

MINUTES

Monday, May 18, 2015
10:00 A.M.

Manistee County Blacker Airport
Conference Room

Members Present: Paul Schulert, Chairperson; Brook Shafer, Vice-Chairperson; Mark Bergstrom; Alan Marshall; Dale Picardat; and Thom Smith

Members Absent: None

Others Present: Barry Lind, Airport Manager; Justine McGuire, Manistee News Advocate (arrived at 10:05 A.M.); Tamara Buswinka, Alliance for Economic Success (arrived at 11:00 A.M.); and Rachel Nelson, Airport Authority Secretary

Paul Schulert, Chairperson, called the meeting to order at 10:00 A.M. Roll was taken by the Secretary.

There was a motion by Mr. Shafer, supported by Mr. Picardat, to approve the meeting agenda as presented. Motion carried by unanimous vote.

There was no public comment.

Mr. Lind noted that the auditor called, and he will be unable to attend today's meeting. The audit report will be rescheduled.

The Chairman confirmed that each member had received a copy and had an opportunity to review the minutes from the regular meeting of the Airport Authority held on Monday, April 20, 2015.

There was a motion by Mr. Smith, supported by Mr. Shafer, to approve the Airport Authority regular meeting minutes of Monday, April 20, 2015, as presented. Motion carried by unanimous vote.

The Chairman confirmed that each member had received a copy and had an opportunity to review the minutes from the special meeting of the Airport Authority held on Thursday, May 7, 2015.

There was a motion by Mr. Marshall, supported by Mr. Smith, to approve the Airport Authority special meeting minutes of Thursday, May 7, 2015, as presented. Motion carried by unanimous vote.

The Authority next reviewed the April 2015 Accounts Payable Report (APPENDIX A).

There was a motion by Mr. Shafer, supported by Mr. Smith, to approve the April 2015 Accounts Payable Reports and authorize payment of the outstanding invoices totaling \$37,188.02.

A roll call vote was taken:

Yeas: 6 (Schulert; Shafer; Bergstrom; Marshall; Picardat; Smith)

Nays: 0

Absent: 0

Motion carried.

The Authority also reviewed the April 2015 Financial Statement (APPENDIX B), which includes a Balance Sheet, a Statement of Revenue and Expenses, and a running account of the Passenger Facility Charges collected.

There was a motion by Mr. Smith, supported by Mr. Shafer, to approve the April 2015 Financial Statement. Motion carried by unanimous vote.

The Orchard Beach Aviation rent information was also provided, as well as fuel sales (APPENDIX C).

The Budget Committee met and created a draft FY 2015/16 budget (APPENDIX D). They will meet again on June 1, 2015, to continue reviewing the draft budget and also review the 5 year and 10 year plans. They will also discuss ways to build up the general fund balance.

Mr. Lind reported that there were no airport incidents. Mr. Lind presented a report on airfares which compares flights from Manistee, Traverse City, Grand Rapids, and Muskegon for travel in June 2015 (APPENDIX E). Mr. Lind presented information on airplane passenger numbers for 2015 as well as the previous five years (APPENDIX F).

Mr. Lind stated that the company selected to fix the damaged fence came to the airport, but needed different tools. It has now been 10 days and they have not been back.

Mr. Lind informed the Authority that the F-350 truck wouldn't start and was towed to the Ford dealership. It needs a fuel injection system and brake work, which will cost approximately \$1,400.

There was a motion by Mr. Bergstrom, supported by Mr. Smith, to authorize repairs to the F-350 truck at a cost not to exceed \$1,400.

A roll call vote was taken:

Yeas: 6 (Smith; Picardat; Marshall; Bergstrom; Shafer; Schulert)

Nays: 0

Absent: 0

Motion carried.

Mr. Lind reminded the Authority that his predecessor, Bill House, was appointed as the Assistant Airport Manager when Mr. Lind became the Airport Manager. Mr. House is no longer involved at the airport, and a new Assistant Airport Manager should be appointed. Mr. Lind is starting discussions to appoint one of the Orchard Beach Aviation employees. The position does require licensing and would help balance Mr. Lind's work load. The employee would continue to be an Orchard Beach Aviation employee, and the appointment as Assistant Airport Manager would not impact the Airport Authority's budget.

Mr. Lind stated that the annual FAA inspection will be the week of June 22, 2015. Mr. Lind also noted that a new telephone system was recently installed at the airport.

Law Weathers has drafted the FAA grant/sponsor documents, and Mr. Lind has reviewed them. The next step will be for Mr. Lind to meet with Mr. Kaminski, County Controller/Administrator.

Mr. Lind reminded the Authority that the 2014 construction projects are complete, however, there still needs to be an agreement on Change Order #1. Change Order #1 addresses all adjustments that were made, and the liquidated damages to be charged for delays. Mr. Lind, the contractor, and Prein & Newhof came to an agreement, but the State did not accept it. Mr. Lind is hoping that the State will change their opinion. A lien has been placed on the airport by a sub-contractor, but Mr. Saylor has reviewed the lien and doesn't feel it's valid.

Discussions have begun with Public Charters regarding their participation in the hangar expansion/door repair project. Mr. Lind is awaiting a draft proposal from Public Charters.

Overall, air service continues to be good. April's passenger numbers exceeded projections for the third month in a row. Pellston bookings are slowly coming in (5% of seats sold). The marketing plan is being revamped for the second half of FY 2015, and work has begun on a marketing plan for the Pellston service. Mr. Lind attended the Airport After Hours event in Pellston on April 30, 2015. There were around 300 attendees, and the overall reception of the Pellston service was positive. There were also a number of leads for North Country Sky to followup on.

Mr. Lind stated that he needs to deliver the draft billboard contract to the owners of Coho Bend. The tree cutting will need to take place in the fall. The Airport Director's contract will be discussed by the Executive Committee.

Mr. Lind stated that he can purchase a projector and wireless display device for \$600. An electrician would also need to install a ceiling outlet, which should cost approximately \$200. The Authority agreed that a screen is not necessary at this time. After discussion,

There was a motion by Mr. Bergstrom, supported by Mr. Shafer, to purchase a projector and wireless display device, and for an electrician to install a ceiling outlet, at a total cost not to exceed \$800.

A roll call vote was taken:

Yeas: 6 (Schulert; Shafer; Bergstrom; Marshall; Picardat; Smith)

Nays: 0

Absent: 0

Motion carried.

The Airport Authority continued the Strategic Planning process with Ms. Buswinka. A final draft will be ready for possible approval at next month's meeting.

With there being no further business to come before the Authority, the meeting was adjourned at approximately 12:20 P.M.

Respectfully submitted,

Rachel Nelson, Airport Authority Secretary

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MANISTEE COUNTY BLACKER AIRPORT

APRIL 2015 ACCOUNTS PAYABLE

| CHECK # | VENDOR NAME | AMOUNT |
|---------|--|---------------------|
| | BARRY LIND | \$ 3,400.00 |
| | CONSUMERS ENERGY | \$ 3,972.82 |
| | A T & T | \$ 48.30 |
| | MICHCON (DTE ENERGY) | \$ 547.12 |
| | MIKA MEYERS BECKETT & JONES | \$ - |
| | LAW WEATHERS | \$ 1,779.40 |
| | ACE HARDWARE | \$ 19.32 |
| | FASTENAL | \$ 109.88 |
| | COFESCO FIRE PROTECTION | \$ 112.57 |
| | DIRECT TV | \$ 106.98 |
| | AUTOMATIC EQUIPMENT SALES & SERVICE | \$ 476.58 |
| | PIPER MCCREDIE AGENCY | \$ - |
| | BLARNEY CASTLE | \$ - |
| | GABRIDGE & COMPANY, PLC | \$ 3,150.00 |
| | GALAXY ELECTRIC | \$ 135.00 |
| | PRIMARY AIRPORT SERVICES | \$ 251.84 |
| | WAHR HARDWARE | \$ 140.61 |
| | TOTAL | \$ 14,250.42 |
| | ADVERTISING INVOICES | |
| | MANISTEE COUNTY VISITORS BUREAU | \$ - |
| | THE PIONEER GROUP | \$ - |
| | RIGHTSIDE DESIGN, LLC | \$ 3,582.05 |
| | WKLA RADIO | \$ 174.00 |
| | MIDWESTERN BROADCASTING (WTCM RADIO) | \$ - |
| | ORCHARD BEACH AVIATION | \$ 621.05 |
| | TOTAL | \$ 4,377.10 |
| | ORCHARD BEACH AVIATION | \$ 18,560.50 |
| | REGULAR HOURS 300 @ 16.50 4,950.00 | |
| | MAINTENANCE HOURS 77 @ 16.50 1,270.50 | |
| | PART 139 LABOR 12,200.00 | |
| | INTERNET 140.00 | |
| | GRAND TOTAL | \$ 37,188.02 |

MANISTEE COUNTY BLACKER AIRPORT

| APRIL 2015 REVENUE & EXPENSES | | | | BUDGET REMAINING | | 42% |
|---|------------------------|---------------------|------------------------|------------------------|------------------------|------------|
| INCOME: | PREVIOUS MONTH | CURRENT MONTH | YEAR-TO DATE | ANNUAL BUDGET | BALANCE \$ | % |
| FEDERAL GRANT - AEAS | \$ 129,510.00 | \$ - | \$ 1,050,620.00 | \$ 2,300,000.00 | \$ 1,249,380.00 | 54% |
| HANGER RENTAL | \$ 2,100.00 | \$ 2,100.00 | \$ 15,360.00 | \$ 31,000.00 | \$ 15,640.00 | 50% |
| LANDING FEES - PUBLIC CHARTERS | \$ 18,382.10 | \$ 18,382.10 | \$ 128,674.70 | \$ 211,138.00 | \$ 82,463.30 | 39% |
| LANDING FEES - GENERAL AVIATION | \$ 27.00 | \$ 36.00 | \$ 153.00 | \$ 1,000.00 | \$ 847.00 | 85% |
| AUTO RENTAL SPACE | \$ - | \$ - | \$ - | \$ 6,500.00 | \$ 6,500.00 | 100% |
| OFFICE RENT | \$ 1,065.00 | \$ 1,065.00 | \$ 7,455.00 | \$ 12,780.00 | \$ 5,325.00 | 42% |
| COUNTY OF MANISTEE | \$ 9,583.00 | \$ 9,583.00 | \$ 67,081.00 | \$ 115,000.00 | \$ 47,919.00 | 42% |
| STATE REIMB-MARKETING | \$ - | \$ - | \$ - | \$ 25,000.00 | \$ 25,000.00 | 100% |
| PASSENGER FACILITY CHARGES | \$ 1,777.50 | \$ - | \$ 15,948.00 | \$ 24,000.00 | \$ 8,052.00 | 34% |
| FUEL SALES | \$ 484.13 | \$ 566.03 | \$ 3,733.23 | \$ 10,000.00 | \$ 6,266.77 | 63% |
| SIGN LEASE | \$ - | \$ 2,600.00 | \$ 2,600.00 | \$ 4,000.00 | \$ 1,400.00 | 35% |
| MISCELLANEOUS | \$ - | \$ - | \$ 1,690.34 | \$ 6,000.00 | \$ 4,309.66 | 72% |
| TOTAL INCOME | \$ 162,928.73 | \$ 34,332.13 | \$ 1,293,315.27 | \$ 2,746,418.00 | \$ 1,453,102.73 | 53% |
| EXPENSES: | | | | | | |
| AEAS CONTRACT-PUBLIC CHARTERS | \$ 129,510.00 | \$ - | \$ 1,050,620.00 | \$ 2,300,000.00 | \$ 1,249,380.00 | 54% |
| PERSONNEL - MANAGEMENT | \$ 3,400.00 | \$ 3,400.00 | \$ 23,800.00 | \$ 42,000.00 | \$ 18,200.00 | 43% |
| PERSONNEL - OP & MAINT | \$ 18,800.00 | \$ 18,420.50 | \$ 131,261.75 | \$ 240,000.00 | \$ 108,738.25 | 45% |
| DUES & FEES | \$ - | \$ - | \$ 400.00 | \$ 1,000.00 | \$ 600.00 | 60% |
| SUPPLIES | \$ 115.07 | \$ 109.88 | \$ 1,345.43 | \$ 2,000.00 | \$ 654.57 | 33% |
| UTILITIES | \$ 1,755.87 | \$ 4,766.92 | \$ 23,438.30 | \$ 28,000.00 | \$ 4,561.70 | 16% |
| FUEL | \$ 1,074.34 | \$ - | \$ 5,162.95 | \$ 9,000.00 | \$ 3,837.05 | 43% |
| REPAIRS & MAINTENANCE | \$ 943.51 | \$ 884.08 | \$ 6,932.21 | \$ 17,000.00 | \$ 10,067.79 | 59% |
| CONTRACTED SERVICES | \$ - | \$ 251.84 | \$ 803.39 | \$ 1,200.00 | \$ 396.61 | 33% |
| LEGAL | \$ 3,977.20 | \$ 1,779.40 | \$ 6,159.10 | \$ 6,000.00 | \$ (159.10) | -3% |
| AUDIT | \$ - | \$ 3,150.00 | \$ 3,150.00 | \$ 3,000.00 | \$ (150.00) | -5% |
| ADVERTISING | \$ 1,629.74 | \$ 4,377.10 | \$ 23,379.59 | \$ 35,000.00 | \$ 11,620.41 | 0% |
| TELEPHONE | \$ 55.55 | \$ 48.30 | \$ 288.76 | \$ 500.00 | \$ 211.24 | 42% |
| TRAVEL | \$ - | \$ - | \$ - | \$ 500.00 | \$ 500.00 | 100% |
| INSURANCE | \$ 1,017.00 | \$ - | \$ 23,668.51 | \$ 22,000.00 | \$ (1,668.51) | -8% |
| TRAINING (FIRE FIGHTER) | \$ - | \$ - | \$ - | \$ 5,000.00 | \$ 5,000.00 | 0% |
| EQUIPMENT | \$ - | \$ - | \$ - | \$ 6,218.00 | \$ 6,218.00 | 0% |
| BOOKKEEPING | \$ - | \$ - | \$ - | \$ 3,000.00 | \$ 3,000.00 | 100% |
| PFC EXPENSES | \$ - | \$ - | \$ 6,800.00 | \$ 24,000.00 | \$ 17,200.00 | 72% |
| MISCELLANEOUS | \$ - | \$ - | \$ 2,492.67 | \$ 1,000.00 | \$ (1,492.67) | -149% |
| | \$ 162,278.28 | \$ 37,188.02 | \$ 1,309,702.66 | \$ 2,746,418.00 | \$ 1,436,715.34 | 52% |
| EXCESS REVENUE OVER/(UNDER) EXPENDITURES | \$ (2,855.89) | | \$ (16,387.39) | | | |
| BALANCE ON HAND - AIRPORT FUND | | | | | | |
| BEGINNING BALANCE 04/01/2015 | \$ 29,736.71 | | | | | |
| APRIL RECEIPTS | \$ 15,859.13 | | | | | |
| MARCH DISBURSEMENTS | <u>\$ (162,728.28)</u> | | | | | |
| | <u>\$ (117,132.44)</u> | | | | | |

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MANISTEE COUNTY BLACKER AIRPORT

APRIL 2015 BALANCE SHEET

| ASSETS | 4/30/2015 | 3/31/2015 |
|---------------------|---------------------|----------------------|
| CASH | \$ (117,132.44) | \$ 29,736.71 |
| CASH - PFC ACCOUNT | \$ 76,816.19 | \$ 76,816.19 |
| ACCOUNTS RECEIVABLE | | |
| PUBLIC CHARTERS | \$ 73,528.40 | \$ 55,146.30 |
| ADVERTISING GRANT | \$ 50,000.00 | \$ 50,000.00 |
| STATE GRANT | \$ - | \$ - |
| MISC. | \$ 1,142.03 | \$ 1,051.13 |
| TOTAL ASSETS | \$ 84,354.18 | \$ 212,750.33 |

| LIABILITIES | 4/30/2015 | 3/31/2015 |
|---------------------------|---------------------|----------------------|
| ACCOUNTS PAYABLE - TRADE | \$ 37,188.02 | \$ 162,728.28 |
| ACCOUNTS PAYABLE - COUNTY | \$ - | \$ - |
| PREPAID HANGER RENT | \$ - | \$ - |
| TOTAL LIABILITIES | \$ 37,188.02 | \$ 162,728.28 |

| | | |
|---------------------|---------------------|---------------------|
| FUND BALANCE | \$ 47,166.16 | \$ 50,022.05 |
|---------------------|---------------------|---------------------|

| | | |
|---|---------------------|----------------------|
| TOTAL LIABILITIES AND FUND BALANCE | \$ 84,354.18 | \$ 212,750.33 |
|---|---------------------|----------------------|

| | |
|--|----------------------|
| PASSENGER FACILITY CHARGES COLLECTED THROUGH 04/30/2015 | \$ (2,855.89) |
| STATE OF MICHIGAN (PARKING LOT & T-HANGERS) | \$ 122,559.73 |
| CONSUMERS ENERGY | \$ (7,625.00) |
| STATE OF MICHIGAN (PARKING LOT & T-HANGERS) | \$ (313.50) |
| TRANSFER OF PUBLIC IMPROVEMENT FUNDS | \$ 313.50 |
| MANISTEE COUNTY ROAD COMMISSION | \$ 683.39 |
| STATE OF MICHIGAN (RAMP AREAS) | \$ (817.71) |
| J RANCK ELECTRIC | \$ (4,363.00) |
| STATE OF MICHIGAN | \$ (4,400.00) |
| STATE OF MICHIGAN (TAXIWAY) | \$ (22,740.00) |
| STATE OF MICHIGAN (T-HANGAR ETC.) | \$ 38.92 |
| JOHNSON DIVERSIFIED SERVICES | \$ 279.86 |
| PFC FUNDS AVAILABLE | \$ (6,800.00) |
| | \$ 76,816.19 |

AUTO RENTAL REVENUE BY COMPANY THROUGH 04/30/2015

| | |
|-------------------------|-------------|
| ENTERPRISE CAR RENTALS | \$ - |
| MOWERY LEASING & RENTAL | \$ - |
| GWK AGENCY | \$ - |
| TOTAL | \$ - |

ORCHARD BEACH AVIATION

April 2015

RENT

| | | |
|---------------|-----------|------------|
| OFFICE | \$340.00 | |
| HANGER | \$200.00 | |
| FUEL | \$566.03 | |
| T-SHIRT SALES | \$0.00 | (0 @ \$12) |
| LANDING FEES | | |
| TWIN | \$0.00 | (0 @ \$9) |
| JET | \$36.00 | (2 @ \$18) |
| TOTAL | \$1142.03 | |

FUEL SALES APRIL 2015

100LL 1424.2 Gal

JET 2895.3 Gal

TOTAL 4319.5 Gal

| | |
|----------------|-----------------------------|
| General | 1423.8 Gal @ .15 = \$213.57 |
| PublicCharters | 1000.0 Gal @ .15 = \$150.00 |
| PublicCharters | 1170.0 Gal @ .08 = \$93.60 |
| PublicCharters | 0.0 Gal @ .02 = \$0.00 |
| Orchard Beach | 725.7 Gal @ .15 = \$108.86 |
| Orchard Beach | 0.0 Gal @ .08 = \$0.00 |

DIESEL FUEL 0.0 Gal @ \$3.30 = \$0.00

Calculations as of 04/30/2015

| GL NUMBER | DESCRIPTION | 2011-12 ACTIVITY | 2012-13 ACTIVITY | 2013-14 ACTIVITY | 2014-15 AMENDED BUDGET | 2014-15 ACTIVITY THRU 04/30/15 | 2015-16 REQUESTED BUDGET |
|-----------------------------|-----------------------------------|---------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|
| ESTIMATED REVENUES | | | | | | | |
| Dept 000-GENERAL | | | | | | | |
| 295-000-505.000 | FEDERAL GRANT - AEAS | 954,854 | 1,129,507 | 1,786,861 | 2,300,000 | (303,090) | 2,328,104 |
| 295-000-518.000 | FED GRANT-ADVERTISING | 6,258 | 43,742 | 0 | 0 | (50,000) | 0 |
| 295-000-540.000 | STATE REIMBURSEMENTS | 0 | 5,829 | 53,482 | 25,000 | (6,462) | 20,000 |
| 295-000-665.000 | INTEREST EARNED | 167 | 70 | 38 | 0 | 0 | 0 |
| 295-000-668.000 | OFFICE RENT | 11,460 | 12,575 | 12,780 | 12,780 | 1,360 | 13,500 |
| 295-000-668.001 | LANDING FEES GENERAL AVIATION | 963 | 679 | 594 | 1,000 | 90 | 750 |
| 295-000-668.002 | RENT AND LANDING FEES-PUBLIC CHAR | 169,889 | 210,326 | 212,974 | 221,138 | 55,146 | 220,585 |
| 295-000-668.003 | HANGAR RENT | 19,130 | 21,045 | 26,762 | 31,000 | (4,924) | 31,000 |
| 295-000-668.004 | CAR RENTAL FEES | 8,390 | 5,946 | 4,739 | 6,500 | 0 | 6,000 |
| 295-000-668.005 | SIGN LEASE | 2,800 | 2,800 | 2,800 | 4,000 | 0 | 4,000 |
| 295-000-668.006 | PASSENGER FACILITY CHARGES | 23,422 | 4,774 | 12,559 | 24,000 | 0 | 22,500 |
| 295-000-675.000 | CONTRIBUTIONS-MARKETING | 0 | 0 | 0 | 0 | 0 | 0 |
| 295-000-695.000 | MISC. REVENUE | 450 | 84 | 25,785 | 6,000 | 1,690 | 6,000 |
| 295-000-698.001 | FUEL SALES | 7,486 | 10,999 | 11,294 | 10,000 | 2,359 | 11,000 |
| 295-000-699.001 | TRANSFER IN - GENERAL FUND | 115,000 | 115,000 | 115,000 | 115,000 | 57,500 | 115,000 |
| 295-000-699.010 | TRANSFER IN-GENERAL FUND MARKETIN | 0 | 0 | 0 | 0 | 0 | 0 |
| Totals for dept 000-GENERAL | | <u>1,320,269</u> | <u>1,563,376</u> | <u>2,265,668</u> | <u>2,756,418</u> | <u>(246,331)</u> | <u>2,778,439</u> |
| TOTAL ESTIMATED REVENUES | | 1,320,269 | 1,563,376 | 2,265,668 | 2,756,418 | (246,331) | 2,778,439 |

APPENDIX D

BUDGET REPORT FOR MANISTEE COUNTY
 Fund: 295 AIRPORT AUTHORITY FUND
 Calculations as of 04/30/2015

| GL NUMBER | DESCRIPTION | 2011-12 ACTIVITY | 2012-13 ACTIVITY | 2013-14 ACTIVITY | 2014-15 AMENDED BUDGET | 2014-15 ACTIVITY THRU 04/30/15 | 2015-16 REQUESTED BUDGET |
|------------------|----------------------------------|---------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 000-GENERAL | | | | | | | |
| 295-000-727.000 | OFFICE SUPPLIES | 2,039 | 2,466 | 1,711 | 0 | 1,116 | 0 |
| 295-000-727.002 | MISC. SUPPLIES | 0 | 155 | 0 | 2,000 | 84 | 2,000 |
| 295-000-730.000 | EQUIPMENT | 0 | 0 | 0 | 6,218 | 0 | 8,535 |
| 295-000-743.000 | GAS AND OIL | 7,128 | 8,724 | 12,039 | 9,000 | 4,588 | 9,000 |
| 295-000-800.000 | CONTRACTED SERVICES | 1,319 | 904 | 854 | 1,200 | 0 | 1,200 |
| 295-000-800.002 | CONTRACTED SERVICES - AUDIT | 1,600 | 1,700 | 3,050 | 3,000 | 0 | 3,100 |
| 295-000-800.003 | CONTRACTUAL - ACCOUNTING | 3,000 | 0 | 3,000 | 3,000 | 0 | 3,000 |
| 295-000-800.004 | CONTRACTUAL - PUBLIC CHARTERS | 954,854 | 1,121,725 | 1,786,861 | 2,300,000 | (303,090) | 2,328,104 |
| 295-000-801.000 | CONTRACTED SERVICES - MANAGEMENT | 40,518 | 40,824 | 40,800 | 42,000 | 20,400 | 42,000 |
| 295-000-801.001 | CONTRACTED SERVICES - MAINT. | 206,026 | 230,467 | 232,595 | 240,000 | 112,841 | 240,000 |
| 295-000-806.000 | ATTORNEY FEES | 5,304 | 7,716 | 4,186 | 6,000 | 5,081 | 6,000 |
| 295-000-812.000 | DUES AND FEES | 585 | 635 | 925 | 1,000 | 400 | 1,000 |
| 295-000-850.000 | TELEPHONE | 436 | 762 | 746 | 500 | 372 | 500 |
| 295-000-860.000 | TRAVEL | 0 | 0 | 209 | 500 | 208 | 500 |
| 295-000-862.002 | TRAINING-FIRE FIGHTER | 0 | 0 | 1,691 | 5,000 | 0 | 2,000 |
| 295-000-901.000 | ADVERTISING | 31,258 | 71,484 | 56,948 | 45,000 | 19,197 | 40,000 |
| 295-000-911.000 | LIABILITY INSURANCE | 20,959 | 20,800 | 21,672 | 22,000 | 23,577 | 22,000 |
| 295-000-920.000 | UTILITIES | 30,518 | 28,665 | 29,340 | 28,000 | 19,271 | 29,000 |
| 295-000-930.000 | MISC. REPAIRS | 0 | 0 | 25,022 | 0 | 2,500 | 0 |
| 295-000-931.000 | REPAIRS & MAINTENANCE | 22,889 | 17,211 | 28,919 | 17,000 | 7,345 | 17,000 |
| 295-000-995.000 | MISC. EXPENSE | 984 | 833 | 712 | 1,000 | 982 | 1,000 |
| 295-000-995.002 | MISC. EXPENSE - PFC | 8,443 | 4,363 | 26,740 | 24,000 | 6,800 | 22,500 |
| 295-000-999.000 | TRANSFER OUT - GENERAL FUND | 0 | 0 | 0 | 0 | 0 | 0 |
| 295-000-999.016 | TRANSFER OUT- PUBLIC IMP. FUND | 0 | 0 | 0 | 0 | 0 | 0 |

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Calculations as of 04/30/2015

| GL NUMBER | DESCRIPTION | 2011-12 ACTIVITY | 2012-13 ACTIVITY | 2013-14 ACTIVITY | 2014-15 AMENDED BUDGET | 2014-15 ACTIVITY THRU 04/30/15 | 2015-16 REQUESTED BUDGET |
|--|-----------------------------|---------------------|---------------------|---------------------|------------------------------|--------------------------------------|--------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 000-GENERAL | | | | | | | |
| | Totals for dept 000-GENERAL | 1,337,860 | 1,559,434 | 2,278,020 | 2,756,418 | (78,328) | 2,778,439 |
| TOTAL APPROPRIATIONS | | 1,337,860 | 1,559,434 | 2,278,020 | 2,756,418 | (78,328) | 2,778,439 |
| NET OF REVENUES/APPROPRIATIONS - FUND 295 | | (17,591) | 3,942 | (12,352) | 0 | (168,003) | 0 |
| | BEGINNING FUND BALANCE | 86,770 | 69,177 | 73,121 | 60,770 | 60,770 | (107,233) |
| | ENDING FUND BALANCE | 69,179 | 73,119 | 60,769 | 60,770 | (107,233) | (107,233) |

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June Travel as of 5/18/15**Best Fares**

| | MBL | TVC | GRR | MKG |
|-------------------------|---------------|---------------|---------------|---------------|
| Atlanta (ATL) | 397 WN | 401 UA | 347 AA | 394 UA |
| Boston (BOS) | 367 DL | 228 DL | 318 DL | 348 UA |
| Chicago (MDW or ORD) | 149 P1 | 283 AA | 283 AA | 159 UA |
| Dallas (DFW) | 378 DL | 409 AA | 319 UA | 295 UA |
| Denver (DEN) | 415 WN | 512 UA | 331 UA | 302 UA |
| Houston (HOU) | 461 WN | 422 DL | 388 AA | 361 UA |
| Kansas City (MCI) | 349 WN | 408 UA | 358 DL | 353 UA |
| Las Vegas (LAS) | 484 DL | 436 UA | 386 UA | 385 UA |
| Los Angeles (LAX) | 583 WN | 446 UA | 439 AA | 391 UA |
| Minneapolis (MSP) | 320 DL | 392 AA | 411 AA | 342 UA |
| New York Area (NYC) | 422 WN | 284 UA | 265 UA | 277 UA |
| Orlando (MCO) | 419 WN | 326 UA | 284 UA | 315 UA |
| Philadelphia (PHL) | 465 DL | 482 AA | 339 AA | 351 UA |
| Phoenix (PHX) | 534 WN | 396 DL | 346 UA | 490 UA |
| Portland (PDX) | 725 WN | 584 UA | 534 DL | 595 UA |
| San Diego (SAN) | 595 WN | 442 UA | 442 AA | 437 UA |
| San Francisco (SFO) | 553 DL | 504 AA | 474 AA | 525 UA |
| Seattle (SEA) | 613 WN | 514 AA | 508 UA | 494 UA |
| St Louis (STL) | 369 WN | 247 UA | 212 AA | 207 UA |
| Washington DC Area (WA) | 397 DL | 306 DL | 226 DL | 261 UA |

| | | | | |
|---|----------|----------|----------|----------|
| Average Fare | \$449.75 | \$401.10 | \$360.50 | \$364.10 |
| Change from last month | \$41.70 | \$40.20 | \$37.05 | \$8.50 |
| Change from two months | \$76.45 | \$13.25 | \$37.85 | \$8.80 |
| Fares Pulled 5/18/15 for travel 06/09/15 - 06/16/15 | | | | |

Best Fares +7 days parking

| | MBL | TVC | GRR | MKG |
|-------------------------|---------------|---------------|---------------|---------------|
| Atlanta (ATL) | 397 WN | 441 UA | 401 AA | 429 UA |
| Boston (BOS) | 367 DL | 268 DL | 372 DL | 383 UA |
| Chicago (MDW or ORD) | 149 P1 | 323 AA | 337 AA | 194 UA |
| Dallas (DFW) | 378 DL | 449 AA | 373 UA | 330 UA |
| Denver (DEN) | 415 WN | 552 UA | 385 UA | 337 UA |
| Houston (HOU) | 461 WN | 462 DL | 442 AA | 396 UA |
| Kansas City (MCI) | 349 WN | 448 UA | 412 DL | 388 UA |
| Las Vegas (LAS) | 484 DL | 476 UA | 440 UA | 420 UA |
| Los Angeles (LAX) | 583 WN | 486 UA | 493 AA | 426 UA |
| Minneapolis (MSP) | 320 DL | 432 AA | 465 AA | 377 UA |
| New York Area (NYC) | 422 WN | 324 UA | 319 UA | 312 UA |
| Orlando (MCO) | 419 WN | 366 UA | 338 UA | 350 UA |
| Philadelphia (PHL) | 465 DL | 522 AA | 393 AA | 386 UA |
| Phoenix (PHX) | 534 WN | 436 DL | 400 UA | 525 UA |
| Portland (PDX) | 725 WN | 624 UA | 588 DL | 630 UA |
| San Diego (SAN) | 595 WN | 482 UA | 496 AA | 472 UA |
| San Francisco (SFO) | 553 DL | 544 AA | 528 AA | 560 UA |
| Seattle (SEA) | 613 WN | 554 AA | 562 UA | 529 UA |
| St Louis (STL) | 369 WN | 287 UA | 266 AA | 242 UA |
| Washington DC Area (WA) | 397 DL | 346 DL | 280 DL | 296 UA |

| | | | | |
|------------------------|----------|----------|----------|----------|
| Average Fare | \$449.75 | \$441.10 | \$414.50 | \$399.10 |
| Change from last month | \$41.70 | \$40.20 | \$37.05 | \$8.50 |
| Change from two months | \$76.45 | \$13.25 | \$37.85 | \$8.80 |

Parking Fees for one week are \$0 at Manistee, \$40 at Traverse City, \$54 at Grand Rapids, \$35 at Muskegon

Manistee County Blacker Airport

Enplaned/Deplaned

| | 2010 | | 2011 | | 2012 | | 2013 | | 2014 | | 2015 | |
|--------------|------------|-------------|-----------------------|--------------|------------|-------------|---------|-------------|---------|-------------|----------------|------------|
| | Out/In | Total | Out/In | Total | Out/In | Total | Out/In | Total | Out/In | Total | Out/In | Total |
| Jan | GL 212/145 | 357 | GL 201/169 | 370 | F9 523/366 | 889 | 134/126 | 260 | 161/107 | 268 | 188/162 | 350 |
| Feb | 196/150 | 346 | 202/194 | 396 | 462/431 | 893 | 128/120 | 248 | 136/124 | 260 | 207/191 | 398 |
| Mar | 218/231 | 447 | 225/215 | 440 | 112/176 | 288 | 162/173 | 335 | 191/175 | 366 | 226/224 | 450 |
| Apr | 272/255 | 527 | GL 147/171 F9 488/389 | 1193 | 0/0 | 0 | 158/158 | 316 | 194/218 | 412 | 248/262 | 510 |
| May | 263/302 | 565 | 1454/1525 | 2979 | P1 71/58 | 129 | 189/189 | 378 | 251/255 | 506 | | |
| Jun | 311/366 | 677 | 1206/1342 | 2548 | 234/250 | 484 | 239/288 | 527 | 346/405 | 751 | | |
| Jul | 521/551 | 1072 | 1595/1568 | 3163 | 465/467 | 932 | 421/409 | 830 | 653/659 | 1312 | | |
| Aug | 482/395 | 877 | 1833/1567 | 3400 | 497/500 | 997 | 391/413 | 804 | 663/685 | 1348 | | |
| Sep | 240/233 | 473 | 1332/1234 | 2566 | 362/297 | 659 | 248/237 | 485 | 391/312 | 703 | | |
| Oct | 270/246 | 516 | 1024/1004 | 2028 | 150/149 | 299 | 229/215 | 444 | 338/335 | 673 | | |
| Nov | 236/242 | 478 | 722/715 | 1437 | 36/33 | 69 | 168/198 | 366 | 275/266 | 541 | | |
| Dec | 194/235 | 429 | 674/798 | 1472 | 131/138 | 269 | 197/200 | 397 | 295/293 | 588 | | |
| Total | | 6764 | | 21992 | | 5908 | | 5390 | | 7728 | | |

On-time Performance

| | 2010 | | 2011 | | 2012 | | 2013 | | 2014 | | 2015 | |
|-----|--------------|---------|--------------|---------|--------------|---------|--------------|---------|--------------|---------|--------------|---------|
| | Cancel/Delay | On-time |
| Jan | 23%/22% | 55% | 15%/38% | 48% | 12%/8% | 80% | 0%/15% | 85% | 0%/14% | 86% | 2%/27% | 71% |
| Feb | 13%/32% | 55% | 15%/28% | 58% | 6%/11% | 83% | 6%/16% | 78% | 9%/3% | 88% | 9%/9% | 82% |
| Mar | 11%/19% | 70% | 21%/19% | 60% | 14%/8% | 78% | 0%/0% | 100% | 0%/7% | 93% | 0%/9% | 91% |
| Apr | 13%/17% | 70% | *** | *** | *** | *** | 0%/3% | 97% | 0%/4% | 96% | 3%/5% | 92% |
| May | 12%/10% | 78% | 3%/25% | 72% | 0%/10% | 90% | 0%/6% | 94% | 0%/4% | 96% | | |
| Jun | 6%/26% | 68% | 6%/20% | 74% | 0%/6% | 94% | 0%/3% | 97% | 0%/15% | 85% | | |
| Jul | 5%/19% | 76% | 0%/37% | 63% | 0%/7% | 93% | 0%/19% | 81% | 1%/20% | 79% | | |
| Aug | 4%/5% | 91% | 0%/36% | 64% | 0%/8% | 92% | 2%/16% | 82% | 1%/19% | 80% | | |
| Sep | 18%/16% | 66% | 0%/23% | 77% | 0%/5% | 95% | 0%/0% | 100% | 0%/15% | 85% | | |
| Oct | 15%/13% | 72% | 1%/5% | 94% | 0%/22% | 78% | 0%/9% | 91% | 0%/18% | 82% | | |
| Nov | 16%/16% | 68% | 2%/11% | 87% | 0%/5% | 95% | 6%/6% | 88% | 2%/19% | 79% | | |
| Dec | 32%/25% | 43% | 2%/15% | 83% | 0%/11% | 89% | 3%/19% | 78% | 0%/15% | 85% | | |

APPENDIX F