs that may be useful to Mr. Carlson and his organization with the disposal of those items.

The meeting was adjourned at the Call of the Chair at 2:30 p.m.


Pauline Jaquish, Chairperson


Margaret Batzer


Gene Lagerquist



NORTH FLIGHT EMS

To: Manistee County Board of Commissioners
From: Paul Owens, General Manager
Date: January 23, 2020
SUBJECT: 911 Requests/Response Time Average Report

Attached is the *911 Requests/Response Time Average Report* for December, 2019.

Operations: There were no customer concerns.

Financials for December 2019:

- Year-to-date total unrestricted revenue was \$762,758. The budgeted amount was \$774,832, which resulted in a negative variance of (\$12,074).
- The total "requests for service" for December 2019 was 293.
- The total "billable requests for service" for December 2019 was 212.

Miscellaneous:

- Total transfers out of Manistee Hospital: 62.
- Monthly contractual write offs for December 2019 totaled \$238,575.
- Uncompensated care write off for December 2019 totaled \$11,293.

Rationale Current Month Data
 December 2019

911 Requests by Township/City and 911 Response Time Avg

Response Times		
Township	Requests	Minutes
Arcadia	5	15.54
Bear Lake	20	10.8
Brown	0	0
Cleon	6	12.82
Dickson	14	11.39
Filer	41	11
Manistee	49	5.96
Maple Grove	21	8.23
Marilla	1	9.08
Norman	17	15.69
Ohekama	8	15.37
Pleasanton	1	17.32
Springdale	16	15.14
Stronach	3	15.92
City of Manistee	7	7.61
City of Eastlake	2	4.01