



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON
Jim Krolczyk
VICE-CHAIRPERSON
Ken Hilliard

Duane Anderson
Ervin Kowalski
Glenn Lottie
Carl Rutske
Richard Schmidt

CLERK

Marilyn Kliber
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski
(231) 398-3500

WAYS & MEANS COMMITTEE REPORT

Thursday, February 8, 2011
9:00 A.M.

Courthouse and Government Center
Board of Commissioner's Room

Members Present: Ervin Kowalski, Chairperson; Jim Krolczyk; and Glenn Lottie

Others Present: Thomas Kaminski, County Controller/Administrator; Russell A. Pomeroy, County Treasurer; Ford Stone, Prosecuting Attorney; Joseph "Chip" Johnston, Director of Manistee-Benzie CMH; Dennis Risser, Chairman, Manistee-Benzie CMH Board of Directors; Dale Kowalkowski, Sheriff; Charles Haemker, Library Executive Director; Roger Elbers, Equalization Director; Bruce Schimke, Maintenance Supervisor; Bridgett Quinn Guillien, 85th District Court Recorder; Jeri Lyn Prielipp, Finance Assistant/Recording Secretary; and Ken Grabowski, Manistee News Advocate

The meeting was called to order at 9:00 A.M.

ITEMS REQUIRING BOARD ACTION

Jeri Lyn Prielipp, Finance Assistant, presented the Committee with Claiming Summaries for January 13, 2011 through February 8, 2011, and a summary of the On-Demand checks for their review and approval. Totals are as follows:

101 General Fund	\$190,395.97
201 County Road Fund	0.00
215 Friend of the Court Fund	0.00
216 Department Contingency Fund	0.00
218 Elections Fund	0.00
225 Recycling Fund	2,888.99
230 County Employee Training Fund	0.00
234 Judicial Technology Fund	0.00
235 District Court Services Fund	217.18
236 Maintenance of Effort Fund	14,692.76
241 JAWS of Life Fund	217.35
242 Bear Lake Improvement Fund	3,250.00
243 Brownfield Redevelopment Authority Fund	0.00
244 Brownfield Redevelopment - Joslin Cove	0.00
245 Public Improvement Fund	0.00
246 Township Improvement Revolving Fund	0.00
251 Capital Improvement Fund	550.00

252 Tax Refund Fund	0.00
253 Remonumentation Fund	0.00
254 Medical Care Depreciation Fund	0.00
255 Brownfield Site Assessment Fund	3,600.00
256 Register of Deeds Automation Fund	0.00
257 Budget Stabilization Fund	0.00
258 Mounted Search and Rescue	0.00
259 Legal Defense Fund	0.00
260 Health Insurance Fund	68,283.65
261 9-1-1 Service Fund	0.00
262 Dive Equipment Fund	0.00
263 Sheriff's Office Forfeited Assets Fund	0.00
264 Family Counseling Services Fund	0.00
265 Juvenile Drug Court Fund	0.00
266 Law Enforcement Training Fund	781.88
267 Friends of Animal Control Fund	0.00
268 Homeland Security Grant Fund	0.00
269 Law Library Fund	6,874.80
271 County Library Fund	0.00
272 County Library Trust Fund	0.00
273 Computer Technology Fund	17,352.74
274 Drug Testing - District Court Fund	0.00
275 Dial-A-Ride Fund	0.00
276 Forestry Fund	0.00
277 Air Photo Fund	0.00
278 LEPC Grant Fund	0.00
279 Economic Development - Housing Fund	0.00
280 MSHDA Grant Fund	0.00
281 Law Enforcement Technology Fund	0.00
282 EDO CDBG Grant Fund	14,064.70
283 F.I.A. Benzie County	0.00
284 Community Corrections Fund	1,532.04
285 Drunk Driving Case Flow Fund	0.00
286 Juvenile Intervention Fund	523.04
287 JABGN Grant Fund	0.00
288 Sheriff Dog Census Fund	0.00
290 Department of Human Services Fund	0.00
292 Child Care Fund	6,536.99
293 Soldiers & Sailors Relief Fund	697.66
294 Veterans Trust Fund	963.04
295 Airport Authority Fund	43,828.74
296 Juvenile Justice Fund	0.00
297 Compensated Services Fund	0.00
298 County Employee Separation Fund	0.00
299 Unemployment Fund	0.00
356 Fair Board Debt Fund	0.00
360 9-1-1 Expansion Construction Fund	0.00

361 Jail Expansion Construction Fund	190,240.04
362 Jail Building Bond	0.00
368 Library Loan Fund	0.00
369 Building Authority Debt Fund	0.00
370 County Road Building Debt Fund	86,575.00
461 Building Authority Construction Fund	0.00
462 County Road Construction Fund	0.00
512 Medical Care Facility Fund	0.00
603 Vehicle Fund	53,076.80
606 Tax Revolving Fund	0.00
609 Tax Revolving Fund	0.00
620 Tax Revolving - State Sales	478.58
701 Trust and Agency Fund	2,627.08

Total	\$710,249.03
	=====
On Demand Checks Total	\$ 43,255.94
	=====

Mr. Kowalski recommended that the bills be accepted in the amount of \$710,249.03 and that the same be placed on file. No alternative recommendation was proposed.

Mr. Stone reported that around the first part of April 2011, the 2010 census data will be certified and then the reapportionment process will begin. The reapportionment committee will decide how many commissioner districts to create and, based on population data, where the district lines are going to be drawn. This committee is comprised of the Prosecuting Attorney, the County Clerk, the County Treasurer, and the Republican and Democratic Party chairs, who will attend several meetings to reapportion the County. Each committee member will be paid per diem, but only the Republican and Democratic Party chairs will receive mileage reimbursement. Following these discussions,

Mr. Lottie recommended paying the 2010 census reapportionment committee members a per diem of \$40.00 for each meeting they attend on reapportionment, and that the Republican and Democratic Party chairs will also be paid for their mileage at the current state rate of \$0.51 per mile; said per diem and mileage to be paid from the Elections Fund. No alternative recommendation was proposed.

Mr. Stone appeared before the Committee to request approval to make application for a multi-county federal grant through the U.S. Department of Justice to encourage arrest policies and enforcement of protection orders program. This grant was previously administered through the State of Michigan, however, the State will no longer be making application. Therefore, counties must apply for these funds directly if they wish to continue the program. On line registration must be completed by February 8, 2011, and all grant applications are due to be submitted by February 23, 2011 (APPENDIX A). Mr. Stone explained that this is a fairly broad grant and the funds could be used for such things as improvement of current policies, probation supervision, to offer training to assure that every police agency in our

jurisdiction is pro-arrest when they find domestic violence committed or when they find a personal protection order that has been violated, etc.

Mr. Kowalski recommended that the Prosecuting Attorney apply for a multi-county federal grant through the U.S. Department of Justice to encourage arrest policies and enforcement of protection orders program. No alternative recommendation was proposed.

Mr. Johnston and Mr. Risser appeared before the Committee to request formal support from the Board of Commissioners on Manistee-Benzie Community Mental Health's intention to change the name of the organization to CENTRA Wellness Network. The Manistee-Benzie Community Mental Health Board voted favorably to make this name change at their Board meeting in October 2010, and Mr. Johnston reported this information to the Board of Commissioners at the December 21, 2010 Board of Commissioners meeting (APPENDIX B).

Mr. Kowalski recommended that the Manistee County Board of Commissioners acknowledge that effective May 2, 2011, the Community Mental Health Board of Manistee and Benzie counties shall be known as Centra Wellness Network. No alternative recommendation was proposed.

Sheriff Kowalkowski appeared before the Committee to request a transfer of \$14,138.16 from the Sheriff's Department Contingency Surplus Fund to purchase various items (APPENDIX C). Mr. Kaminski directed the Committee's attention to the Trial Balance Report for the period ending September 30, 2010, which highlights areas where the Sheriff has money in his contingency surplus fund (APPENDIX C-3). Sheriff Kowalkowski reviewed the proposal of the various items he wishes to purchase, the most expensive of which is the shelving for a storage/records room. He obtained a quote from Jackpine of \$7,688.00 for the shelving, but it was suggested that he obtain another quote. Mr. Pomeroy suggested that the Sheriff consider purchasing rolling shelving units, similar to what the units installed in various offices throughout the courthouse. These units would be substantially more expensive than the quote from Jackpine, but if space becomes an issue, the rolling storage units would be more cost effective in the future. Following these discussions, the Committee authorized the Sheriff to obtain quotes for rolling shelving units. Mr. Kaminski will provide the Sheriff with the vendors who installed these types of units in the Courthouse.

Mr. Kowalski recommended transferring \$6,500.00 from the Sheriff's Contingency Surplus Line Item #216 000 390.013 to General Fund Line Item # 101 301 730.000 "Equipment" and authorize the County Controller to make the proper budget amendments, to be used toward the purchase of the following from items from the following vendors:

Allen Supply

Schlage combo lock & installation in the women's locker room/shower area = \$863.40.

Data-Link Associates, Inc.

Storage supplies for armory = \$1,503.76.

J.A. Scott, Inc.

60" stainless steel shower curtain rod with flanges and 72" shower curtain with hooks for the Women's locker room = \$107.00.

70" Emco R1 Satin aluminum coat rack/shelf for the Men's locker room = \$328.00.

Jackpine Business Center

AARCO Heavy duty cork board = \$535.00

Signage for doors = \$350.00

Tripod easel 1" \$110.00

Easel pad = \$60.00

Ray Haven Group

1 - 5' movable bench for Men's locker room = \$234.00

1 - 6' movable bench for Men's locker room = \$242.00

Simplex Grinnell

Magnetic lock pad for front door entry and lock pad for back door entry (includes installation) = \$1,717.00

Wahr Hardware

Free standing flag poles for EOC room and American and State flags = \$400.00.

No alternative recommendation was proposed.

Mr. Elbers appeared before the Committee and discussed a request from the Great Lakes Institute for Sustainable Systems, Central Michigan University, for data to conduct an unbiased scientifically sound survey using objective questions to discern the attitudes of landowners in Benzie and Manistee Counties toward a number of factors relating to wind power and other energy generation systems (APPENDIX D). Mr. Elbers indicated that it would take his staff approximately 10 minutes to compile the data for a fee of approximately \$750.00, however Central Michigan University is requesting the data free of charge. The Committee expressed some concern with C.M.U. seeking funding for this survey/project from Duke Energy. Mr. Krolczyk indicated that he would like to review the survey questions before the finalized survey is circulated.

Mr. Kowalski recommended that the Equalization Department waive the fees associated with providing data to Great Lakes Institute for Sustainable Systems, Central Michigan University, to conduct an unbiased scientifically sound survey using objective questions to discern the attitudes of landowners in Benzie and Manistee Counties toward a number of factors relating to wind

power and other energy generation systems; and that Great Lakes Institute for Sustainable Systems, Central Michigan University, be required to sign a Manistee County Limitation of Liability/Digital Data Use Disclaimer and a Manistee County GIS Data Licensing Agreement. No alternative recommendation was proposed.

Mr. Elbers updated the Committee on discussions with the City of Manistee regarding potential for the Equalization Department to provide City assessment services (APPENDIX E). At the January meeting, the Committee authorized Mr. Kaminski to proceed, and since then both Mr. Elbers and Mr. Kaminski have met with City personnel, who is gathering cost estimates for the various options outlined in the Assessing Department White Paper memo. Basically the City would like to know how much it would cost if the County was to contract for these services. Mr. Elbers reported that he estimates the annual cost at \$93,723.00 for the County Equalization Department to provide these services and would require yearly adjustment to account for changes to wages or benefits.

Mr. Lottie recommended that the Equalization Department be authorized to release the Director's Worksheet 2011 County Cost for City Assessment Services which reflects a total estimated price of \$93,723.00 per year for the Manistee County Equalization Department to contract with the City of Manistee for assessing services, with the understanding that this is an estimate and not an offer to provide assessing services. No alternative recommendation was proposed. (APPENDIX E)

Mr. Kaminski announced that the Honorable Brent Danielson, 85th District Court Judge, will retire on February 25, 2011, and after some discussions with Judge Danielson and the Magistrate, there is major concerns that the State Court Administrator's Office may not appoint a replacement for Judge Danielson. If the Judge is not replaced in a timely manner, the County will incur costs for a visiting judge. The State Court Administrator's Office feels that Manistee County only needs two Judges, thus some of the burden of the District Court Judge may fall upon the Probate Court Judge.

Mr. Lottie recommended that the County Board of Commissioners direct a letter to the State Court Administrator's Office urging that Office to appoint an immediate replacement for Judge Danielson, 85th District Court Judge, who will retire effective February 25, 2011. No alternative recommendation was proposed.

ITEMS NOT REQUIRING BOARD ACTION:

The Ways & Means Committee scheduled a special meeting for Wednesday, March 2, 2011 at 9:00 A.M. The purpose of this meeting is to review/prioritize the Cycle I-2011 grant applications which may be submitted by the County to the Local Revenue Sharing Board by the March 4, 2011, 5:00 P.M. deadline.

Mr. Haemker appeared before the Committee to present a quarterly library report. He also provided the County Treasurer with the 2010 Library audit. Attached hereto under APPENDIX F is the Manistee County Library's FY 2010/11 budget.

Mr. Kaminski announced that the County recently received a bond rating review with Fitch Ratings of New York City. After a recent telephone interview, the committee voted to maintain Manistee County's A - - rating with a stable outlook. This is extremely good news.

Mr. Kaminski reported that the County recently paid the State of Michigan \$1,060.00 for agency LEIN fees for the Probate Court and the Prosecuting Attorney for the period of October 1, 2009 through September 30, 2010. These fees were paid from the Commissioner's budget.

Mr. Kaminski announced that Manistee County was recently presented with a dividend check in the amount of \$32,417 by the Michigan Counties Worker's Compensation Board of Trustees, which represents the County's portion of the approved dividend by the State of Michigan, Workers' Compensation Agency, Self-Insured Programs Division.

Mr. Kaminski announced the need for additional hours in the Maintenance/Custodial Department and in the Register of Deeds, which will be discussed in greater detail by the Personnel Committee.

Mr. Kaminski also updated the Committee on a MMRMA RAP grant for recycling site security cameras; the reorganization of MSU Extension; a proposed Joint Local Revenue Sharing Grant Application (County/City/Manistee Township); and a Service Contract with the Alliance for Economic Success.

Mr. Kaminski announced that the Veterans Counselor Office has now relocated to the Planning Department.

Mr. Schimke updated the Committee on the various projects that are under way in the Courthouse and at the Sheriff's Office/County Jail.

There being no further business to come before the Committee, the meeting adjourned at 11:00 A.M.

Ervin Kowalski, Chairperson

Glenn Lottie, Commissioner

Jim Krolczyk, Commissioner

**Office on Violence Against Women (OVW) Grants to Encourage Arrest (GTEA)
grant Overview**

Grant Application is available at:

<http://www.ovw.usdoj.gov/open-solicitations.htm>

<http://www.ovw.usdoj.gov/docs/arrest-solicitation.pdf>

Grants.Gov Registration Deadline: February 8, 2011

Due date: February 24, 2011

Available funding is based on population:

Population up to 500,000	\$400,000
501,000 to 900,000	\$750,000
Over 900,000	\$1,000,000

Project period: 2 years

Eligible applicants: State or local unit of government
Your city or county will need to agree to apply and also obtain a federal DUNS number if they do not already have one

Things to consider:

- The grant submission is done on Grants.gov. Go to www.grants.gov
- There are certification requirements including a certification of eligibility signed by the executive officer of the county or city applying, pg. 16. As you may know, the process to get the City or County to agree to and sign onto a project may take time. If you are at all interested in applying the sooner you begin this process, the better.
- Out of scope activities, pg. 11
- Unallowable activities, pg. 12
- All applicants are required to enter into a formal collaboration with one or more nonprofit, nongovernmental organizations serving victims of sexual assault, domestic violence, dating violence, and/or stalking, pg. 16
- Nonprofit, nongovernmental sexual assault, domestic violence, dating violence, or stalking victim service organizations must be involved in the development and implementation of the project, pg. 16
- It has been our experience in the past that OVW grant reviewers deduct points when local service providers are not included and or compensated in the budget

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- You can apply as a multi-county project but one county would have to be the authorized applicant and act as the fiduciary
- The MOU is very important, pg. 19. The application provides an example of the type of information needed in an MOU.
- The GTEA program can look very different than the way the current project is designed. Look at the possible purpose areas listed on pages 8-11 especially the program priority areas and OVW special interest areas. For example, OVW is placing priority on increasing projects that address sexual assault, projects that work closely with or in conjunction with Tribal governments, and projects that are working on issues around prisoner reentry.
- Work closely with your local domestic and sexual assault program. Some of these programs also may have experience submitting applications to OVW and/or through Grants.gov.
- MDVPTB is willing to write letters of support for applicants
- If counties are interested we can set up a conference call and or provide some limited technical assistance
- Despite the success of the MDVPTB and the AG's office in being awarded GTEA funding over the past 8 years, these are highly competitive 2 year grants which means reapplying every 2 years. Many local communities have been awarded the grants and then 2 years later not received a new award. Renewal applications are not given additional points and the funding is contingent every year on the federal appropriations process. This can be a very disruptive and disheartening process.
- You can look at a list of other communities around the country that have received OVW GTEA funding by going to the OVW website and clicking on <http://www.ovw.usdoj.gov/fy2009-grants-content.htm#3>
- For an overview of the GTEA program go to http://www.ovw.usdoj.gov/arrest_grant_desc.htm
- For an overview of federal financial rules and regulations go to <http://www.ojp.usdoj.gov/financialguide/index.htm>



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STATE OF MICHIGAN
**Department of
Human
Services**

www.michigan.gov

Maura Corrigan, Director

**MICHIGAN DOMESTIC
VIOLENCE PREVENTION
AND TREATMENT BOARD**
Grand Tower Suite 506
P.O. Box 30037
Lansing, MI 48909
Tel: (517) 335-6388
Fax: (517) 241-8903

BOARD MEMBERS

Hon. Amy Ronayne Krause, Chair
Hon. Donald Allen
Candace Cowling
Hon. Edward Soenick

Debi Cain, Executive Director



RICK SNYDER, Governor

January 19, 2011

Richard Cunningham
Michigan Department of Attorney General
3030 W. Grand Blvd., Suite 10-354
Detroit, MI 48202

Dear Richard:

It was a pleasure meeting with you and Donna in December. The partnership that our office has had with the office of the Attorney General over the last eight years on the Rural Prosecution project has been extremely rewarding. The work that the Special Assistant Attorneys General (SAAGs) have done in Northern Michigan has made a tremendous difference in the several counties to which they have been assigned. It is with a heavy heart that we have come to terms with the fact that this particular project is coming to an end.

As we discussed in that meeting, our office has been anticipating the release of the new Grants to Encourage Arrest RFP from the Department of Justice, Office of Violence Against Women (OVW). This RFP was finally released late last Thursday and confirmed our belief that the chances for success to continue the existing project are incredibly slim.

As we discussed with you in that meeting, it is highly unusual for OVW to continue funding a project for as long as it has already funded the SAAGs, nearly eight years. This particular grant is a discretionary funding stream and highly competitive. Based on our extensive experience with this and a number of other streams of OVW funding that we have worked with, and after much internal discussion, we have concluded that we are extremely unlikely to be awarded a third GTEA grant for this project. While there is always a chance of success, we do not believe it to be a large enough chance to justify pursuit at this point. If we applied and were unsuccessful, we would learn about it only at the last minute, and the project would have to be terminated immediately. This would not be fair to your office, to the elected prosecutors involved in the project, to the SAAGs with whom you have a contract, nor to the communities in which the SAAGs work.

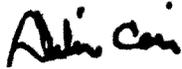
It is our hope that, should they so desire, the local prosecutors in the GTEA communities will have time to submit their own GTEA grant applications to continue this or a similar project on their own in their respective regions or individual counties. As community based applicants, these communities may have a better chance of success. We have attached a copy of the application and a "how to" guide for these communities as they make the determination whether to pursue funding on their own and our office is available to provide

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technical assistance if needed. Should the local prosecutors choose not to do so, then we hope that by notifying you now, your office will have sufficient time to coordinate a more deliberate termination of the project than would be possible if we were to apply and then learn on September 30 that there would be no grant funds beyond that date.

We have highly valued our on-going relationship with the Attorney General's Office and are committed to continuing this relationship in the future. I am currently assessing all possible funding opportunities to determine avenues that will support our continued work together on our shared goal of ending violence against women and children.

Sincerely yours,



Debi Cain
Executive Director

c: Donna Pendergast
Gail Krieger

U.S. Department of Justice
Office on Violence Against Women (OVW)

OVW Fiscal Year 2011 Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program

Eligibility

Applicants are limited to States, units of local government, Indian Tribal governments, and State, local, Tribal, and Territorial courts.

(See "Eligibility," page 4)

Deadline

To ensure all applicants have ample time to complete the registration process through Grants.Gov, applicants should register online with Grants.gov by February 8, 2011.

All applications are due by 11:59 p.m. E.T. on February 23, 2011.

(See "Deadline: Application," page 4)

Contact Information

For assistance with the requirements of this solicitation, contact OVW at (202) 307-6026.

In Fiscal Year 2011, OVW applications will be submitted through Grants.gov. For further information and assistance, please see the [OVW Grant Program Solicitation Reference Guide](http://www.ovw.usdoj.gov/docs/resource-guidebook.pdf) at <http://www.ovw.usdoj.gov/docs/resource-guidebook.pdf>.

Grants.gov Number assigned to announcement OVW-2011-2905

All applicants will be notified of the outcome of their applications by September 30, 2011.

MANISTEE-BENZIE COMMUNITY MENTAL HEALTH SERVICES



Administrative Services

310 North Glocester Drive

P.O. Box 335

Manistee, MI 49660

231.723.1506

Fax Number
231.723.1504

Toll Free
877.398.2013



February 15, 2011

Manistee County Commissioners
Manistee County Court House
415 Third Street
Manistee, MI 49660

(APPENDIX B-1)

Greetings!

The health care system on the national, state, regional, and local level is preparing for reform. One can follow the dialogue in the media, in professional publications, at statewide and national mental health conferences, and in conversations with health care providers both within the primary care and behavioral health care arenas. It is evident that:

- Health care providers are currently, at various levels, underway to adjust themselves to the new realities in the industry.
- New regional and local affiliations and partnerships are being formed. The concept of citizens belonging to a "Medical Home" is gaining ground on the State and local level. The formation of local networks to manage local primary care and mental health is an emergent movement.
- Optimal accessibility for potential health care customers is crucial in order to enable provisions of excellent and affordable health care in the community at large.
- Reform puts mental health care at par with physical health care that, nationwide, opens up access to the mental health system for millions of people that previously have not had access.
- Organizational efficiency and effectiveness of services as well as the ability to demonstrate great outcomes, both individually and community wide, is crucial for providers in order to be competitive in the market place.
- There is a new emphasis on prevention and wellness in the industry in order to lower the societal cost of health care with consequent bonus payments for successful organizations. This will entice organizations to provide preventative wellness oriented services and supports to optimize the outcome for the society in general and the individuals served in particular.
- It is likely that geographical boundaries for mental health care providers will change as new local affiliations and partnerships emerge. This will open up opportunities for organizations to attract new customers beyond current boundaries.
- Health care providers are aggressively moving to position themselves in an increasingly competitive market place.
- These efforts are promoted by Governor Rick Snyder as is evident in his rhetoric as well as in his selection of the new Director of Michigan Department of Community Health.

www.mbcmh.org

Programs are supported with Federal, State and Local funding (E.O.E.)

Printed on Recycled Paper

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As our agency is underway to adjust our service system to the changes in the health care arena as described above, we are doing so with increased vigor and enthusiasm. We are deepening our commitment to the community at large and to the neighborhoods in which we operate in general, and to the mental health of the citizens of our area in particular.

It is important that individuals with mental health care needs are able to easily access our services and supports. In reflecting upon our name, we believe that our current name containing the words "Mental Health" carries a stigma that results in a number of people needing our services are unlikely to do so. Manistee Benzie Community Mental Health has decided to change its name to Contra Wellness Network.

We believe that the new direction requires a fresh new image and that the name "Contra Wellness Network" better reflects our new business model. The name puts an attractive emphasis on "wellness." It also reflects our deep commitment to provide community inclusive services and to embrace new partnerships with a multitude of organizations and individuals. We are an assertive participant in the building of a community-based "network" of health care providers in general and mental health care providers in particular.

Respectfully,



Dennis Rissner, Board Chairperson

(APPENDIX C-1)

Transfer Request for Ways & Means Committee

Manistee County Sheriff's Office

February 8, 2011

ALLEN SUPPLY

Women's Locker Room/Shower Area

Schlage Combo Lock & Installation \$863.40

DATA-LINK ASSOCIATES, INC.

Storage Supplies for Armory (Shelving, Racks, etc.) \$ 1,503.76

J.A. SCOTT, INC.

Women's Locker Room

60" Stainless Steel Shower Curtain Rod w/Flanges \$107

72" Shower Curtain w/Hooks

Men's Locker Room

70" Emco R1 Satin Aluminum Coat Rack/Shelf \$ 328

JACKPINE BUSINESS CENTER

Shelving for Storage/Records Room \$ 7,688

AARCO Heavy Duty Cork Board \$ 535

Signage for Doors \$ 350

Tripod Easel 1" \$ 110

Easel Pad \$ 60

RAY HAVEN GROUP

Men's Locker Room

1 - 5' Movable Bench \$ 234

1 - 6' Movable Bench \$ 242

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SIMPLEX GRINNELL

Magnetic Lock Pad for Front Door Entry
Lock Pad for Back Door Entry
Includes Installation

\$ 1717

WAHR HARDWARE

Free Standing Flag Poles-EOC Room
American & State Flags

\$ 400

TOTAL = \$14,138.16

PERIOD ENDING 09/30/2010

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GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
216-000-001.000	CASH	300,593.61	
216-000-202.000	ACCOUNTS PAYABLE		
216-000-390.000	FUND BALANCE		
216-000-390.001	COMMISSIONERS		19,451.13
216-000-390.002	COUNTY ADMINISTRATOR		7,993.48
216-000-390.003	CIRCUIT COURT		4,872.53
216-000-390.004	DISTRICT COURT		14,223.82
216-000-390.005	FRIEND OF THE COURT		13,338.00
216-000-390.006	PROBATE COURT		20,237.00
216-000-390.007	COUNTY CLERK		6,697.00
216-000-390.008	EQUALIZATION DEPARTMENT		1,896.70
216-000-390.009	PROSECUTING ATTORNEY		18,078.00
216-000-390.010	REGISTER OF DEEDS		9,962.51
216-000-390.011	COUNTY TREASURER		1,317.00
216-000-390.012	BUILDING & GROUNDS		16,229.48
216-000-390.013	SHERIFF DEPARTMENT		76,432.00
216-000-390.014	EMERGENCY SERVICES		4,264.08
216-000-390.015	ANIMAL CONTROL		17,171.50
216-000-390.016	MEDICAL EXAMINER		14,059.00
216-000-390.017	VETERANS TRUST		12,166.78
216-000-390.018	MSU EXTENSION		1,185.00
216-000-390.019	PLANNING DEPARTMENT		14,849.60
216-000-390.020	DRAIN COMMISSIONER		659.00
216-000-390.021	JAIL		7,167.00
216-000-390.022	JUVENILE SERVICES		18,343.00
Total - All Funds:		300,593.61	300,593.61



EQUALIZATION DEPARTMENT

Manistee County Courthouse

415 Third Street • Manistee, Michigan 49660-1606 • 231-723-5957

(APPENDIX D-1)

Date: 2/8/11

To: Ways & Means Committee

From: Roger Elbers, Equalization RJE

Re: Free Data Request

This correspondence is in response to a phone call and e-mail our office received from Thomas K. Rohrer, Director, Great Lakes Institute for Sustainable Systems. Mr. Rohrer and Dr. Mary Senter, Director of Central Michigan University's Center for Applied Research and Rural Studies are proposing a survey of Benzie and Manistee County residents regarding their attitudes toward commercial-scale wind turbine development. To conduct their survey they would like a full list of Manistee County landholders with their names and mailing addresses from the Equalization Department. This information is available from our office at a cost of \$750.00. Mr. Rohrer is requesting it at no cost because they are a state university with non-profit status and the material provided would be used for scientific research. At this time, Benzie County has already agreed to provide the information for their county at no cost.

Attached is a chain of e-mails from newest to oldest, with the oldest being the original request and newest being Mr. Rohrer's answers to some of my questions regarding the survey. The survey would be conducted during March and April of 2011 and would be ready to publish around June 1, 2011. Manistee County would be given a copy of the final report when they have permission to release it.

My recommendation would be to support the request for the free data. Providing this data would cost our department almost nothing and the results of the survey could be used by Manistee County and the townships in our county to help make decisions. Wind turbine projects are a hot topic right now; having a current, unbiased, and scientifically sound survey could help provide insight into questions and concerns people have about building wind farms in our county.

Roger Elbers

From: "Rohrer, Thomas K" <rohre1tk@cmich.edu>
To: "Roger Elbers" <rjelbers@manisteecountymt.gov>
Cc: "Senter, Mary S." <sente1ms@cmich.edu>; "Kurtz, Rick S." <kurtz1rs@cmich.edu>; "Burdett, Angela" <burde1a@cmich.edu>
Sent: Monday, January 31, 2011 10:31 AM
Subject: RE: Equalization Rolls for Manistee County

Hello, Roger. Thanks for your note. I'll try to address your questions here.

We would like to conduct this survey during March and April of 2011. We would begin with a mailed survey questionnaire and then follow that up with a telephone survey. It would likely take us another month to analyze all of the collected data and write the report, so that should be available around June 1st or shortly thereafter. We would be happy to send you a copy of the final report when we have permission to release it. The value of this study would be somewhere in the neighborhood of \$35,000 to \$50,000 if it was to be contracted out to a private polling firm. So I think that your "investment" in sending us the equalization rolls would be a good one. If the county has a question or two that they might like included in the study, please let me know and I will talk to Dr. Senter to see if it can be worked in to the study.

At present, the university has invested its own resources in developing the study design and drafting the questions to be asked, however, we would like to secure some external funding and will likely send a proposal out to Duke Energy to see if they can provide funds. If Duke decides not to provide funding, we will seek grant funds that might be available from agencies such as the Michigan Department of Energy, Labor and Economic Growth. Regardless of who is funding it, the study would be an unbiased, scientifically sound survey, using objective questions, to discern the attitudes of landholders in Benzie and Manistee counties toward a number of factors relating to wind power and other energy generation systems. The source of funding will not bias the study.

Thank you for any assistance which you may be able to provide.

Tom

Thomas K. Rohrer, Director
 Great Lakes Institute for Sustainable Systems
 116 Anspach Hall
 Central Michigan University
 Mt. Pleasant MI 48859
 U. S. A.

tom.rohrer@cmich.edu
 (989) 774-7838

http://www.cmich.edu/Sustainability_Institute.htm

"Never doubt that a small group of thoughtful, committed citizens can change the world. Indeed it is the only thing that ever has!"

— Margaret Meade

From: Roger Elbers [mailto:rjelbers@manisteecountymt.gov]
Sent: Friday, January 28, 2011 4:57 PM
To: Rohrer, Thomas K
Cc: Heather Vasquez
Subject: Re: Equalization Rolls for Manistee County

2/1/2011



EQUALIZATION DEPARTMENT

Manistee County Courthouse
415 Third Street • Manistee, Michigan 49660-1606 • 231-723-5957

(APPENDIX E-1)

Date: 2/8/11

To: Ways & Means Committee

From: Roger Elbers, Equalization RJE

Re: City Assessment Services

On January 6, 2011, Mitch Deisch, Manistee City Manager sent a memo proposing an Assessing Department White Paper. The Manistee County Commissioners were forwarded a copy of this letter January 7, 2011. One of the possible organizational models being considered was contracting with the Manistee County Equalization Department for assessing services. At the Ways and Means Committee meeting held on January 13, 2011, Manistee County Controller/Administrator Tom Kaminski briefly discussed the letter and asked the committee if the county should proceed with discussions. The consensus of the committee was to go ahead and talk with the city.

Since that time, Tom and I have met with city staff on two occasions to discuss the issue. During our discussions with the city staff, they stated they were gathering cost estimates for the various options outlined in the Assessing Department White Paper memo. Basically they wanted to know, if the county was to contract for these services, how much would it cost.

In order for the County Equalization Department to provide these services, I have estimated that it would cost \$93,723. The cost is broken down on the attached worksheet and would require yearly adjustment to account for changes to wages or benefits.

At this time, I am looking for approval from the Ways & Means Committee to release this estimated amount to the City of Manistee for use in their white paper report, with the understanding it is an estimate of cost and not an offer to provide assessing services. Attached for your review are copies of the Assessing Department White Paper Memo and the Equalization Department's cost estimate.

(E-2)

DIRECTOR'S WORKSHEET 2011 COUNTY COST FOR CITY ASSESSMENT SERVICES

Personal Cost (Includes Wages & Benefits)

Property Description Manager/GIS	10% of Time.....	\$5,641
Answer phone, assist city property owners		
Appraiser	10% of Time.....	\$6,090
Assist Appraiser/City Assessor with fieldwork		
*Appraiser/City Assessor	90% of Time.....	\$56,700
Assessment Roll, Required Reports, Fieldwork, ECF's, Land Values, Board of Review		
Director	20% of Time.....	\$17,792
Administration and assist Appraiser/City Assessor with Reports, ECF's, Land Values		
Indirect Cost		
County Administrator, Personal, Payroll etc.		\$1,500
TOTAL PERSONAL COST		\$87,723

Operating Cost

Office Supplies	\$1,000
Computer/phone service	\$1,500
Travel/Training	\$1,500
County Vehicle	\$1,500
Membership & Dues	\$500
TOTAL OPERATING COST		\$6,000

TOTAL COST FOR CITY ASSESSING SERVICES **\$93,723**

Based on 3,951 Assessable Parcels = 23.72 per parcel
Based on 4,197 Assessed & Exempt Parcels = 22.33 per parcel

* Newly Created Job

2/1/2011

Manistee County Library

Budget October 1, 2010 - September 30, 2011 - Executive Director's Proposal

	Actual Budget 10/01/09 - 09/30/10	Final Budget 2009-2010	Actual Budget 10/01/10 - 09/30/11	Final Budget 10/01/10-09/30/11
Income				
Court Income				
655.01 - Penal Fines	\$ 255,000.00	\$ 280,000.00	\$ 270,000.00	\$ 270,000.00
655.03 - County Law Library	3,500.00	3,500.00	3,500.00	3,500.00
Total Court Income	\$ 258,500.00	\$ 283,500.00	\$ 273,500.00	273,500.00
Fees				
651.02 - Extended Use (Over dues)	10,000.00	\$ 7,900.00	\$ 10,000.00	\$ 10,000.00
651.03 - Lost/Damaged Materials	1,200.00	1,000.00	1,200.00	1,200.00
Total Fees	\$ 11,200.00	\$ 8,900.00	\$ 11,200.00	\$ 11,200.00
Interest Income				
665.00 - Interest Income	\$ 5,000.00	\$ 6,500.00	\$ 5,000.00	\$ 5,000.00
665.01 - Interest - Selma Johnson	400.00	100.00	100.00	100.00
Total Interest Income	\$ 5,400.00	\$ 6,600.00	\$ 5,100.00	\$ 5,100.00
Other Income				
675.01 - Funds for Investment	1,500.00	\$ 4,075.00	\$ 2,200.00	\$ 2,200.00
675.02 - Designated Gifts	9,000.00	8,500.00	3,000.00	3,000.00
690.00 - Selma Johnson Income	0.00	36,500.00	0.00	30,312.00
699.40 - Designated FB - Selma	51,165.00	51,165.00		-
699.50 - Budget Stabilization			17,500.00	47,526.00
699.90 - Allocated Fund Balance		54,073.00		-
Total Other Income	\$ 61,665.00	\$ 154,313.00	\$ 22,700.00	\$ 83,038.00
Sales				
642.02 - Daily Book Sales	\$ 2,300.00	\$ 2,075.00	\$ 2,000.00	\$ 2,000.00
642.03 - Sales - Used	100.00	200.00	100.00	100.00
642.04 - Sales - New	150.00	120.00	100.00	100.00
Total Sales	\$ 2,550.00	\$ 2,395.00	\$ 2,200.00	\$ 2,200.00
Services				
626.01 - Photocopy Services	\$ 5,000.00	\$ 5,700.00	\$ 4,300.00	\$ 4,300.00
626.02 - Postage Received	-	50.00		
626.03 - Extended Searching	100.00	100.00	100.00	100.00
626.04 - New Library Cards - Patron	450.00	450.00	350.00	350.00
626.05 - Fax Services	1,400.00	2,225.00	2,000.00	2,000.00
626.06 - Equipment Rental	10.00	10.00	10.00	10.00
Total Services	\$ 6,960.00	\$ 8,535.00	\$ 6,760.00	\$ 6,760.00
State Funds				
569.01 - Reimbursable Salary	\$ 1,500.00	\$ 1,500.00	\$ 1,200.00	\$ 1,200.00
569.02 - State Aid to Libraries	7,450.00	9,020.00	7,450.00	7,450.00
Total State Funds	\$ 8,950.00	\$ 10,520.00	\$ 8,650.00	\$ 8,650.00
Tax Income				
403.00 - Current Property Taxes	\$ 975,059.00	\$ 967,226.00	\$ 980,534.00	\$ 980,534.00
407.00 - Delinquent Real Taxes	100,000.00	108,341.00	100,000.00	100,000.00
431.00 - Payment in Lieu of Taxes	30,000.00	-	48,000.00	48,000.00
Total Tax Income	\$ 1,105,059.00	\$1,075,567.00	\$ 1,128,534.00	\$ 1,128,534.00
Total Income	\$ 1,460,284.00	\$1,550,330.00	\$ 1,458,644.00	\$ 1,518,982.00

APPENDIX E

Expenses				
A-V Materials				
770.01 - Audio Books - Adult	\$ 13,570.00	\$ 20,200.00	\$ 17,000.00	\$ 17,000.00
770.02 - Audio Books - Y	150.00	1,600.00	1,000.00	1,000.00
770.03 - Audio Books - J	4,570.00	4,800.00	5,000.00	5,000.00
770.04 - Videos - Adult	13,250.00	17,000.00	18,500.00	18,500.00
770.06 - Videos - J	3,320.00	6,200.00	4,000.00	4,000.00
770.07 - Microfilm	400.00	600.00	800.00	800.00
770.08 - CDs - Adult	2,290.00	2,945.00	3,000.00	3,000.00
770.10 - CDs - J	1,200.00	1,200.00	800.00	800.00
770.13 - CD-ROM - J	500.00	515.00	500.00	500.00
770.17 - Play a Ways - A	6,125.00	5,450.00	6,500.00	6,500.00
770.18 - Play a Ways - J	3,060.00	3,700.00	4,000.00	4,000.00
Total A-V Materials	\$ 48,435.00	\$ 64,210.00	\$ 61,100.00	\$ 61,100.00
Advertising/PR (Inc. Printing)				
901.00 - Advertising/PR	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00
901.03 - Other PR	\$ 2,000.00	2,000.00	\$ 1,500.00	1,500.00
Total Advertising/PR (Inc. Printing)	\$ 4,000.00	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00
Books				
750.01 - Books - Adult	\$ 51,500.00	\$ 49,424.00	\$ 45,000.00	\$ 45,000.00
750.02 - Books - Juvenile	32,000.00	31,000.00	29,000.00	29,000.00
750.03 - Books - Young Adult	7,000.00	7,000.00	6,000.00	6,000.00
750.04 - Books - Reference	2,500.00	1,500.00	2,000.00	2,000.00
750.05 - Books - Large Print	13,900.00	16,500.00	15,000.00	15,000.00
750.07 - Books - Professional Collection	600.00	1,200.00	500.00	500.00
Total Books	\$ 107,500.00	\$ 106,624.00	\$ 97,500.00	\$ 97,500.00
Branches				
740.03 - Branch Mileage	\$ 2,500.00	\$ 2,000.00	\$ 2,300.00	\$ 2,300.00
740.05 - Kaleva Utilities	6,000.00	5,500.00	5,500.00	5,500.00
740.07 - Arcadia Utilities	3,000.00	2,500.00	4,000.00	4,000.00
740.08 - Onekama Utilities	6,000.00	5,500.00	5,000.00	5,000.00
740.09 - Bear Lake Utilities	6,000.00	5,500.00	5,700.00	5,700.00
740.10 - Wellston Utilities	3,500.00	3,000.00	2,100.00	2,100.00
740.11 - Branch Supplies/Miscellaneous	200.00	150.00	200.00	200.00
740.12 - Selma Capital - Kaleva	0.00	2,750.00		
740.14 - Selma Capital - Bear Lake	0.00	12,260.00		
740.15 - Selma Capital - Wellston	0.00	600.00		
740.16 - Selma Capital - Arcadia	0.00	26,125.00		
740.17 - Selma Capital Onekama	0.00	2,015.00		
740.20 - Kaleva Expenses	3,500.00	3,500.00		
740.21 - Arcadia Expenses	5,000.00	5,000.00	2,000.00	2,000.00
740.22 - Onekama Expenses	3,000.00	3,000.00	3,000.00	3,000.00
740.23 - Bear Lake Expenses	4,000.00	2,000.00	2,025.00	2,025.00
740.24 - Wellston Expenses	6,000.00	6,000.00	3,000.00	3,000.00
Total Branches	\$ 48,700.00	\$ 87,400.00	\$ 39,825.00	\$ 39,825.00
Building/Grounds				
930.01 - Elevator - Contract	\$ 5,250.00	\$ 5,450.00	\$ 5,750.00	\$ 5,750.00
930.02 - Elevator - Other	\$ 200.00	200.00	\$ -	\$ 5,750.00
930.03 - Snow Removal	1,800.00	1,000.00	1,500.00	1,500.00
930.04 - Insurance	17,000.00	17,000.00	21,000.00	21,000.00
930.05 - Grounds Maintenance/Services	4,000.00	3,000.00	3,000.00	3,000.00
930.06 - Custodial/Cleaning Supplies	2,500.00	3,200.00	2,200.00	2,200.00
930.07 - Tools	400.00	400.00	400.00	400.00
930.08 - Maintenance Supplies	800.00	1,200.00	1,000.00	1,000.00
930.10 - HVAC System	2,500.00	4,375.00	4,500.00	4,500.00
Total Building/Grounds	\$ 34,450.00	\$ 35,825.00	\$ 39,350.00	\$ 39,350.00

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Capital Outlay				
967.10 - Children's Room	\$ 1,000.00	\$ 1,000.00	\$ 350.00	\$ 350.00
967.11 - HVAC System	5,000.00	-	0.00	-
970.01 - Equipment	5,800.00	5,800.00	0.00	-
970.02 - Equipment Repair	200.00	225.00	0.00	-
970.10 - Building Exterior Maintenance	56,000.00	28,350.00	0.00	15,000.00
970.12 - Building/Technology Improvement	28,725.00	13,600.00	45,490.00	50,300.00
970.13 - Parking Lot Repair & Maint.	9,000.00	11,800.00	1,000.00	1,000.00
970.15 - 388 First Street	3,000.00	3,500.00	4,500.00	4,500.00
970.16 - 92 Poplar Street Expenses	11,000.00	10,700.00	0.00	-
975.00 - Transfer to C.R.F. - HVAC			4,000.00	5,000.00
975.01 - Transfer to C.R.F. - Fiber Optic			2,000.00	7,000.00
975.02 - Transfer to C.R.F. - Roof			4,000.00	5,000.00
Total Capital Outlay	\$ 119,725.00	\$ 74,975.00	\$ 61,340.00	88,150.00
Computers				
790.01 - Software	\$ 2,000.00	\$ 1,200.00	\$ 2,450.00	\$ 2,450.00
790.03 - Hardware	12,000.00	16,000.00	10,000.00	12,216.00
790.04 - Repairs/Adjustments	500.00	500.00	500.00	500.00
790.07 - New ILS Support	44,350.00	44,375.00	47,000.00	47,000.00
790.08 - New ILS Start Up Cost	3,475.00	3,475.00	0.00	
790.10 - Web Services	500.00	750.00	600.00	600.00
920.05 - Internet Services	1,700.00	1,500.00	1,800.00	1,800.00
Total Computers	\$ 64,525.00	\$ 67,800.00	\$ 62,350.00	\$ 64,566.00
Fees/Services				
800.01 - MMLL	\$ 7,450.00	\$ 4,510.00	\$ 7,500.00	\$ 7,500.00
800.06 - Professional Fee/Services	4,000.00	6,000.00	5,000.00	5,000.00
800.09 - Outsourced Processing	6,000.00	6,200.00	6,000.00	6,000.00
800.11 - Memberships	1,400.00	1,400.00	1,500.00	1,500.00
801.00 - Audit Expense	5,950.00	5,950.00	6,500.00	6,500.00
801.01 - Accounting Services	16,000.00	17,000.00	20,000.00	20,000.00
802.00 - Administrative Fee/County	26,273.00	26,273.00	26,000.00	26,000.00
812.00 - MEL Delivery	1,200.00	-	0.00	-
813.00 - Copier Maintenance	5,000.00	3,500.00	3,500.00	3,500.00
Total Fees/Services	\$ 73,273.00	\$ 70,833.00	\$ 76,000.00	\$ 76,000.00
Miscellaneous				
814.00 - Bank Charges	\$ 250.00	\$ 175.00	\$ 100.00	\$ 100.00
955.01 - Patron/ILL Costs	125.00	200.00	150.00	150.00
955.02 - Grant to Law Library	3,500.00	3,500.00	3,500.00	3,500.00
955.04 - Property Tax Cancelled	2,500.00	-	0.00	-
955.05 - Miscellaneous Expenses	500.00	100.00	200.00	200.00
Designated Gifts			500.00	500.00
Total Miscellaneous	\$ 6,875.00	\$ 3,975.00	\$ 4,450.00	\$ 4,450.00
Personnel				
570.02 - Training/Conferences	\$ 6,500.00	\$ 4,900.00	\$ 4,400.00	\$ 4,400.00
570.09 - Personnel - Miscellaneous	1,500.00	1,500.00	1,500.00	1,500.00
701.00 - Board Per Diem	3,000.00	3,000.00	3,000.00	3,000.00
702.00 - Salaries	120,521.89	121,798.19	124,110.00	124,110.00
703.00 - Wages - Staff	478,406.58	510,406.61	486,620.00	486,620.00
703.50 - Temp Position/Upgrade Costs	8,600.00	258.00	10,774.00	10,774.00
704.00 - Wages - Pages	11,310.00	11,652.00	11,400.00	11,400.00
704.50 - Wages - Branch Pages	3,262.50	1,862.50	3,300.00	3,300.00
716.00 - FICA - Employers Share	45,665.03	46,000.00	46,153.00	46,153.00
716.02 - Health Insurance	114,048.00	166,048.00	137,500.00	137,500.00
716.04 - Life Insurance	496.80	496.80	684.00	684.00
716.05 - Short Term Disability	0.00	1,650.00	7,791.00	7,791.00
716.08 - Workers' Compensation	3,015.90	3,015.90	1,750.00	1,750.00
716.10 - Unemployment	2,984.64	-	3,017.00	3,017.00
716.12 - Retirement	63,139.66	68,200.00	71,015.00	71,015.00
HRA			12,600.00	12,600.00
860.00 - Meetings/Seminars	2,000.00	1,000.00	500.00	\$ 500.00
Total Personnel	\$ 864,451.00	\$ 941,788.00	\$ 926,114.00	\$ 926,114.00

(A-3)

Programs (Inc. Printing)				
880.01 - Juvenile Audience	\$ 12,000.00	\$ 16,800.00	\$ 13,600.00	\$ 13,600.00
880.02 - Young Adult Audience	500.00	1,100.00	1,100.00	1,100.00
880.03 - Adult Audience	2,500.00	2,500.00	2,000.00	2,000.00
880.04 - General Audience	1,000.00	1,000.00	1,000.00	1,000.00
880.05 - School Programs	500.00	0.00	0.00	-
Total Programs (Inc. Printing)	\$ 16,500.00	\$ 21,400.00	\$ 17,700.00	\$ 17,700.00
Subscriptions				
760.01 - Adult Magazines	\$ 3,000.00	\$ 3,100.00	\$ 3,300.00	\$ 3,300.00
760.02 - Juvenile Magazines	200.00	225.00	250.00	250.00
760.03 - Young Adult Magazines	300.00	300.00	350.00	350.00
760.04 - Branch Magazines - Adult	3,500.00	3,700.00	3,800.00	3,800.00
760.05 - Branch Magazines - Y	200.00	225.00	350.00	350.00
760.06 - Branch Magazines - J	500.00	0.00	600.00	600.00
760.07 - Newspapers - Main	2,900.00	2,900.00	3,200.00	3,200.00
760.08 - Newspapers - Branch	2,000.00	1,600.00	2,100.00	2,100.00
760.09 - Other Subscriptions	800.00	900.00	1,050.00	1,050.00
760.10 - Online Subscriptions	6,000.00	3,650.00	6,000.00	7,000.00
Total Subscriptions	\$ 19,400.00	\$ 17,100.00	\$ 21,000.00	\$ 22,000.00
Supplies				
726.04 - Library Operating	\$ 3,750.00	\$ 4,600.00	\$ 3,000.00	\$ 3,000.00
727.00 - Office Supplies	2,700.00	2,500.00	1,200.00	1,200.00
728.00 - Postage	4,000.00	3,100.00	3,700.00	3,700.00
Total Supplies	\$ 10,450.00	\$ 10,200.00	\$ 7,900.00	\$ 7,900.00
Utilities - Main				
850.00 - Phone Lines	\$ 3,200.00	\$ 3,200.00	\$ 3,000.00	\$ 3,000.00
850.03 - Computer Phone Lines	200.00	200.00	0.00	-
850.05 - Phone Lines/Maintenance	1,600.00	1,600.00	1,200.00	1,200.00
920.01 - Heat/Natural Gas	10,000.00	8,000.00	9,800.00	9,800.00
920.02 - Water	750.00	800.00	750.00	750.00
920.03 - Electricity	15,000.00	20,000.00	16,000.00	16,000.00
Total Utilities - Main	\$ 30,750.00	\$ 33,800.00	\$ 30,750.00	\$ 30,750.00
Vehicle				
743.00 - Gasoline	\$ 2,000.00	\$ 2,000.00	\$ 1,515.00	\$ 1,515.00
860.02 - Vehicle Maintenance	1,250.00	400.00	750.00	750.00
860.03 - Trans. To Capital Replacement Fc	8,000.00	8,000.00	8,000.00	8,000.00
Total Vehicle	\$ 11,250.00	\$ 10,400.00	\$ 10,265.00	\$ 10,265.00
Total Expenses	\$ 1,460,284.00	\$ 1,550,330.00	\$ 1,458,644.00	\$ 1,518,982.00
Unassigned Fund Balance		\$ 60,778.40		
1/25/2011				

(F-A)