



Manistee County Board of Commissioners

CHAIRPERSON
Jeffrey Dontz
VICE-CHAIRPERSON
Brook Shafer

Margaret Batzer
Mark Bergstrom
Karen Goodman
Pauline Jaquish
Richard Schmidt

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CLERK

Jill Nowak
(231) 723-3331

CONTROLLER/ADMINISTRATOR

David A. Kieft, Jr.
(231) 398-3504

AGENDA

THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, AUGUST 28, 2018 AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.

CALL TO ORDER BY THE CHAIRPERSON

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

APPROVAL OF MEETING AGENDA

CONSENT AGENDA

- A) The minutes of the July 17, 2018 Board Meeting.
- B) The minutes of the August 3, 2018 Board Study Session.
- C) The minutes of the August 6, 2018 Board Budget Study Session.
- D) August 2018 monthly appropriations and fund transfers which are attached under APPENDIX A.

PUBLIC COMMENT

RECOGNITION & ANNOUNCEMENTS

TREASURER'S REPORT (RUSSELL A. POMEROY)

COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).

- *A) Ways & Means/Finance/Equalization/Physical Resources/Investment Committee
- B) Housing Review Committee Report
- *C) Personnel Committee Report
- *D) Public Safety Committee Report & Sheriff Report
- *E) Technology/Information Committee Report
- F) Human Services Committee Report
- *G) Executive Committee Report (Joint Court Committee)
- *H) Green Team/Recycling Committee Report
- *I) Regional Summit Committee Report
- *J) Manistee County Medical Care Ad Hoc Committee
- *K) County Controller/Administrator's Report
- *L) Reports from individual Commissioners on various special assignments.
- M) Bear Lake Improvement Board - MILFOIL (Pauline Jaquish)
- N) Bar Lake Improvement Board (Jeffrey Dontz)
- O) Road Commission Update (Jeffrey Dontz)
- P) Airport Authority Update
- Q) Economic Development Update (Mark Bergstrom)

(* = Committee meetings held this month)

9:30 A.M. - BOARD/COMMISSION APPOINTMENTS

A) MANISTEE COUNTY ROAD COMMISSION SECRETARY TO THE BOARD

The Manistee County Board of Commissioners will grant consent to Board of County Road Commissioners to appoint a Board Secretary

B) MANISTEE COUNTY LAND BANK AUTHORITY BOARD OF DIRECTORS

The Manistee County Land Bank Authority Board of Directors is a five (5) member policy board made up of residents of Manistee County. The Manistee County Land Bank Authority Board shall consist of the following members, the County Treasurer, one County Commissioner, one member from the Community Development/Real Estate sector, one member from the Construction/Building Trades sector and one member At-Large. The Manistee County Board appoints all members with the exception of the County Treasurer, who by law is the Authority Board Chair.

Community Development/Real Estate Sector for a three (3) year term beginning August 1, 2018 and expiring July 31, 2021. Applicants for this position are as follows:

- 1) Tamara J. Buswinka
4140 Lakeshore Road
Manistee, MI 49660

Construction/Building Trades Sector for a two (2) year term beginning August 1, 2018 and expiring July 31, 2020. Applicants for this position are as follows:

- 1) Gary L. Buren
3591 Lakeshore Road
Manistee, MI 49660

At-Large Sector for a one (1) year term beginning August 1, 2018 and expiring July 31, 2019. Applicants for this position are as follows:

- 1) Julie L. Griffis
9739 13 Mile Road
Bear Lake, MI 49614

After the initial term, all terms will be three (3) years.

9:45 A.M. – CAMERON CLARK, YOUTH SERVICES DIRECTOR, will appear before the Board to request approval of the Child Care Fund budget agreement between the State of Michigan and Manistee County, for the period of October 1, 2018 through September 30, 2019.

10:00 A.M. – JIM ESPVIK, 9-1-1 DIRECTOR, will appear before the Board to request approval of the 9-1-1 Board Bylaws.

REVIEW AND CONSIDERATION TO ADOPT A TENTATIVE FY 2018/19 GENERAL FUND BUDGET AND VARIOUS SUPPLEMENTAL FUND BUDGETS. Based upon the recommendations made by County Administration, and discussion by the full Board at the Study Sessions held on June 26, 2018, July 10, 2018, and August 6, 2018, it is now time to consider approval of a tentative FY 2018/19 budget. Once a tentative budget is adopted, it will be available for public review, and the Board may consider various amendments to the proposed budget after meeting with various Department Supervisors, Elected Officials and funded agencies. A Public Hearing on the budget will be scheduled for the Tuesday, September 18, 2018 Board meeting, after which a final budget will be adopted by resolution, which will include setting tax levies and various budget related policies and procedures. At this time, the Board may consider adoption of the tentative FY 2018/19 budget.

MISCELLANEOUS CONTROLLER AND BOARD ITEMS. (These items may be considered at any time during the meeting as time allows).

- A) Approval of letter to be send to AES – terminating lease agreement.
- B) Correspondences Received:
 - Resolutions received from various Counties.
 - Letter from Marquette County
 - Letter from Ms. Fett RE: MCMCF
- C) Budget Study Session is scheduled for Tuesday, September 11, 2018 at 8:00 AM.
- D) Next County Board Meeting is scheduled for **Tuesday, September 18, 2018 at 5:00 PM.**

PUBLIC COMMENT

ADJOURNMENT

visit: www.manisteecountymi.gov to view the County Directory, Calendar of Events, Meeting Reports (under Board of Commissioners), etc.

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APPENDIX A

2018 CONSENT AGENDA

MONTHLY APPROPRIATIONS – August 2018

District Health Dept. #10 Appropriation	\$12,995.75
Centra Wellness Network	\$13,566.83
Alliance for Economic Success	\$7,564.00
TOTAL	<u>\$34,126.58</u>

FUND TRANSFERS – August 2018

Transfer from General Fund Line Item #101 103 999.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	\$9,583.33
Transfer from General Fund Line Item #101 131 999.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	\$0.00
Transfer from General Fund Line Item #101 265 999.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (100%)	\$0.00
Transfer from General Fund Line Item #101 142 999.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	\$12,500.00
Transfer from General Fund Line Item #101 265 999.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	\$13,500.00
Transfer from General Fund Line Item #101 103 999.024 "Transfer Out-Recycling Fund" to the Recycling Fund #225 (100%)	\$0.00
Transfer from General Fund Line Item #101 351 999.010 "Jail Loan Payment Fund Transfer" to the Tax Revolving Fund (100%)	\$0.00
Transfer from General Fund Line Item #101 721 999.011 "Transfer-Remonumentation Fund" to the Remonumentation Fund #253 (100%)	\$0.00
Transfer from General Fund Line Item #101 682 999.020 "Transfer Out-Other Funds" to the Soldiers & Sailors Relief Fund #293 (100%)	\$0.00

(APPENDIX A CONT.)

Transfer from General Fund Line Item #101 131 999.001 "Transfer Out – Community Corrections Fund #284 (100%)		\$0.00
Transfer from General Fund Line Item #101 103 999.014 "Transfer Out-OPEB Trust" to the "OPEB Trust Account" (1/12)		\$18,583.33
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	TOTAL	\$54,166.66
		=====
Total Appropriations and Fund Transfers =		<u>\$88,293.24</u>

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.