

MINUTES

Monday, April 14, 2008
12:00 Noon

Manistee County Blacker Airport
Conference Room

Members Present: Ervin Kowalski, Chairperson; Charles Brooks, Vice-Chairperson; Ed Haik; Glenn Lottie; Dale Picardat; Robert Wilson; and Paul Schulert

Others Present: William House, Airport Manager; George Saylor, Airport Legal Counsel; Russell Pomeroy, Airport Authority Treasurer; Rachel Nelson, Airport Authority Secretary; and Barry Lind, Public Guest

Ervin Kowalski, Chairperson, called the meeting to order at 12:01 P.M. Roll was taken by the Secretary.

The Chairman confirmed that each member had received a copy and had an opportunity to review the Minutes from the regular meeting of the Airport Authority held on Monday, March 10, 2008.

There was a motion by Mr. Lottie, supported by Mr. Wilson to approve the Airport Authority regular meeting Minutes of Monday, March 10, 2008, as presented. Motion carried by unanimous vote.

The Authority next reviewed the March 2008 Accounts Payable Report (APPENDIX A). Mr. Pomeroy reported that the bills for March were high because they included some bills that would have normally been submitted in February. The Piper McCredie Agency, Inc. payment is one of the insurance installments, and it was noted that a \$1,700.00 credit was received for taking down the old terminal building, etc. The Blarney Castle payment is for snowplow fuel, and the Road Commission payment is for sand. CBA Lighting & Controls is being paid for bulbs for the runway. The Perfect Fence bill is for work on a failed gate.

There was a motion by Mr. Haik, supported by Mr. Lottie to approve the March 2008, Accounts Payable Report and authorize payment of the outstanding invoices totaling \$37,040.86.

A roll call vote was taken:

Yeas: 7 (Kowalski; Brooks; Haik; Lottie; Picardat; Wilson; Schulert)

Nays: 0

Absent: 0

Motion carried.

The Authority next reviewed the March 2008 Financial Statement (APPENDIX B) which includes a Balance Sheet, a Statement of Revenue and Expenses, and a running account of the Public Improvement Fund.

There was a motion by Mr. Brooks, supported by Mr. Schulert to approve the March 2008 Financial Statement. Motion carried by unanimous vote.

Mr. Wilson wondered if bids were ever sought for fuel oil. Mr. House said that he has never done that since there isn't much competition, plus the prices change so fast that it would be hard to get an annual contract. Mr. House also commented that they get tremendous service from Blarney Castle.

Mr. Lind had come to observe the meeting due to the recent changes at the Airport. He noted that the Airport website listed the wrong location for the Airport Authority meeting. Mr. House apologized and said that

someone is currently working on the website. The previous website administrator was Fred Renner, who recently passed away.

MidWest had discontinued service at the Manistee County Blacker Airport and three other stations in Michigan at the beginning of April. This decision broke the law because they shouldn't have been able to leave until a new service was in place. The Federal Government could press charges, but probably won't because MidWest surrendered their certificate, saying that they were going out of business. They still have another certificate, though. Until the new service is in place (Great Lakes), Mr. House has had to lay off one employee and has cut hours for two others.

Mr. House reported that he has been in contact with the CEO of Great Lakes, the carrier that is taking over the service at the Airport. Great Lakes is currently working with MidWest on the purchase of airplanes, and will take over the service once this is worked out. It is possible that this will happen by May 1, 2008. The flights and fare structure should be similar to what they were. The flights will now be nonstop to Milwaukee instead of stopping at Muskegon. Mr. House anticipates that the service will actually be better once everything is running.

On the suggestion of Mr. Saylor, the Authority discussed sending a formal notice to Mr. House in regards to the Orchard Beach Aviation, Inc., Part 139 contract. After discussion,

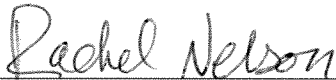
There was a motion by Mr. Kowalski, supported by Mr. Lottie to have the Airport Authority send a formal notice to Mr. House notifying him that the Orchard Beach Aviation, Inc., Part 139 contract is terminated contingent upon a contract being entered into with a replacement airline. Motion carried by unanimous vote.

Mr. House informed the Authority that he will be going to the Revenue Sharing Board meeting this evening to present a grant application for the required fire training costs.

Sheets were handed out showing airplane passenger numbers for 2008 as well as the previous six years (APPENDIX C), and the Orchard Beach Aviation rent information (APPENDIX D).

With there being no further business to come before the Authority, the meeting was adjourned at approximately 12:27 P.M.

Respectfully submitted,



Rachel Nelson, Airport Authority Secretary

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(under Board of Commissioners), etc.

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MANISTEE COUNTY BLACKER AIRPORT

MARCH 2008 ACCOUNTS PAYABLE

CHECK #	VENDOR NAME	AMOUNT
	WILLIAM HOUSE	\$ 3,000.00
	CONSUMERS ENERGY	\$ 5,633.41
	A T & T	\$ 18.12
	MICHCON (DTE ENERGY)	\$ 945.31
	GOCKERMAN, WILSON, SAYLOR	\$ 253.00
	COFESSCO FIRE PROTECTION	\$ 64.90
	WEATHER SERVICES INTERNATIONAL	\$ 447.00
	PERFECT FENCE COMPANY	\$ 676.00
	PIPER McCREDIE AGENCY, INC	\$ 5,098.00
	ACE HARDWARE	\$ 207.80
	G.T. PACKAGING & JANITORIAL	\$ 112.61
	CBA LIGHTING & CONTROLS	\$ 164.66
	NAPA AUTO PARTS	\$ 31.60
	WAHR HARDWARE	\$ 39.49
	DIRECT TV	\$ 116.97
	MANISTEE COUNTY ROAD COMMISSION	\$ 78.34
	BLARNEY CASTLE	\$ 1,762.09
	MANISTEE COUNTY	\$ 157.56
	TOTAL	\$ 18,806.86
	ADVERTISING INVOICES	
	MS CREATIVE SERVICES	\$ -
	TOTAL	\$ -
	ORCHARD BEACH AVIATION	\$ 18,234.00
	REGULAR HOURS 279 @ 14.50	4,045.50
	MAINTENANCE HOURS 113 @ 14.50	1,638.50
	SUPPLIES	50.00
	PART 139 LABOR	12,500.00
	GRAND TOTAL	\$ 37,040.86
	PUBLIC IMPROVEMENT FUND	
	TOTAL PUBLIC IMPROVEMENT FUNDS	\$ -

MANISTEE COUNTY BLACKER AIRPORT

	MARCH 2008 REVENUE & EXPENSES		BUDGET REMAINING		50%
	CURRENT MONTH	YEAR-TO DATE	ANNUAL BUDGET	BALANCE \$	%
INCOME:					
HANGER RENTAL	\$ 1,300.00	\$ 9,904.80	\$ 16,120.00	\$ 6,215.20	39%
LANDING FEES	\$ 20,590.25	\$ 123,541.25	\$ 247,082.00	\$ 123,540.75	50%
AUTO RENTAL SPACE	\$ -	\$ 1,928.68	\$ 4,200.00	\$ 2,271.32	54%
OFFICE RENT	\$ 1,125.00	\$ 6,750.00	\$ 13,500.00	\$ 6,750.00	50%
COUNTY OF MANISTEE	\$ 6,125.00	\$ 36,750.00	\$ 73,500.00	\$ 36,750.00	50%
STATE OF MICHIGAN - ADVERTISING	\$ -	\$ -	\$ -	\$ -	0%
FUEL SALES	\$ 157.56	\$ 706.14	\$ 6,500.00	\$ 5,793.86	89%
SIGN LEASE	\$ 200.00	\$ 2,200.00	\$ 3,400.00	\$ 1,200.00	35%
MISCELLANEOUS	\$ -	\$ 600.00	\$ 1,000.00	\$ 400.00	40%
TOTAL INCOME	\$ 29,497.81	\$ 182,380.87	\$ 365,302.00	\$ 182,921.13	50%
EXPENSES:					
PERSONNEL - MANAGEMENT	\$ 3,000.00	\$ 18,000.00	\$ 36,000.00	\$ 18,000.00	50%
PERSONNEL - OPERATIONS & MAINTENANCE	\$ 18,234.00	\$ 113,772.25	\$ 206,250.00	\$ 92,477.75	45%
DUES & MEETINGS	\$ -	\$ 370.00	\$ 1,000.00	\$ 630.00	63%
SUPPLIES	\$ 359.90	\$ 1,255.66	\$ 2,500.00	\$ 1,244.34	50%
UTILITIES	\$ 6,695.69	\$ 19,534.55	\$ 23,000.00	\$ 3,465.45	15%
FUEL	\$ 1,762.09	\$ 8,590.55	\$ 5,200.00	\$ (3,390.55)	-65%
REPAIRS & MAINTENANCE	\$ 1,015.50	\$ 3,796.11	\$ 10,000.00	\$ 6,203.89	62%
TERMINAL IMPROVEMENTS	\$ -	\$ 1,875.59	\$ 5,000.00	\$ 3,124.41	62%
CONTRACTED SERVICES	\$ 447.00	\$ 1,341.00	\$ 1,800.00	\$ 459.00	26%
LEGAL	\$ 253.00	\$ 1,661.86	\$ 5,000.00	\$ 3,338.14	67%
AUDIT	\$ -	\$ 1,450.00	\$ 1,500.00	\$ 50.00	3%
ADVERTISING	\$ -	\$ 117.00	\$ -	\$ (117.00)	0%
TELEPHONE	\$ 18.12	\$ 165.62	\$ 1,200.00	\$ 1,034.38	86%
INSURANCE	\$ 5,098.00	\$ 18,158.08	\$ 26,000.00	\$ 7,841.92	30%
TRAINING (FIRE FIGHTER)	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	0%
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	0%
BOOKKEEPING	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	100%
NOTES PAYABLE	\$ 157.56	\$ 706.14	\$ 6,500.00	\$ 5,793.86	89%
TRANSFER OUT/FUND BALANCE	\$ -	\$ -	\$ 20,402.00	\$ 20,402.00	100%
MISCELLANEOUS	\$ -	\$ 370.00	\$ 950.00	\$ 580.00	61%
	\$ 37,040.86	\$ 191,164.41	\$ 365,302.00	\$ 174,137.59	48%
EXCESS REVENUE OVER/(UNDER) EXPENDITURES	\$ (7,543.05) \$ (8,783.54)				
BALANCE ON HAND - AIRPORT FUND					
BEGINNING BALANCE 03/01/08	\$ 88,498.17				
MARCH RECEIPTS	\$ 29,691.54				
FEBRUARY DISBURSEMENTS	\$ (26,036.80)				
	\$ 92,152.91				

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MANISTEE COUNTY BLACKER AIRPORT

MARCH 2008 BALANCE SHEET

ASSETS	3/31/2008	2/29/2008
CASH	\$ 92,152.91	\$ 88,498.14
ACCOUNTS RECEIVABLE		
MIDWEST EXPRESS	\$ 20,590.25	\$ 20,590.25
STATE OF MICHIGAN (ADVERTISING)	\$ -	\$ -
MISC.	\$ 506.90	\$ 700.66
TOTAL ASSETS	\$ 113,250.06	\$ 109,789.05
LIABILITIES		
	3/31/2008	2/29/2008
ACCOUNTS PAYABLE - TRADE	\$ 37,040.86	\$ 26,036.80
ACCOUNTS PAYABLE - COUNTY	\$ -	\$ -
PREPAID HANGER RENT	\$ 375.00	\$ 375.00
TOTAL LIABILITIES	\$ 37,415.86	\$ 26,411.80
FUND BALANCE	\$ 75,834.20	\$ 83,377.25
TOTAL LIABILITIES AND FUND BALANCE	\$ 113,250.06	\$ 109,789.05
TOTAL PUBLIC IMPROVEMENT FUNDS AVAILABLE	\$ 128,930.51	\$ 128,930.51
STATE OF MICHIGAN	\$ 3,375.00	\$ 3,375.00
STATE OF MICHIGAN	\$ 124,500.00	\$ 124,500.00
STATE OF MICHIGAN	\$ 2,475.00	\$ 2,475.00
STATE OF MICHIGAN	\$ 2,400.00	\$ 2,400.00
STATE OF MICHIGAN (REFUND GRANT CLOSE OUT)	\$ (36.60)	\$ (36.60)
STATE OF MICHIGAN (REFUND GRANT CLOSE OUT)	\$ (8,106.42)	\$ (8,106.42)
STATE OF MICHIGAN (SNOWBLOWER)	\$ 13,138.00	\$ 13,138.00
TULIP CITYAIR (SALE OF OLD SNOWBLOWER)	\$ (32,750.00)	\$ (32,750.00)
PUBLIC IMPROVEMENT FUND - CASH AVAILABLE		\$ 23,935.53
BEGINNING BALANCE FOR FIRE FIGHTER TRAINING		\$ 27,500.00
BLARNEY CASTLE (PROPANE)		\$ 1,421.21
ORCHARD BEACH AVIATION (FIRE FIGHTER WAGES)		\$ 5,360.00
KELLOGG COMMUNITY COLLEGE (TRAINING)		\$ 12,700.00
WESTERN FIRE & SAFETY		\$ 3,976.00
GRAND TRAVERSE MOBILE		\$ 2,031.00
WESTERN FIRE & SAFETY		\$ 564.50
ORCHARD BEACH AVIATION		\$ 427.79
BALANCE AVAILABLE AS OF OCTOBER 1, 2007		\$ 1,019.50

PASSENGERS OF MIDWEST CONNECT

ENPLANED / DEPLANED

MANISTEE COUNTY BLACKER AIRPORT

	2007	2008	2009	2010	2011
JAN.	210/164 374	234/169 403			
FEB.	198/184 382	215/212 427			
MARCH	224/229 453	213/200 413			
APRIL	183/239 422				
MAY	238/251 489				
JUNE	252/309 561				
JULY	340/348 688				
AUG.	348/305 653				
SEPT.	278/217 495				
OCT.	276/248 524				
NOV.	275/280 555				
DEC.	203/205 408				
TOTAL	3025/2979 6004				

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PASSENGERS OF SKYWAY AIRLINES

ENPLANED / DEPLANED

MANISTEE COUNTY BLACKER AIRPORT

	GL 2002	GL 2010	Skyway 2003 Sky 99/77	2004	2005	2006
JAN.	36/42 78	20/10 30	99/77 176	112/105 217	141/118 259	150/101 251
FEB.	49/45 94		87/86 173	141/130 271	183/147 330	137/133 270
MARCH	68/65 133		130/98 228	156/134 290	168/199 367	197/203 400
APRIL	83/80 163		103/110 213	140/161 301	132/152 284	191/218 409
MAY	109/139 248		125/134 259	120/128 248	162/152 314	200/217 417
JUNE	128/144 272		123/128 251	109/126 235	147/169 316	233/283 516
JULY	192/197 389		189/200 389	245/243 488	232/208 440	318/332 650
AUG.	207/210 417		183/167 350	251/209 460	223/228 451	349/358 707
SEPT.	118/93 211		124/98 222	215/202 417	171/158 329	268/267 535
OCT.	110/106 216		140/142 282	167/162 329	131/135 266	263/221 484
NOV.	70/75 145		121/108 229	170/175 345	159/148 307	210/205 415
DEC.	106/96 202		138/155 293	164/176 340	142/146 288	224/242 466
TOTAL	1276/1292 2568		1562/1503 3065	1990/1951 3941	1991/1960 3951	2740/2780 5520

ORCHARD BEACH AVIATION

February 2008

RENT

OFFICE \$350.00

HANGER 175.00

FUEL 86.52

TOTAL 611.52

100 354.80

JET 222.00

TOTAL 576.80

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ORCHARD BEACH AVIATION

March 2008

RENT

OFFICE \$350.00

HANGER 175.00

FUEL 71.04

TOTAL 596.04

100 323.60

JET 150.00

TOTAL 473.60