



# Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

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CONTROLLER/ADMINISTRATOR  
Thomas Kaminski  
(231)398-3504

## MANISTEE COUNTY HOUSING REVIEW BOARD

Tuesday, March 29, 2016  
4:00 P.M.

Manistee County Courthouse & Government Center  
Board of Commissioners Meeting Room

### AGENDA

1. Consider the bids submitted on the following emergency project:

a. 14-7-16, which is located in the City of Manistee:

(1) Custom Sheet Metal & Heating (APPENDIX A).....\$4,580.00  
NOTE: Payment on project split between Manistee County Housing  
Program (\$1,754) and Little River Band of Ottawa Indians Members  
Assistance Department (\$2,826).

2. Miscellaneous Board Member Comment.

3. Adjournment.

**[Privacy Policy – Reminder to all Board members that client identification and project information is highly confidential and is never to be discussed outside the Board meeting.]**

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**SPEC SHEET FOR:** \_\_\_\_\_

The existing furnace does not function properly and needs to be replaced.

Install new Hi-Efficiency Furnace of proper size to heat the amount of square footage that is in this dwelling. Install proper ventilation line and make up air as required by Furnace specifications. Provide condensate pump and reservoir and attach to existing plumbing drain. Provide a new designated electrical service line from panel just for the furnace (unless existing feed is sufficient and meets Code). Examine all heat runs and cold air returns to assure that they are sealed properly and do not leak. Provide at least one heat run to each habitable space in the house and install damper type registers in each of these locations, including the bathroom and basement. Patch hole in the chimney where existing exhaust pipe enters to assure that fumes do not penetrate. Install new programmable thermostat and locate it in a central location of the house. Include 3 or 4 extra filters.

A Mechanical Permit must be obtained from the proper Agency and all Inspections performed according to PERMIT regulations. A FINAL INSPECTION tag must be present before final payment will be issued.

Any questions concerning this Spec sheet may be addressed to:

Mark Niesen  
\_\_\_\_\_

To view the home prior to placing your bid, please contact \_\_\_\_\_

Miscellaneous

All work to be completed under one (1) general contract. General contractors are responsible for all work requiring other trades. All contractors, including sub-contractors, must be licensed and insured, including workman's compensation insurance and must provide copies to the owner, and must comply with Executive Order 11246, and Section 3 of the Housing and Urban Development Act of 1968, as amended. Contractor responsible for field verifying all measurements.

Bidders must provide bid for all work items, including specified material allowances. All incomplete bids will be rejected. Contractor responsible for refuse disposal. **Contract with owner must be executed within five days to approved low bidder and construction must be completed within 60 days of execution of said contract.** Contractor must list all proposed subcontractors and proposed costs of each subcontractor. Owner reserves the right to approve all subcontractors. Contractor will be responsible for liquidated damages of \$100.00 per day over contract period.



Equal Housing Opportunity  
Equal Opportunity Employer



All materials must be installed per manufacturer's specifications and to all applicable building codes. Contractor responsible for obtaining all required permits. All bidders to include all necessary materials and labor to complete work to the satisfaction of the owner, Manistee County and the Manistee County Housing Program. Work to be performed to meet generally accepted standards for construction. Manistee County and the Manistee County Housing Program are not responsible for items not included in specifications or floor plans, but are required to complete the contract. Sworn statements and lien waivers are required prior to payment for work completed.

The Owner reserves the right to accept or reject any and/or all bids.

Bids are due by Monday, March 28, 2016, at 1:00 P.M.

PERMIT(S):	Permit(s) Bid Price: \$ <u>180.00</u>
FURNACE:	Furnace Bid Price: \$ <u>4200.00</u>
ELECTRICAL:	Electrical Bid Price: \$ <u>200.00</u>
OTHER:	Other Bid Price: \$ <u>—</u>

Bid submitted by:	TOTAL BID PRICE:
<u>Custom Sheet Metal &amp; Htg.</u>	\$ <u>4580.00</u>
Company Name	

9444 N. US 31, Free Soil  
Address

Federal I.D. \_\_\_\_\_

DUNS Number  
231-4104-5436

Phone Number  
Chris Loftis, Vice Pres

Printed Name & Title  
[Signature]  
Signature

.....  
SUBCONTRACTOR LIST

	Name of Subcontractor	Cost
Mechanical	_____	_____
Electrical	<u>Krolczyk Electric</u>	\$ <u>200.00</u>
Other	_____	_____