



# Manistee County Blacker Airport Authority

2323 Airport Road • Manistee, Michigan 49660 • (231) 723-4351

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## MINUTES

Monday, April 13, 2009  
12:00 Noon

Manistee County Blacker Airport  
Conference Room

Members Present: Ervin Kowalski, Chairperson; Paul Schulert; Dale Picardat; Charles Brooks; Glenn Lottie; Ed Haik; and Bob Wilson

Members Absent: None

Others Present: Barry Lind, Airport Manager; George Saylor, Airport Legal Counsel; Russell Pomeroy, Airport Authority Treasurer; and Rachel Nelson, Airport Authority Secretary

Ervin Kowalski, Chairperson, called the meeting to order at 12:00 P.M. Roll was taken by the Secretary.

The Chairman confirmed that each member had received a copy and had an opportunity to review the Minutes from the regular meeting of the Airport Authority held on Monday, March 9, 2009.

**There was a motion by Mr. Wilson, supported by Mr. Haik to approve the Airport Authority regular meeting Minutes of Monday, March 9, 2009, as presented. Motion carried by unanimous vote.**

The Authority next reviewed the March 2009 Accounts Payable Report (APPENDIX A). Mr. Pomeroy noted that several of the bills are higher because they are for two months (Consumers Energy, Direct TV, Peckham Engineering, and Gockerman Wilson Saylor). The payment to Industrial Marketing is for the snowplow tire that was discussed at the March meeting. Mr. Lind noted that he is still trying to negotiate about the tire. Another supplier has it at half the cost, however, it would take a while to get it. The payment to Paul Hammer is the hotel reimbursement that was approved at the March meeting. The Piper McCredie Agency payment is for the liability insurance.

**There was a motion by Mr. Brooks, supported by Mr. Wilson to approve the March 2009, Accounts Payable Report and authorize payment of the outstanding invoices totaling \$34,296.03.**

**A roll call vote was taken:**

**Yeas: 7 (Picardat; Schulert; Lottie; Haik; Kowalski; Brooks; Wilson)**

**Nays: 0**

**Absent: 0**

**Motion carried.**

The Authority next reviewed the March 2009 Financial Statement (APPENDIX B) which includes a Balance Sheet, a Statement of Revenue and Expenses, and a running account of the Public Improvement Fund.

**There was a motion by Mr. Schulert, supported by Mr. Kowalski to approve the March 2009 Financial Statement. Motion carried by unanimous vote.**

Mr. Lind noted that the live burn fire training will be held on Tuesday, April 21, 2009. Part 139 mandates that this training be completed annually by those stationed at the airport. Approximately 30 other firefighters from the surrounding area that might respond to an incident at the airport are also participating since the price that is paid for the training is good for up to 40 people. A Local Revenue Sharing Grant has been applied for to help cover the cost of the training. Mr. Lind will attend a meeting this evening to present the application, but won't know if it is approved until June.

The Yankee Lady B17 will be at the airport during the Forest Festival this year, arriving in the evening on Friday, July 3<sup>rd</sup> and leaving on the evening of Sunday, July 5<sup>th</sup>.

Mr. Lind reviewed the spending policy. The policy, which was adopted on December 12, 2005, reads as follows:

**CAPITAL EXPENDITURES:** All capital expenditures exceeding \$1,000 shall require full Board consideration and majority authorization.

**EMERGENCY EXPENDITURES:** An emergency expenditure may be made by the Airport Manager to insure the safety and well being of airport operations.

Mr. Lind, Mr. Kowalski and Mr. Brooks met with Chuck Howell and Monica Taylor of Great Lakes on Thursday, April 9, 2009. (APPENDIX C) They explained some of the issues that they are facing as they rapidly expand. They would like to have the flights go to Chicago instead of Milwaukee. They suggested that Mr. Lind contact the Michigan legislators regarding FAA funding.

Mr. Lind informed the Authority that the airport's website is still not functional. Someone else purchased the domain name of manisteeairport.com, so Mr. Lind is looking into flymanistee.com.

It was noted that no money has been allocated for advertising for the past several years. Great Lakes does not intend to do any advertising because they would have to do it for all of the cities that they service. Mr. Lind feels that the Authority should consider having some money in the budget for advertising next year.

Mr. Lind shared a request that he had received from a pilot based in Manistee (private, not with Great Lakes). The pilot would like to have access to the terminal after hours to use the restroom, etc. Mr. Lind feels this is reasonable and many airports have a door with a pin code to let the pilots in. They would not have access to Great Lakes area of the building. Mr. Brooks requested that Mr. Lind get examples of several policies from other airports and then further discuss the issue at the May meeting.

Mr. Saylor had reviewed a Community Development Block Grant (CDBG) that the airport will apply for through the County for the taxiway light system. Mr. Saylor noted that the County of Manistee is actually the sponsor for the grant, and Mr. Pomeroy stated that this is always the case with CDBG grants. The grant is for the engineering portion of the project. Once the Airport Authority approves the grant, the County will need to pass a resolution for its submission.

**There was a motion by Mr. Kowalski, supported by Mr. Schulert to approve the submission of a Community Development Block Grant for the engineering portion of the taxiway light system project. Motion carried by unanimous vote.**

Mr. Haik asked Mr. Lind why he had not mentioned an incident that had occurred at the airport on Sunday, March 29, 2009 with a Great Lakes airplane and a snowplow. Great Lakes filed a report regarding the incident, and this was provided to the Authority members. Mr. Lind noted that new policies and procedures are being developed and this should help prevent any further incidents. Mr. Schulert stated that the Authority should be informed of any incidents at the airport. Mr. Lind will create an incident report. A bulleted list of incidents that interfere with an airplane taking off or landing at the airport will be presented to the Authority every month.

Sheets were handed out showing airplane passenger numbers for 2009 as well as the previous two years

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(APPENDIX D), and the Orchard Beach Aviation rent information (APPENDIX E).

With there being no further business to come before the Authority, the meeting was adjourned at approximately 1:15 P.M.

Respectfully submitted,

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Rachel Nelson, Airport Authority Secretary

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to view Calendar of Events, County Board Agendas and Minutes, Committee meeting minutes  
(under Board of Commissioners), etc.

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## MANISTEE COUNTY BLACKER AIRPORT

	MARCH 2009 REVENUE & EXPENSES		BUDGET REMAINING		50%
	CURRENT MONTH	YEAR-TO DATE	ANNUAL BUDGET	BALANCE \$	%
<b>INCOME:</b>					
HANGER RENTAL	\$ 1,225.00	\$ 10,054.80	\$ 17,940.00	\$ 7,885.20	44%
LANDING FEES - GREAT LAKES	\$ 13,290.24	\$ 79,741.44	\$ 159,483.00	\$ 79,741.56	50%
LANDING FEES - GENERAL AVIATION	\$ 27.00	\$ 207.00	\$ 3,500.00	\$ 3,293.00	94%
AUTO RENTAL SPACE	\$ -	\$ 1,002.21	\$ 4,200.00	\$ 3,197.79	76%
OFFICE RENT	\$ 1,125.00	\$ 6,750.00	\$ 13,500.00	\$ 6,750.00	50%
COUNTY OF MANISTEE	\$ 7,791.67	\$ 46,750.02	\$ 93,500.00	\$ 46,749.98	50%
FUEL SALES	\$ 80.03	\$ 1,015.18	\$ 6,500.00	\$ 5,484.82	84%
SIGN LEASE	\$ 200.00	\$ 2,200.00	\$ 3,400.00	\$ 1,200.00	35%
MISCELLANEOUS	\$ -	\$ 5,306.00	\$ 1,000.00	\$ (4,306.00)	-431%
<b>TOTAL INCOME</b>	<b>\$ 23,738.94</b>	<b>\$ 153,026.65</b>	<b>\$ 303,023.00</b>	<b>\$ 149,996.35</b>	<b>49%</b>
<b>EXPENSES:</b>					
PERSONNEL - MANAGEMENT	\$ 3,000.00	\$ 18,000.00	\$ 36,000.00	\$ 18,000.00	50%
PERSONNEL - OPERATIONS & MAINTENANCE	\$ 17,204.43	\$ 109,389.08	\$ 169,823.00	\$ 60,433.92	36%
DUES & MEETINGS	\$ -	\$ 370.00	\$ 500.00	\$ 130.00	26%
SUPPLIES	\$ -	\$ 201.51	\$ 2,000.00	\$ 1,798.49	90%
UTILITIES	\$ 5,391.91	\$ 19,613.29	\$ 35,000.00	\$ 15,386.71	44%
FUEL	\$ -	\$ 4,170.33	\$ 5,000.00	\$ 829.67	17%
REPAIRS & MAINTENANCE	\$ 2,876.68	\$ 12,097.80	\$ 7,500.00	\$ (4,597.80)	-61%
TERMINAL IMPROVEMENTS	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	100%
CONTRACTED SERVICES	\$ -	\$ 1,058.00	\$ 1,800.00	\$ 742.00	41%
LEGAL	\$ 431.25	\$ 1,202.25	\$ 5,000.00	\$ 3,797.75	76%
AUDIT	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	100%
ADVERTISING	\$ -	\$ -	\$ -	\$ -	0%
TELEPHONE	\$ 18.85	\$ 109.89	\$ 400.00	\$ 290.11	73%
INSURANCE	\$ 5,125.00	\$ 19,618.47	\$ 26,000.00	\$ 6,381.53	25%
TRAINING (FIRE FIGHTER)	\$ -	\$ -	\$ -	\$ -	0%
EQUIPMENT	\$ -	\$ 947.33	\$ -	\$ (947.33)	0%
BOOKKEEPING	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	100%
NOTES PAYABLE	\$ 80.30	\$ 1,015.45	\$ 6,500.00	\$ 5,484.55	84%
TRANSFER OUT/FUND BALANCE	\$ -	\$ -	\$ -	\$ -	100%
MISCELLANEOUS	\$ 167.61	\$ 2,886.67	\$ 1,000.00	\$ (1,886.67)	-189%
	<b>\$ 34,296.03</b>	<b>\$ 190,680.07</b>	<b>\$ 303,023.00</b>	<b>\$ 112,342.93</b>	<b>37%</b>
<b>EXCESS REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>\$ (10,557.09)</b>	<b>\$ (37,653.42)</b>			
<b>BALANCE ON HAND - AIRPORT FUND</b>					
BEGINNING BALANCE 03/01/09	\$ 47,414.01				
MARCH RECEIPTS	\$ 23,755.87				
FEBRUARY DISBURSEMENTS	\$ (29,676.53)				
	<b>\$ 41,493.35</b>				

# MANISTEE COUNTY BLACKER AIRPORT

## MARCH 2009 BALANCE SHEET

ASSETS	3/31/2009	2/28/2009
CASH	\$ 41,493.35	\$ 47,414.01
ACCOUNTS RECEIVABLE		
GREAT LAKES AIRLINES	\$ 13,290.24	\$ 13,290.24
TED ARENS - GROUND RENT	\$ -	\$ -
MISC.	\$ 607.03	\$ 623.96
<b>TOTAL ASSETS</b>	<b>\$ 55,390.62</b>	<b>\$ 61,328.21</b>

LIABILITIES	3/31/2009	2/28/2009
ACCOUNTS PAYABLE - TRADE	\$ 34,296.03	\$ 29,676.53
ACCOUNTS PAYABLE - COUNTY	\$ -	\$ -
PREPAID HANGER RENT	\$ -	\$ -
<b>TOTAL LIABILITIES</b>	<b>\$ 34,296.03</b>	<b>\$ 29,676.53</b>

<b>FUND BALANCE</b>	<b>\$ 21,094.59</b>	<b>\$ 31,651.68</b>
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<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ 55,390.62</b>	<b>\$ 61,328.21</b>
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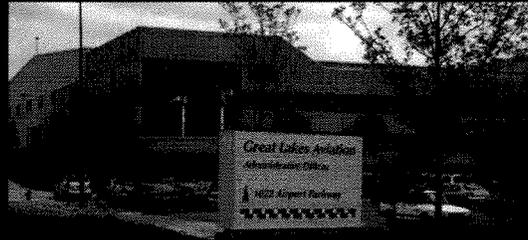
<b>TOTAL PUBLIC IMPROVEMENT FUNDS AVAILABLE</b>	<b>\$ 128,930.51</b>
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STATE OF MICHIGAN	\$ 3,375.00
STATE OF MICHIGAN	\$ 124,500.00
STATE OF MICHIGAN	\$ 2,475.00
STATE OF MICHIGAN	\$ 2,400.00
STATE OF MICHIGAN (REFUND GRANT CLOSE OUT)	\$ (36.60)
STATE OF MICHIGAN (REFUND GRANT CLOSE OUT)	\$ (8,106.42)
STATE OF MICHIGAN (SNOWBLOWER)	\$ 13,138.00
TULIP CITYAIR (SALE OF OLD SNOWBLOWER)	\$ (32,750.00)
STATE OF MICHIGAN (REFUND GRANT CLOSE OUT)	\$ (12.29)
STATE OF MICHIGAN (REFUND GRANT CLOSE OUT)	\$ (11.94)
STATE OF MICHIGAN (REFUND GRANT CLOSE OUT)	\$ (771.02)
<b>PUBLIC IMPROVEMENT FUND - CASH AVAILABLE</b>	<b>\$ 24,730.78</b>

<b>PASSENGER FACILITY CHARGES COLLECTED THROUGH 03/31/2009</b>	<b>\$ 6,440.40</b>
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<b>BALANCE DUE TO MANISTEE COUNTY ON THE FUEL FARM AS OF:</b>	<b>9/30/2008 \$ 24,647.84</b>
	<b>3/31/2009 \$ 23,632.66</b>

Leading scheduled air service provider to rural communities throughout the mid-west and western region of the United States.



## Company Overview

- Company founded on April 15, 1977 and incorporated October 25, 1979 as Great lakes Aviation, Ltd.
- Initiated scheduled passenger service October 12, 1981.
- Currently employs over 1000 aviation professionals
- Serves 66 cities in 17 states and growing
- Largest essential air service provider in the nation



- Beechcraft 1900D - 30 aircraft
- 19 seat turboprop
- EMB120 Brasilia - 6 aircraft
- 30 seat turboprop
- Flight attendant and on-board lavatory

## How to purchase a ticket on Great Lakes



The image displays several screenshots of airline websites, including Delta and American Airlines, showing flight search results and booking options. Below the screenshots is a stack of travel brochures and a small globe, suggesting a focus on travel services and information.



- **March 2007** Regions Air ceases operations - STL
- **March 2008** Big Sky Airlines ceases operations - BIL-CVG
- **April 2008** Skyway Airlines ceases operations - MKE
- **June 2008** Air Midwest ceases operations - DFW-MCI-PHX-LAS

- Great Lakes is unexpected "last guy standing"
- 7 EAS cities remaining
- Replacement service paced by aircraft availability

# Route Map



## EAS - Economic Stimulus Package

- EAS program established under Airline Deregulation Act of 1978 to ensure small communities would continue to receive scheduled air service
- DOT oversees EAS funding to 144 communities in lower 48 States plus Alaska and Hawaii
- GLA currently receives EAS subsidy for 48 of its 66 cities
- 7 Additional EAS cities awarded – start up dates yet to be determined by Great Lakes

## EAS Continued

- Federal FY 2008 appropriation \$110 million for EAS
- FY 2009 program CASH burn estimate \$160 million
- Since May of 2007, 48 of 106 (45%) of domestic EAS communities have had 90-day termination notices filed
- Although fuel cost is down the EAS crisis is not over as passenger revenue forecasts - in the current economic climate - are down on average by over 19%

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- Encourage contact with congressional members
  - Great Lakes is committed to small community air service
  - Support your local airport!

THANK YOU FOR YOUR SUPPORT!

PASSENGERS OF GREAT LAKES  
ENPLANED / DEPLANED  
MANISTEE COUNTY BLACKER AIRPORT

	2007	2008	2009	2010	2011
	Midwest	Midwest	Great Lakes		
<b>JAN.</b>	210/164	234/169	138/106		
	374	403	244		
			62% on time		
			(25% delay, 13% cancel)		
<b>FEB.</b>	198/184	215/212	112/93		
	382	427	205		
			66% on time		
			(16% delay, 18% cancel)		
<b>MARCH</b>	224/229	213/200	149/139		
	453	413	288		
			79% on time		
			(11% delay, 8% cancel)		
<b>APRIL</b>	183/239	18/38			
	422	56			
<b>MAY</b>	238/251	0/0			
	489	0			
		<b>Great Lakes</b>			
<b>JUNE</b>	252/309	94/113			
	561	207			
<b>JULY</b>	340/348	278/301			
	688	579			
<b>AUG.</b>	348/305	300/293			
	653	593			
<b>SEPT.</b>	278/217	219/190			
	495	409			
<b>OCT.</b>	276/248	173/174			
	524	347			
			57% on time		
			(31% delay, 11% cancel)		
<b>NOV.</b>	275/280	168/166			
	555	334			
			55% on time		
			(32% delay, 13% cancel)		
<b>DEC.</b>	203/205	159/122			
	408	281			
			20% on time		
			(44% delay, 36% cancel)		
<b>TOTAL</b>	<b>3025/2979</b>	<b>2034/1977</b>			
	<b>6004</b>	<b>4011</b>			

**ORCHARD BEACH AVIATION****March 2009****RENT**

OFFICE	\$325.00	
HANGER	\$175.00	
FUEL	\$80.03	
LANDING FEES		
TWIN	\$9.00	(1 @ \$9)
JET	\$18.00	(1 @ \$18)
TOTAL	\$607.03	

100	329.4 Gal
JET	204.1 Gal
TOTAL	533.5 Gal