

TUESDAY, SEPTEMBER 18, 2012

Pursuant to law, the Board of Commissioners met on Tuesday, September 18, 2012 at 9:00 a.m. in the Board of Commissioner's Room and were called to order by the Chairperson.

Pledge of Allegiance.

Invocation given by Ervin Kowalski.

Roll Call was taken by the Clerk and all members reported present.

Anderson, Hilliard, Kowalski, Krolczyk, Lottie, Rutske, Schmidt

APPROVE MEETING AGENDA

Moved by Rutske, supported by Schmidt to approve the Meeting Agenda.

Motion Carried

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CONSENT AGENDA

Moved by Anderson, supported by Kowalski to approve the Consent Agenda which includes the minutes of the August 21, 2012 Regular Board Meeting, a report of the August 16, 2012 Board Study Session, a report of the September 12, 2012 Board Study Session and the September 2012 monthly appropriations and fund transfers.

YEAS: 7 Anderson, Hilliard, Kowalski, Krolczyk, Lottie, Rutske, Schmidt

NAYS: 0

Motion Carried

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PUBLIC COMMENT

Jerre Stephens spoke on behalf of the Council on Aging to encourage the Commissioners to levy the full millage for 2013.

Gerald Peterson, Manistee County Road Commission Manager addressed the Commission to clarify information concerning the contract between himself and the Manistee County Road Commission in that his contract is not an old contract as it is only (2) years old. Mr. Peterson also asked about reimbursement for Kaleva taxes that were previously paid. Russell Pomeroy, Manistee County Treasurer said the opinion from the Tax Tribunal was vague but that he will check into the issue.

It was the consensus of the Board that the Personnel Committee examine Mr. Peterson's contract for review purposes only.

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RECOGNITION, ANNOUNCEMENTS & CORRESPONDENCE

On August 31, 2012, Marlene Parker retired from employment with the 19th Judicial Circuit after serving 23 years as an employee in the Friend of the Court office (12/20/78 – 9/10/99 and 6/1/10 – 8/31/12). Although Ms Parker was unable to attend the meeting, the Board recognized Ms. Parker for her years of unselfish and distinguished service to the Citizens of Manistee County.

TREASURER’S REPORT

Russell Pomeroy, Manistee County Treasurer appeared before the Board to give a monthly update of the activities in the Treasurer’s office. Mr. Pomeroy stated the savings to the County from the Road Commission Bond Refunding is \$260,193.09 with a true interest cost of 2.25%. After fees are paid, the savings is \$225,889.36 or 7.530% over the life of the bond.

The first large scale Principal Residence Exemption (PRE) audit is in the process of being completed. Questionnaires have been sent out and determinations are being made whether households qualify for the exemption or not.

The second auction for 2012 tax reverted property will be held Friday, September 28, 2012 at noon at the Little River Casino & Resort. This auction will be held for fifteen (15) properties in Manistee County and requires no minimum bid. If properties do not sell at this auction, they are then offered to the township, city or village at no cost.

Other tasks being completed are the finalization of the 2011/12 fiscal year budget in preparation for the audit, finishing the set up of the OPEB Trust and researching the effect and unknown loss of revenue for Manistee County on Personal Property Tax if the law changes.

FINANCE COMMITTEE REPORT

Board of Commissioners
Manistee County
Manistee, Michigan 49660

Board of Commissioners:

We, do hereby submit our claims from August 14, 2012 through September 11, 2012:

General Fund:.....	\$160,378.43
Elections Fund:	7,037.22
Recycling Fund:	8,777.19
Maintenance of Effort Fund:.....	38,577.69
Bear Lake Improvement Fund:	3,264.91
Remonumentation Fund:.....	2,753.16
Brownfield Site Assessment Grants Fund:	250.00
Health Insurance Fund:	131,491.50
Law Enforcement Training Fund:.....	882.00
Law Library Fund:	3,240.67
Computer Technology Fund:	4,385.27
MSHDA Home Improvement Grant Fund:	14.00
Community Corrections Fund:	296.93
Juvenile Intervention Fund:	672.95
Child Care Fund:.....	13,459.47
Soldiers & Sailors Relief Fund:	600.00
Airport Fund:	33,278.23

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Compensated Services Fund:77,255.38
Tax Revolving Fund - State Sales:.....71,012.49
Trust & Agency Fund:1,147.19

Total Claimed and allowed September 18, 2012.....\$558,774.68

Total Payroll for the period of August 14, 2012 through September 11, 2012 . \$443,703.05
(Includes 2 payrolls)

Moved by Kowalski, supported by Schmidt to approve and the same to be paid in the amount of \$558,774.68.

YEAS: 7 Hilliard, Kowalski, Krolczyk, Lottie, Rutske, Schmidt, Anderson

NAYS: 0

Motion Carried

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RESOLUTION SUPPORTING H.B. 4862

Joseph “Chip” Johnston, LMSW, Executive Director of the Manistee/Benzie Centra Wellness Network appeared before the Board to provide explanation and request consideration of a Resolution in support of H.B. 4862. This legislation consolidates Substance Abuse into Community Mental Health and requires the managing entity for Medicaid to maintain language requiring County representation on this board. It also requires the Director of this entity be an employee independent of the Community Mental Health system.

RESOLUTION SUPPORTING HB 4862

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 18th day of September, 2012.

PRESENT: Anderson, Hilliard, Kowalski, Krolczyk, Lottie, Rutske, Schmidt

ABSENT: None

The following resolution was offered by Kowalski and seconded by Lottie:

WHEREAS, the Manistee County Commission has entered into an urban cooperation agreement under the urban cooperation agreement act of 1967, Act No. 7 of the Public Acts of the Extra Session of 1967, being sections 124.501 to 124.512 of the Michigan Compiled Laws with Benzie County; and

WHEREAS, the Manistee-Benzie Community Mental Health Organization now d/b/a Centra Wellness Network (CWN) is a community mental health organization of the counties of Benzie and Manistee, organized under the terms of Section 204a of the Michigan Mental Health Code (the Code), (MCL330.1204a); and

WHEREAS, Section 116(b) of the Code (MCL330.1116[b]) requires that the Department of Community Health shift primary responsibility for the direct delivery of public mental health services from the state to a community mental health services program whenever the community mental health services program has demonstrated a willingness and capacity to provide an adequate and appropriate system of mental health services for the citizens of that service area; and

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WHEREAS, CWN has demonstrated such willingness and capacity over the past 40 years, and is properly certified as a community mental health services program under the terms of Section 232a of the Code (MCL330.1232a); and

WHEREAS, there are also established in the state entities known as Prepaid Inpatient Health Plans (PIHPs), which receive Medicaid funds and distribute them to Community Mental Health Services Programs and other Medicaid providers; and

WHEREAS, currently other counties assigned by the state as PIHPs, have contractual authority over other counties for the delivery of Medicaid funded community mental health service delivery; and

WHEREAS, this authority may undermine the ability of CWN and a number of other Community Mental Health Services Programs to function as autonomous and/or county entities, as is anticipated under the terms of the Code and state constitution; and

WHEREAS, the operation of Community Mental Health Services Programs as local entities with substantial responsibility to local county government, has been a basic principle of the strong success that Community Mental Health Services Programs have had in serving the people of Michigan; and

WHEREAS, Section 287 of the of HB4862, calls for the administrative structure of the PIHPs to be representative of the counties for which it has responsibility;

NOW, THEREFORE, BE IT RESOLVED, that the Manistee County Board of Commissioners strongly supports HB 4862 and strongly supports language in Section 287 of HB4862 which would provide equal representation on the governing board of the PIHP by all counties in the PIHP's service area and for it to be administered by a chief executive as the direct employee of that governing board; and

BE IT FURTHER RESOLVED, that the chief executive shall not be an employee or board member of any Community Mental Health Service Program under its jurisdiction to avoid all conflict of interest concerns; and

BE IT FURTHER RESOLVED, that copies of this resolution be provided to Governor Rick Snyder, Sen. Darwin L. Booher, Rep. Ray Franz, DCH Director Olga Dazzo, DCH Deputy Director Lynda Zeller, Michigan Association of Community Mental Health Boards, Michigan Association of Counties, and all Michigan CMH Boards.

Moved by Kowalski, supported by Lottie to support H.B. 4862, approve the above

Resolution and authorize the County Board Chair to sign the same.

YEAS: 7 Kowalski, Krolczyk, Lottie, Rutske, Schmidt, Anderson, Hilliard

NAYS: 0

Motion Carried

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WAYS & MEANS COMMITTEE REPORT/SEPTEMBER 5 AND 6, 2012

Ervin Kowalski presented the Ways & Means Committee Reports of September 5 and 6, 2012.

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**LOCAL REVENUE SHARING GRANTS SUBMITTED BY THE COUNTY FOR
THE 2012 CYCLE II GRANT PROCESS**

Discussion regarding the submission of County requested grant monies and that the Ways and Means Committee has the power to act on these issues because of time constraint deadlines. Below are the Revenue Sharing Grant Applications:

Public Safety Grant Applications:

- 1) Manistee County Sheriff's Office (Manistee Amateur Radio Services [EOC]) \$18,000;
- 2) Manistee County Firefighters Association (Recurrent Aircraft Firefighter Training) \$10,000;
- 3) Manistee County Firefighters Association (Firefighting Materials and Storage Trailer) \$15,212;
- 4) Manistee County Sheriff's Office (Portable Cameras [Patrol/Evidence Technician/Accident Investigation]) \$7,313.28;
- 5) State Sheriff's Chief Enforcement of Narcotics Team (SSCENT) (Raid Vest Replacement) \$9,836.

Total Public Safety Grant Applications (5) = \$60,361.28

"Other" Grant Applications:

- 1) Manistee County Medical Care Facility (Point Click Care Software) \$28,200;
- 2) Manistee County Medical Care Facility (Facility WIFI/Computer Project) \$96,480.86;
- 3) Manistee County Drain Commissioner (Kettle Hole Drain) \$90,000;
- 4) Manistee County library (Viewscan Purchase) \$8,000;
- 5) Manistee County Library (Marketing and Communications Plan for Execution) \$5,000.

Total "Other" Grant Applications (5) = \$227,680.86

Total Grant Applications submitted by Manistee County (10) = \$288,042.14

Moved by Kowalski, supported by Rutske to submit all five (5) Cycle II-2012 "Public Safety" grant applications to the Manistee Local Revenue Sharing Board; that the County submit five (5) of the Cycle II-2012 "Other" grant applications to the Manistee Local Revenue Sharing Board; and that the County NOT submit the following "Other" grant applications because the applicants are not county entities:

- 1) Manistee County Board of Commissioners (on behalf of the PEG Commission) requesting \$6,000 to tape and broadcast the County Board of Commission meetings through the Manistee Public Access television station;
- 2) Manistee County Board of commissioners (on behalf of the Disabled American Veterans DAV Van Program) requesting \$25,000 to purchase a van to transport area Veterans.

YEAS: 7 Krolczyk, Lottie, Rutske, Schmidt, Anderson, Hilliard, Kowalski

NAYS: 0

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Motion Carried

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Moved by Kowalski, supported by Rutske to accept the September 5 and 6, 2012 Ways and Means Committee Report.

Motion Carried

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WAYS & MEANS COMMITTEE REPORT/SEPTEMBER 11, 2012

Ervin Kowalski presented the Ways & Means Committee Report of September 11, 2012.

PAYMENT OF UNUSED ACCUMULATED VACATION HOURS

Moved by Kowalski, supported by Hilliard to approve the payment of unused accumulated vacation hours to Marlene Parker in the amount of \$2,624.71 to be paid from the Separation Fund.

YEAS: 7 Lottie, Rutske, Schmidt, Anderson, Hilliard, Kowalski, Krolczyk
NAYS: 0

Motion Carried

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SECURE RURAL SCHOOLS AND SELF DETERMINATION ACT

Moved by Kowalski, supported by Anderson that Manistee County choose to accept full funding from the State of Michigan under the Secure Rural Schools and Self Determination Act, with 15% dedicated to Title III Projects.

YEAS: 7 Rutske, Schmidt, Anderson, Hilliard, Kowalski, Krolczyk, Lottie
NAYS: 0

Motion Carried

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ALLIANCE FOR ECONOMIC SUCCESS CONTRACT

Moved by Kowalski, supported by Rutske to extend the service contract with the City of Manistee and the Alliance for Economic Success (AES) for one (1) year for the purpose of providing economic development related services to local government, with the County allocation to remain at \$90,768.00 for October 1, 2012 through September 30, 2013.

YEAS: 6 Anderson, Hilliard, Kowalski, Krolczyk, Lottie Rutske

NAYS: 1 Schmidt

Motion Carried

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MANISTEE CONSERVATION DISTRICT LEASE

Motion by Rutske, supported by Hilliard to sign the lease agreement between Manistee County and the Manistee County Conservation District for one (1) year from October 1, 2012 thru September 30, 2013, 0% increase with a change to section 4 in the termination clause to read the Lessor and the Lessee may terminate the lease with 90 days notice by either party.

YEAS: 7 Anderson, Hilliard, Kowalski, Krolczyk, Lottie Rutske, Schmidt

NAYS: 0

Motion Carried

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Moved by Kowalski, supported by Schmidt to accept the Ways & Means Committee Report of September 11, 2012.

Motion Carried

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PUBLIC HEARING CONCERNING THE FY 2012/13 COUNTY BUDGET

Moved by Rutske, supported by Anderson to enter into Public Hearing for the purpose of receiving public comment on the Manistee County FY 2012/13 budget and the proposed tax millage rate to be levied to support the budget.

YEAS: 7 Hilliard, Kowalski, Krolczyk, Lottie Rutske, Schmidt, Anderson

NAYS: 0

Motion Carried

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Jim Krolczyk explained the purpose of the Public Hearing is to receive public comment on the Manistee County FY 2012/13 budget and the proposed tax millage rate to be levied to support the budget.

On Tuesday, August 21, 2012, the Board of Commissioners adopted a FY 2012/13 tentative General Fund budget totaling \$10,270,566, and tentative Supplemental Fund budgets totaling \$5,143,731. The Ways and Means Committee had also been reviewing the financial statements of all County entities receiving special voted millage to determine whether millage reductions or increases should occur, in accordance with the General Property Tax Act.

PUBLIC COMMENT

Charles Haemker, Director, Manistee Public Library addressed the Board to explain the library fund balances and encourage the Board to levy the full amount of millage available for the 2012/13 budget year.

Jerre Stephens, representing the Council on Aging, spoke in support of the full millage being levied for the Council on Aging for the 2012/13 budget year.

No further Public Comment.

Moved by Rutske, supported by Kowalski to close the Public Hearing to receive public comment on the Manistee County FY 2012/13 budget and the proposed tax millage rate to be levied to support the budget.

YEAS: 7 Kowalski, Krolczyk, Lottie, Rutske, Schmidt, Anderson, Hilliard

NAYS: 0

Motion Carried

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ADOPTION OF THE 2012 GENERAL FUND

APPROPRIATIONS ACT RESOLUTION

Tom Kaminski presented the Board with the General Fund Appropriations Act Resolution included below. This Resolution adopts the FY 2012/13 General Fund and Supplemental Fund budgets. This Resolution also levies under the General Property Tax Act, a total millage of 8.4276 mills for 2013 operations, and sets specific policies and procedures regarding the FY 2012/13 budget.

**COUNTY OF MANISTEE
GENERAL APPROPRIATIONS ACT - 2012**

A Resolution appropriating monies and adopting the FY 2012/13 Manistee County General Fund budget, and FY 2012/13 Supplemental Fund budgets.

It being the finding and opinion of the Manistee County Board of Commissioners:

The Ways & Means Committee and the County Board of Commissioners have had under consideration the taxes of local units of government and the budgetary needs of various County departments/budgetary units.

The Ways & Means Committee and the County Board of Commissioners, after considerable deliberations, has recommended adoption of the FY 2012/13 Budget.

In recognition of the above-listed findings and opinions:

The Manistee County Board of Commissioners hereby resolves to levy, under the General Property Tax Act, the total millage of 8.4276 mills for FY 2012/13 operations. Included in this total millage are:

County Allocated Operating	5.5000
County Library Voted	1.0000
Medical Care Voted	.5000
9-1-1 Voted	.8000
Dial-A-Ride Voted	.3276
Council on Aging Voted	.3000

The Board further resolves to adopt the FY 2012/13 General Fund Operating Budget at a total of \$ 10,270,566 and FY 2012/13 Supplemental Fund budgets totaling \$ 5,143,731.

The Board further resolves to approve all wage increases for FY 2012/13 in accordance with the Union Labor Contracts and various other agreements reached between the Manistee County Board of Commissioners, Elected Officials, employees, and the County and Chief Judges of the Circuit, District, and Probate Courts.

The Board further resolves that the FY 2012/13 Budget will follow the philosophy of a line item expenditure control budget for all County Departments and Courts with specific end results with a basic approach as follows:

In the event that a department finishes the fiscal year with non-personnel related funds continuing to be available, one-half of that amount would be set aside into an account specifically dedicated to departmental purchases. That amount could be used in future years by the department to cover cost overruns. That amount could accrue from year to year to the benefit of the departments. Expenditures from that account could only be made for departmental

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services, equipment or programs. The other one-half of any annual budget underrun would revert to the General Fund balance for use at the discretion of the County Board of Commissioners. The Board resolves to implement this program subject to modifications which may be required and subject to elimination of the program after some experience if the plan does not provide the anticipated benefits.

The Board further resolves that an appropriation is not a mandate to spend but shall limit the amount which may be spent for such purposes as are defined by the Board of Commissioners and which shall be limited to the time period of October 1, 2012 through September 30, 2013. The Board further resolves that any County department, Court, agency, board, commission or unit whatsoever, and any organization, public or private, which accepts a County appropriation shall do so subject to an agreement which provides for an inspection and/or audit by the Manistee County Board or its designee. The Board or its designee shall have access for the purpose of audit and examination to any and all books, documents, papers and records of the recipient organization. Each funded agency shall also be required to provide the County with its annual budget each year.

The Board further resolves that in the event the State of Michigan fails to provide certain revenue transfer payments as required by State law and/or contractual agreements between the State of Michigan and Manistee County, the specific programs funded by such State revenue transfer payments shall bear the full impact of such revenue reduction. In the event the State of Michigan defaults or otherwise fails to provide general, unrestricted revenue transfer payments, the Board, upon the recommendation of the Ways & Means Committee shall allocate said revenue reduction in its legislative judgment. **The Manistee County Board of Commissioners can not and will not absorb the program costs created by revenue transfer payment default by the State of Michigan.**

The Board further resolves that the budget may be amended upon the recommendation of the Ways & Means Committee as conditions indicate, provided the budget remains in a balanced state.

Moved by Rutske, supported by Hilliard to adopt the above General Fund Appropriations Act Resolution which adopts the General Fund Budget of \$10,270,566 and the Supplemental Fund Budget of \$5,143,731. Also, under the General Property Tax Act, levy a total millage of 8.4276 mills for 2013 operations, and set specific policies and procedures regarding the FY 2012/13 budget.

YEAS: 6 Krolczyk, Rutske, Schmidt, Anderson, Hilliard, Kowalski

NAYS: 1 Lottie

Motion Carried

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**PUBLIC HEARING CONCERNING THE MICHIGAN STATE HOUSING
DEVELOPMENT AUTHORITY'S (MSHDA) COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) DEFERRED LOAN PROGRAM**

Moved by Anderson, supported by Rutske to enter into Public Hearing for the purpose of receiving public comment on the Michigan State Housing Development Authority's (MSHDA) Community Development Block Grant (CDBG) Deferred Loan Program.

YEAS: 7 Lottie Rutske, Schmidt, Anderson, Hilliard, Kowalski, Krolczyk

NAYS: 0

Motion Carried

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Tom Kaminski explained to the Board the purpose of this Public Hearing is to receive public comment on the Michigan State Housing Development Authority's (MSHDA) Community Development Block Grant (CDBG) Deferred Loan Program in the amount of \$175,000, which is proposed to be submitted for funding to operate single family rehabilitation projects and emergency repairs in Manistee County. Jeri Prielipp, Housing Program Administrator was available to answer any questions about the program and explained about targeted areas.

PUBLIC COMMENT

James (Nipper) Wisniski asked how people qualify and apply for the loan.

Mark Bergstrom inquired about liability for the County.

No further Public Comment.

Moved by Rutske, supported by Schmidt to close the Public Hearing to receive public comment on the Michigan State Housing Development Authority's (MSHDA) Community Development Block Grant (CDBG) Deferred Loan Program.

YEAS: 7 Rutske, Schmidt, Anderson, Hilliard, Kowalski, Krolczyk, Lottie

NAYS: 0

Motion Carried

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MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY'S (MHSDA)
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DEFERRED LOAN
PROGRAM RESOLUTION

MANISTEE COUNTY HOUSING RESOLUTION

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 18th day of September, 2012.

PRESENT: Anderson, Hilliard, Kowalski, Krolczyk, Lottie, Rutske, Schmidt

ABSENT: None

The following resolution was offered by Rutske and seconded by Kowalski:

WHEREAS, Manistee County is interested in the continuing effort to provide affordable housing opportunities for its low and very low income residents; and

WHEREAS, said Manistee County Board of Commissioners has reviewed and understands the content of the application of funding; and

WHEREAS, said Manistee County Board of Commissioners accepts the recommendation of the Housing Program Administrator to apply for \$175,000; and

WHEREAS, said Manistee County Board of Commissioners authorizes the chief elected official to sign the application form as required;

NOW, THEREFORE, BE IT RESOLVED, that the Manistee County Board of Commissioners authorizes the Manistee County Housing Administrator to prepare and submit the application for funding through the Michigan State Housing Development Authority's Housing Resource Fund; and

BE IT FURTHER RESOLVED, that the Manistee County Board of Commissioners has reviewed and approves the Manistee County Community Development and Housing Needs Assessment as presented by the Housing Program Administrator.

Moved by Rutske, supported by Kowalski to adopt the above Manistee County Housing Resolution.

YEAS: 7 Schmidt, Anderson, Hilliard, Kowalski, Krolczyk, Lottie, Rutske,

NAYS: 0

Motion Carried

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PERSONNEL COMMITTEE REPORT/SEPTEMBER 11, 2012

Carl Rutske presented the Personnel Committee Report of September 11, 2012.

PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

Moved by Rutske, supported by Hilliard that pursuant to Section 8 of the Publicly Funded Health Insurance Contribution Act, the County exercise its option to exempt itself from the requirements of this Act for FY 2012/13, and all Non-Union Employees, Court Staff, and Elected Officials pay 7% of the premium of the County's Basic Health Plan.

YEAS: 7 Anderson, Hilliard, Kowalski, Krolczyk, Lottie, Rutske, Schmidt
NAYS: 0

Motion Carried

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MERS HYBRID PLAN

Moved by Rutske, supported by Anderson to adopt the MERS Hybrid Plan for Non-Union, Non-Court new hires and Non-Incumbent Elected Officials effective October 1, 2012.

YEAS: 7 Hilliard, Kowalski, Krolczyk, Lottie, Rutske, Schmidt, Anderson
NAYS: 0

Motion Carried

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RESOLUTION TO SET COMPENSATION

FOR ELECTED OFFICIALS

RESOLUTION TO SET COMPENSATION
FOR ELECTED OFFICIALS

WHEREAS, The Manistee County Board of Commissioners finds that the compensation level of the current Elected Officials are reflective of the experience of the individuals holding office; and

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WHEREAS, The newly Elected Official, which is an individual who has been elected for the first time, compensation should be reflective of their individual experience as it relates to the office to which they have been elected.

NOW, THEREFORE, BE IT RESOLVED, In the event that the current Elected Official is re-elected, the compensation level for the term of office beginning January 1, 2013, will be set at their annual salary as of December 31, 2012.

BE IT FURTHER RESOLVED, In the event that a non-incumbent candidate is elected, the newly Elected Official's compensation level will be determined by a salary scale reflective of individual experience, previous years of service with county government and qualifications utilizing Manistee County's current Wage Classification System and Policy for Elected Officials as set forth below:

**Wage Classification System
For Elected Officials**

Position	Minimum 0-3	Step 2 4-6	Step 3 7-9	Step 4 10-12	Step 5 13-15	Step 6 16-18	Step 7 19-21	Step 8 22-24	Maximum 25+
Register of Deeds	\$45,001.64	\$46,723.59	\$48,382.54	\$50,083.49	\$51,742.44	\$53,464.39	\$55,123.34	\$56,824.29	\$58,525.24
County Clerk	\$47,983.55	\$49,810.50	\$51,595.45	\$53,401.39	\$55,207.34	\$56,971.28	\$58,798.23	\$60,604.17	\$62,389.12
Sheriff	\$54,811.15	\$56,894.29	\$58,932.62	\$60,970.96	\$63,031.70	\$65,092.44	\$67,153.18	\$69,213.91	\$71,252.25
Prosecutor	\$78,222.64	\$81,162.55	\$84,102.47	\$87,021.38	\$89,961.29	\$92,901.20	\$95,820.11	\$98,760.02	\$101,699.94
Treasurer	\$47,059.58	\$48,823.53	\$50,587.48	\$52,351.42	\$54,136.37	\$55,879.32	\$57,643.26	\$59,407.21	\$61,171.16

Moved by Rutske, supported by Hilliard to adopt the Resolution to Set Compensation for Elected Officials.

YEAS: 7 Kowalski, Krolczyk, Lottie, Rutske, Schmidt, Anderson, Hilliard

NAYS: 0

Motion Carried

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**EMPLOYMENT AGREEMENT WITH THE
COUNTY CONTROLLER/ADMINISTRATOR**

Moved by Rutske, supported by Anderson that effective October 1, 2012, the Employment Agreement with the County Controller/Administrator be renewed for a three-year period, renewed annually, and authorize the County Board Chairperson to sign the same.

YEAS: 7 Krolczyk, Lottie, Rutske, Schmidt, Anderson, Hilliard, Kowalski

NAYS: 0

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Motion Carried

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**EMPLOYMENT AGREEMENT WITH THE
EQUALIZATION DIRECTOR**

Moved by Rutske, supported by Hilliard that effective October 1, 2012, the Employment Agreement with the Equalization Director be renewed for a two-year period, renewed annually, and authorize the County Board Chairperson to sign the same.

YEAS: 7 Lottie, Rutske, Schmidt, Anderson, Hilliard, Kowalski, Krolczyk
NAYS: 0

Motion Carried

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Moved by Rutske, supported by Hilliard to accept the Personnel Committee Report of September 11, 2012.

Motion Carried

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COMMUNITY CORRECTIONS GRANT CONTRACT

Neil Assante, Manistee/Benzie Community Corrections Director, appeared before the Board to request approval of the FY 2012/13 Community Corrections grant contract, and to provide explanation of the Community Corrections program.

Moved by Rutske, supported by Schmidt to approve the Resolution to apply for the FY 2012/13 Community Corrections grant contract.

YEAS: 7 Rutske, Schmidt, Anderson, Hilliard, Kowalski, Krolczyk, Lottie
NAYS: 0

Motion Carried

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MISCELLANEOUS CONTROLLER AND BOARD ITEMS

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APPOINTMENT TO THE BAR LAKE IMPROVEMENT BOARD

Tom Kaminski brought to the Boards attention that the Manistee Township Board of Trustees has adopted a resolution pursuant to Part 309 of the Natural Resources and Environmental Protection Act to establish the Bar Lake Improvement Board. Pursuant to Part 309, the Township requests that the County Board of Commissioners appoint its representative to the Improvement Board.

Moved by Hilliard, supported by Kowalski to appoint Duane Anderson to the Bar Lake Improvement Board since he represents that area of the County.

YEAS: 7 Schmidt, Anderson, Hilliard, Kowalski, Krolczyk, Lottie, Rutske

NAYS: 0

Motion Carried

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PUBLIC SAFETY COMMITTEE REPORT/SEPTEMBER 11, 2012

Ken Hilliard presented the Public Safety Committee Report of September 11, 2012.

SECONDARY ROAD PATROL AND TRAFFIC

ACCIDENT PREVENTION PROGRAM

Moved by Hilliard, supported by Schmidt that the Secondary Road Patrol and Traffic Accident Prevention Program application be approved, and that the Board Chair be authorized to sign the application and the ensuing contract if approved by the State.

YEAS: 7 Anderson, Hilliard, Kowalski, Krolczyk, Lottie, Rutske, Schmidt,

NAYS: 0

Motion Carried

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ALTERNATE PUBLIC INFORMATION OFFICER

Moved by Hilliard, supported by Kowalski that Rob Carson, County Planner, be named as the alternate Public Information Officer on the Emergency Action Guides.

YEAS: 7 Hilliard, Kowalski, Krolczyk, Lottie, Rutske, Schmidt, Anderson

NAYS: 0

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Motion Carried

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Moved by Hilliard, supported by Rutske to accept the Public Safety Committee Report of September 11, 2012.

Motion Carried

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TECHNOLOGY/INFORMATION COMMITTEE REPORT/AUGUST 30, 2012

Glenn Lottie presented the Technology/Information Committee Report of August 30, 2012.

**EPSON PRO 9880 PLOTTER FOR THE
EQUALIZATION DEPARTMENT**

Moved by Schmidt, supported by Hilliard that the Equalization Department purchase an Epson Pro 9880 Plotter at a cost not to exceed \$3,419.90 with half of the cost to be paid from the Technology Fund and the other half of the cost to be paid from the Equalization Department Contingency Fund.

YEAS: 7 Kowalski, Krolczyk, Lottie, Rutske, Schmidt, Anderson, Hilliard
NAYS: 0

Motion Carried

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Moved by Lottie, supported by Hilliard to accept the Technology/Information Committee Report of August 30, 2012.

Motion Carried

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JOINT MANISTEE-BENZIE COURT COMMITTEE

Tom Kaminski stated there was a Joint Manistee-Benzie Court Committee Meeting on Friday, September 14, 2012 however the minutes are not yet available.

TUESDAY, SEPTEMBER 18, 2012

Mr. Kaminski also brought to the attention of the Board that the MERS Hybrid Plan was presented to the Joint Court Committee for their review.

GREEN TEAM/RECYCLING COMMITTEE REPORT/AUGUST 30, 2012

Glenn Lottie presented the Green Team/Recycling Committee Report of August 30, 2012.

P.A. 69 RECYCLING SITE MONITORS

Moved by Lottie, supported by Hilliard that Mr. Kaminski and Ms. Archer be given the authority to hire local recycling site monitors for the P.A. 69 sites as long as they stay within the recycling budget.

YEAS: 7 Krolczyk, Lottie, Rutske, Schmidt, Anderson, Hilliard, Kowalski

NAYS: 0

Motion Carried

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Moved by Lottie, supported by Schmidt to accept the Green Team/Recycling Committee Report of August 30, 2012.

Motion Carried

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MISCELLANEOUS CONTROLLER AND BOARD ITEMS (Cont.)

Tom Kaminski reminded the Commissioners of the Regional Summit taking place at 9:00 a.m. on Thursday, September 20, 2012 at the Pleasant Valley Community Center in Arcadia. All Commissioners are urged to attend.

Rachel Nelson will be in contact with each of the Commissioners to set up meetings between a Representative from the Alliance for Economic Success (AES) and small groups of Commissioners to explain the functions and past and future efforts of AES.

Adjourn at the Call of the Chair.

_____ Clerk