



Manistee County Blacker Airport Authority
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Wednesday, December 4, 2013
Manistee County Blacker Airport
Conference Room

Airport Authority Executive Committee

Committee Members Present: Chair Paul Schulert, Ross Spencer

Committee Members Absent: Thomas Smith

Others: None

Called to order at 2:00pm by Chair Paul Schulert

Discussion revolved around an evaluation for the Airport Director. What is trying to be accomplished is to give feed back on performance and opportunities for change, and to afford the Director an opportunity to make recommendations that will positively impact future performance. Format should promote open discussion. Following are possible questions:

Evaluate your strong points or what you do well based over the last 12 months.

Where do you feel improvements can be made and how can this be facilitated?

What do you expect the Authority to do to help you in performance of your duties?

What are your objectives for the next 12 months and how can they be met?

Discussion then turned to how this should be administered and who should submit responses for the evaluation. It was determined that all board members should help determine questions and also once they are determined all should submit responses to questions.

With this in mind the whole board will be asked to submit questions. Once the Executive Committee determines which will be used, the board members will be asked to respond to them. Once complete, the Executive Committee will meet with the Director.

Meeting was adjourned at 2:35 pm.

Submitted by Paul Schulert