



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CLERK

Marilyn Kliber
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CONTROLLER/ADMINISTRATOR

Thomas Kaminski
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PUBLIC SAFETY COMMITTEE

Friday, January 9, 2009
9:00 A.M.

Manistee County Courthouse & Government Center
Board of Commissioners Meeting Room

AGENDA

- 1) Sheriff Items.
- 2) Emergency Management Coordinator Items.
 - A) Emergency Management Coordinator Job Description
- 3) Jail Administrator Items.
- 4) Miscellaneous Discussion/Information Items.
 - A) Discussion regarding proposed ORV Ordinance
 - B) Life Safety Security System & Jail Generator Purchase Proposal Update (APPENDIX A)
 - C) Set 2009 Committee Meeting Dates
- 6) Other items from Committee Members.
- 7) Adjournment.

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**FINANCING OUTLINE FOR THE PURCHASE OF JAIL SECURITY SYSTEM UPGRADE
THROUGH SIMPLEX GRINNELL AND A 150 KW EMERGENCY GENERATOR
12/23/08**

PRICE QUOTE FROM SIMPLEX GRINNELL FOR PURCHASE AND
INSTALLATION OF A JAIL SECURITY SYSTEM UPGRADE = \$220,780.00
(Service agreements have been quoted by Simplex Grinnell
for up to \$14,750 per year.)

150 KW EMERGENCY GENERATOR COST ESTIMATE = \$100,000.00
(Purchase and installation) (Bids due 01/16/09 at 3:00 P.M.)

TOTAL PROJECT COST ESTIMATE = \$320,780.00

AVAILABLE FUNDING SOURCES:

1. Jail Building Bond Fund #362. These funds must be used for Jail improvements or returned to the taxpayers.
Balance as of 09/30/08 (current balance) = \$66,513.52
2. Jail Expansion Fund #361. This fund is now used for earmarking funds for future jail expansion and/or improvements. The current balance is from revenues received from Wexford County for inmate housing. This revenue source no longer exists, and -0- was budgeted in 2008/09 as a transfer from the General Fund.
Balance as of 09/30/08 (current balance) = \$104,672.07
2008/09 budget amendment and transfer approved from General Fund "Jail Meal" line item to fund #361 = \$51,000.00
3. Capital Improvement Fund #251. This fund is available for all County Capital Improvement projects.
Balance as of 09/30/08 = \$240,071.26
2008/09 budgeted transfer from the General Fund = \$15,000.00
4. Department Contingency Surplus Fund #216 (Sheriff, Jail line items). These funds are available to the Sheriff for various projects and services. Surplus funds from previous General Fund budgets.
Balance as of 09/30/08 (current balance) = \$69,728.00
5. 9-1-1/Central Dispatch funding commitment towards purchase and installation of the Generator (\$100,000 x 25%) = \$25,000.00
6. December 2008 Manistee Local Revenue Sharing Grant award = \$15,000.00
7. November 2008 Risk Avoidance Grant Award through MMRMA = \$5,000.00
8. MMRMA Asset Redistribution Program. These funds are distributed to MMRMA members on an annual basis resulting from MMRMA's financial condition, the members loss history and the members years with the MMRMA. The member has a choice

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of accepting the funds or having the funds deposited into the members loss fund. Manistee County's loss fund balance as of 09/30/08 is \$392,292.62 (additional \$50,000 will be added to this fund in 2009 as a portion of the County's annual premium). Because this balance is sufficient and because of this safety related project in the jail, it is recommended that the asset redistribution funds be used to offset the expenses of this project. =

\$51,000.00

TOTAL FUNDS AVAILABLE =

\$642,984.85

Although there is sufficient cash available to pay for this project, it would not be in the County's best interest to use all capital improvement reserves on one project. Therefore, the following recommendations are being provided to the Committee/Board:

A) 150 KW Generator Price Estimate = \$100,000.00

Funding Sources:

- 1. 9-1-1/Central Dispatch = (\$25,000.00)
- 2. Local Revenue Sharing Grant = (\$15,000.00)
- 3. MMRMA Asset Redistribution Program Funds = (\$51,000.00)
- 4. Jail Building Bond Fund #362 = (\$9,000.00)

Amount recommended for short term financing = \$0.00

B) Jail Security System Upgrade Price = \$220,780.00

Funding Sources:

- 1. MMRMA Risk Avoidance Program Grant = (\$5,000)
- 2. Jail Building Bond Fund #362 = (\$57,513.00)
- 3. Capital Improvement Fund #251 = (\$25,000.00)
- 4. Jail Expansion Fund #361 = (\$8,267.00)

Amount recommended for short term financing = \$125,000.00

If the \$125,000 is financed on a lease basis through Simplex Grinnell, monthly payments would be as follows:

- 36 months =
- 48 months =
- 60 months =

The payments start 60 days from start of the project. Therefore, the payments in 2008/09 fiscal year will begin approximately May 1, 2009. The payments for this fiscal year could be paid from the Jail Expansion Fund #361. In fiscal year 2009/10, a budget transfer could be made from the General Fund to the Jail Expansion Fund, or the entire payment could be made from the balance in the fund depending on other projects (i.e.: kitchen, etc.). Leaving cash availability will give the County Board various options at budget time.

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Approximate fund balances after recommended project funding proposal listed above:

1.	Jail Building Bond Fund #362 =	\$0.00
2.	Jail Expansion Fund #361 =	\$147,405.00
3.	Capital Improvement Fund #251 =	\$230,071.00
4.	Department Contingency Surplus Fund (Sheriff/Jail Line Items) =	<u>\$69,728.00</u>
	Total Post Project Fund Balance Estimate =	<u>\$447,204.00</u>

Cash Outlay for Project =	\$99,780
Grant Funding =	\$20,000
9-1-1/Central Dispatch Funding =	\$25,000
MMRMA Asset Redistribution =	\$51,000
Lease Financing =	<u>\$125,000</u>
TOTAL =	<u>\$320,780</u>

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