



**CLERK**

Lindsey Marquardt  
(231) 723-3331

**CONTROLLER/ADMINISTRATOR**

Lisa Sagala  
(231) 398-3504

## AGENDA

**THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, JANUARY 17, 2023, AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.**

**CALL TO ORDER BY THE CHAIRPERSON**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ROLL CALL**

**APPROVAL OF MEETING AGENDA**

**CONSENT AGENDA**

- A) The minutes of the December 20, 2022, Board meeting.
- B) The minutes of the January 3, 2023, Organizational Board meeting.
- C) January 2023 monthly appropriations and fund transfers which are attached under APPENDIX A.

**PUBLIC COMMENT**

**RECOGNITION & ANNOUNCEMENTS**

The Manistee County Board of Commissioners recognize County/Court employees and Elected Officials who have achieved landmark years of service or retirees.

**2022 RETIRÉE:**

Deidre Robison retired on March 31, 2022, from Probate Court as the Probate Court Register. She began employment on January 01, 2007 and had 15 years and 3 months of service.

**TREASURER'S REPORT – RACHEL NELSON, MANISTEE COUNTY TREASURER,** will appear before the Board to present the following:

- A) Quarterly Investment Update

**COMMITTEE REPORTS** - (Reports may be given at any time during the meeting as time allows).

- A) Policy Committee Report
- \* B) Ways & Means/Finance/Equalization/Physical Resources/Investment Committee
- C) Housing Review Committee Report
- \* D) Personnel Committee Report
- \* E) Public Safety Committee Report & Sheriff Report
- F) Technology/Information Committee Report
- G) Human Services Committee Report
- H) Executive Committee Report (Joint Court Committee)
- I) Public Defender Committee Report
- J) Green Team/Recycling Committee Report
- \* K) Regional Summit Committee Report
- \* L) Reports from individual Commissioners on various special assignments.
- M) Road Commission Update (Nikki Koons)
- N) Airport Authority Update

(\* = Committee meetings held this month)

## **9:20 A.M. – BOARD/COMMISSION APPOINTMENTS**

### **PARKS AND RECREATION COMMISSION**

One (1) vacancy to fill an unexpired term commencing immediately and expiring December 31, 2024.

**9:25 A.M. JULIE STEC, GENERAL MANAGER OF MANISTEE COUNTY TRANSPORTATION, INC.,** will appear before the Board to request approval of a Resolution of Intent to apply for State financial assistance for Fiscal year 2024 under Act 51 of the Public Acts of 1951, as amended. The resolution further states Manistee County's intention to provide public transportation services and appoints Julie Stec as the Transportation Coordinator for all public transportation matters in Manistee County. This resolution is required to be filed annually with the Michigan Department of Transportation.

**9:35 A.M. KAREN CLOUSE, MANISTEE TOWNSHIP,** will appear before the Board to discuss the housing project proposed in Manistee Township and the request of support for resolution for Commercial Rehabilitation District for that property.

**MISCELLANEOUS CONTROLLER AND BOARD ITEMS.** (These items may be considered at any time during the meeting as time allows).

1. PTO Policy Addendum.
2. County Veteran Services Fund Grant Amendment for 2023.
3. Strategic Plan Update.

### **COORESPONDENCE**

4. Various resolutions.

### **PUBLIC COMMENT**

### **ADJOURNMENT**

visit: [www.manisteecountymi.gov](http://www.manisteecountymi.gov) to view the County Directory, Calendar of Events, Meeting Reports (under Board of Commissioners), etc.

# APPENDIX A

## 2023 CONSENT AGENDA

### MONTHLY APPROPRIATIONS – JANUARY 2023

District Health Dept. #10 Appropriation	\$13,392.42
Centra Wellness Network	<u>\$13,600.17</u>
<b>TOTAL</b>	<b><u>\$26,992.59</u></b>

### FUND TRANSFERS – JANUARY 2023

Transfer from General Fund Line Item #101 103 995.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	\$10,833.33
Transfer from General Fund Line Item #101 283 995.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	\$0.00
Transfer from General Fund Line Item #101 265 995.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (100%)	\$0.00
Transfer from General Fund Line Item #101 284 995.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	\$14,487.08
Transfer from General Fund Line Item #101 265 995.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	\$14,333.33
Transfer from General Fund Line Item #101 103 995.024 "Transfer Out-Recycling Fund" to the Recycling Fund #225 (100%)	\$0.00
Transfer from General Fund Line Item #101 351 995.010 "Jail Loan Payment Fund Transfer" to the Tax Revolving Fund (100%)	\$0.00
Transfer from General Fund Line Item #101 682 995.020 "Transfer Out-Other Funds" to the Soldiers & Sailors Relief Fund #293 (100%)	\$0.00

# APPENDIX A-2

Transfer from General Fund Line Item  
#101 131 995.001 "Transfer Out - Community"  
Corrections Fund #272 (100%) \$0.00

Transfer from General Fund Line Item  
#101 103 995.014 "Transfer Out-OPEB Trust"  
to the "OPEB Trust Account" Fund#737 (1/12) \$14,166.67

Transfer from General Fund Line Item  
#101 172 995.023 "Transfer Out - Indigent Defense Fund"  
Indigent Defense Fund #260 (100%) \$0.00

Transfer from General Fund Line Item  
#101 103 995 022 "Transfer Out - AIR PHOTO FUND"  
AIR PHOTO FUND #277 (100%) \$0.00

Transfer from General Fund Line Item  
#101 301 995.017 "Transfer Out - Law Enforcement Fund"  
Law Enforcement Training Fund #266 (100%) \$0.00

Transfer from General Fund Line Item  
#101 102 995 019 "Transfer Out - BUDGET STABILIZATION FUND"  
Budget Stabilization Fund #257 (100%) \$0.00

**TOTAL** **\$53,820.41**

**Total Appropriations and Fund Transfers = \$80,813.00**

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.