

Legal Representation Search Committee

Mtg: 30 June 2014

Location: Airport Conference Rm

Time: 1300

Members Present: Dale Picardat, Chm

Paul Shulert, Ross Spencer

Others: Barry Lind, Airport Director

Meeting opened at 1315.

Airport Director provided a Draft RFQ for Airport Legal Council for the Committee to review.

Report was reviewed and approved for advertising.

Attached is a copy sent out by the Airport Director on July 1,2014 to appropriate sites and the Airport Web site.

Next meeting 28 July @ 1300.

DLP

REQUEST FOR QUALIFICATIONS FOR AIRPORT LEGAL COUNSEL

The Manistee Blacker Airport Authority is hereby soliciting statements of qualifications and experience for airport legal representation of the Manistee County Blacker Airport. Qualifications and experience with the following are desired:

1. *Federal and State Regulatory Matters Generally, and Specifically Related to*
 1. *Part 139 Airports*
 2. *The Essential Air Service Program*
 3. *The Alternate Essential Air Service Program*
2. *Construction Contracts*
3. *Land Acquisition*
4. *Lease and Concession Agreements*
5. *Representation of the Governing Board*
6. *General Litigation*

A qualification based selection process will be utilized to select the most qualified firm. Fee information will be considered in the selection process and must be submitted with the statement of qualifications.

Selection Criteria will include: Recent experience in airport representation, availability, capability to perform all aspects of legal representation, reputation, ability to meet schedules, quality of previous airport work undertaken, interest shown, legal qualifications, membership in airport trade organizations and familiarity with Federal and State requirements and personnel. Additional information may be requested from the top selected firm or firms.

Prospective firms are advised that a contract for services will be negotiated with the selected qualified firm. The Airport Authority intends to complete the selection process during the month of August.

This contract is subject but not limited to the following federal provisions:

- Title VI of the Civil Rights Act of 1964
- DOT Regulation 49 CFR Part 18.36(i) - Access to Records
- DOT Regulation 49 CFR Part 20 - Lobbying and Influencing Federal Employees
- DOT Regulation 49 CFR Part 26 - Disadvantage Business Enterprises Participation
- DOT Regulation 49 CFR Part 29 - Government-wide Debarment and Suspension
- DOT Regulation 49 CFR Part 30 - Federal Trade Restriction Clause

Interested firms should submit their statement of qualifications and experience along with references no later than **July 21, 2014** to:

Barry Lind
Airport Director
Manistee County Blacker Airport
2323 Airport Rd
Manistee, MI 49660

Email submissions will be accepted at: manisteeairport@gmail.com
Faxed submissions will be accepted at: 231-723-8814