



Manistee County Courthouse
415 Third Street • Manistee, Michigan 49660

CLERK

Lindsey Marquardt
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Lisa Sagala
(231) 398-3504

Board of Commissioners

CHAIRPERSON

Jeffrey Döntz

VICE-CHAIRPERSON

Karen Goodman

Margaret Batzer

Eric Gustad

Nikki Koons

Janice McCraner

Richard Schmidt

REGIONAL SUMMIT COMMITTEE MINUTES

Friday, February 3, 2023
10:00 a.m.

Manistee County Courthouse & Government Center
Board of Commissioners Meeting Room

MINUTES

Members Present: Nikki Koons; Eric Gustad and Janice McCraner, Chairperson

Members Absent: None.

Others Present: Lisa Sagala, Controller/Administrator; Julie Griffis, HR Generalist; Kristyn Malkowski, Administrative Secretary; Melissa Bjorkquist, Chief Deputy County Clerk

The meeting was called to Order at 10:00 a.m. by McCraner.

NOTE - Items requiring Board Action are indicated in BOLD

PUBLIC COMMENT

None.

DUTIES OF REGIONAL SUMMIT COMMITTEE

Julie Griffis advised the committee that they have moved away from the employee recognition dinner and have done different events throughout the year and gifts in December. In 2022, they gave each employee a hoodie. There was discussion regarding the dinner and to allow the administrators office the ability to pick out employee gifts. (APPENDIX A)

Moved by Gustad, seconded by Koons to remove employee recognition dinner from Regional Summit Committee description (APPENDIX A) and allow the Administrators Office to plan.

McCraner requested the minutes from the previous meeting be attached to the agenda.

VENUE AND TOPIC/PRESENTER IDEAS

The committee discussed having the 2023 Regional Summit on September 21, 2023 at the Wagoner Center and reviewed the previous agendas. (APPENDIX B) Kristyn Malkowski, Administrative Secretary shall contact the Wagoner Center and Zupin Catering for the luncheon. It was suggested to send the packets out via email to save on paper.

There was discussion for the morning session speakers to include: Karla Smith-Kasten; Mark Fedder; Hampton Inn, General Manager; and new/expanding business owners (each Commissioner suggesting business owners in their district).

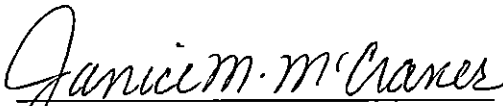
There was discussion for the afternoon session speakers to include: Public Safety/Law Enforcement such as Sheriff's Dept, City Police, MSP, DNR, Tribal Police, US Forest, etc. (theme was suggested as partnership/collaboration); and Mark Fedder ending the day with a presentation on the fire that took out ½ of Manistee and the 1978 blizzard.

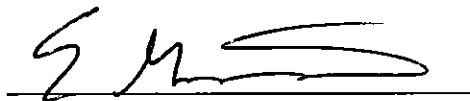
The June meeting will be held at the Wagoner Center to look at layout.

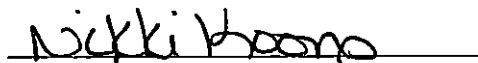
OTHER ITEMS

None.

The meeting was adjourned at the Call of the Chair at 10:51 a.m.


Janice McCraner, Chairperson


Eric Gustad


Nikki Koons

3. Public Safety Committee. This Committee may review and make recommendations in operations and policy. It shall be the duty of this committee to work in conjunction with Administration to study and advise the Board with respect to matters which otherwise are not covered by the Ways & Means Committee or the Physical Resources Committee. Functional areas of responsibility include Emergency Services, Sheriff's Office, Secondary Road Patrol, Marine Patrol, Jail, Animal Control, 9-1-1/Central Dispatch and other public safety operations.
 4. Technology/Information Committee. This Committee shall assess and evaluate present computer equipment and systems. Plan for upgrades in software and uniformity in systems. Plan for Internet service County-wide (broadband) and microfilming and/or best method of preserving records. Continue work in G.I.S. systems.
 5. Executive/Joint Court Committee. This Committee's functional areas of responsibility will include issues regarding County Administration, County Clerk, Prosecuting Attorney, Register of Deeds, County Board, Circuit Court, Friend of the Court, District Court, Probate Court, Child Care Fund, Law Library, Elections, and shall serve as the Joint Court Committee with Benzie County.
 6. Personnel Committee. This Committee shall review and make recommendations for policy and programs in the areas of personnel, classifications, collective bargaining, compensation, fringe benefits and employee grievances.
 7. Green Team/Recycling Committee. This Committee shall be responsible for all solid waste and recycling-related issues and focuses on conservation and energy reduction techniques. The Committee is also part of the Energy Fair Advisory Board.
 8. Regional Summit Committee. This Committee will plan a Regional Summit at least once per year, using a facilitator (new each time). Move meetings around the County. Also in charge of Employee Recognition Dinner - with a goal of 75% attending.
- C. Special Assignments. There shall be, in addition to the standing committees, such other special assignments as the Chairperson, from time to time, may appoint and establish subject to approval of the Board. The membership of all such special assignments shall automatically be vacated upon the succession to office of a new Chairperson to the Board. Such assignments include, but are not limited to, the following:
1. Planning Commission
 2. Solid Waste Council

AGENDA

18th Regional Summit
 September 29, 2022
 8:00 AM – 3:00 PM
 Wagoner Center



8:00 – 8:15 AM

Introductions

Presented by Jeff Dontz, Chairman of Manistee County Board of Commissioners

8:15 – 9:00 AM

Rachel Nelson, County Treasurer

Landbank & Brownfield Authority Update

9:00 – 9:30 AM

Bill Gamble, City Manager

Update on City Projects

9:30 – 10:15 AM

Stacie Bytwork, Manistee County Chamber of Commerce President

Overview of the Current Housing Crisis

10:15 – 10:30 AM

BREAK/NETWORKING

10:30 – 11:00 AM

Yarrow Brown, Housing North & Rose Fosdick, Human Service Collaborative Body

Update on Housing crisis and the Housing Action Team

11:00 – 11:45 AM

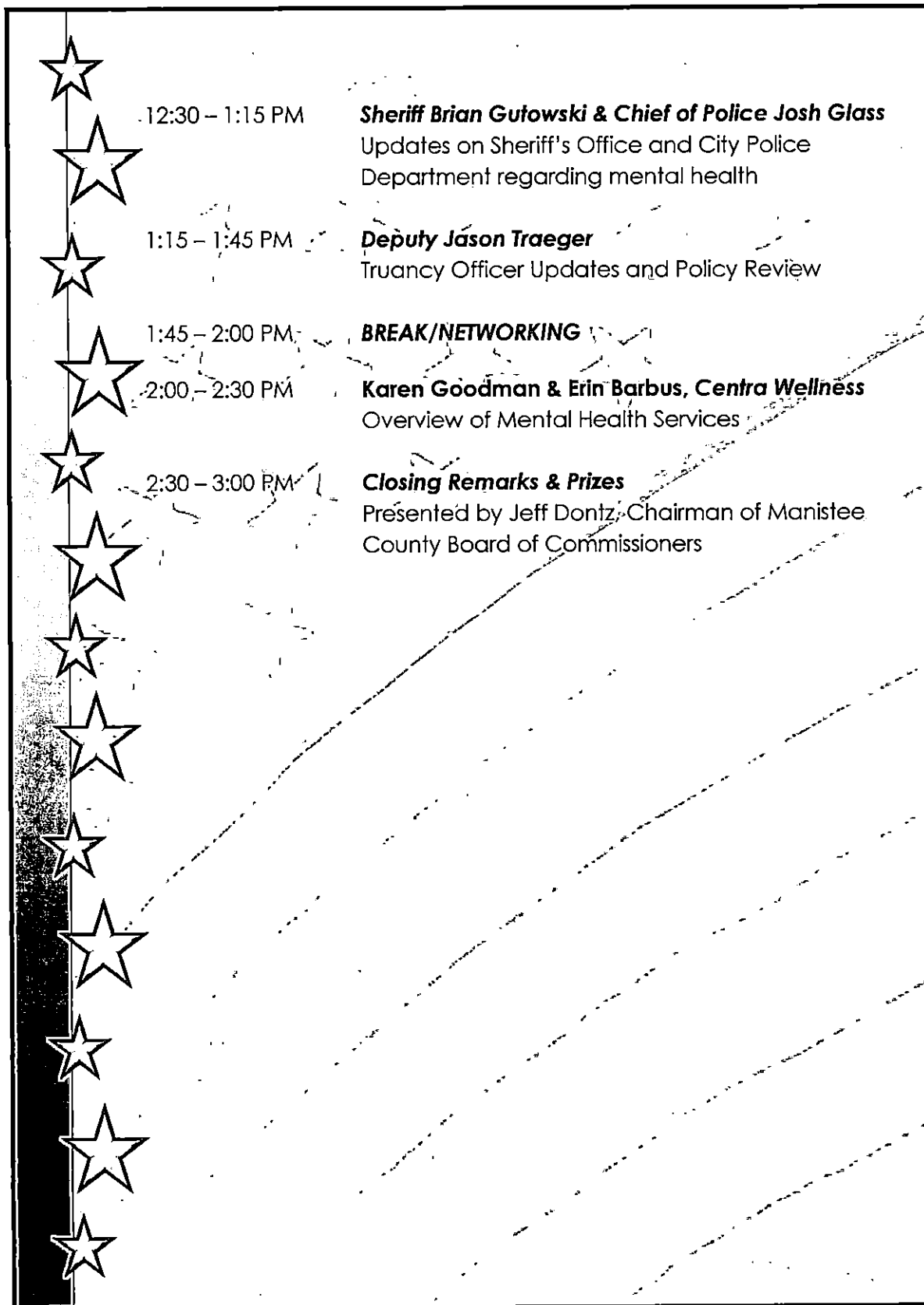
Zach Vega, Community Planner for Networks Northwest

Recreation Plan Information and Updates

11:45 – 12:30 PM

LUNCH/NETWORKING

- Please Turn Over -



12:30 – 1:15 PM **Sheriff Brian Gutowski & Chief of Police Josh Glass**
Updates on Sheriff's Office and City Police
Department regarding mental health

1:15 – 1:45 PM **Deputy Jason Traeger**
Truancy Officer Updates and Policy Review

1:45 – 2:00 PM **BREAK/NETWORKING**

2:00 – 2:30 PM **Karen Goodman & Erin Barbus, Centra Wellness**
Overview of Mental Health Services

2:30 – 3:00 PM **Closing Remarks & Prizes**
Presented by Jeff Dontz, Chairman of Manistee
County Board of Commissioners

AGENDA

17th Regional Summit

September 16, 2021

8:00 AM – 3:00 PM

Little River Casino Resort



8:00 – 8:15 AM

Introductions

8:15 – 9:00 AM

Sheriff Brian Gutowski & Chief of Police Josh Glass

Updates on Sheriff's Office and City Police Department; and
Truancy Officer Update

9:00 – 9:45 AM

Jim Tischler – State Landbank Authority

**Emily Doerr - Executive Director of the Michigan State Land
Bank Authority (MSLBA)**

Landbanks & Brownfield Authorities and how they can work
together

9:45 – 10:00 AM

BREAK/NETWORKING

10:00 – 10:45 AM

Manistee County Planning Department

Planning Department 2021 Regional Summit Update

10:45 – 11:30 AM

Bear Lake Township & Marilla Township

And Round Robin to other Townships, Villages and City on
what's new...what's happening...highlights, etc.

11:30 – 12:15 PM

LUNCH/NETWORKING


12:15 – 12:45 PM

Robert Carson, Regional Director of Community

Development for Networks Northwest

Recreation Plan Information and Updates

Please Turn Over



12:45 - 1:30 PM	Mary Reilly, AICP, Educator, Government and Community Vitality Team, Michigan State University Extension; John Amrhein, MSU Extension Governance, Leadership and Finance Educator Open Meetings Act
1:30 - 1:45 PM	BREAK/NETWORKING
1:45 - 2:30 PM	Stacie Bytwork, Manistee County Chamber of Commerce President; Marc Miller, Manistee County Chamber of Commerce Director of Economic Development Advancing Manistee County - Chamber of Commerce Leads Economic Development
2:30 - 3:00 PM	Mark Fedder - Executive Director Manistee Historical Museum
3:00 PM	Closing Remarks and Prizes

TENTATIVE AGENDA

16th Regional Summit

September 19, 2019

8:00 AM – 2:45 PM

Little River Casino Resort



8:00 – 8:30 AM

Introductions

8:30 – 8:45 AM

Jared Henry – Chief Public Defender

8:45 – 9:15 AM

Rob Carson - Manistee County Planner

9:15 – 10:00 AM

Sarah Archer – Iris Waste Diversion Specialists

10:00 – 10:30 AM

BREAK

10:30 – 11:00 AM

Sarah Lucas – Housing North

11:00 – 11:30 AM

Lissette Reyes - Rising Tide

11:30 – 12:00 PM

Stacie Bytwork - Chamber of Commerce

12:00 – 1:00 PM

LUNCH

1:00 – 1:30 PM

Sarah Howard - Council on Aging

1:30 – 2:00 PM

Josh Shields - Manistee County Conservation District

2:00 – 2:30 PM

Mark Fedder – Executive Director Manistee Historical Museum

2:30 – 2:45 PM

Closing Remarks and Prizes

15th Regional Summit
September 13, 2018
8:00 AM – 1:30 PM
Ramsdell Theatre Ballroom



8:00 – 8:30 AM

Jeff Dontz - Introductions & Welcome
David A. Kieft, Jr., Manistee County Controller/Administrator
Heather Vasquez, Equalization Director
Lisa Senters, Deputy Equalization Director
Brandon Gillespie & Beno, K-9 Handler and Officer

8:30 – 9:00 AM

Kathryn Kenny – *Executive Director Manistee County Visitor's Bureau*
 Trails and the potential economic impact for Manistee County

9:00 – 9:30 AM

Lisa Leedy, Executive Director - *Alliance for Economic Success*
 House Manistee & Broadband Initiative

9:30 – 9:45 AM

Break

9:45 – 10:45 AM

Aileen Waldron, USDA
 USDA Grants

10:45 – 11:30 AM

Erin King, Centra Wellness Network Director of CAP Services
Tim Kozal, City of Manistee Director of Public Safety
John O'Hagan, Manistee County Sheriff
Robert Medacco, Director of LRBOI Tribal Police
 Opioid Update Panel

11:30 – 12:15 PM

Lunch
Laura Heintzelman, President & CEO
Manistee Community Foundation
 How Philanthropy Can Help Build Manistee County's Future

12:15 – 12:45 PM

Dr. Brian McComb - Munson Healthcare Manistee Hospital
 Treatment of Opioid Addiction

12:45 – 1:15 PM

Mark Fedder – Executive Director Manistee Historical Museum

1:15 – 1:30 PM

Closing Remarks and Prizes

14th Regional Summit

Agenda

8:00	Introduction	Jeff Dontz
8:15 – 8:45	Introductions of Elected Officials	Jeff Dontz
8:45 – 8:50	Intro	Brook Shafer
8:50 – 9:20	Conservation District	
9:20 – 9:25	Intro	Jeff Dontz
9:25 – 9:55	Drain Commissioner – Ken Hilliard	
9:55 – 10:15	BREAK	
10:15 – 10:20	Intro	Karen Goodman
10:20 – 10:50	City of Manistee	
10:50 – 10:55	Intro	Margaret Batzer
10:55 – 11:25	Recycling – Sarah Archer	
11:25 – 12:15	LUNCH	
12:15 – 12:20	Intro	Pauline Jaquish
12:20 – 12:50	Strategic Plan Update – Tamara Buswinka	
12:50 – 12:55	Intro	Mark Bergstrom
12:55 – 1:25	Martin Marietta – Jim Reithel	
1:25 – 1:30	Intro	Richard Schmidt
1:30 – 2:00	Museum – Mark Fedder	