



Manistee County Board of Commissioners

CHAIRPERSON
Jim Krolezyk
VICE-CHAIRPERSON
Ken Hilliard

Duane Anderson
Ervin Kowalski
Glenn Lottie
Carl Rutske
Richard Schmidt

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CLERK

Marilyn Kliber
(231) 723-3331

CONTROLLER/Administrator

Thomas Kaminski
(231) 398-3500

WAYS & MEANS COMMITTEE

Tuesday, October 18, 2011
9:00 A.M.

Manistee County Courthouse & Government Center
Board of Commissioners Meeting Room

AGENDA

- 1) 9:00 A.M. - Finance Report - Jeri Lyn Prielipp, Financial Assistant.
- 2) Marilyn Kliber, County Clerk, will appear before the Committee regarding issues with the County Clerk's FY 2011/12 general fund expense budget. (APPENDIX A)
- 3) Review and consideration of recommending payment of the following FY 2011/12 miscellaneous invoices:
 - A) Payment of unused accumulated vacation to Terrie Williams, former employee of the MSU Extension Office, who resigned from County employment effective September 30, 2011. (APPENDIX B)
- 4) Review and consideration of recommending approval of the following resolutions:
 - A) Resolution opposing Senate Bill No. 291, which would amend the Michigan Vehicle Code to allow a person to operate or ride a motorcycle without a crash helmet if he or she were at least 21 years old. (APPENDIX C)
 - B) Resolution supporting wind power development in Manistee County. This resolution specifically supports the development of one or more utility scale wind farms in the County, and encourages the townships in the County to make land use decisions that encourage wind farm development, while providing appropriate and reasonable protections for public health, safety and welfare. (APPENDIX D)
- 5) 9:15 A.M. - James Smogoleski, Youth Services Director, will appear before the Committee to request approval of the Juvenile Accountability Block Grant application.
- 6) 9:45 A.M. - Roger Elbers, Equalization Director, will appear before the Committee to present the 2011 County Apportionment Report. (APPENDIX E)
- 7) Miscellaneous Information/Discussion Items
 - A) Request from Scott Erickson, Registered Forester of Michitree, Inc., to evaluate the potential for marketing a red and white pine timber stand on County property in Bear Lake Township.

- B) Review of correspondence dated October 4, 2011, from the Traverse Area District Library requesting an appropriation of County funds. (APPENDIX F)
 - C) Review of direct feed HRA cumulative monthly savings report. (APPENDIX G)
 - D) Update on McGuineas county drain issues.
 - E) Review and consideration to recommend the approval of the FY 2011/12 Byrne Justice Assistance Grant, Residential Substance Abuse Treatment Grant subcontract between Manistee County and the State of Michigan for operation of the SSCENT Drug Team. Total Byrne JAG/RSAT Grant funds equal \$16,237. The SSCENT Board will reimburse Manistee County an additional \$6,000 to make the total reimbursement to Manistee County equal \$22,237. (APPENDIX H)
- 8) Other Items From Committee Members.
- 9) Adjournment.

Calculations as of '09/30/2011

GL NUMBER	DESCRIPTION	08-09 ACTIVITY	09-10 ACTIVITY	10-11 AMENDED BUDGET	10-11 ACTIVITY THRU 09/30/11	11-12 REQUESTED BUDGET	11-12 RECOMMENDED BUDGET	11-12 APPROVED BUDGET
APPROPRIATIONS								
Dept 215-COUNTY CLERK								
101-215-702.000	SALARY - ELECTED OFFICIAL	59,087	60,559	60,604	62,935	60,604	60,604	
101-215-702.002	SALARY - CHIEF DEPUTY	37,622	37,004	38,064	38,220	38,064	38,064	
101-215-704.001	WAGE - JUVENILE REGISTER	34,639	35,479	34,632	34,784	34,632	34,632	
101-215-704.002	WAGE - ASST. DEPUTY CLERK	28,464	24,713	29,679	29,272	30,179	29,679	
101-215-704.003	WAGE - ASST. CIRCUIT COURT CLERK	33,726	34,773	33,306	33,632	33,306	33,306	
101-215-710.000	WAGES - OVERTIME	783	838	800	171	800	400	
101-215-716.000	FICA	14,750	14,635	15,054	15,038	15,054	15,077	
101-215-716.002	HEALTH & DENTAL INSURANCE	61,540	64,715	64,524	56,992	86,381	78,580	
101-215-716.004	LIFE INSURANCE	135	136	180	154	159	225	
101-215-716.005	STD INSURANCE	1,248	1,255	1,912	1,661	1,792	1,792	
101-215-716.006	HRA CONTRIBUTIONS	2,220	2,300	4,500	2,833	0	0	
101-215-716.008	WORKERS COMPENSATION	1,348	1,358	569	1,435	569	569	
101-215-716.010	UNEMPLOYMENT INSURANCE	333	681	171	0	681	0	
101-215-716.012	RETIREMENT	24,847	27,614	30,128	32,123	33,019	30,993	
101-215-716.014	SICK & VACATION PAYOUTS	1,528	1,565	1,566	0	1,566	1,566	
101-215-716.015	UNUSED PERSONAL DAY PAYOUTS	0	0	1,566	0	1,566	1,566	
101-215-727.000	OFFICE SUPPLIES	2,470	2,236	2,800	2,291	3,000	2,800	
101-215-728.000	POSTAGE	4,223	2,505	3,500	3,460	3,500	3,500	

(APPENDIX A-1)

BUDGET REPORT FOR MANISTEE COUNTY
 Fund 101 GENERAL FUND

Calculations as of '09/30/2011

GL NUMBER	DESCRIPTION	08-09 ACTIVITY	09-10 ACTIVITY	10-11 AMENDED BUDGET	10-11 ACTIVITY THRU 09/30/11	11-12 REQUESTED BUDGET	11-12 RECOMMENDED BUDGET	11-12 APPROVED BUDGET
APPROPRIATIONS								
101-215-729.000	BOOK & PERIODICALS	2,243	3,104	2,500	2,516	3,500	3,000	
101-215-730.000	EQUIPMENT	339	632	500	1,642	2,500	1,100	
101-215-810.000	COMPUTER PROGRAMMING	0	0	0	0	1,000	0	
101-215-812.000	DUES AND FEES	365	365	365	325	365	365	
101-215-850.000	TELEPHONE	602	661	600	582	600	600	
101-215-860.000	TRAVEL	3,003	1,482	3,000	1,332	3,000	3,000	
101-215-861.000	STAFF DEVELOPMENT	0	0	0	3,069	0	0	
101-215-931.000	EQUIPMENT REPAIRS & MAINTENANCE	26	200	250	210	250	250	
101-215-999.003	TRANSFER OUT - DEPT CONTINGENCY	1,235	290	0	0	0	0	
101-215-999.004	TRANSFER OUT - ELECTION FUND	25,000	20,000	18,700	18,700	25,000	0	
Totals for dept 215-COUNTY CLERK		341,776	339,100	349,470	343,377	381,087	341,668	

(A-2)



Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

(APPENDIX B)
OFFICE OF
CONTROLLER/
ADMINISTRATOR
231-398-3500 • Fax 231-723-1795
www.manisteecountymi.gov

MEMORANDUM

TO: Manistee County Board of Commissioners
FROM: Karen M. Molby, Personnel Officer/Administrative Assistant *KMM*
DATE: September 26, 2011
RE: Unused Accumulated Vacation, Sick Time and Personal Day Payment

Employee Name: Terrie Williams
Department: MSU Extension
Employee #: 1203
Hourly Rate: \$15.69
Termination Date: September 30, 2011

2011 Unused Vacation Hours:	0.0
2012 Earned Vacation Hours:	112.00
2011 Unused Accumulated Sick Hours:	0.0
2011 Unused Personal Day Hours:	0.0
2011 Unused Vacation Payment:	\$0.00
2012 Earned Vacation Payment:	\$1,757.28
2011 Unused Sick Time Payment:	\$0.00
2011 Unused Personal Day Payment:	\$0.00
2011 Unused Cleaning Allowance Due County:	\$0.00
2011 Shift Differential Due Employee:	\$0.00
Total Amount Due:	<u>\$1,757.28</u>

Payment to be made from the "Employee Separations" Account #298 000 701.001.

Approved for payment by the Manistee County Board of Commissioners on Tuesday, October 25, 2011.

Jim Krolczyk, County Board Chairperson

(APPENDIX C-1)

DRAFT

RESOLUTION OPPOSING SENATE BILL 291

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 25th day of October, 2011.

PRESENT:

ABSENT:

The following resolution was offered by _____ and seconded by _____:

WHEREAS, motorcycles make up less than 2% of all registered vehicles and only 0.4% of all vehicle miles traveled, however, motorcyclists account for over 9% of total traffic fatalities; and

WHEREAS, in 2006, 65% of fatally injured motorcycle riders were not wearing a helmet in states without all-rider helmet laws, compared with only 13% in states with all-rider helmet laws; and

WHEREAS, motorcyclist fatalities are rising fastest among motorcycle riders over age 40; in 2003 alone, fatalities increased by 16%; and

WHEREAS, helmets reduce the risk of death by 29% and are 67% effective in preventing brain injuries to motorcycle riders;

NOW, THEREFORE, BE IT RESOLVED, that the Manistee County Board of Commissioners support the safe and effective use of motorcycle helmets in the State of Michigan; and

BE IT FURTHER RESOLVED, that the Manistee County Board of Commissioners oppose Senate Bill 291, which would amend the Michigan Vehicle Code to allow a person to operate or ride a motorcycle without a crash helmet if he or she were at least 21 years old.

STATE OF MICHIGAN)
)ss.
COUNTY OF MANISTEE)

I, Marilyn Kliber, County Clerk, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Manistee County Board of Commissioners at a special meeting held on the 25th day of October, 2011 by the following vote:

(c-2)

YEAS:

NAYS:

NOT VOTING:

I further certify that the foregoing Resolution is a true, correct and complete transcript of the original of said Resolution appearing on file and of record in my office. I further certify that the meeting was held and the minutes therefore were filed in compliance with Act No. 267 of the Public Acts of 1976.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the County of Manistee this 25th day of October, 2011.

CLERK OF THE COUNTY COMMISSION
MANISTEE COUNTY, MICHIGAN

(11_14)

Marilyn Kliber, County Clerk

[rn h:\resolutions\11_14 Helmets]

(C-3)



District Health Department #10

Strong Communities Through Healthy People

Serving the counties of Crawford, Kalkaska, Lake, Manistee, Mason, Mecosta, Missaukee, Newaygo, Oceana, and Wexford

Oceana County • 3986 N. Oceana Drive • Hart, MI 49420 • 231-873-2193 • Fax: 231-873-4248

September 30, 2011

Governor Rick Snyder
P.O. Box 30013
Lansing, Michigan 48909

Dear Governor Snyder:

On behalf of the District Health Department #10 Board of Health and Staff, we are writing to express our opposition to Senate Bill 291 which would amend the Michigan Vehicle Code to allow a person to operate or ride a motorcycle without a crash helmet if he or she were at least 21 years old. Data collected and published by the National Highway Traffic Safety Administration (NHTSA) include:

- Motorcycles make up less than 2% of all registered vehicles and only 0.4% of all vehicle miles traveled, but motorcyclists account for over 9% of total traffic fatalities. (NHTSA, 2005)
- In 2006, 65% of fatally injured motorcycle riders were not wearing a helmet in states without all-rider helmet laws, compared with only 13% in states with all-rider helmet laws. (NHTSA, 2007)
- Motorcyclist fatalities are rising fastest among motorcycle riders over age 40. In 2003 alone, fatalities increased by 16%. (NHTSA, 2003)
- Helmets reduce the risk of death by 29% and are 67% effective in preventing brain injuries to motorcycle riders. (NHTSA, 2001)

The role of public health is to prevent premature death and disability. The potential repeal of the "helmet law" is in direct opposition to that role. I am asking that you do not support Senate Bill 291 and continue to promote the safe and effective use of motorcycle helmets in the state of Michigan.

(C-7)

We sincerely hope the residents in Michigan can count on you to promote public health and the laws which are designed to save lives, rather than those that will potentially put people at risk for pre-mature death and disease.

Have a healthy day!

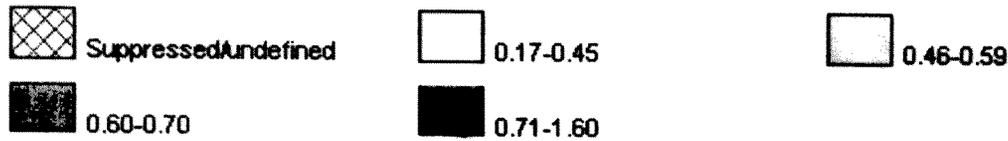
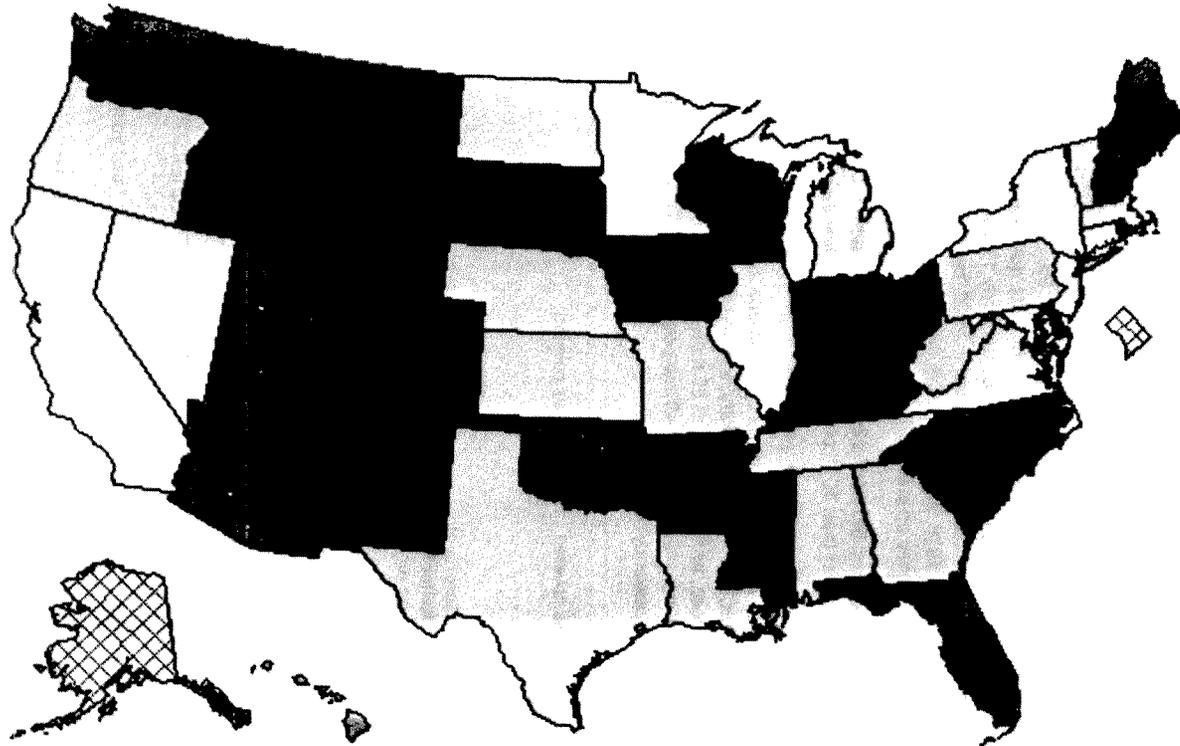
Linda VanGills, M.A.
Health Officer

Evelyn Kolbe
Board of Health Chairperson

CC: Board of Health Commissioner Kathy Rogers
Board of Health Commissioner Shelley Pinkelman
Board of Health Commissioner Carroll Sexton
Board of Health Commissioner Deb Kimball
Board of Health Commissioner Ken Wenzel
Board of Health Commissioner Colleen Carrington
Board of Health Commissioner Jim Krolczyk
Board of Health Commissioner Ken Hilliard
Board of Health Commissioner Susan Boes
Board of Health Commissioner Robert Erickson
Board of Health Commissioner Ray Steinke
Board of Health Commissioner Art Adleman
Board of Health Commissioner Susan Rogers
Board of Health Commissioner Hubert Zuiderveen
Board of Health Commissioner Stan Nieboer
Board of Health Commissioner Sam Scholtens
Board of Health Commissioner Larry VanSickle
Board of Health Commissioner Jerry Bulock
Board of Health Commissioner Alan Devereaux
MAC
MALPH

24

2000-2006, United States
Death Rates per 100,000 Population
 Traumatic Brain Injury, Motorcyclist, All Intents, All Races, All Ethnicities, Both Sexes, All Ages
 Annualized Crude Rate for United States: 0.52



Reports for All Ages include those of unknown age.

* Rates based on 20 or fewer deaths may be unstable. States with these rates are cross-hatched in the map (see legend above). Such rates have an asterisk.

(C-5)

(APPENDIX D)

[Manistee County Official Letterhead]

**RESOLUTION SUPPORTING
WIND POWER DEVELOPMENT**

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse and Government Center, 415 Third Street, Manistee, Michigan, on the ___ day of _____, 2011.

PRESENT:

ABSENT:

The following resolution was offered by _____ and seconded by _____.

WHEREAS, an assessment by the U.S. Department of Energy ranks the State of Michigan fourteenth among the fifty states in its wind power capacity potential; *and*

WHEREAS, the State of Michigan has adopted the Clean, Renewable and Energy Efficiency Act with the purpose of promoting inexhaustible forms of renewable energy in order to diversify the energy resources of the State, provide greater energy security, encourage private investment in renewable energy in Michigan, and improve the State's air quality; *and*

WHEREAS, the Clean, Renewable and Energy Efficiency Act requires that 10% of Michigan's energy needs be met with clean renewable forms of energy by 2015; *and*

WHEREAS, the Michigan Public Service Commission recently determined that the cost of energy produced from a new wind turbine installation is already less expensive than the cost of electricity from a new coal-fired power plant. Therefore, it is expected that the development of wind energy will help drive energy prices lower for all Michigan citizens, including citizens in Manistee County; *and*

WHEREAS, Michigan is developing a renewable energy manufacturing base that includes the manufacture of wind turbine components as well as new technologies that can store and use the power generated by wind, such as battery powered electric automobiles. A wind farm or farms in Manistee County would support these burgeoning State industries; *and*

WHEREAS, the State's Wind Energy Resource Zone Board named Manistee County as one of only ten counties in Michigan with the highest wind energy harvest potential. This is a unique opportunity for the County, but one we may lose if we do not seize it; *and*

WHEREAS, Manistee County must continually look to the future to supplement existing industries with new opportunities. Utility-scale wind turbine projects would have a positive

(D-2)

impact on economic development in the County by providing jobs, tax revenue, and significant income to landowners, as well as potentially attracting energy-related supply businesses to the County. Wind farms can coexist with, and strengthen, the business, tourism and agricultural industries that are already here;*and*

WHEREAS, when appropriately sited and designed, wind farms provide a clean and safe source of electricity that is protective of the environment, the public health and welfare;*and*

WHEREAS, land use zoning in Manistee County is currently managed at the Township level. Accordingly, land use decisions impacting wind farm development are made through Township ordinances, some of which are currently being reviewed by the Townships;~~and~~

NOW, THEREFORE, BE IT RESOLVED, that the County of Manistee supports the development of one or more utility scale wind farms in the County and encourages the Townships in the County to make land use decisions that encourage wind farm development while providing appropriate and reasonable protections for public health, safety and welfare.

STATE OF MICHIGAN)
)ss.
COUNTY OF MANISTEE)

I, Marilyn Kliber, County Clerk, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Manistee County Board of Commissioners at a regular meeting held on the ___ day of _____, 2011, by the following vote:

YEAS:

NAYS:

NOT VOTING:

I further certify that the meeting was held and the minutes therefore were filed in compliance with Act No. 267 of the Public Acts of 1976.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the County of Manistee this ___ day of _____, 2011.

CLERK OF THE COUNTY COMMISSION
MANISTEE COUNTY, MICHIGAN

Marilyn Kliber, County Clerk

(APPENDIX E-1)



EQUALIZATION DEPARTMENT

Manistee County Courthouse
415 Third Street • Manistee, Michigan 49660-1606 • 231-723-5957

Date: 10/18/11
To: Ways & Means Committee
From: Roger Elbers, Equalization
Re: 2011 APPORTIONMENT REPORT

As required by statute the County Board of Commissioners are required to meet each October to examine certificates and direct the spread of taxes in terms of millage rates to be spread on Taxable Valuations.

A County Board of Commissioners shall not authorize the levy of a tax unless the governing body of the taxing jurisdiction has certified that the requested millage has been reduced, if necessary, in compliance with Section 31 of Article 9 of the State Constitution of 1963 and MCL 211.34d, and 211.34(1). The County Board also receives certifications that Truth in Taxation hearings have been held if required. MCL 211.24e.

The County Equalization Department has received and reviewed the Form L-4029's that were submitted by all of the Townships, City, County, Villages, Community Collage, Intermediate School Districts and School Districts within Manistee County.

All taxing jurisdictions have met the requirements for:

MCL 211.34d Headlee
MCL 211.24e Truth in Taxation

I have included for your review three reports using the information provided on the various Form L-4029's. A summary of all the millage rates broken down between summer and winter and PRE/AG and NON-PRE/AG for each Township and City, a Millage Limitation Analysis for each Township and City and a breakdown of all the millages levied in each Township or City. These reports are strictly informational and do not require any action by the Committee or Board of Commissioners.

(E-2)

The State of Michigan has recently come out with Form L-4402 (the State's required version of the apportionment report). In an attempt to reduce the duplication of work, this report will also serve as the Manistee County Apportionment Report and needs to be approved by the Board of Commissioners.

Recommendation:

To accept the Apportionment Report as prepared and presented by the Equalization Director and that the same be approved and the millage rates within the report be thereby levied on the taxable value of their respective taxing jurisdictions.

Additional information:

As I noted above, the County Board of Commissioners are required to meet each October to examine certificates and direct the spread of taxes in terms of millage rates to be spread on Taxable Valuations. The recommended action will meet that requirement. The County Board of Commissioners can also amend the Apportionment Report at a later date. I bring this up because Stronach Township has millage questions on the ballot for the November 8, 2011 election. Depending on the results of the vote, I may be bringing an Amended Apportionment Report to the Board of Commissioners for approval at the November meeting.

OCTOBER 25, 2011

MANISTEE COUNTY EQUALIZATION DEPARTMENT
MILLAGE RATES AS APPORTIONED BY THE BOARD OF COMMISSIONERS
PURSUANT TO 211.36, 211.24e, 211.34d & 211.34 (1), M.C.L.

TOWNSHIP OR CITY	SCHOOL DISTRICT	2011 SUMMER MILLAGE RATE		2011 WINTER MILLAGE RATE		TOTAL PRE/AG	TOTAL NON PRE/AG
		PRE/AG	NON PRE/AG	PRE/AG	NON PRE/AG		
ARCADIA	ONEKAMA	21.2099	39.2099	6.5441	6.5441	27.7540	45.7540
BEAR LAKE	BEAR LAKE	11.4615	20.4615	14.6660	23.6660	26.1275	44.1275
	K-N-D	11.4615	11.4615	14.8660	32.8660	26.3275	44.3275
	ONEKAMA	21.2099	39.2099	5.1776	5.1776	26.3875	44.3875
BROWN	K-N-D	11.4615	11.4615	15.0880	33.0880	26.5495	44.5495
	ONEKAMA	21.2099	39.2099	5.3996	5.3996	26.6095	44.6095
CLEON	BENZIE	11.4615	11.4615	10.9488	28.9488	22.4103	40.4103
	MESICK	11.4615	11.4615	16.2795	34.2795	27.7410	45.7410
DICKSON	K-N-D	11.4615	11.4615	17.6118	35.6118	29.0733	47.0733
FILER	MANISTEE	11.4615	11.4615	14.0787	32.0787	25.5402	43.5402
MANISTEE	MANISTEE	11.4615	11.4615	12.1770	30.1770	23.6385	41.6385
	ONEKAMA	21.2099	39.2099	4.4086	4.4086	25.6185	43.6185
MAPLE GROVE	K-N-D	11.4615	11.4615	18.6095	36.6095	30.0710	48.0710
MARILLA	K-N-D	11.4615	11.4615	16.0282	34.0282	27.4897	45.4897
	BENZIE	11.4615	11.4615	10.7510	28.7510	22.2125	40.2125
	MESICK	11.4615	11.4615	16.0817	34.0817	27.5432	45.5432
NORMAN	K-N-D	11.4615	11.4615	17.5985	35.5985	29.0600	47.0600
ONEKAMA	ONEKAMA	21.2099	39.2099	6.3559	6.3559	27.5658	45.5658
PLEASANT	BEAR LAKE	11.4615	20.4615	14.3304	23.3304	25.7919	43.7919
	K-N-D	11.4615	11.4615	14.5304	32.5304	25.9919	43.9919
	ONEKAMA	21.2099	39.2099	4.8420	4.8420	26.0519	44.0519
	BENZIE	11.4615	11.4615	9.2532	27.2532	20.7147	38.7147
SPRINGDALE	K-N-D	11.4615	11.4615	13.9024	31.9024	25.3639	43.3639
	BENZIE	11.4615	11.4615	8.6252	26.6252	20.0867	38.0867
STRONACH	K-N-D	11.4615	11.4615	14.1160	32.1160	25.5775	43.5775
	MANISTEE	11.4615	11.4615	12.1960	30.1960	23.6575	41.6575
	FREESOIL	11.4615	11.4615	11.0903	17.0903	22.5518	28.5518
CITY OF MANISTEE	MANISTEE	35.2958	35.2958	5.3076	23.3076	40.6032	58.6032

VILLAGE OF BEAR LAKE	10.5501
VILLAGE OF COPEMISH	10.9145
VILLAGE OF EAST LAKE	5.5000
VILLAGE OF KALEVA	8.0000
VILLAGE OF ONEKAMA	5.0000

(E-4)

Millage Limitation Analysis
- Non Homestead -

-----Excluded-----

Unit	2011 Millage Non-PRE	2011 Excluded Millage	2011 Summer Non-PRE	2011 Winter Non-PRE	Additional Allowable Millage	Jail Bond	I.S.D.	School Debt	Comm. College	Other
Arcadia 51	45.7540	9.4507	39.2099	6.5441	13.6967	0.0000	2.0000	4.3600	3.0907	0.0000
Bear Lake	44.1275	9.1907	20.4615	23.8660	15.0632	0.0000	2.0000	4.1000	3.0907	0.0000
Bear Lake	44.3275	9.3907	11.4615	32.8660	15.0632	0.0000	2.0000	4.3000	3.0907	0.0000
Bear Lake	44.3675	9.4507	39.2099	5.1776	15.0632	0.0000	2.0000	4.3600	3.0907	0.0000
Brown 510	44.5495	9.3907	11.4615	33.0880	14.8412	0.0000	2.0000	4.3000	3.0907	0.0000
Brown 510	44.6095	9.4507	39.2099	5.3996	14.8412	0.0000	2.0000	4.3600	3.0907	0.0000
Cleon 100	40.4103	4.2136	11.4615	28.9488	13.8033	0.0000	2.7336	1.4800	0.0000	0.0000
Cleon 830	45.7410	9.4705	11.4615	34.2795	13.7295	0.0000	5.6705	3.8000	0.0000	0.0000
Dickson 51	47.0733	9.3907	11.4615	35.6118	12.3174	0.0000	2.0000	4.3000	3.0907	0.0000
Filer 51070	43.5402	7.4707	11.4615	32.0787	13.9305	0.0000	2.0000	2.3800	3.0907	0.0000
Manistee T	41.6385	7.4707	11.4615	30.1770	15.8322	0.0000	2.0000	2.3800	3.0907	0.0000
Manistee T	43.6185	9.4507	39.2099	4.4086	15.8322	0.0000	2.0000	4.3600	3.0907	0.0000
Maple Gro	48.0710	9.3907	11.4615	36.6095	11.3197	0.0000	2.0000	4.3000	3.0907	
Marilla 510	45.4897	9.3907	11.4615	34.0282	13.9010	0.0000	2.0000	4.3000	3.0907	0.0000
Marilla 100	40.2125	4.2136	11.4615	28.7510	14.0011	0.0000	2.7336	1.4800	0.0000	0.0000
Marilla 830	45.5432	9.4705	11.4615	34.0817	13.9273	0.0000	5.6705	3.8000	0.0000	0.0000
Norman 51	47.0600	9.3907	11.4615	35.5985	12.3307	0.0000	2.0000	4.3000	3.0907	0.0000
Onekama	45.5658	9.4507	39.2099	6.3559	13.8849	0.0000	2.0000	4.3600	3.0907	0.0000
Pleasantor	43.7919	9.1907	20.4615	23.3304	15.3988	0.0000	2.0000	4.1000	3.0907	0.0000
Pleasantor	43.9919	9.3907	11.4615	32.5304	15.3988	0.0000	2.0000	4.3000	3.0907	0.0000
Pleasantor	44.0519	9.4507	39.2099	4.8420	15.3988	0.0000	2.0000	4.3600	3.0907	0.0000
Pleasantor	38.7147	4.2136	11.4615	27.2532	15.4989	0.0000	2.7336	1.4800	0.0000	0.0000
Springdale	43.3639	9.3907	11.4615	31.9024	16.0268	0.0000	2.0000	4.3000	3.0907	0.0000
Springdale	38.0867	4.2136	11.4615	26.6252	16.1269	0.0000	2.7336	1.4800	0.0000	0.0000
Stronach 5	43.5775	9.3907	11.4615	32.1160	15.8132	0.0000	2.0000	4.3000	3.0907	0.0000
Stronach 5	41.6575	7.4707	11.4615	30.1960	15.8132	0.0000	2.0000	2.3800	3.0907	0.0000
Stronach 5	28.5518	6.3867	11.4615	17.0903	27.8349	0.0000	3.2960	0.0000	3.0907	0.0000
Manistee C	58.6032	25.9164	35.2956	23.3076	17.3132	0.0000	2.0000	2.3800	3.0907	18.4457

10/11/2011

OCTOBER 25, 2011
 MANISTEE COUNTY EQUALIZATION DEPARTMENT
 MILLAGE RATES AS APPORTIONED BY THE BOARD OF COMMISSIONERS

(5-3)

ARCADIA TOWNSHIP 2011 MILLAGE RATES PER \$1,000 OF T.V.	SUMMER TAX LEVY	
	ONEKAMA (51060) SCHOOL DIST	ONEKAMA (51060) SCHOOL DIST
COUNTY OPERATING	0.0000	5.4615
COUNTY LIBRARY VOTED	1.0000	0.0000
MEDICAL CARE VOTED	0.5000	0.0000
911 VOTED	0.8000	0.0000
DIAL-A-RIDE VOTED	0.3276	0.0000
COUNCIL ON AGING VOTED	0.3000	0.0000
COUNTY JAIL BOND VOTED	0.0000	0.0000
INTERMEDIATE OPERATING	0.0000	0.2977
INTERMEDIATE SP. ED. VOTED	0.0000	2.0000
STATE EDUCATION TAX	0.0000	6.0000
BLDG & SITE SINKING FUND	0.0000	0.0000
SCHOOL DEBT	0.0000	4.3600
WEST SHORE COMM. COLLEGE VOTED	0.0000	3.0907
TOWNSHIP OPERATING	1.4345	0.0000
TOWNSHIP FIRE PROTECTION VOTED	1.9820	0.0000
TOWNSHIP STREET LIGHTS VOTED	0.2000	0.0000
PRE/AG TOTAL	6.5441	21.2099
SCHOOL OPERATING NON PRE/AG	0.0000	18.0000
NON PRE/AG TOTAL	6.5441	39.2099

BEAR LAKE TOWNSHIP 2011 MILLAGE RATES PER \$1,000 OF T.V.	SUMMER TAX LEVY		SUMMER TAX LEVY		SUMMER TAX LEVY	
	BEAR LAKE (51020) SCHOOL DIST	BEAR LAKE (51020) SCHOOL DIST	KND (51045) SCHOOL DIST	KND (51045) SCHOOL DIST	ONEKAMA (51060) SCHOOL DIST	ONEKAMA (51060) SCHOOL DIST
COUNTY OPERATING	0.0000	5.4615	0.0000	5.4615	0.0000	5.4615
COUNTY LIBRARY VOTED	1.0000	0.0000	1.0000	0.0000	1.0000	0.0000
MEDICAL CARE VOTED	0.5000	0.0000	0.5000	0.0000	0.5000	0.0000
911 VOTED	0.8000	0.0000	0.8000	0.0000	0.8000	0.0000
DIAL-A-RIDE VOTED	0.3276	0.0000	0.3276	0.0000	0.3276	0.0000
COUNCIL ON AGING VOTED	0.3000	0.0000	0.3000	0.0000	0.3000	0.0000
COUNTY JAIL BOND VOTED	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
INTERMEDIATE OPERATING	0.2977	0.0000	0.2977	0.0000	0.0000	0.2977
INTERMEDIATE SP. ED. VOTED	2.0000	0.0000	2.0000	0.0000	0.0000	2.0000
STATE EDUCATION TAX	0.0000	6.0000	0.0000	6.0000	0.0000	6.0000
BLDG & SITE SINKING FUND	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
SCHOOL DEBT	4.1000	0.0000	4.3000	0.0000	0.0000	4.3600
WEST SHORE COMM. COLLEGE VOTED	3.0907	0.0000	3.0907	0.0000	0.0000	3.0907
TOWNSHIP OPERATING	1.5000	0.0000	1.5000	0.0000	1.5000	0.0000
TWP FIRE RESCUE/EMERGENCY EQUIP	0.7500	0.0000	0.7500	0.0000	0.7500	0.0000
PRE/AG TOTAL	14.6660	11.4615	14.8660	11.4615	5.1776	21.2099
SCHOOL OPERATING NON PRE/AG	9.0000	9.0000	18.0000	0.0000	0.0000	18.0000
NON PRE/AG TOTAL	23.6660	20.4615	32.8660	11.4615	5.1776	39.2099

BROWN TOWNSHIP 2011 MILLAGE RATES PER \$1,000 OF T.V.	SUMMER TAX LEVY		SUMMER TAX LEVY	
	KND (51045) SCHOOL DIST	KND (51045) SCHOOL DIST	ONEKAMA (51060) SCHOOL DIST	ONEKAMA (51060) SCHOOL DIST
COUNTY OPERATING	0.0000	5.4615	0.0000	5.4615
COUNTY LIBRARY VOTED	1.0000	0.0000	1.0000	0.0000
MEDICAL CARE VOTED	0.5000	0.0000	0.5000	0.0000
911 VOTED	0.8000	0.0000	0.8000	0.0000
DIAL-A-RIDE VOTED	0.3276	0.0000	0.3276	0.0000
COUNCIL ON AGING VOTED	0.3000	0.0000	0.3000	0.0000
COUNTY JAIL BOND VOTED	0.0000	0.0000	0.0000	0.0000
INTERMEDIATE OPERATING	0.2977	0.0000	0.0000	0.2977
INTERMEDIATE SP. ED. VOTED	2.0000	0.0000	0.0000	2.0000
STATE EDUCATION TAX	0.0000	6.0000	0.0000	6.0000
BLDG & SITE SINKING FUND	0.0000	0.0000	0.0000	0.0000
SCHOOL DEBT	4.3600	0.0000	0.0000	4.3600
WEST SHORE COMM. COLLEGE VOTED	3.0907	0.0000	0.0000	3.0907
TOWNSHIP OPERATING	1.4720	0.0000	1.4720	0.0000
TOWNSHIP FIRE & RESCUE VOTED	1.0000	0.0000	1.0000	0.0000
PRE/AG TOTAL	15.0880	11.4615	5.3996	21.2099
SCHOOL OPERATING NON PRE/AG	18.0000	0.0000	0.0000	18.0000
NON PRE/AG TOTAL	33.0880	11.4615	5.3996	39.2099

CLEON TOWNSHIP 2011 MILLAGE RATES PER \$1,000 OF T.V.	SUMMER TAX LEVY		SUMMER TAX LEVY	
	BENZIE CENTRAL (10015) SCHOOL DIST	BENZIE CENTRAL (10015) SCHOOL DIST	MESICK (83070) SCHOOL DIST	MESICK (83070) SCHOOL DIST
COUNTY OPERATING	0.0000	5.4615	0.0000	5.4615
COUNTY LIBRARY VOTED	1.0000	0.0000	1.0000	0.0000
MEDICAL CARE VOTED	0.5000	0.0000	0.5000	0.0000
911 VOTED	0.8000	0.0000	0.8000	0.0000
DIAL-A-RIDE VOTED	0.3276	0.0000	0.3276	0.0000
COUNCIL ON AGING VOTED	0.3000	0.0000	0.3000	0.0000
COUNTY JAIL BOND VOTED	0.0000	0.0000	0.0000	0.0000
INTERMEDIATE OPERATING	0.1978	0.0000	0.2714	0.0000
INTERMEDIATE VOC. ED. VOTED	0.7336	0.0000	2.5000	0.0000
INTERMEDIATE SP. ED. VOTED	2.0000	0.0000	3.1705	0.0000
STATE EDUCATION TAX	0.0000	6.0000	0.0000	6.0000
SCHOOL DEBT	1.4800	0.0000	3.8000	0.0000
TOWNSHIP OPERATING	1.5000	0.0000	1.5000	0.0000
TOWNSHIP FIRE DEPT. OPERATION	1.2500	0.0000	1.2500	0.0000
TOWNSHIP CEMETERY OPERATIONS	0.2500	0.0000	0.2500	0.0000
TOWNSHIP BOND	0.6100	0.0000	0.6100	0.0000
PRE/AG TOTAL	10.9488	11.4615	16.2795	11.4615
SCHOOL OPERATING NON PRE/AG	18.0000	0.0000	18.0000	0.0000
NON PRE/AG TOTAL	28.9488	11.4615	34.2795	11.4615

(9-3)

DICKSON TOWNSHIP 2011 MILLAGE RATES PER \$1,000 OF T.V.	KND (51045) SCHOOL DIST	SUMMER TAX LEVY KND (51045) SCHOOL DIST
COUNTY OPERATING	0.0000	5.4615
COUNTY LIBRARY VOTED	1.0000	0.0000
MEDICAL CARE VOTED	0.5000	0.0000
911 VOTED	0.8000	0.0000
DIAL-A-RIDE VOTED	0.3276	0.0000
COUNCIL ON AGING VOTED	0.3000	0.0000
COUNTY JAIL BOND VOTED	0.0000	0.0000
INTERMEDIATE OPERATING	0.2977	0.0000
INTERMEDIATE SP. ED. VOTED	2.0000	0.0000
STATE EDUCATION TAX	0.0000	6.0000
SCHOOL DEBT	4.3000	0.0000
WEST SHORE COMM. COLLEGE VOTED	3.0907	0.0000
TOWNSHIP OPERATING	1.4958	0.0000
TOWNSHIP FIRE DEPT. VOTED	3.5000	0.0000
PRE/AG TOTAL	17.6118	11.4615
SCHOOL OPERATING NON PRE/AG	18.0000	0.0000
NON PRE/AG TOTAL	35.6118	11.4615

FILER TOWNSHIP 2011 MILLAGE RATES PER \$1,000 OF T.V.	MANISTEE AREA (51070) SCHOOL DIST	SUMMER TAX LEVY MANISTEE AREA (51070) SCHOOL DIST
COUNTY OPERATING	0.0000	5.4615
COUNTY LIBRARY VOTED	1.0000	0.0000
MEDICAL CARE VOTED	0.5000	0.0000
911 VOTED	0.8000	0.0000
DIAL-A-RIDE VOTED	0.3276	0.0000
COUNCIL ON AGING VOTED	0.3000	0.0000
COUNTY JAIL BOND VOTED	0.0000	0.0000
INTERMEDIATE OPERATING	0.2977	0.0000
INTERMEDIATE SP. ED. VOTED	2.0000	0.0000
STATE EDUCATION TAX	0.0000	6.0000
SCHOOL DEBT	2.3800	0.0000
WEST SHORE COMM. COLLEGE VOTED	3.0907	0.0000
TOWNSHIP OPERATING	1.3955	0.0000
TOWNSHIP REFUSE VOTED	0.9915	0.0000
TOWNSHIP FIRE & RESCUE VOTED	0.4957	0.0000
TOWNSHIP FIRE HALL BOND	0.5000	0.0000
PRE/AG TOTAL	14.0787	11.4615
SCHOOL OPERATING NON PRE/AG	18.0000	0.0000
NON PRE/AG TOTAL	32.0787	11.4615

(6-7)

MANISTEE TOWNSHIP
2011 MILLAGE RATES
PER \$1,000 OF T.V.

	MANISTEE AREA (51070) SCHOOL DIST	SUMMER TAX LEVY MANISTEE AREA (51070) SCHOOL DIST	ONEKAMA (51060) SCHOOL DIST	SUMMER TAX LEVY ONEKAMA (51060) SCHOOL DIST
COUNTY OPERATING	0.0000	5.4615	0.0000	5.4615
COUNTY LIBRARY VOTED	1.0000	0.0000	1.0000	0.0000
MEDICAL CARE VOTED	0.5000	0.0000	0.5000	0.0000
911 VOTED	0.8000	0.0000	0.8000	0.0000
DIAL-A-RIDE VOTED	0.3276	0.0000	0.3276	0.0000
COUNCIL ON AGING VOTED	0.3000	0.0000	0.3000	0.0000
COUNTY JAIL BOND VOTED	0.0000	0.0000	0.0000	0.0000
INTERMEDIATE OPERATING	0.2977	0.0000	0.0000	0.2977
INTERMEDIATE SP. ED. VOTED	2.0000	0.0000	0.0000	2.0000
STATE EDUCATION TAX	0.0000	6.0000	0.0000	6.0000
BLDG & SITE SINKING FUND	0.0000	0.0000	0.0000	0.0000
SCHOOL DEBT	2.3800	0.0000	0.0000	4.3600
WEST SHORE COMM. COLLEGE VOTED	3.0907	0.0000	0.0000	3.0907
TOWNSHIP OPERATING	1.4610	0.0000	1.4610	0.0000
PRE/AG TOTAL	12.1770	11.4615	4.4086	21.2099
SCHOOL OPERATING NON PRE/AG	18.0000	0.0000	0.0000	18.0000
NON PRE/AG TOTAL	30.1770	11.4615	4.4086	39.2099

MAPLE GROVE TOWNSHIP
2011 MILLAGE RATES
PER \$1,000 OF T.V.

	KND (51045) SCHOOL DIST	SUMMER TAX LEVY KND (51045) SCHOOL DIST
COUNTY OPERATING	0.0000	5.4615
COUNTY LIBRARY VOTED	1.0000	0.0000
MEDICAL CARE VOTED	0.5000	0.0000
911 VOTED	0.8000	0.0000
DIAL-A-RIDE VOTED	0.3276	0.0000
COUNCIL ON AGING VOTED	0.3000	0.0000
COUNTY JAIL BOND VOTED	0.0000	0.0000
INTERMEDIATE OPERATING	0.2977	0.0000
INTERMEDIATE SP. ED. VOTED	2.0000	0.0000
STATE EDUCATION TAX	0.0000	6.0000
SCHOOL DEBT	4.3000	0.0000
WEST SHORE COMM. COLLEGE VOTED	3.0907	0.0000
TOWNSHIP OPERATING	1.4935	0.0000
TOWNSHIP FIRE PROTECTION VOTED	2.0000	0.0000
TOWNSHIP TRANSFER STATION VOTED	2.0000	0.0000
TOWNSHIP CEMETERY MAIN. VOTED	0.5000	0.0000
PRE/AG TOTAL	18.6095	11.4615
SCHOOL OPERATING NON PRE/AG	18.0000	0.0000
NON PRE/AG TOTAL	36.6095	11.4615

(8-2)

MARILLA TOWNSHIP
2011 MILLAGE RATES
PER \$1,000 OF T.V.

	KND (51045) SCHOOL DIST	SUMMER TAX LEVY KND (51045) SCHOOL DIST	BENZIE CENTRAL (10015) SCHOOL DIST	SUMMER TAX LEVY BENZIE CENTRAL (10015) SCHOOL DIST	MESICK (83070) SCHOOL DIST	SUMMER TAX LEVY MESICK (83070) SCHOOL DIST
COUNTY OPERATING	0.0000	5.4615	0.0000	5.4615	0.0000	5.4615
COUNTY LIBRARY VOTED	1.0000	0.0000	1.0000	0.0000	1.0000	0.0000
MEDICAL CARE VOTED	0.5000	0.0000	0.5000	0.0000	0.5000	0.0000
911 VOTED	0.8000	0.0000	0.8000	0.0000	0.8000	0.0000
DIAL-A-RIDE VOTED	0.3276	0.0000	0.3276	0.0000	0.3276	0.0000
COUNCIL ON AGING VOTED	0.3000	0.0000	0.3000	0.0000	0.3000	0.0000
COUNTY JAIL BOND VOTED	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
INTERMEDIATE OPERATING	0.2977	0.0000	0.1976	0.0000	0.2714	0.0000
INTERMEDIATE VOC. ED. VOTED	0.0000	0.0000	0.7336	0.0000	2.5000	0.0000
INTERMEDIATE SP. ED. VOTED	2.0000	0.0000	2.0000	0.0000	3.1705	0.0000
STATE EDUCATION TAX	0.0000	6.0000	0.0000	6.0000	0.0000	6.0000
SCHOOL DEBT	4.3000	0.0000	1.4800	0.0000	3.8000	0.0000
WEST SHORE COMM. COLLEGE VOTED	3.0907	0.0000	0.0000	0.0000	0.0000	0.0000
TOWNSHIP OPERATING	1.4466	0.0000	1.4466	0.0000	1.4466	0.0000
TOWNSHIP OPERATING VOTED	0.9828	0.0000	0.9828	0.0000	0.9828	0.0000
TOWNSHIP HALL IMPROVEMENT	0.9828	0.0000	0.9828	0.0000	0.9828	0.0000
PRE/AG TOTAL	16.0282	11.4615	10.7510	11.4615	16.0817	11.4615
SCHOOL OPERATING NON PRE/AG	18.0000	0.0000	18.0000	0.0000	18.0000	0.0000
NON PRE/AG TOTAL	34.0282	11.4615	28.7510	11.4615	34.0817	11.4615

NORMAN TOWNSHIP
2011 MILLAGE RATES
PER \$1,000 OF T.V.

	KND (51045) SCHOOL DIST	SUMMER TAX LEVY KND (51045) SCHOOL DIST
COUNTY OPERATING	0.0000	5.4615
COUNTY LIBRARY VOTED	1.0000	0.0000
MEDICAL CARE VOTED	0.5000	0.0000
911 VOTED	0.8000	0.0000
DIAL-A-RIDE VOTED	0.3276	0.0000
COUNCIL ON AGING VOTED	0.3000	0.0000
COUNTY JAIL BOND VOTED	0.0000	0.0000
INTERMEDIATE OPERATING	0.2977	0.0000
INTERMEDIATE SP. ED. VOTED	2.0000	0.0000
STATE EDUCATION TAX	0.0000	6.0000
SCHOOL DEBT	4.3000	0.0000
WEST SHORE COMM. COLLEGE VOTED	3.0907	0.0000
TOWNSHIP OPERATING	1.4825	0.0000
TOWNSHIP AMBULANCE VOTED	1.0000	0.0000
TOWNSHIP FIRE VOTED	2.0000	0.0000
TOWNSHIP COMMUNITY CTR VOTED	0.5000	0.0000
PRE/AG TOTAL	17.5985	11.4615
SCHOOL OPERATING NON PRE/AG	18.0000	0.0000
NON PRE/AG TOTAL	35.5985	11.4615

(6-9)

ONEKAMA TOWNSHIP 2011 MILLAGE RATES PER \$1,000 OF T.V.	SUMMER TAX LEVY	
	ONEKAMA (51060) SCHOOL DIST.	ONEKAMA (51060) SCHOOL DIST.
COUNTY OPERATING	0.0000	5.4615
COUNTY LIBRARY VOTED	1.0000	0.0000
MEDICAL CARE VOTED	0.5000	0.0000
911 VOTED	0.8000	0.0000
DIAL-A-RIDE VOTED	0.3276	0.0000
COUNCIL ON AGING VOTED	0.3000	0.0000
COUNTY JAIL BOND VOTED	0.0000	0.0000
INTERMEDIATE OPERATING	0.0000	0.2977
INTERMEDIATE SP. ED. VOTED	0.0000	2.0000
STATE EDUCATION TAX	0.0000	6.0000
BLDG & SITE SINKING FUND	0.0000	0.0000
SCHOOL DEBT	0.0000	4.3600
WEST SHORE COMM. COLLEGE VOTED	0.0000	3.0907
TOWNSHIP OPERATING	1.4283	0.0000
TOWNSHIP FIRE DEPT. VOTED	1.0000	0.0000
ROAD CONST. REPAIR/MAINTENANCE	1.0000	0.0000
PRE/AG TOTAL	6.3559	21.2099
SCHOOL OPERATING NON PRE/AG	0.0000	18.0000
NON PRE/AG TOTAL	6.3559	39.2099

PLEASANTON TOWNSHIP 2011 MILLAGE RATES PER \$1,000 OF T.V.	SUMMER TAX LEVY		SUMMER TAX LEVY		SUMMER TAX LEVY		SUMMER TAX LEVY	
	BEAR LAKE (51020) SCHOOL DIST	BEAR LAKE (51020) SCHOOL DIST	KND (51045) SCHOOL DIST	KND (51045) SCHOOL DIST	ONEKAMA (51060) SCHOOL DIST	ONEKAMA (51060) SCHOOL DIST	BENZIE CENTRAL (10015) SCHOOL DIST	BENZIE CENTRAL (10015) SCHOOL DIST
COUNTY OPERATING	0.0000	5.4615	0.0000	5.4615	0.0000	5.4615	0.0000	5.4615
COUNTY LIBRARY VOTED	1.0000	0.0000	1.0000	0.0000	1.0000	0.0000	1.0000	0.0000
MEDICAL CARE VOTED	0.5000	0.0000	0.5000	0.0000	0.5000	0.0000	0.5000	0.0000
911 VOTED	0.8000	0.0000	0.8000	0.0000	0.8000	0.0000	0.8000	0.0000
DIAL-A-RIDE VOTED	0.3276	0.0000	0.3276	0.0000	0.3276	0.0000	0.3276	0.0000
COUNCIL ON AGING VOTED	0.3000	0.0000	0.3000	0.0000	0.3000	0.0000	0.3000	0.0000
COUNTY JAIL BOND VOTED	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
INTERMEDIATE OPERATING	0.2977	0.0000	0.2977	0.0000	0.0000	0.2977	0.1976	0.0000
INTERMEDIATE VOC. ED. VOTED	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.7336	0.0000
INTERMEDIATE SP. ED. VOTED	2.0000	0.0000	2.0000	0.0000	0.0000	2.0000	2.0000	0.0000
STATE EDUCATION TAX	0.0000	6.0000	0.0000	6.0000	0.0000	6.0000	0.0000	6.0000
BLDG & SITE SINKING FUND	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
SCHOOL DEBT	4.1000	0.0000	4.3000	0.0000	0.0000	0.0000	0.0000	0.0000
WEST SHORE COMM. COLLEGE VOTED	3.0907	0.0000	3.0907	0.0000	0.0000	4.3600	1.4800	0.0000
TOWNSHIP OPERATING	1.4358	0.0000	1.4358	0.0000	1.4358	0.0000	1.4358	0.0000
TOWNSHIP FIRE PROTECTION	0.4786	0.0000	0.4786	0.0000	0.4786	0.0000	0.4786	0.0000
PRE/AG TOTAL	14.3304	11.4615	14.5304	11.4615	4.8420	21.2099	9.2532	11.4615
SCHOOL OPERATING NON PRE/AG	9.0000	9.0000	18.0000	0.0000	0.0000	18.0000	18.0000	0.0000
NON PRE/AG TOTAL	23.3304	20.4615	32.5304	11.4615	4.8420	39.2099	27.2532	11.4615

(E-10)

SPRINGDALE TOWNSHIP
2011 MILLAGE RATES
PER \$1,000 OF T.V.

	KND (51045) SCHOOL DIST	SUMMER TAX LEVY KND (51045) SCHOOL DIST	BENZIE CENTRAL (10015) SCHOOL DIST	SUMMER TAX LEVY BENZIE CENTRAL (10015) SCHOOL DIST
COUNTY OPERATING	0.0000	5.4615	0.0000	5.4615
COUNTY LIBRARY VOTED	1.0000	0.0000	1.0000	0.0000
MEDICAL CARE VOTED	0.5000	0.0000	0.5000	0.0000
911 VOTED	0.8000	0.0000	0.6000	0.0000
DIAL-A-RIDE VOTED	0.3276	0.0000	0.3276	0.0000
COUNCIL ON AGING VOTED	0.3000	0.0000	0.3000	0.0000
COUNTY JAIL BOND VOTED	0.0000	0.0000	0.0000	0.0000
INTERMEDIATE OPERATING	0.2977	0.0000	0.1976	0.0000
INTERMEDIATE VOC. EC. VOTED	0.0000	0.0000	0.7336	0.0000
INTERMEDIATE SP. ED. VOTED	2.0000	0.0000	2.0000	0.0000
STATE EDUCATION TAX	0.0000	6.0000	0.0000	6.0000
SCHOOL DEBT	4.3000	0.0000	1.4600	0.0000
WEST SHORE COMM. COLLEGE VOTED	3.0907	0.0000	0.0000	0.0000
TOWNSHIP OPERATING	1.2664	0.0000	1.2864	0.0000
PRE/AG TOTAL	13.9024	11.4615	6.6252	11.4615
SCHOOL OPERATING NON PRE/AG	16.0000	0.0000	16.0000	0.0000
NON PRE/AG TOTAL	31.9024	11.4615	26.6252	11.4615

STRONACH TOWNSHIP
2011 MILLAGE RATES
PER \$1,000 OF T.V.

	KND (51045) SCHOOL DIST	SUMMER TAX LEVY KND (51045) SCHOOL DIST	MANISTEE AREA (51070) SCHOOL DIST	SUMMER TAX LEVY MANISTEE AREA(51070) SCHOOL DIST	FREESOIL (53030) SCHOOL DIST	SUMMER TAX LEVY FREESOIL (53030) SCHOOL DIST
COUNTY OPERATING	0.0000	5.4615	0.0000	5.4615	0.0000	5.4615
COUNTY LIBRARY VOTED	1.0000	0.0000	1.0000	0.0000	1.0000	0.0000
MEDICAL CARE VOTED	0.5000	0.0000	0.5000	0.0000	0.5000	0.0000
911 VOTED	0.8000	0.0000	0.6000	0.0000	0.6000	0.0000
DIAL-A-RIDE VOTED	0.3276	0.0000	0.3276	0.0000	0.3276	0.0000
COUNCIL ON AGING VOTED	0.3000	0.0000	0.3000	0.0000	0.3000	0.0000
COUNTY JAIL BOND VOTED	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
INTERMEDIATE OPERATING	0.2977	0.0000	0.2977	0.0000	0.2760	0.0000
INTERMEDIATE VOC. ED. VOTED	0.0000	0.0000	0.0000	0.0000	0.9209	0.0000
INTERMEDIATE SP. ED. VOTED	2.0000	0.0000	2.0000	0.0000	2.3751	0.0000
STATE EDUCATION TAX	0.0000	6.0000	0.0000	6.0000	0.0000	6.0000
BUILDING & SITE SINKING FUND	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
SCHOOL DEBT	4.3000	0.0000	2.3600	0.0000	0.0000	0.0000
WEST SHORE COMM. COLLEGE VOTED	3.0907	0.0000	3.0907	0.0000	3.0907	0.0000
TOWNSHIP OPERATING	1.5000	0.0000	1.5000	0.0000	1.5000	0.0000
TOWNSHIP TRASH DISPOSAL VOTED	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
TOWNSHIP FIRE PROTECTION VOTED	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
PRE/AG TOTAL	14.1160	11.4615	12.1960	11.4615	11.0903	11.4615
SCHOOL OPERATING NON PRE/AG	18.0000	0.0000	16.0000	0.0000	6.0000	0.0000
NON PRE/AG TOTAL	32.1160	11.4615	30.1960	11.4615	17.0903	11.4615

(11-2)

CITY OF MANISTEE
 2011 MILLAGE RATES
 PER \$1,000 OF T.V.

	MANISTEE AREA (51070) SCHOOL DIST	SUMMER TAX LEVY MANISTEE AREA (51070) SCHOOL DIST
COUNTY OPERATING	0.0000	5.4615
COUNTY LIBRARY VOTED	1.0000	0.0000
MEDICAL CARE VOTED	0.5000	0.0000
911 VOTED	0.8000	0.0000
DIAL-A-RIDE VOTED	0.3276	0.0000
COUNCIL ON AGING VOTED	0.3000	0.0000
COUNTY JAIL BOND VOTED	0.0000	0.0000
INTERMEDIATE OPERATING	0.0000	0.2977
INTERMEDIATE SP. ED. VOTED	0.0000	2.0000
STATE EDUCATION TAX	0.0000	6.0000
SCHOOL DEBT	2.3800	0.0000
WEST SHORE COMM. COLLEGE VOTED	0.0000	3.0907
CITY OPERATING	0.0000	17.2957
CITY REFUSE	0.0000	1.1500
PRE/AG TOTAL	5.3076	35.2956
SCHOOL OPERATING NON PRE/AG	18.0000	0.0000
NON PRE/AG TOTAL	23.3076	35.2956

VILLAGES
 SUMMER LEVY MILLAGE RATES 2011

VILLAGE OF BEAR LAKE	10.5501
VILLAGE OF COPEMISH	10.9145
VILLAGE OF EASTLAKE	5.5000
VILLAGE OF KALEVA	8.0000
VILLAGE OF ONEKAMA	5.0000

(E-12)

2011 SUMMER TAX LEVY

	ONEKAMA (51060) SCHOOL DIST	BEAR LAKE SD (51020) SCHOOL DIST	BEAR LAKE TWP PLEASANTON TWP	KND SD (51045) MANISTEE SD (51070) BENZIE CENTRAL SD (10015) FREESOL SD (53030) MESICK SD (83070)
CITY OF MANISTEE				
COUNTY OPERATING	5.4615	5.4615	5.4815	5.4615
STATE EDUCATION TAX	6.0000	6.0000	6.0000	6.0000
SCHOOL DEBT	0.0000	4.3600	0.0000	0.0000
INTERMEDIATE OPERATING	0.2977	0.2977	0.0000	0.0000
INTERMEDIATE SP ED VOTED	2.0000	2.0000	0.0000	0.0000
WEST SHORE COMM. COLLEGE VOTED	3.0907	3.0907	0.0000	0.0000
CITY OPERATING	17.2957	0.0000	0.0000	0.0000
CITY REFUSE	1.1500	0.0000	0.0000	0.0000
PRE/AG TOTAL	35.2956	21.2099	11.4615	11.4615
SCHOOL OPERATING NON PRE/AG	0.0000	18.0000	9.0000	0.0000
NON PRE/AG TOTAL	35.2956	39.2099	20.4615	11.4615
VILLAGE OF BEAR LAKE	10.5501			
VILLAGE OF COPEMISH	10.9145			
VILLAGE OF EASTLAKE	5.5000			
VILLAGE OF KALEVA	8.0000			
VILLAGE OF ONEKAMA	5.0000			

REPORTS\Apport Rpts\2011\2011 APPORT.qpw

(51-13)

Statement Showing Mills Apportioned by the County Board of Commissioners
of the County of MANISTEE for the Year 2011

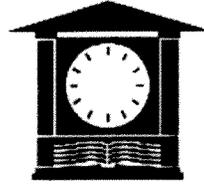
(A) Community College Name	(B) Taxable Value*	(C) Total Operating Rate	(D) Est. Community College Oper. Tax Dollars	(E) Total Debt Rate	(F) Est. Community College Debt Tax Dollars	(G) Est. Total Community College Tax Dollars
WEST SHORE CC	\$1,013,626,060	3.0907	\$ 3,132,814.06	0.0000	\$ -	\$ 3,132,814.06

Columns (B) and (I) Exclude Renaissance Zone Taxable Value

(H) Intermediate School District Name	(I) Taxable Value*	(J) ISD Allocated Rate	(K) Est. ISD Allocated Tax Dollars	(L) ISD Total EV Operating Rate	(M) Est. ISD EV Operating (Spec Ed/Voc/Enh) Tax Dollars	(N) ISD Total Debt Rate	(O) Est. ISD Debt Tax Dollars	(P) Est. Total ISD Tax Dollars
MANISTEE	\$1,013,406,693	0.2977	\$ 301,691.17	2.0000	\$ 2,026,813.39	0.0000	\$ -	\$ 2,328,504.56
MASON LAKE	\$219,367	0.2760	\$ 60.55	3.2960	\$ 723.03	0.0000	\$ -	\$ 783.58
TRAVERSE BAY	\$54,434,362	0.1976	\$ 10,756.23	2.7336	\$ 148,801.77	0.0000	\$ -	\$ 159,558.00
WEXFORD-MISSAUKEE	\$18,629,805	0.2714	\$ 5,056.13	5.6705	\$ 105,640.31	0.0000	\$ -	\$ 110,696.44

(E-17)

(APPENDIX F-1)



TRAVERSE AREA DISTRICT
LIBRARY

October 4, 2011

Manistee County Finance Officer
415 Third St.
Manistee, MI 49660

Dear Manistee County Commission,

The Grand Traverse Area Library for the Blind & Physically Handicapped (LBPH), which is hosted and administered by the Traverse Area District Library (TADL), is part of the National Library Service and serves 16 counties in northwest Michigan.

Individuals certified as unable to read regular print due to a visual or physical handicap are eligible for this service at no charge to them by Federal mandate. For registered individuals certified with handicapping conditions, continued literacy is assured with LBPH audio book players, as well as books and magazines in Braille. All materials are sent to and from users via the Postal Service.

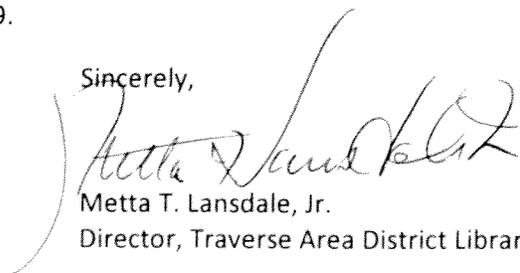
Direct service to certified users in this 16-county region of which your county is a part is assured and partially funded with Federal resources that purchase materials for loan and postal service funds as well as State Aid for LBPH. These resources cover only 35% of actual TADL cost. TADL direct cost consists of 1.5 employees and the supplies that make possible this specialized mail-order service to an otherwise un-served population, for whom it is frequently described as a "lifeline".

Traverse Area District Library taxpayers are supporting the 65% balance of the cost of this service to this NW Michigan region.

TADL again approaches your county for cooperative support of this service, so valuable to your most vulnerable citizens. The per-person cost of this service, less State and Federal Aid, is \$94.00 per registered certified user. There are currently more than 800 certified handicapped users registered in this region. From Manistee County TADL/LBPH serves 45 registered handicapped users at a cost to TADL of \$4226.42.

The TADL Board and I appreciate your contribution to our effort on behalf of your residents. Feel free to call me directly if you have any questions at 231-932-8549.

Sincerely,



Metta T. Lansdale, Jr.

Director, Traverse Area District Library

**Grand Traverse Library for the Blind and Physically Handicapped
Cost and Active Patrons by County**

(F-2)

County	Population	Certified, Registered LBPH Users	% of Registrants	County Attribution @ \$94 per Registrant
Antrim	23,110	35	4.36%	\$3,287.22
Benzie	15,998	35	4.36%	\$3,287.22
Crawford	14,270	23	2.86%	\$2,160.17
Grand Traverse	77,655	185	23.04%	\$17,375.29
Kalkaska	16,576	29	3.61%	\$2,723.69
Lake	11,333	16	1.99%	\$1,502.73
Leelanau	21,119	51	6.35%	\$4,789.95
Manistee	24,527	45	5.60%	\$4,226.42
Mason	28,274	55	6.85%	\$5,165.63
Mecosta	40,556	49	6.10%	\$4,602.10
Missaukee	14,478	33	4.11%	\$3,099.38
Newaygo	47,876	54	6.72%	\$5,071.71
Oceana	26,873	31	3.86%	\$2,911.54
Osceola	23,197	34	4.23%	\$3,193.30
Roscommon	25,469	42	5.23%	\$3,944.66
Wexford	30,483	86	10.71%	\$8,077.16
Total All Counties	441,794	803	100.00%	\$75,418.16
	441,794	803		
TADL cost for LBPH	\$116,490.16			
State Aid	\$41,072.00	35%		
TADL cost less State Aid	\$75,418.16	65%		
TADL cost per resident	\$0.17			
TADL cost per registered LBPH User	\$93.92			

~~TOM FIVE~~

~~*~~

(APPENDIX G)

Direct Feed HRA Cumulative Monthly Savings Totals:

	<u>Apprx. Monthly Savings Manistee</u>		<u>Apprx. Monthly Savings Benzie</u>		<u>Apprx. Monthly Savings Library</u>	
January	\$13,624.20		\$1,536.59		\$2,765.81	
February	\$7,913.49	\$21,537.69	\$631.99	\$2,168.58	\$2,771.78	\$5,537.59
March	\$4,632.17	\$26,169.86	\$627.67	\$2,796.25	\$2,268.70	\$7,806.29
April	\$6,481.68	\$32,651.54	\$772.66	\$3,568.91	\$2,771.78	\$10,578.07
May	\$6,548.22	\$39,199.76	\$1,490.72	\$5,059.63	\$1,122.79	\$11,700.86
June	\$6,883.55	\$46,083.31	\$1,517.04	\$6,576.67	\$2,580.00	\$14,280.86
July	\$9,315.28	\$55,398.58	\$1,290.26	\$7,866.94	\$2,696.43	\$16,977.29
August	\$10,030.67	\$65,429.26	-\$646.15	\$7,220.78	\$2,717.68	\$19,694.97
September	\$16,533.99	\$81,963.25	\$2,141.18	\$9,361.96	\$1,963.76	\$21,658.73
October						
November						
December						

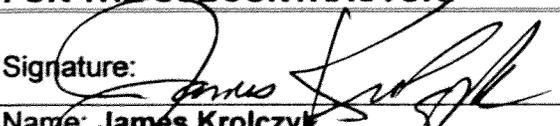
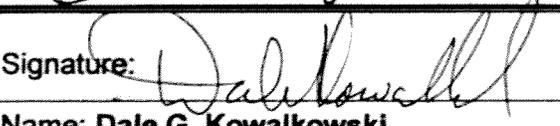
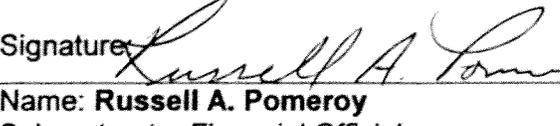
(APPENDIX H-1)

**BYRNE JUSTICE ASSISTANCE (BYRNE JAG) GRANT
 RESIDENTIAL SUBSTANCE ABUSE TREATMENT (RSAT) GRANT
 SUBCONTRACT**

AUTHORITY: 1935 PA 59; COMPLIANCE: Voluntary, however, grant funds will be withheld if not returned to MSP within 60 days of award.

SUBCONTRACTOR: Dept. Name: Manistee County Sheriff's Dept. Address: 1525 E. Parkdale Avenue City, State & Zip: Manistee, MI 49660 Telephone: (231)723-8393 Fax: (231) 723-1498		SUBCONTRACTOR PROJECT OFFICIAL: Project Director: Dale G. Kowalkowski Title: Sheriff Department: Manistee County Sheriff's Dept Address: 1525 E. Parkdale Ave. City, State & Zip: Manistee, MI 49660 Telephone: (231)723-8393 Fax: (231) 723-1498	
MSP PROJECT # 70889-4-12-B		SUBCONTRACTOR FINANCIAL OFFICIAL: Project Director: Russell A. Pomeroy Title: Treasurer Department: County of Manistee Address: 415 3rd Street City, State & Zip: Manistee, MI 49660 Telephone: (231)398-3500 Fax: (231) 723-1795	
SUBCONTRACTOR FEDERAL ID# 38-6005853		PROJECT TITLE: S.S.C.E.N.T.	
PROJECT START DATE 10-1-2011	PROJECT END DATE 9-30-2012	MSP Contract No.: 201270889 Federal Grant Award No.: 2011-DJ-BX-2240 CFDA No.: 16.738	
BUDGET SUMMARY		BYRNE JAG/RSAT GRANT FUNDS 16,237	
CATEGORY	AMOUNT	MATCHING FUNDS 16,237	
Salaries/Wages/Fringe Benefits	32,474	TOTAL 32,474	
Travel			
Supplies & Materials			
Equipment			
Other Expenses:			
TOTAL	32,474		

We hereby accept this Subcontract in the amount and for the period shown above on the basis of the application, assurances and supporting documents submitted by the Contractor to the Michigan State Police, Grants Management Section. The Subgrant becomes effective upon the return of the executed Subcontract to the Contractor. This award does not assure or imply continuation in funding beyond the funding period of this Subcontract. The Subcontractor agrees to provide the Contractor with a copy of the Single Audit Report of the Subcontractor's entity.

FOR THE SUBCONTRACTOR:		FOR THE CONTRACTOR:	
Signature: 	Date: 10/17/11	Signature:	Date:
Name: James Krolczyk Subcontractor Authorizing Official		Name: D/Lt. Matthew Kanitz Project Director	
Signature: 	Date: 10/12/11	CONTRACTOR:	
Name: Dale G. Kowalkowski Subcontractor Project Official		Department:	
		Address:	
		City, State & Zip:	
Signature: 	Date: 10/14/11		
Name: Russell A. Pomeroy Subcontractor Financial Official			

ATTACHMENT A

(H-2)

Subcontractor/Vendor Monitoring:

Contractor must ensure that each of its **subcontractors** comply with the Single Audit Act requirements and must issue management decisions on audit findings of their subcontractors as required by OMB Circular A-133. The Contractor is responsible for reviewing all single audit adverse findings and ensuring that corrective actions are implemented. Contractor will ensure subcontractors forward all single audits covering grant funds administered through the Department to the Contractor.

Contractor must also develop a subcontractor monitoring plan that addresses "during the award monitoring" of **subcontractors** to provide reasonable assurance that the subcontractor administers Federal awards in compliance with laws, regulations, provisions of contracts and that performance goals are achieved.

Contractor must establish requirements to ensure compliance for **for-profit subcontractors** as required by OMB Circular A-133, Section .210(e).

Contractor must ensure that transactions with **vendors** comply with laws, regulations, and provisions of contracts or grant agreements in compliance with OMB Circular A-133, Section .210(f).

Subcontracts:

Assure for any subcontracted service, activity or product:

- That the Contractor will submit copies of all executed subcontracts within 60 days of the execution of this contract. Subcontracts should cover all personnel contained in the "contractual" line item within the grant budget. Each listed agency shall have its own subcontract signed by the Contractor and an official of that jurisdiction. Failure to submit these documents to the Department within 60 days may result in withholding future payment or other penalties, as determined by the Department.
- That a written subcontract is executed by all affected parties prior to the initiation of any new subcontract activity. Exceptions to this policy may be granted by the Department upon written request within 30 days of execution of the Agreement.
- That any executed subcontract to this Agreement shall require the subcontractor to comply with all applicable terms and conditions of this Agreement, including all Certifications and Assurances referenced in this Agreement.
- In the event of a conflict between this Agreement and the provisions of the subcontract, the provisions of this Agreement shall prevail. A conflict between this Agreement and a subcontract, however, shall not be deemed to exist where the subcontract:
 - i. Contains additional non-conflicting provisions not set forth in this Agreement;
 - ii. Restates provisions of this Agreement to afford the Contractor the same or substantially the same rights and privileges as the Department; or,
 - iii. Requires the subcontractor to perform duties and/or services in less time than that afforded the Contractor in this Agreement.
- That the subcontract does not affect the Contractor's accountability to the Department for the subcontracted activity.
- That any billing or request for reimbursement for subcontract costs is supported by a valid subcontract and adequate source documentation on costs and services. All subcontractors must submit requests for reimbursement to the Contractor in a timely manner such that the Contractor can include these requests on the proper month's FSR. Subcontractors must be paid within 30 days of receipt of reimbursement by the Contractor.

ATTACHMENT B

(A-3)

SALARY/WAGES/FRINGE BENEFITS: List the positions and salary/wages/fringe benefits cost for each position. Also indicate the total number of hours or percentage of time each position will be assigned to grant activities.

One full time deputy assigned 100% to grant activities including overtime and fringe benefits that include; FICA, health/life/dental insurance, STD insurance, workers compensation, unemployment, retirement

TRAVEL: This includes cost for mileage, per diem, lodging, lease vehicles, registration fees, approved seminars or conferences and other approved travel costs incurred by the employees.

N/A

SUPPLIES & MATERIALS: This category is used for all consumable and short-term items, and equipment items costing less than \$5,000.

N/A

EQUIPMENT: Only individual line items of \$5,000 or more belong in this category.

N/A

OTHER EXPENSES: Communication, space and allowable expenses not covered by other line items.

N/A

CERTIFICATIONS AND ASSURANCES

Contractors should refer to the regulations cited below to determine the certification to which they are required to attest. These Certifications and Assurances are applicable to the Contractor and all subcontractors of the Contractor. It is the Contractor's responsibility to ensure that subcontractors are adhering to the Certifications and Assurances. Failure to do so may result in termination of grant funding or other remedies.

Acceptance of this contract provides for compliance with certification requirements under 28 C.F.R. Part 69, "New Restrictions on Lobbying" and 28 C.F.R. Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)."

Non-Supplanting:

It is imperative that the Contractor understand that the nonsupplanting requirement mandates that grant funds may be used only to supplement (increase) a Contractor's budget, and may not supplant (replace) state, local or tribal funds that a Contractor (inclusive of any subcontractors) otherwise would have spent on positions and/or any other items approved in this Grant Budget if it had not received a grant award.

This means that if your agency plans to:

1. Hire new positions (including filling existing vacancies that are no longer funded in your agency's budget), it must hire these additional positions on or after the official grant award start date, above its current budgeted (funded) level of positions.
2. Rehire personnel who have already been laid off (at the time of application) as a result of state, local, or tribal budget cuts, it must rehire the personnel on or after the official grant award start date, and maintain documentation showing the date(s) that the positions were laid off and rehired.
3. Maintain personnel who are (at the time of application) currently scheduled to be laid off on a future date as a result of state, local or tribal budget cuts, it must continue to fund the personnel with its own funds from the grant award start date until the date of the scheduled lay-off (e.g., if the grant award start date is July 1 and the lay-off is scheduled for October 1, then the grant funds may not be used to fund the officers until October 1, the date of the scheduled layoff), and maintain documentation showing the date(s) and reason(s) for the lay-off. [Please note that as long as your agency can document the date that the lay-off(s) would occur if the grant funds were not available, it may transfer the personnel to the grant funding on or immediately after the date of the lay-off without formally completing the administrative steps associated with a lay-off for each individual personnel.]
4. Documentation that may be used to prove that scheduled lay-offs are occurring for local economic reasons that are unrelated to the availability of grant funds may include (but are not limited to) council or departmental meeting minutes, memoranda, notices, or orders discussing the lay-offs; notices provided to the individual personnel regarding the date(s) of the layoffs; and/or budget documents ordering departmental and/or jurisdiction-wide budget cuts. These records must be maintained with your agency's grant records.

Lobbying:

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 C.F.R. Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 C.F.R. Part 69, the Contractor certifies that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement;
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the contractor shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions; and,

(A-5)

3. The Contractor shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

Debarment, Suspension and Other Responsibility Matters (Direct Recipient):

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 C.F.R. Part 67, for prospective participants in primary covered transactions, as defined at 28 C.F.R. Part 67, Section 67.510:

1. The Contractor certifies that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
 - d. Have not within a three-year period preceding this application had one or more public transactions (federal, state or local) terminated for cause or default.

Drug-Free Workplace:

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 C.F.R. Part 67, Subpart F, for contractors, as defined at 28 C.F.R. Part 67 Sections 67.615 and 67.620.

1. The Contractor certifies that it will provide a drug-free workplace by:
 - a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - b. Establishing an on-going drug-free awareness program to inform employees about:
 - i. The dangers of drug abuse in the workplace;
 - ii. The Contractor's policy of maintaining a drug-free workplace;
 - iii. Any available drug counseling, rehabilitation and employee assistance programs; and,
 - iv. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
 - c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a) of this section.
 - d. Notifying the employee in the statement required by paragraph (a) of this section that, as a condition of employment under the grant, the employee will:
 - i. Abide by the terms of the statement; and,
 - ii. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.
 - e. Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d) (ii) of this section from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, Attn: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant.
 - f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(ii) of this section, with respect to any employee who is so convicted:
 - i. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or,

(H-6)

- ii. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement or other appropriate agency.

- g. Making a good faith effort to continue to maintain a drug-free workplace.

Standard Assurances:

The Contractor hereby assures and certifies compliance with all applicable federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and, 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The Contractor also specifically assures and certifies that:

- 2. It has the legal authority to apply for federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- 3. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- 4. It will give the awarding agency or the general accounting office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61 and 63.
- 5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
- 6. It will comply (and will require any subgrantees or Contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 7 94); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and, the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).

If a governmental entity:

- 1. It will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and,
- 2. It will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of state or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

Unallowable Expenses and Activities:

- Costs in applying for this grant (e.g., consultants, grant writers, etc.).
- Any expenses incurred prior to the date of the contract.
- Any administrative costs not directly related to the administration of this grant award.
- Indirect costs rates or indirect administrative expenses (only direct costs permitted).
- Personnel, including law enforcement officers, not connected to the project for which you are applying.
- Lobbying or advocacy for particular legislative or administrative reform.
- Fund raising and any salaries or expenses associated with it.
- Legal fees.
- All travel including first class or out-of-state travel (prior approval required).
- Promotional items (except preauthorized under certain program areas).
- One-time events, prizes, entertainment (e.g., tours, excursions, amusement parks, sporting events).
- Honorariums.

(H-7)

- Contributions and donations.
- Management or administrative training, conferences (only pre-approved project related training).
- Management studies or research and development (costs related to evaluation are permitted).
- Fines and penalties.
- Losses from uncollectible bad debts.
- Purchase of land.
- Memberships and agency dues, unless a specific requirement of the project (prior approval required).
- Compensation to federal or state employees for travel or consulting fees.
- Military type equipment such as armored vehicles, explosive devices, and other items typically associated with the military arsenal.
- Vehicles, vessels or aircraft.
- Construction costs and/or renovation (including remodeling).
- Service contracts and training beyond the expiration of the grant award.
- Informant fees, rewards or buy money.
- K9 dogs and horses (including any food and/or supplies relating to the upkeep of law enforcement animals).
- Livescan devices, and/or related equipment and supplies, for applicant prints.
- Food, refreshments, snacks
 - Note: Food and beverage costs require prior written approval from the Department. The written proposal must include a justification for food and beverage costs, a working agenda of planned activity, as well as an attendee list. Breakfasts and dinners will generally not be paid.

Conditions on Expenses:

Costs must be reasonable and necessary. If required by the local jurisdiction, costs must be sustained by competitive bids. All contracts and subcontracts require prior approval by the Department. If detailed information is not included as part of the application process, the Contractor must submit a request seeking approval once the subcontractors are identified.

Individual consultant fees are limited to \$450 (excluding travel, lodging and meal costs) per day, which includes legal, medical, psychological and accountant consultants. If the rate will exceed \$450 for an eight-hour day, written approval is required from the Department. Compensation for individual consultant services is to be responsible and consistent with that paid for similar services in the marketplace.