



PLANNING DEPARTMENT  
(231) 723-6041  
Fax (231) 723-1718  
planning@manisteecountymi.gov

Manistee County Planning Building • 395 Third Street • Manistee, Michigan 49660

6:00 p.m., Thursday  
January 24, 2019

MANISTEE COUNTY PLANNING BUILDING  
395 Third Street  
Manistee, Michigan

## MINUTES

A. Call to Order, Pledge of Allegiance and Roll Call.

**Chair Ware called the meeting to order at 6:35 p.m.**

Members Present: Phil Landis, Rosemary Daniels, Richard Schmidt, Kimberly Ware, Robert Rishel, Theodore Batzer and Sharon Goble

Members Absent: None

Ex-OFFICIO MEMBERS PRESENT: Rob Carson, County Planner and Nancy Baker, Planning Assistant

OTHERS PRESENT: None.

B. Approval of the Agenda.

There were no additions or corrections to the agenda.

**Mr. Rishel moved, seconded by Ms. Daniels to approve the January 24, 2019 Agenda as printed. Motion carried with a voice vote.**

C. Public Comment.

None.

D. House Keeping Business

1. Consensus Business.

a. Act to approve the October 25, 2018 Minutes.

There were no corrections or additions to the minutes.

**Mr. Rishel moved, seconded by Ms. Goble to approve the October 25, 2018 Minutes as printed. Motion carried with a voice vote.**

- b. Act to approve the October, November, December and Year End 2018 Expense Reports.

**Ms. Goble moved, seconded by Mr. Rishel to approve the October, November, December and Year End 2018 Expense Reports as printed. Motion carried with a voice vote.**

E. Unfinished Business and Reports.

1. Remonumentation Report—Mr. Bentley

Mr. Bentley: In the absence of Mr. Bentley, Mr. Carson addressed the members of the Commission with the Remonumentation Report. The 2018 work is complete except for the closeout report which will be completed in the next week or two. Once completed, the closeout report will be sent to the state by using their new online system. Mr. Bentley attended a workshop on this new process. All contracted corners have been completed. The certificates have been recorded at the Register of Deeds office. The 2019 grant is down from 2018. The contracted surveyors will each do 30 corners in 2019. The contracts will come before Ways and Means then the County Board in the next couple of months.

2. Planning Department Update—Mr. Carson

Mr. Carson: Mr. Carson addressed the members of the Commission with the Planning Department Update. The Copemish Village Ordinance draft has been completed and turned over to Copemish Village. Hopefully it will be adopted in March. The Bear Lake Village will receive their Zoning Ordinance draft copies with the possible adoption in March or April. The following work proposals have been received: Master Plan updates from Manistee and Filer Townships, joint Master Plan and Zoning Ordinance for the Village of Kaleva/Maple Grove Township (due to having a joint Planning Commission) and Zoning Ordinances for Arcadia and Onkama Townships. Some of this work will be handled after the Assistant Planner is hired and in place. The interview process for the Assistant Planner will involve several administration personnel, a county board member and a county planning commission member(s).

3. Meetings and Trainings Attended by Planning Commission Members

Mr. Schmidt stated Manistee County has an opportunity to opt out of “Point of Sale” on well and septic. This will be coming up for a vote. A recommendation for this was made at the Northwest Council organizational meeting. The VA officer is in his new office and will soon be certified.

Mr. Batzer reported on the Oaks Correctional Facility. They are certified for 1108 inmates and are running 10 to 12 below that because of a special pilot

program on mentally ill inmates. They have 296 full-time employees which is a few below the maximum. The payroll to the county is 15 million annually with a total annual budget of 30 million.

Mr. Landis reported on the Green Team meeting. They received a grant for scrap tire collection. They will be having 2 scheduled events in 2019 rather than 1. Total for 2018 recycle is 515,575 cubic yards.

Mr. Rishel reported on the County Road Commission projects for the upcoming summer season. He spoke of the Cooley Bridge and Snyder Road project. They may receive \$300,000 for this work, the detour and assisting in the safety value of the project. A detour on M55 will occur due to the work on the M55 bridge.

Ms. Goble reported on the Trail Committee. The new Recreation Committee was supported by the Board of Commissioners. Mr. Carson is now overseeing the Trail Committee meetings. A work plan has been put together. The cost for this trail system will be depended on many variables such as the need for bridges, the type surface, easements etc. Implantation will take a number of years. A grant for the first segment is planned to be resubmitted in 2020.

Ms. Daniels reported on the Technology meeting. They are working on the webpage and hoping to link it with 911 and looking at the cost. Mr. Schmidt added that a web committee was formed.

#### F. New Business & Communications.

##### 1. Planning Commission 2019 Meeting Schedule

The Planning Commission meets on the 4<sup>th</sup> Thursday of each month. The 2019 meeting schedule was set and amended as follows:

February 28<sup>th</sup>, no meeting will be scheduled

March 28<sup>th</sup> moved to March 21<sup>st</sup> the 3<sup>rd</sup> Thursday

April 25<sup>th</sup>, May 23<sup>rd</sup>, June 27<sup>th</sup>, July 25<sup>th</sup>, August 22<sup>nd</sup>, September 26<sup>th</sup> and

October 24<sup>th</sup> all on the 4<sup>th</sup> Thursday

November 28<sup>th</sup>, no meeting will be scheduled

December 26<sup>th</sup> moved to December 5<sup>th</sup> the 1<sup>st</sup> Thursday

All meetings will be held at the Manistee County Planning Building, 395 3<sup>rd</sup> Street in the large conference room. All meetings will be at 6 pm.

**Ms. Goble moved, seconded by Mr. Rishel to accept the 2019 Manistee County Planning Commission meeting schedule with the amended dates as listed above. Motion carried with a voice vote.**

##### 2. Other business from Planning Commission members or its staff.

None.

G. Adjourn

Meeting was adjourned by call of the chair at 7:24 p.m.

Respectfully submitted,

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Nancy Baker, Recording Secretary, for  
Sharon Goble, Secretary, Manistee County Planning Commission  
Date: January 24, 2019