

MINUTES

Monday, May 18, 2020
12:00 P.M.

Manistee County Blacker Airport
Conference Room via Zoom

Members Present: Gerald Haw, Chair; Karen Goodman; Jeff Dontz; Philip Siuda; Mark Bergstrom; Andrew Gentile; and Barry Peterson

Members Absent: None

Others Present: Barry Lind, Airport Director; and Julie Schmeling, Airport Authority Recording Secretary; and Susan Zielinski, Airport Authority Treasurer

Mr. Lind gave an introduction to the meeting being this was being conducted via Zoom. Also, it was made clear to all members that all votes during today's meeting will be by roll call.

Gerald Haw, Chair, called the meeting to order at 12:03 P.M. Roll was taken by the Secretary.

The agenda was presented for approval. Mr. Lind made one addition to "New Business" for a Contract Modification #2 to the runway resurfacing contract with Reith-Riley.

There was a motion by Mr. Bergstrom, supported by Mr. Peterson, to approve the meeting agenda with the addition under "New Business".

A roll call vote was taken:

Yeas: 7 (Haw; Peterson; Siuda; Goodman; Gentile; Bergstrom; Dontz)

Nays: 0

Absent: 0

Motion carried.

There was no public comment.

The Chair confirmed that each member had received a copy and had an opportunity to review the minutes from the regular meeting of the Airport Authority held on Monday, April 20, 2020; the special meeting of the Airport Authority held on Monday, April 27, 2020; and the special meeting of the Airport Authority held on Monday, May 4, 2020.

There was a motion by Mr. Bergstrom, supported by Mr. Peterson, to approve the Airport Authority regular meeting of the Airport Authority held on Monday, April 20, 2020; the special meeting of the Airport Authority held on Monday, April 27, 2020; and the special meeting of the Airport Authority held on Monday, May 4, 2020.

A roll call vote was taken:

Yeas: 7 (Dontz; Goodman; Gentile; Haw; Peterson; Siuda; Bergstrom)

Nays: 0

Absent: 0

Motion carried.

The Authority reviewed the April 2020 Accounts Payable Report (APPENDIX A).

There was a motion by Mr. Dontz, supported by Mr. Bergstrom, to approve the April 2020 Accounts Payable.

A roll call vote was taken:

Yeas: 7 (Haw; Peterson; Dontz; Siuda; Goodman; Gentile; Bergstrom)

Nays: 0

Absent: 0

Motion carried.

The Authority reviewed the April 2020 Financial Statement (APPENDIX B), which includes a Balance Sheet, a Statement of Revenue and Expenses, and a running account of the Passenger Facility Charges collected.

There was a motion by Mr. Bergstrom, supported by Mr. Haw to approve the April 2020 Financial Statement.

A roll call vote was taken:

Yeas: 7 (Goodman; Dontz; Gentile; Bergstrom; Haw; Peterson; Siuda)

Nays: 0

Absent: 0

Motion carried.

The Orchard Beach Aviation rent information was provided, as well as fuel sales for April 2020 (APPENDIX C).

The Executive Committee did not meet.

The Budget Committee did not meet.

The Capital Projects Committee did not meet.

Mr. Lind reported that there were no airport incidents. Manistee Blacker Airport was awarded \$30,000 under the CARES Airport Grants, and the State is working on processing this grant. Mr. Lind presented a report on airfares which compares flights from Manistee, Traverse City, Grand Rapids, and Muskegon (APPENDIX D). Mr. Lind presented information on airplane passenger numbers for 2020 as well as the previous five years (APPENDIX E).

Mr. Lind mentioned concerns with EAS eligibility after this year. Manistee Blacker Airport will need to have 3,500 total passengers this calendar year to avoid EAS termination. Currently DOT can't waive this criteria due to the extraordinary circumstances. Mr. Lind said that he is not too concerned right now but was mentioning it so that the Board is aware.

The summer schedule is open and reservations are available through the end of Public Charters contract of September 30, 2020. The summer schedule is daily flights with the Dornier and additional flights Thursday, Friday, Sunday and Monday with the Beech 1900.

Mr. Lind is working with Prein & Newhoff on the grant proposal from the 2020 Environmental Study, which is due at the end of the month. Repairs were recently done on the two gates that were not working. The gate cards are not reprogrammed as there were some issues and the electrician will be coming back to fix. The May Triennial Airport Emergency Exercise was tentatively scheduled for May 30th during the airport closure. It has been delayed until September per the request of the County Emergency Manager. With Cape Air as the carrier it will no longer be a requirement, and Mr. Lind will work with the Emergency Manager to see if this will continue as scheduled or if it will be canceled. The Annual Recurrent ARFF Training was held on May 9. Only one person from Manistee Township was in attendance in addition to the airport personnel.

Mr. Arens is still interested in donating his hangar to the airport under the terms discussed in December. Mr. Arens would get a tax deduction for the donation, the airport would be responsible for the door repair and he would be able to use a T-hangar for free if available. An aircraft maintenance business in Cadillac has expressed interest in a hangar, and Cape Air has indicated that they would like hangar space. Mr. Lind recommended to proceed with completing the hangar acquisition with the anticipated revenue from either interested party offsetting any costs and/or lost revenue.

The Runway Rehabilitation Project is scheduled for May 26, 2020 at 12:00 PM until June 5, 2020 at 12:00 PM. Airline flights have been canceled for those days. Follow-up is needed with the USDA to

close the Wildlife Survey project. The FAA required Independent Fee Estimate that was approved is almost complete.

We are currently Ultimate Jet's only operating route with the current service being with the Dornier 328 Jet. DOT is requiring the flights to fly empty to receive payment. The current passenger average is 5 per week.

The Official Airport Authority recommendation has been submitted along with the letters of support from the Chamber/Economic Development and CVB to DOT for Essential Air Service. It is typical for DOT's decision process to be 2+ months before awarding the contract. Mr. Lind will work with Cape Air on a schedule so it can be published as soon as DOT awards the contract.

Public Charters is working on a "Safe Travel" message for marketing. The plan is to limit the sales to 20 seats for the Dornier and 18 seats for the Beech 1900, with no middle seat sales. Right Side Design is working on the website redesign for the Cape Air transition this week.

Mr. Lind and Ms. Zielinski have a draft of the budget put together. The Budget Committee will meet and discuss the draft at their next meeting, which should be in the next week or so. The committee will review the draft and have it ready for the next meeting.

Mr. Lind presented a Contract Modification to the runway resurfacing contract with Reith-Reilly. (APPENDIX F) The nature of the modification is to install some additional signage on the airfield that was identified as being required during the airport inspection last fall. The installation of the signage is a required safety item and is being incorporated into the runway project to facilitate timing and funding for the signs. This modification has a 2½% local match, compared to 100% expense down the road.

There was a motion by Mr. Peterson, supported by Mr. Bergstrom, to accept the Contract Modification #2 as presented for the extra expense at 2½% local match for extra signage on the runway as required by DOT, and also to authorize Mr. Haw, Chair, to execute the same.

A roll call vote was taken:

Yeas: 7 (Haw; Peterson; Siuda; Goodman; Gentile; Bergstrom; Dontz)

Nays: 0

Absent: 0

Motion carried.

There being no further business to come before the Authority, the meeting was adjourned at 1:44 P.M.

Respectfully Submitted,

Jeff Dontz, Airport Authority Secretary

MANISTEE COUNTY BLACKER AIRPORT

APRIL 2020 ACCOUNTS PAYABLE

VENDOR NAME	DESCRIPTION	AMOUNT
BARRY LIND	APRIL	\$ 3,750.00
CONSUMERS ENERGY	MARCH & PARTIAL APRIL	\$ 1,475.75
A T & T	MARCH 14 - APRIL 13, 2020	\$ 43.44
DTE ENERGY	MARCH 6 - APRIL 3, 2020	\$ 730.97
ORCHARD BEACH AVIATION	SUPPLIES - APRIL (reimbursement of expenses)	\$ -
GILL-ROY'S HARDWARE	REPAIRS & MAINTENANCE	\$ 91.48
AUTO-WARES GROUP	REPAIRS & MAINTENANCE	\$ 101.68
BLARNEY CASTLE OIL	FUEL	\$ 499.74
STATE INDUSTRIAL PRODUCTS	WEED KILLER	\$ 899.22
MANISTEE TIRE SERVICE	REPAIRS & MAINTENANCE	\$ 20.00
	TOTAL	\$ 7,612.28
ADVERTISING INVOICES	DESCRIPTION	AMOUNT
RIGHTSIDE DESIGN, LLC	MARCH (reimbursement of expenses)	\$ 850.00
ORCHARD BEACH AVIATION	APRIL (reimbursement of expenses)	\$ 329.45
	TOTAL	\$ 1,179.45

ORCHARD BEACH AVIATION	DESCRIPTION	AMOUNT
REGULAR HOURS	300 @ \$18.15	\$ 5,445.00
MAINTENANCE HOURS	115 @ \$18.15	\$ 2,087.26
PART 139 LABOR	MARCH	\$ 13,400.00
INTERNET		\$ 49.50
TV SERVICE		\$ 25.00
	TOTAL	\$ 21,006.76

GRAND TOTAL

\$ 29,798.49

MANISTEE COUNTY BLACKER AIRPORT

APRIL 2020 REVENUE & EXPENSES

DESCRIPTION	ACTIVITY FOR		ACTIVITY FOR		YTD BALANCE		2019-20 ORIGINAL BUDGET	% BDGT USED
	MARCH 2020	APRIL 2020	APRIL 2020	APRIL 2020	10/01/19 TO 04/30/2020	2019-20 ORIGINAL BUDGET		
	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)			
Fund 295 - AIRPORT AUTHORITY FUND								
Revenues								
FEDERAL GRANT - AEAS	93,681.00	190,492.00	1,146,172.50	2,990,575.00				38.3%
STATE REIMBURSEMENTS	22,106.00	0.00	22,106.00	18,000.00				122.8%
INTEREST EARNED	29.73	0.00	97.26	0.00				
OFFICE RENT	1,237.78	1,237.78	8,695.42	14,900.00				58.4%
LANDING FEES GENERAL AVIATION	0.00	20.16	181.44	2,100.00				8.6%
RENT AND LANDING FEES-PUBLIC CHARTERS	20,483.35	40,966.70	122,900.10	245,800.00				50.0%
HANGAR RENT	2,450.00	800.00	10,399.92	19,000.00				54.7%
CAR RENTAL FEES	0.00	0.00	369.68	4,750.00				7.8%
SIGN LEASE	0.00	0.00	0.00	4,000.00				0.0%
PASSENGER FACILITY CHARGES	0.00	0.00	8.78	25,000.00				0.0%
MISC. REVENUE	3.20	0.40	38.60	0.00				0.0%
FUEL SALES	279.79	754.89	3,948.24	13,000.00				30.4%
TRANSFER IN - GENERAL FUND	10,000.00	10,000.00	70,000.00	120,000.00				58.3%
PUBLIC CHARTERS MARKETING	0.00	2,500.00	5,000.00	10,000.00				50.0%
	150,270.85	246,771.93	1,389,917.94	3,467,125.00				40.1%
Expenditures								
MISC. SUPPLIES	494.44	1,044.08	2,614.73	2,000.00				130.7%
EQUIPMENT	0.00	0.00	4,741.78	6,600.00				71.8%
GAS AND OIL	6.00	0.00	3,131.60	6,500.00				48.2%
CONTRACTED SERVICES	0.00	0.00	545.55	1,200.00				45.5%
CONTRACTED SERVICES - AUDIT	5,875.00	0.00	5,875.00	7,800.00				75.3%
CONTRACTUAL - PUBLIC CHARTERS	93,681.00	190,492.00	1,146,172.50	2,990,575.00				38.3%
CONTRACTED SERVICES - MANAGEMENT	3,750.00	3,750.00	22,500.00	45,000.00				50.0%
CONTRACTED SERVICES - MAINT.	20,451.28	20,328.78	125,552.33	258,500.00				48.6%
ATTORNEY FEES	0.00	0.00	1,600.00	2,500.00				64.0%
DUES AND FEES	0.00	0.00	242.30	1,000.00				24.2%
TELEPHONE	87.14	0.00	262.01	540.00				48.5%
TRAVEL	0.00	0.00	0.00	500.00				0.0%
TRAINING-FIRE FIGHTER	0.00	0.00	0.00	6,500.00				0.0%
ADVERTISING	3,000.28	431.60	8,036.05	30,000.00				26.8%
LIABILITY INSURANCE	0.00	0.00	18,560.65	17,800.00				104.3%
UTILITIES	3,790.46	1,655.81	14,811.54	26,000.00				57.0%
REPAIRS & MAINTENANCE	1,409.83	0.00	24,123.35	25,000.00				96.5%
MISC. EXPENSE	0.00	0.00	0.00	1,000.00				0.0%
MISC. EXPENSE - PFC	22,106.00	0.00	25,808.50	33,971.00				76.0%
MISC EXPENSE - MCGUINEAS DRAIN	0.00	0.00	4,139.39	4,139.00				100.0%
	154,651.43	217,702.27	1,408,717.28	3,467,125.00				40.6%
TOTAL REVENUES								
	150,270.85	246,771.93	1,389,917.94	3,467,125.00				40.1%
TOTAL EXPENDITURES								
	154,651.43	217,702.27	1,408,717.28	3,467,125.00				40.6%
NET OF REVENUES & EXPENDITURES								
	(4,380.58)	29,069.66	(18,799.34)					

MANISTEE COUNTY BLACKER AIRPORT

TRAIL BALANCE AS OF 04/30/2020

DESCRIPTION	END BALANCE 04/30/2020 NORMAL (ABNORMAL)
Assets	
CASH	(97,400.31)
LIQUID ASSETS - PFC ACCOUNT	114,308.62
LIQUID ASSETS - AEAS	639.38
	17,547.69
Fund Equity	
FUND BALANCE	37,141.10
	37,141.10
Revenues	
FEDERAL GRANT - AEAS	1,146,172.50
STATE REIMBURSEMENTS	22,106.00
INTEREST EARNED	97.26
OFFICE RENT	8,695.42
LANDING FEES GENERAL AVIATION	181.44
RENT AND LANDING FEES-PUBLIC CHARTERS	122,900.10
HANGAR RENT	10,399.92
CAR RENTAL FEES	369.68
PASSENGER FACILITY CHARGES	8.78
MISC. REVENUE	38.60
FUEL SALES	3,948.24
TRANSFER IN - GENERAL FUND	70,000.00
PUBLIC CHARTERS MARKETING	5,000.00
	1,389,917.94
Expenditures	
MISC. SUPPLIES	2,614.73
EQUIPMENT	4,741.78
GAS AND OIL	3,131.60
CONTRACTED SERVICES	545.55
CONTRACTED SERVICES - AUDIT	5,875.00
CONTRACTUAL - PUBLIC CHARTERS	1,146,172.50
CONTRACTED SERVICES - MANAGEMENT	22,500.00
CONTRACTED SERVICES - MAINT.	125,552.33
ATTORNEY FEES	1,600.00
DUES AND FEES	242.30
TELEPHONE	262.01
ADVERTISING	8,036.05
LIABILITY INSURANCE	18,560.65
UTILITIES	14,811.54
REPAIRS & MAINTENANCE	24,123.35
MISC. EXPENSE - PFC	25,808.50
MISC EXPENSE - MCGUINEAS DRAIN	4,139.39
	1,408,717.28
Total - All Funds:	35,889.45

PASSENGER FACILITY CHARGES RECEIVED THROUGH 04/30/2020

EXPENSES PRIOR TO 10/2017	\$ 228,725.69
TREWORKS, INC - TREE REMOVAL 11/2017	\$ (104,534.85)
PREIN & NEWHOF - LAND ACQUISITION 12/2017	\$ (7,600.00)
PREIN & NEWHOF - TREE CLEARING 12/2017	\$ (8,669.55)
TREWORKS, INC - TREE REPLACEMENT 12/2017	\$ (2,386.90)
PREIN & NEWHOF - LAND ACQUISITION 3/2018	\$ (618.75)
NORTHWOODS PRODUCTS - HANGAR DOOR ROLLERS ETC 4/2018	\$ (10,697.45)
PREIN & NEWHOF - LAND ACQUISITION 4/2018	\$ (750.00)
FOLDTITE - HANGAR DOOR 5/2018	\$ (15,309.00)
STATE OF MICHIGAN - GRANT MATCH 7/2018	\$ (3,342.86)
STATE OF MICHIGAN - GRANT MATCH 8/2018	\$ (1,350.00)
PREIN & NEWHOF - LAND ACQUISITION 9/2018	\$ (4,200.00)
PREIN & NEWHOF - LAND ACQUISITION 10/2018	\$ (3,836.92)
PREIN & NEWHOF - PHASE II ENVIRONMENTAL 11/2018	\$ (616.00)
NORTHWOODS PRODUCTS - INSTALL NEW HANGAR DOOR 11/2018	\$ (6,310.00)
PREIN & NEWHOF - SETTLEMENT/PHASE II/CLOSING/RELOCATION	\$ (5,275.00)
MANISTEE CO. TREASURER - LAND ACQUISITION PROP. TAXES 3/2019	\$ (15,281.53)
PREIN & NEWHOF - PHASE II & RELOCATION ASSISTANCE 12/2019	\$ (246.03)
PREIN & NEWHOF - PHASE II & RELOCATION ASSISTANCE 2/2020	\$ (1,786.50)
STATE OF MICHIGAN - PFC EXPENSE	\$ (927.50)
EAGLE VILLAGE LEAP - FIREFIGHTING FOAM TESTING EQUIPMENT (03/20)	\$ (2,775.00)
	\$ (22,106.00)
	\$ 10,105.85

PFC FUNDS AVAILABLE*

ORCHARD BEACH AVIATION

April 2020

RENT

OFFICE	\$443.71	
FUEL	\$1402.40	
LANDING FEES		
TWIN	\$0.00	(0 @ \$10.08)
JET	\$40.32	(2 @ \$20.16)
DAILY HANGERS	\$0.00	(0 @ \$22.50)
VENDING	\$0.70	(10% of \$7.00)
T-SHIRT SALES	\$0.00	(0 @ \$12.00)
TOTAL	\$1887.13	

FUEL SALES MARCH 2020

100LL 121.0 Gal

JET 9185.8 Gal

TOTAL 9306.8 Gal

 General 1095.4 Gal @ .15 = \$164.31
 PublicCharters 8185.7 Gal @ .15 = \$1227.86
 Orchard Beach 25.7 Gal @ .15 = \$3.85

DIESEL FUEL 5.6 Gal @ \$1.14 = \$6.38

June Travel as of 5/17/2020

Best Fares

	MBL	TVC	GRR	MKG	UIN
Atlanta (ATL)	298 WN	527 AA/UA	221 AA	301 UA	318 AA
Boston (BOS)	258 WN	573 AA/UA	163 AA	1419 UA	246 AA
Chicago (MDW or ORD)	140 P1	553 UA	565 UA	158 UA	138 AA
Dallas (DFW)	298 WN	568 AA/UA	316 AA	343 UA	248 AA
Denver (DEN)	298 WN	1481 AA/UA	176 F9	504 UA	266 AA
Houston (HOU)	298 WN	993 UA	302 AA	713 UA	226 AA
Kansas City (MCI)	238 WN	527 AA/UA	248 AA	348 UA	350 AA
Las Vegas (LAS)	338 WN	661 AA/UA	98 F9	1062 UA/DL	246 AA
Los Angeles (LAX)	338 WN	380 AA	263 AA	892 UA	246 AA
Minneapolis (MSP)	238 WN	734 AA/UA	214 AA	387 UA	256 AA
New York Area (NYC)	456 WN	910 AA/UA	163 AA	707 UA	362 AA
Orlando (MCO)	298 WN	631 AA/UA	173 AA	550 UA	288 AA
Philadelphia (PHL)	302 WN	644 AA/UA	235 AA	734 UA	288 AA
Phoenix (PHX)	338 WN	670 AA/UA	138 F9	665 UA	386 AA
Portland (PDX)	346 WN	984 UA/AK	410 AA	1121 UA	482 AA
San Diego (SAN)	338 WN	449 AA	263 AA	518 UA	332 AA
San Francisco (SFO)	342 WN	412 AA	98 F9	1008 UA	246 AA
Seattle (SEA)	302 WN	891 UA/AK	311 AA	1066 UA	312 AA
St Louis (STL)	238 WN	414 AA/UA	193 AA	537 UA	236 AA
Washington DC Area (WA)	308 WN	623 AA/UA	143 AA	303 UA	296 AA

Average Fare	\$300.50	\$681.25	\$234.65	\$666.80	\$288.40
Change from one month	\$15.76	\$454.35	\$15.70	\$344.20	
Change from two months	\$58.93	\$482.75	\$54.70	\$394.15	

Fares Pulled 5/17/2020 for travel 6/17/2020 - 6/24/2020

Best Fares +7 days parking

	MBL	TVC	GRR	MKG
Atlanta (ATL)	298 WN	583 AA/UA	291 AA	371 UA
Boston (BOS)	258 WN	629 AA/UA	233 AA	1489 UA
Chicago (MDW or ORD)	140 P1	609 UA	635 UA	228 UA
Dallas (DFW)	298 WN	624 AA/UA	386 AA	413 UA
Denver (DEN)	298 WN	1537 AA/UA	246 F9	574 UA
Houston (HOU)	298 WN	1049 UA	372 AA	783 UA
Kansas City (MCI)	238 WN	583 AA/UA	318 AA	418 UA
Las Vegas (LAS)	338 WN	717 AA/UA	168 F9	1132 UA/DL
Los Angeles (LAX)	338 WN	436 AA	333 AA	962 UA
Minneapolis (MSP)	238 WN	790 AA/UA	284 AA	457 UA
New York Area (NYC)	456 WN	966 AA/UA	233 AA	777 UA
Orlando (MCO)	298 WN	687 AA/UA	243 AA	620 UA
Philadelphia (PHL)	302 WN	700 AA/UA	305 AA	804 UA
Phoenix (PHX)	338 WN	726 AA/UA	208 F9	735 UA
Portland (PDX)	346 WN	1040 UA/AK	480 AA	1191 UA
San Diego (SAN)	338 WN	505 AA	333 AA	588 UA
San Francisco (SFO)	342 WN	468 AA	168 F9	1078 UA
Seattle (SEA)	302 WN	947 UA/AK	381 AA	1136 UA
St Louis (STL)	238 WN	470 AA/UA	263 AA	607 UA
Washington DC Area (WA)	308 WN	679 AA/UA	213 AA	373 UA

Average Fare	\$300.50	\$737.25	\$304.65	\$736.80
Change from one month	\$15.76	\$454.35	\$15.70	\$344.20
Change from two months	\$58.93	\$482.75	\$54.70	\$394.15

Parking Fees for one week are \$0 at Manistee, \$56 at Traverse City, \$70 at Grand Rapids, \$70 at Muskegon

Manistee County Blacker Airport

Explained/Deplanned

	2015		2016		2017		2018		2019		2020	
	Out/In	Total	Out/In	Total	Out/In	Total	Out/In	Total	Out/In	Total	Out/In	Total
Jan	188/162	350	218/185	403	228/211	439	246/192	438	255/203	455	75/59	134
Feb	207/191	398	226/219	445	243/231	474	180/158	338	195/187	382	94/78	172
Mar	217/216	433	247/240	487	289/268	557	326/306	632	261/253	514	44/64	108
Apr	240/254	494	258/254	512	259/286	545	220/237	457	221/240	461	1/10	11
May	346/356	718	327/331	658	411/430	841	333/351	684	313/312	625		
Jun	406/478*	912*	427/496	923	445/567	1013	469/555	1024	361/413	774		
Jul	1016/1050*	2066*	787/762	1549	849/793	1642	890/891	1781	654/699	1353		
Aug	889/787*	1676*	740/668	1408	778/742	1520	752/787	1539	694/728	1422		
Sep	390/378	768	458/445	903	488/463	951	383/275	658	315/201	516		
Oct	349/346	695	378/353	731	392/365	757	334/312	646	381/375	756		
Nov	249/266	515	314/322	636	328/341	669	327/290	617	182/194	376		
Dec	291/295	586	349/358	707	330/361	691	314/328	642	273/250	523		
Total		9611		9362		10099		9456		8157		425

OnTime Performance

	2015		2016		2017		2018		2019		2020	
	Cancel/Delay	OnTime	Cancel/Delay	OnTime	Cancel/Delay	OnTime	Cancel/Delay	OnTime	Cancel/Delay	OnTime	Cancel/Delay	OnTime
Jan	2%/27%	71%	4%/13%	83%	0%/24%	76%	0%/9%	91%	11%/6%	83%	52%/2%	46%
Feb	9%/9%	82%	2%/22%	76%	0%/8%	92%	6%/25%	69%	25%/0%	75%	35%/2%	63%
Mar	0%/9%	91%	0%/13%	87%	0%/7%	93%	2%/20%	78%	0%/13%	87%	10%/0%	90%
Apr	3%/5%	92%	0%/13%	87%	0%/6%	94%	10%/15%	75%	0%/6%	94%	0%/0%	100%
May	0%/18%	82%	9%/20%	71%	0%/11%	89%	6%/16%	78%	0%/4%	96%		
Jun	0%/13%	87%	3%/17%	80%	5%/17%	78%	0%/13%	87%	2%/9%	89%		
Jul	0%/32%	68%	3%/21%	76%	3%/44%	53%	0%/6%	94%	1%/7%	92%		
Aug	0%/14%	86%	2%/24%	74%	3%/17%	80%	1%/6%	93%	0%/4%	96%		
Sep	0%/16%	84%	8%/15%	77%	1%/21%	78%	0%/9%	91%	2%/21%	77%		
Oct	0%/2%	98%	0%/8%	92%	0%/11%	89%	0%/7%	93%	2%/34%	64%		
Nov	0%/15%	85%	0%/25%	75%	0%/13%	87%	0%/9%	91%	3%/79%(19%)%(78%)			
Dec	5%/19%	76%	3%/23%	74%	7%/49%	44%	0%/12%	88%	3%/97%(12%)%(85%)			



Contract Modification

Michigan Department of Transportation

5/14/2020 4:05 PM

FieldManager 5.3c

Contract: 51170-125982, Rehabilitate Runway 10/28 and Install Airfield Pavement Mark

Cont. Mod. Number 2	Revision Number	Cont. Mod. Date 5/14/2020	Electronic File Created Yes	Net Change \$19,010.00	Awarded Contract Amount \$913,077.50
Route		Managing Office Prein & Newhof-Traverse City		District 02	Entered By Stephanie L Green
Contract Location Manistee County Blacker Airport, city of Manistee, Manistee					

Short Description

Part 139 Inspection

Description of Changes

Install Signs

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
Mobilization and General Conditions Mobilization	1000400	0295	0255	125982A	0001	Extra	1.000	LS	2,750.00000	\$2,750.00

Reason: Part 139 Inspection

Twy Gd Sgn L858 LED 4 MP Mid Typ Sz Sty Airfield Light w/ Stop Signs	1250708	0300	0260	125982A	0001	Extra	4.000	Ea	4,065.00000	\$16,260.00
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Reason: Part 139 Inspection

Total Dollar Value: \$19,010.00

Project / Category Summary

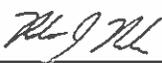
Project/Catg	Project/Category Description	Federal Number	Project Status	Finance System	Control Section	Dollar Value
125982A	Rehabilitate Runway 10/28 and Install Airfield Pavement Mark	B-26-0059-2818		FM	51170	
0001	Federal/State/Local					\$19,010.00
Total:						\$19,010.00

Total Net Change Amount: \$19,010.00



Contract Modification

If authorized, the contractor agrees to do the work outlined above under the direction of the Engineer, and to accept as payment in full the basis of payment as indicated. Prime Contractor, you are authorized and instructed as the contractor to do the work described herein in accordance with the terms of your contract.

Prime Contractor: Rieth-Riley Construction Co., Inc. Chad A. VanderCook Chad A. VanderCook May 15 2020 10:42 AM Signature _____ Date _____		Recommended by Construction Engineer: _____ Signature _____ Date _____	
Prepared by Project Engineer: Robert Nelesen, P.E.  Robert Nelesen May 14 2020 4:57 PM Signature _____ Date _____		Authorized by Managing Office Manager: TC _____ Signature _____ Date _____	
Prepared by Consultant Project Manager: _____ Signature _____ Date _____		Authorized by Region Construction Engineer: _____ Signature _____ Date _____	
Recommended by Local Agency: _____ Signature _____ Date _____		Authorized by Bureau of Field Services: _____ Signature _____ Date _____	
Authorized by Airport Sponsor: _____ Signature _____ Date _____		Authorized by Airports Division: _____ Signature _____ Date _____	
FEDERAL PARTICIPATION - ACTION BY F.H.W.A.			
___ Approved ___ Not Eligible ___ See Letter Dated _____		_____ (Signature) _____ (Date)	
FEDERAL PARTICIPATION - ACTION BY F.A.A.			
___ Approved ___ Not Eligible ___ See Letter Dated _____		_____ (Signature) _____ (Date)	

Bulletin No. 02

Date:	April 15, 2020
To:	Mr. Chad Vandercook – Rieth-Riley Construction Company, Inc.
From:	Bob Nelesen, PE – Prein & Newhof
Project Title:	Rehabilitate Runway 10/28 Pavement, Install Airfield Pavement Markings
FAA #:	B-26-0059-2818
MDOT #:	FM 51-01 C70
Project #:	2130678

Background:

- A. FAA Part 139 Inspection identified the need for the airport to install unlit signs on access roads intersecting runway and taxiway pavements. This has been reviewed with MDOT Office of Aeronautics and will be added into the project.

General Scope:

- 1) Please provide pricing for the following items based upon the attached drawing and requirements:
 - a. Install “Unlit Guidance Signs: Furnish and install (4) L-858 Size 1, Style 4, unlit airfield guidance signs”.
 - b. Stop Signs: Furnish and install (4) MUTCD R1-1 24” retroreflective stop signs.

Do not hesitate to call if we can be of assistance to further clarify the above items.

Sincerely,

Prein&Newhof

Robert J. Nelesen, PE
Prein & Newhof

Enclosures:

Sheet 1 of 1 “Unlit Guidance Signs”

