



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON
Jeffrey Dontz
VICE-CHAIRPERSON
Karen Goodman

Margaret Batzer
Mark Bergstrom
Pauline Jaquish
Gene Lagerquist
Richard Schmidt

CLERK

Jill Nowak
(231) 723-3331

CONTROLLER/ADMINISTRATOR

David A. Kieft, Jr.
(231) 398-3504

PUBLIC SAFETY COMMITTEE

Friday, January 17, 2020
2:00 P.M.

Manistee County Courthouse & Government Center
Board of Commissioners Meeting Room

MINUTES

Members Present: Pauline Jaquish, Chairperson, Margaret Batzer and Gene Lagerquist

Members Absent: None

Others Present: Sheriff Kenneth Falk; Undersheriff Brian Gutowski; Chief Tim Kozal, City of Manistee Public Safety Director; David Skorka and Chris Engalls, Michigan State Police; Jason Sopha, North Flight; Jason Thomas, Oaks Correctional Facility; Det. Jeff Pefley, Little River Band of Ottawa Indians; Sgt. Grant Emery, DNR; Lt. Ryan Tabaczka, Michigan State Police; Jim Espvik, 911 Director; Scott Alexander, Probation/Parole; Clayton Kelley, District Court Magistrate and Jill M. Nowak, County Clerk.

The meeting was called to Order at 2:00 p.m.

NOTE – Items requiring Board Action are indicated in BOLD

PUBLIC COMMENT

None.

REVIEW PUBLIC SAFETY COMMITTEE DUTIES FROM THE RULES OF ORDER AND PROCEDURE

Review Public Safety Committee duties from the Rules of Order and Procedure of the Manistee County Board of Commissioners and recommend approval of any necessary changes. (Appendix A)

Mr. Lagerquist asked why there is no report from the Area Fire Fighters Association. Mr. Espvik will check with the Association and see if it is possible.

After review, the updates from 2019 which were to include Courthouse Security be added to the Rules of Order and Procedures, and the changes for 2020 to include adding County Ambulance Service.

**Moved by Lagerquist, seconded by Batzer to update the Rules of Order and Procedure from 2019 to include Courthouse Security; and changes to the Rules of Order and Procedures for 2020 to include adding County Ambulance Service.
Ayes: All. Motion Carried.**

SHERIFF ITEMS

SHERIFF'S OFFICE STATISTICS

Sheriff Ken Falk reported that the Monthly Statistic Reports (Appendix B) indicate nothing out of the ordinary. For December 2019, a Bailiff was screening at the doors 60% of the time. During this 60% period, there were 3536 visitors to the courthouse and Government Center not including employees and attorneys. 70 knives, 1 gun, 1 pepper spray and 1 pocket of 9mm rounds were found. Sheriff Falk indicated that they are working towards 100% coverage for screening at the main doors in the future. Lt. Brian Gutowski was appointed as the new Undersheriff which creates an opening for the Emergency Manager position. If that is filled in house, then that will open up another position. Sheriff Falk asked to be put on the February County Board Agenda to provide a year-end review of the Sheriff's Department.

CITY OF MANISTEE PUBLIC SAFETY ITEMS

Chief Kozal, City of Manistee Public Safety Director, reported his department is still down one (1) Officer and he has one (1) Officer on light duty. Training for testifying in court was held recently for City Officers, County Deputies, State Troopers, Department of Corrections and Tribal Police. The training was paid for by the Run the Pier Race Fundraiser. This event will be held again this year on August 8, 2020.

Chief Kozal reported that the average number of monthly runs is ninety. In December there were 135 and this past week on Tuesday and Wednesday only, there were fourteen transports in two (2) days.

MICHIGAN STATE POLICE REPORT

Lt. Ryan Tabaczka, Michigan State Police, reported that the schedules are being tweaked of the two (2) Resident Troopers in Manistee County to have them in the area at peak times. There are two (2) troopers, one from Leelanau and one from Wexford County retiring very soon. The Post will not be receiving any new recruits from recruit school this time.

LITTLE RIVER BAND OF OTTAWA INDIANS REPORT

Detective Jeff Pefley, Little River Band of Ottawa Indians appeared on behalf of Director Medacco. They are filling a position on road patrol and a DNR position.

NORTH FLIGHT EMS

North Flight EMS reported the November 2019 financials (Appendix C) which were almost at budget. Total requests for November was 219. Total transfers were down to only 45. December had 211 calls and they are getting in line with response time and goals. EMS and support persons have changed but all duties are being covered. A new ambulance is on the road to replace the one that was in an accident. It is a basic life support but can be upgraded at any time to advance life support with advanced personnel. There is one opening for ambulance staffing which a job is currently being offered.

EMERGENCY MANAGEMENT COORDINATOR ITEMS

Brian Gutowski, Undersheriff, reported that there is a meeting on Friday, January 17, 2020 at the Ramsdell Theatre sponsored by the Conservation District in reference to the Erosion problems being experienced. Numerous agencies will be present including the DNR and MSU Extension. It is also forecasted conservatively, that Lake Michigan water levels are to increase by twelve (12) inches in 2020. Undersheriff Gutowski also reported that the Hazardous Mitigation Plan is moving forward. A Revenue Sharing Grant for Emergency Operations Plan in the Schools is also continuing. A School Safety Committee continues to meet and are very active. Undersheriff Gutowski is also writing a full scale Emergency Exercise Plan to take place May 30, 2020 at the Manistee County Airport that will include the hospital too. Mr. Gutowski will work closely with the new Emergency Manager when one is appointed.

JAIL ADMINISTRATOR ITEMS

Sheriff Falk reported for Lt. Chris Banicki, Jail Administrator, reviewed the 3rd Quarter Report (Appendix D). It was reported that Brian Pendrick was hired for Corrections. Deputy Pendrick comes to us from Lake County Jail. All Corrections Staff have completed all the required training. Traverse Outer Vest Carriers and office chairs have been purchased from inmate coffee, pop and E cigg fund sales at the facility. Medical staff will be dispensing medications starting in February.

9-1-1 DIRECTOR ITEMS

Jim Espvik, 911 Director reported that there were 2157 calls in December. Calls for service and dispatched in 2019 were 27,454. It has been very busy with upgrades and lack of personnel. New employees will be starting on January 6th and 13th and an ad will be re-ran in the paper for one (1) more person. The Deputy Director position has been postponed until March. Mr. Espvik said the employees are very busy but are doing a

great job. Mr. Espvik reported that the 911 Board approved equipment for fire departments. The local Fire Department Association is down about 15-20 members from last year, for a total of 231 total first responders. The difficulty recruiting new members in these types of jobs is not just in Manistee County. A new academy started in January with ten (10) to twelve (12) persons in the group. It was noted that promoting a career in firefighting is very important which is done through Fire Prevention Activities and other avenues. But there is a two (2) year stipulation for the academy for certification.

SCHEDULE 2020 COMMITTEE MEETING DATES & TIMES

Public Safety Committee Meetings (Appendix E) will be held on the first Friday of each month at 2 P.M. except for in July, which the meeting will be held on the second Friday which is July 10, 2020.

OTHER ITEMS

Sgt. Grant Emery reported from the Department of Natural Resources (DNR). Their positions are at full staff.

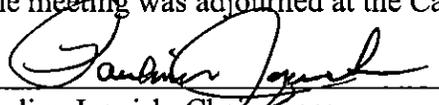
Commissioner Jaquish thanked the Departments for their presence at Sparkle in the Park in Bear Lake.

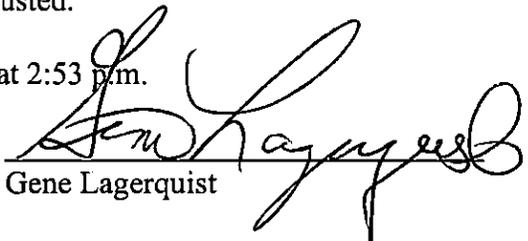
Commissioner Lagerquist asked if the Departments were aware of the Community Watch in the Wellston area. Undersheriff Gutowski said they were contacted, and Sgt. Worniak attended a meeting and Undersheriff Gutowski has offered to participate and be involved.

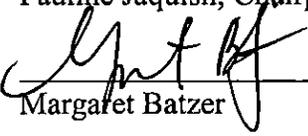
Northflight reported that Munson Manistee will be moving their emergency area to the 3rd floor (the old OB Department). There are concerns about HIPPA and infectious disease as the location is on the 3rd floor. He just wanted to make the Sheriff's Department and EOC aware of this temporary change.

Commissioner Batzer asked if landslides are covered under disasters. Undersheriff Gutowski explained that disasters can only be declared when all local resources have been exhausted, then additional resources could come in. Which in the erosion issues on private property, local resources have not been exhausted.

The meeting was adjourned at the Call of the Chair at 2:53 p.m.


Pauline Jaquish, Chairperson


Gene Lagerquist


Margaret Batzer

APPENDIX A



3. Public Safety Committee. This Committee may review and make recommendations in operations and policy. It shall be the duty of this committee to work in conjunction with Administration to study and advise the Board with respect to matters which otherwise are not covered by the Ways & Means Committee or the Physical Resources Committee. Functional areas of responsibility include Emergency Services, Sheriff's Office, Secondary Road Patrol, Marine Patrol, Jail, Animal Control, 9-1-1/Central Dispatch and other public safety operations.
 4. Technology/Information Committee. This Committee shall assess and evaluate present computer equipment and systems. Plan for upgrades in software and uniformity in systems. Plan for Internet service County-wide (broadband) and microfilming and/or best method of preserving records. Continue work in G.I.S. systems.
 5. Executive/Joint Court Committee. This Committee's functional areas of responsibility will include issues regarding County Administration, County Clerk, Prosecuting Attorney, Register of Deeds, County Board, Circuit Court, Friend of the Court, District Court, Probate Court, Child Care Fund, Law Library, Elections, Resolutions and shall serve as the Joint Court Committee with Benzie County.
 6. Personnel Committee. This Committee shall review and make recommendations for policy and programs in the areas of personnel, classifications, collective bargaining, compensation, fringe benefits and employee grievances. Also maintains a central policy handbook and the Board Rules and Procedure handbook.
 7. Green Team/Recycling Committee. This Committee shall be responsible for all solid waste and recycling-related issues and focuses on conservation and energy reduction techniques. The Committee is also part of the Energy Fair Advisory Board.
 8. Regional Summit Committee. This Committee will plan a Regional Summit at least once per year, using a facilitator (new each time). Move meetings around the County. Also in charge of Employee Recognition Dinner - with a goal of 75% attending.
- C. Special Assignments. There shall be, in addition to the standing committees, such other special assignments as the Chairperson, from time to time, may appoint and establish subject to approval of the Board. The membership of all such special assignments shall automatically be vacated upon the succession to office of a new Chairperson to the Board. Such assignments include, but are not limited to, the following:
1. Planning Commission

Manistee County Sheriff's Department
Manistee County Station Daily Year End Stats

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Month	Year End 2019												Yearly Totals
	January	February	March	April	May	June	July	August	September	October	November	December	
Officers on duty:	73%	79%	77%	76%	76%	81%	89%	85%	81%	82%	80%	82%	
Officers													
Monthly Activities:													
Patrol	569.5	576.0	489.5	507.0	461.5	511.5	492.5	479.5	438.5	403.5	458.0	437.0	5824.0
Complaint	290.0	285.0	262.0	296.5	332.0	323.5	574.0	518.0	461.0	412.0	403.5	378.5	4536.0
Report Writing	447.0	426.0	315.0	352.5	393.0	412.5	522.0	528.0	574.5	466.0	371.5	427.5	5235.5
Court	87.0	13.5	14.5	22.0	14.5	31.0	22.5	25.5	43.0	14.0	14.5	2.0	304.0
Transport	101.0	122.5	93.0	83.5	74.0	63.5	65.5	34.0	47.0	70.5	44.0	58.0	856.5
Airport	6.0	2.5	4.5	8.5	5.5	13.0	14.5	10.5	6.0	14.5	0.5	0.0	86.0
ZTP	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
ACC	16.0	1.0	7.0	3.0	7.0	6.5	18.0	6.0	27.5	12.0	11.5	16.0	131.5
Inmate Services	86.5	19.5	38.0	28.5	7.5	7.0	19.5	23.0	11.0	17.0	13.0	18.5	289.0
Liquor Inspection	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Civil Process	8.0	7.0	4.5	14.0	5.0	5.5	10.0	14.0	11.5	12.0	7.5	13.0	112.0
Community Policing	0.5	0.0	0.0	6.0	12.0	41.0	35.0	68.5	3.5	6.5	2.5	7.0	182.5
Training	69.5	85.5	94.0	112.0	131.5	21.0	12.5	31.0	104.5	76.0	104.0	45.5	887.0
Administrative	104.5	91.0	71.0	84.5	114.5	96.0	60.0	54.5	84.5	58.0	94.0	105.5	1018.0
Total Hours Daily:	1785.5	1629.5	1393.0	1518.0	1558.0	1532.0	1846.0	1792.5	1612.5	1562.0	1524.5	1508.5	19462.0
Monthly Stats:													
Verbal Warnings	179.0	209.0	216.0	242.0	160.0	188.0	200.0	160.0	138.0	145.0	161.0	143.0	2141.0
Traffic	24.0	27.0	28.0	47.0	26.0	20.0	35.0	50.0	18.0	18.0	35.0	20.0	348.0
Misd.	19.0	30.0	27.0	33.0	20.0	16.0	47.0	37.0	24.0	18.0	22.0	19.0	312.0
Felony	5.0	5.0	4.0	5.0	3.0	9.0	12.0	6.0	3.0	7.0	4.0	6.0	69.0
Property Inspections	42.0	46.0	45.0	37.0	47.5	113.0	91.0	107.0	59.0	48.0	46.0	20.0	701.5
Civil Papers	13.0	12.0	18.0	12.0	10.0	10.0	15.0	23.0	10.0	10.0	14.0	11.0	158.0
Traffic Stops	206.0	243.0	255.0	282.0	200.0	214.0	246.0	223.0	168.0	162.0	186.0	165.0	2550.0
Persons Investigated	604.0	578.0	542.0	657.0	648.0	615.0	849.0	879.0	621.0	587.0	659.0	546.0	7785.0
Vehicles Assisted	44.0	67.0	40.0	47.0	59.0	59.0	96.0	64.0	46.0	61.0	82.0	69.0	734.0
Daily Mileage	16721.0	17378.0	15537.0	15454.0	15797.0	16725.0	18189.0	17173.0	13658.0	14293.0	15993.0	15005.0	191923.0
PI / OWI	0.0	0.0	0.0	0.0	0.0	0.0	2.0	0.0	2.0	0.0	1.0	0.0	5.0
OWI	4.0	1.0	5.0	1.0	4.0	2.0	1.0	4.0	0.0	1.0	2.0	2.0	27.0
PIA ONLY	2.0	3.0	1.0	3.0	3.0	2.0	4.0	9.0	4.0	1.0	6.0	1.0	39.0
PDA	51.0	26.0	33.0	26.0	41.0	42.0	34.0	35.0	32.0	43.0	60.0	39.0	462.0

Manistee County Sheriff's Department
Animal Control Officer Station Daily

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Month	Year End 2019												Yearly Totals			
	January	February	March	April	May	June	July	August	September	October	November	December				
Monthly Hours:																
Patrol	35.0	45.0	39.0	54.0	25.0	45.0	31.0	33.0	24.0	27.0	31.5	49.0	498.5			
Complaint	21.0	17.5	24.0	17.0	19.0	21.0	25.0	38.5	42.5	25.0	30.0	25.0	303.5			
Report Writing	30.0	24.0	21.0	22.0	21.0	23.0	34.0	35.0	36.5	39.0	29.0	37.0	351.5			
Assist Other Agency	10.0	5.5	23.0	6.0	2.0	9.0	0.0	3.0	2.0	0.0	0.0	16.0	76.5			
Pound (Misc.)	48.0	52.0	29.0	47.0	35.0	46.0	32.0	39.0	33.0	47.0	39.0	57.0	504.0			
Total Hours Monthly:	144.0	144.0	136.0	146.0	102.0	144.0	122.0	148.5	138.0	138.0	129.5	184.0	1676.0			
Monthly Stats Only:																
Citations Issued	2.0	4.0	4.0	0.0	0.0	2.0	0.0	9.0	1.0	12.0	3.0	5.0	42.0			
Verbal Warnings	22.0	27.0	25.0	35.0	36.0	39.0	45.0	19.0	46.0	35.0	23.0	28.0	376.0			
Warrant Arrests	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0			
Impounds	7.0	7.0	4.0	9.0	8.0	13.0	13.0	14.0	47.0	12.0	36.0	11.0	181.0			
Monthly Township																
Arcadia Township	2.0	2.0	1.5	1.5	1.0	2.0	3.0	3.0	1.0	0.0	2.0	2.0	21.0			
Bear Lake Township	12.5	3.0	7.0	4.5	2.5	0.0	2.0	3.0	1.0	3.5	4.0	11.0	54.0			
Brown Township	1.5	2.0	5.0	6.0	4.0	3.0	1.0	6.5	2.0	1.5	3.0	3.5	39.0			
Clear Township	1.0	1.0	3.0	3.5	1.0	7.0	1.0	4.5	1.0	1.0	1.0	2.0	27.0			
Dickson Township	2.5	7.0	4.0	8.5	2.0	9.5	3.0	9.0	9.0	4.0	6.0	8.0	72.5			
Filer Township	1.5	2.0	3.5	3.0	5.0	1.5	4.0	0.5	3.0	2.5	0.5	1.0	28.0			
Manistee Township	4.0	13.5	7.5	7.5	9.0	6.0	13.0	12.0	9.0	11.5	6.5	7.0	106.5			
Maple Grove Twp	9.0	4.0	8.0	9.0	3.0	3.0	4.0	2.0	16.5	4.5	5.0	8.0	76.0			
Marilla Township	2.0	1.0	5.0	6.5	1.0	5.0	3.0	0.5	1.0	4.0	3.0	0.0	32.0			
Norman Township	4.0	8.5	2.0	6.0	1.0	8.5	4.0	7.5	7.5	5.5	8.0	4.0	66.5			
Onekama Township	3.5	6.5	6.5	2.5	3.0	3.0	5.0	7.0	1.5	0.0	4.5	9.0	52.0			
Pleasanton Township	1.5	1.0	1.5	1.5	2.0	2.5	2.0	0.0	1.0	0.0	2.0	2.0	17.0			
Springdale Township	2.0	0.0	2.0	0.5	5.0	7.0	2.0	1.0	5.0	5.5	5.0	2.0	37.0			
Stronach Township	3.5	5.5	2.0	3.5	3.0	6.0	3.0	5.0	2.5	3.5	3.0	3.5	44.0			
Manistee City	0.5	4.0	1.0	3.0	1.5	0.0	2.0	3.0	5.0	5.0	3.0	4.0	32.0			
Total:	51.0	61.0	59.5	67.0	44.0	64.0	52.0	64.5	66.0	52.0	56.5	67.0				

Manistee County Sheriff's Department

Bailiff Daily Stats

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Month	DECEMBER 2019																															Monthly Totals		
	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	Totals	Totals	
Day:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			
Date:																																		
Officers on duty:																																		
Officers																																		
Daily Activities:																																		
Court Duties	135	135	230	110	40				16.5	7.5	14.5	120	8.5			16.0	14.0	34.5	4.0	2.0			15.0			4.0	6.0			9.0	228.5	0.0		
Inmate Services																																		
Transport																																		
Report Writing																																		
Training																																		
Court Security	12.5	13.5	26.0	7.0	16.0				10.0	18.5	12.5	14.0	10.5			11.0	14.0	15.5	25.0	20.0			13.0			12.5	14.0			16.0	281.5	0.0		
Total Hours Daily:	100	260	270	480	180	200	100	100	255	240	345	260	190	100	100	270	280	500	290	220	100	100	280	100	100	260	200	100	250	100	529.0	0.0		

Manistee County Sheriff's Department
 Manistee County Bailiff Year End Stats

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Month	Year End 2019												Yearly Totals			
	January	February	March	April	May	June	July	August	September	October	November	December				
Officers on duty:																
Officers																
Daily Activities:																
Court Duties	156.0	216.5	255.5	215.5	219.0	176.5	208.5	223.5	202.0	227.5	207.0	228.5				2536.0
Inmate Services	0.0	0.0	1.0	0.0	0.0	0.0	0.0	6.0	0.0	0.0	0.0	0.0				7.0
Transport	14.5	0.0	0.0	0.0	0.0	10.0	16.0	13.0	0.0	18.0	19.0	19.0				109.5
Report Writing	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	7.0	0.0	0.0				7.0
Training	1.0	3.5	6.5	42.0	6.0	2.0	12.0	0.0	29.5	7.0	18.0	0.0				127.5
Court Security	102.5	152.5	164.5	200.0	229.5	240.0	295.0	230.0	252.0	339.5	255.5	281.5				2742.5
Total Hours Daily	274.0	372.5	427.5	457.5	454.5	428.5	531.5	472.5	483.5	599.0	499.5	529.0				5529.5

THIS PAGE CONTAINS FORMULAS. DO NOT DELETE AT END OF YEAR



NORTH FLIGHT EMS

To: Manistee County Board of Commissioners
From: Paul Owens, General Manager
Date: December 19, 2019
SUBJECT: 911 Requests/Response Time Average Report

Attached is the *911 Requests/Response Time Average Report* for November, 2019.

Operations: There were no customer concerns.

Financials for November 2019:

- Year-to-date total unrestricted revenue was \$637,056. The budgeted amount was \$637,994, which resulted in a negative variance of (\$938).
- The total "requests for service" for November 2019 was 219.
- The total "billable requests for service" for November 2019 was 159.

Miscellaneous:

- Total transfers out of Manistee Hospital: 45.
- Monthly contractual write offs for November 2019 totaled \$204,347.
- Uncompensated care write off for November 2019 totaled \$9,987.

Rationale Current Month Data
 December 2019

911 Requests by Township/City and 911 Response Time Avg

Response Times		
Township	Requests	Minutes
Arcadia	5	15.54
Bear Lake	20	10.8
Brown	0	0
Cleon	6	12.82
Dickson	14	11.39
Filer	41	11
Manistee	49	5.96
Maple Grove	21	8.23
Marilla	1	9.08
Norman	17	15.69
Onkama	8	15.37
Pleasanton	1	17.32
Springdale	16	15.14
Stronach	3	15.92
City of Manistee	7	7.61
City of Eastlake	2	4.01

APPENDIX D

SHERIFF Kenneth O. Falk
ADMIN 231-723-8393
FAX 231-723-1498



SHERIFF'S OFFICE • 1525 E. Parkdale Ave. • Manistee, MI 49660

January 2020

Manistee County Correctional Facility

First Quarter Report- Fiscal Year 19/20

Staffing-

- December 9th, Brian Pendrick joined the Corrections team. Brian has 7 years' prior experience working for Lake County Jail.

Training-

- All corrections staff have met or exceeded the mandatory training hours required by the Michigan Sheriff's Coordinating & Training Council (MSCTC) for 2019.

Equipment-

- All corrections staff received new Traverse Outer Vest Carriers that are very similar to what the road patrol is currently wearing. (Note: Vest Carriers were purchased from Inmate coffee and pop sales. - \$7193.76)
- Purchased 7 new office chairs for the Deputy's report room and Corrections control rooms. (Note: Chairs were purchased from Electronic Cigarette fund. - \$2042.78)

Medical-

- February will be the tentative start of medical staff dispensing medications to inmates which will take the responsibly and liability off the corrections staff and the county.
- We Still only have 2 inmate transports to the hospital from the Jail in the last 290 days since "All Access Care" has taken over the jail's inmate medical.

Commissary

- First-quarter commissary collections \$4,764.63
- First-quarter purchases from commissary \$7,275.88
- Current commissary account balance \$6,180.76

Checks Written from Commissary

Period 10/1/2019 to 12/31/2019		
10/1/2019	STELLAR SERVICES, LLC	\$187.17
10/8/2019	BOB BARKER -	\$896.26
10/11/2019	STELLAR SERVICES, LLC	\$469.89
10/31/2019	STELLAR SERVICES, LLC	\$188.12
10/31/2019	STELLAR SERVICES, LLC	\$165.41
10/31/2019	STELLAR SERVICES, LLC	\$167.02
10/31/2019	GRANGER	\$265.20
11/5/2019	BARBEA HEIMAN- GED	\$325.00
11/13/2019	STELLAR SERVICES, LLC	\$211.43
11/13/2019	STELLAR SERVICES, LLC	\$317.17
11/13/2019	DASH -Gloves-	\$831.30
11/14/2019	YOGA FITNESS CENTER	\$100.00
11/18/2019	MSI- Shower Curtin's	\$105.30
11/21/2019	STELLAR SERVICES, LLC	\$248.94
11/21/2019	STELLAR SERVICES, LLC	\$24.14
11/25/2019	STELLAR SERVICES, LLC	\$312.64
11/27/2019	STELLAR SERVICES, LLC	\$181.64
12/3/2019	BOB BARKER- Hygiene products-	\$458.96
12/6/2019	STELLAR SERVICES, LLC	\$288.79
12/13/2019	STELLAR SERVICES, LLC	\$208.02
12/16/2019	PNC BANK – Credit Card transaction	\$329.98
12/16/2019	PNC BANK- Credit Card transaction	\$289.79
12/17/2019	STELLAR SERVICES, LLC	\$246.77
12/27/2019	STELLAR SERVICES, LLC	\$298.36
12/30/2019	STELLAR SERVICES, LLC	\$82.49
12/30/2019	STELLAR SERVICES, LLC	\$76.09

Total: \$7275.88

First-quarter earned revenue

• Inmate housing waiver fee-	\$2,735
• Drug testing-	\$60.00
• E cigarettes-	\$11,135
• Parole detainer billing-	\$3,675
• Snack packs-	\$3,162
• Coffee-	\$400
• Work Release-	\$1,500

Total: \$22,662

First-quarter purchases from e-cigarette and snack pack line

Period 10/1/2019 to 12/31/2019

Date		
10/1/2019	MANISTEE COUNTY TREASURER	\$23373.31
10/1/2019	AMERICAN JAIL ASSOCIATION	\$180.00
10/1/2019	AMERICAN JAIL ASSOCIATION	\$300.00
10/4/2019	YOGA FITNESS CENTER	\$100.00
10/8/2019	JACKPINE	\$2042.78
10/31/2019	SPORTS INK	\$582.90
10/31/2019	YOGA FITNESS CENTER	\$200.00
11/4/2019	GILL-ROY'S	\$131.46
11/13/2019	ULINE	\$642.87
11/25/2019	MICHIGAN SHERIFFS' ASSOCIATION	\$51.42
12/3/2019	YOGA FITNESS CENTER	\$100.00
12/5/2019	SPORTS INK	\$162.40
12/13/2019	YOGA FITNESS CENTER	\$100.00
12/30/2019	ON DUTY GEAR LLC	\$7193.76
12/30/2019	SPORTS INK	\$70.00

Total: \$35230.90

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Respectfully,

A handwritten signature in black ink, appearing to read "Lt. Chris Banicki". The signature is written in a cursive style with some loops and flourishes.

Lt. Chris Banicki

Attachments:

- October, November and December – Arrests
- October, November and December -Jail Statistics
- October, November and December - Average Jail Count
- October, November and December - Recidivism Report
- Traverse Outer Vest Carrier Photo

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MANISTEE COUNTY SHERIFF'S OFFICE

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ARRESTS BY DEPARTMENT FOR	
MANISTEE COUNTY SHERIFF'S OFFICE	84
MANISTEE CITY POLICE DEPARTMENT	46
LITTLE RIVER TRIBAL POLICE	8
MICHIGAN STATE POLICE POST #71	19
NEWAYGO CO SO	1
OUT OF STATE EXTRADITION	2
NONE	1
Total Arrests	161
Number Of Departments	7

JAIL STATISTICS FOR 10-01-2019 TO 12-31-2019							
NUMBER BOOKED DURING THE DATE RANGE	117	44	0	0	0	0	161
NUMBER OF COUNTY RESIDENTS	61	37	0	0	0	0	118
NUMBER RELEASED FOR THE MONTH	116	45	0	2	0	0	163
AVERAGE STAY (IN DAYS)	29.65	12.29	0	2.00	0	0	24.52
ASIAN OR PACIFIC ISLANDER	0	0	0	0	0	0	0
BLACK	3	0	0	0	0	0	3
HISPANIC	5	1	0	0	0	0	6
AMERICAN INDIAN OR ALASKAN NATIVE	3	2	0	0	0	0	5
UNKNOWN	0	0	0	0	0	0	0
WHITE	105	41	0	0	0	0	147
NUMBER CHARGED WITH FELONIES	53	26	0	0	0	0	79
NUMBER CHARGED WITH MISDEMEANORS	67	20	0	0	0	0	87
NUMBER OF ALCOHOL-RELATE OFFENDERS	21	6	0	0	0	0	27

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MANISTEE COUNTY SHERIFF'S OFFICE

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Average Jail Count for 10-01-2019 to	
Date	Jail Count
10-01-2019	35
10-02-2019	32
10-03-2019	32
10-04-2019	34
10-05-2019	31
10-06-2019	34
10-07-2019	36
10-08-2019	35
10-09-2019	33
10-10-2019	29
10-11-2019	33
10-12-2019	35
10-13-2019	35
10-14-2019	36
10-15-2019	33
10-16-2019	30
10-17-2019	30
10-18-2019	31
10-19-2019	32
10-20-2019	35
10-21-2019	37
10-22-2019	32
10-23-2019	32
10-24-2019	32
10-25-2019	30
10-26-2019	30
10-27-2019	30
10-28-2019	30
10-29-2019	29
10-30-2019	29
10-31-2019	32
11-01-2019	34
11-02-2019	30
11-03-2019	32
11-04-2019	34
11-05-2019	31
11-06-2019	31
11-07-2019	29
11-08-2019	32
11-09-2019	30
11-10-2019	31

Average Jail Count for 10-01-2019 to	
Date	Jail Count
11-11-2019	28
11-12-2019	31
11-13-2019	28
11-14-2019	27
11-15-2019	25
11-16-2019	27
11-17-2019	29
11-18-2019	29
11-19-2019	24
11-20-2019	26
11-21-2019	28
11-22-2019	27
11-23-2019	26
11-24-2019	27
11-25-2019	31
11-26-2019	30
11-27-2019	27
11-28-2019	26
11-29-2019	29
11-30-2019	28
12-01-2019	28
12-02-2019	30
12-03-2019	27
12-04-2019	28
12-05-2019	32
12-06-2019	33
12-07-2019	32
12-08-2019	32
12-09-2019	34
12-10-2019	32
12-11-2019	34
12-12-2019	34
12-13-2019	39
12-14-2019	38
12-15-2019	41
12-16-2019	44
12-17-2019	40
12-18-2019	39
12-19-2019	38
12-20-2019	35
12-21-2019	34

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Average Jail Count for 10-01-2019 to	
Date	Jail Count
12-22-2019	35
12-23-2019	35
12-24-2019	33
12-25-2019	33
12-26-2019	37
12-27-2019	35
12-28-2019	37
12-29-2019	39
12-30-2019	36
12-31-2019	32

1ST QUARTER
AVERAGE 32.02

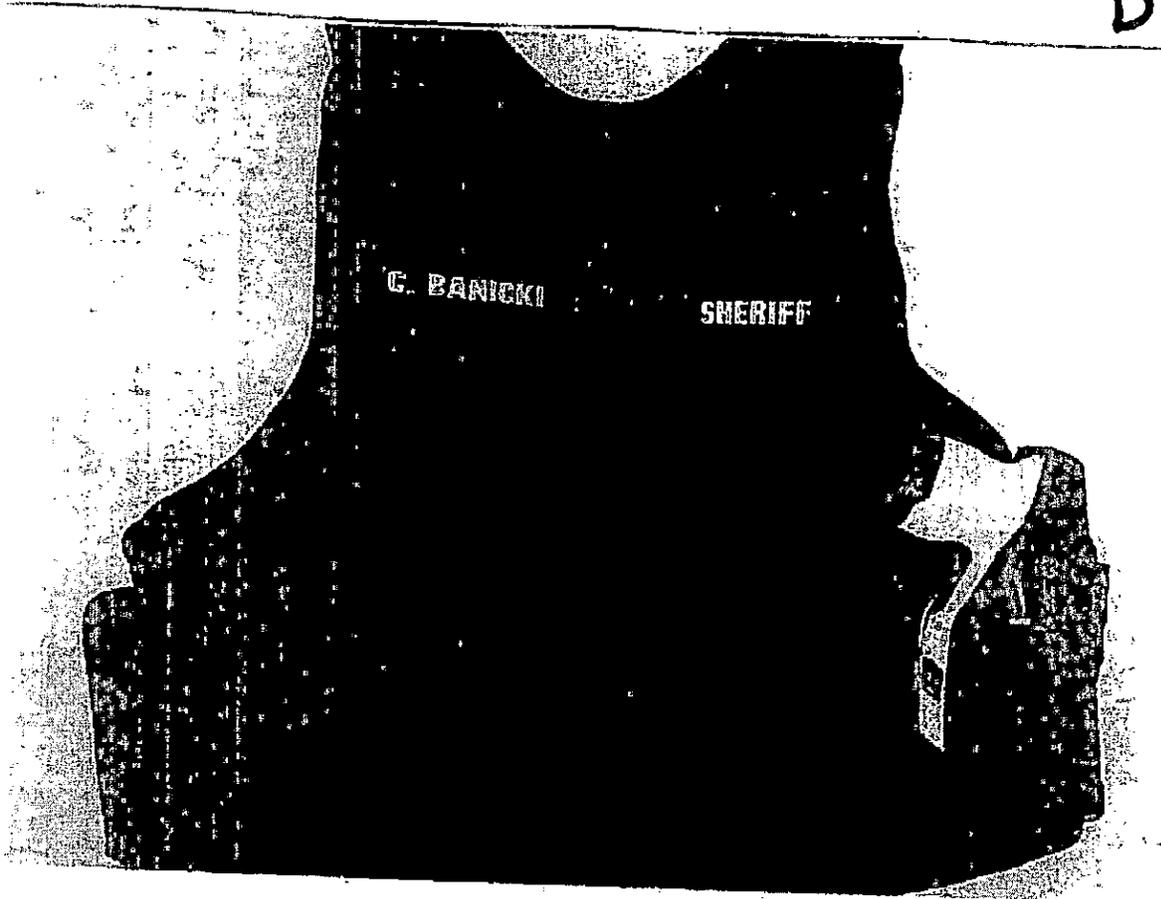
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MANISTEE COUNTY SHERIFF'S OFFICE

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RECIDIVISM REPORT FOR 10-01-2019 TO 12-31-2019		
NUMBER BOOKED DURING THE DATE RANGE	161	
AVERAGE AGE OF PEOPLE BOOKED	37	
# OF PEOPLE CHARGED WITH FELONIES	79	49.07
PREVIOUS FELONY CHARGE	62	38.51
PREVIOUS MISDEMEANOR CHARGE	105	65.84
PEOPLE CHARGED WITH SAME CHARGE	47	29.19
PEOPLE PREVIOUSLY ON PROBATION/PAROLE	82	50.93
PEOPLE WITH A RECORD AT OTHER JAILS	80	55.90
BREAKDOWN OF REPEATERS TO THIS JAIL	142	88.20
2 OR 3 TIMES	84	52.17
4 OR 5 TIMES	22	13.66
6 OR 7 TIMES	15	9.32
8 OR 9 TIMES	6	3.73
10 OR MORE TIMES	15	9.32



APPENDIX E

2020

January

S	M	T	W	T	F	S
	1	2	3	4		
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October

S	M	T	W	T	F	S
						1
	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					