

DRAFT

MINUTES

Monday, September 9, 2013
10:00 A.M.

Manistee County Blacker Airport
Conference Room

Members Present: Paul Schulert, Chairperson; Ross Spencer, Vice-Chairperson; Alan Marshall; Dale Picardat; Brook Shafer; and Thom Smith

Members Absent: Mark Bergstrom

Others Present: Barry Lind, Airport Manager; George Saylor, Airport Legal Counsel; Russell Pomeroy, Airport Treasurer; Bob Nelesen, Prein & Newhof; Meg LeDuc, Manistee News Advocate; and Rachel Nelson, Airport Authority Secretary

Paul Schulert, Chairperson, called the meeting to order at 10:00 A.M. Roll was taken by the Secretary.

There was a motion by Mr. Spencer, supported by Mr. Marshall, to approve the meeting agenda as presented. Motion carried by unanimous vote.

There was no public comment.

Mr. Nelesen provided an update regarding the 2013 projects. Due to the amount of the grant, this is the first time that the airport will have a grant directly with the FAA instead of through the State, however, the State will still administer the grant. There will need to be an agency agreement to authorize the State to administer the grant. The FAA grant offer will need to be signed by the Airport Authority and the County Board of Commissioners, and will need to be returned to the State by September 18, 2013. Mr. Lind has not yet received the grant offer, but the Authority could approve the document pending Mr. Saylor's review. It was decided that this topic will be brought up later in the meeting under "New Business".

Mr. Nelesen explained that to be FAA compliant, approximately \$13,000 will need to be spent prior to October 1, 2013, to bring the airfield marking up to standards. This is part of the larger airfield remarking project, which will cost approximately \$70,000, however, it will not be completed by October 1, 2013. The Authority could use the Passenger Facility Charge fund to resolve the compliance issues, and this would be reimbursed by the grant. It was decided that this topic will be brought up later in the meeting under "New Business".

Mr. Nelesen has been working with Robert Memberto of the Little River Band of Ottawa Indians (LRBOI) regarding the trees that need to be cleared on the casino's property. He also noted that the LRBOI is working on a sanitary/water line that would run down the highway. The airport may want to consider connecting into this line.

Mr. Nelesen provided the updated 10 year capital improvement plan (APPENDIX A), which needs to be submitted to the FAA by the end of the calendar year.

The Chairman confirmed that each member had received a copy and had an opportunity to review the minutes from the regular meeting of the Airport Authority held on Monday, August 12, 2013. Mr. Spencer stated that the Promotions Committee section of the minutes on page 2 should be corrected to state that the MDOT will be installing highway signs, not the DOT.

There was a motion by Mr. Smith, supported by Mr. Shafer, to approve the

Airport Authority regular meeting minutes of Monday, August 12, 2013, as presented with the one correction changing DOT to MDOT. Motion carried by unanimous vote.

The Authority next reviewed the August 2013 Accounts Payable Report (APPENDIX B). The West Coast Farm Services payment is for mower/tractor repairs; the Kendall Electric payment is for light bulbs inside the terminal; and the O'Keefe's Reef payment is for promotional t-shirts.

There was a motion by Mr. Picardat, supported by Mr. Spencer, to approve the August 2013 Accounts Payable Report and authorize payment of the outstanding invoices totaling \$39,463.13.

A roll call vote was taken:

Yeas: 6 (Schulert; Spencer; Marshall; Picardat; Shafer; Smith)

Nays: 0

Absent: 1 (Bergstrom)

Motion carried.

The Authority also reviewed the August 2013 Financial Statement (APPENDIX C), which includes a Balance Sheet, a Statement of Revenue and Expenses, and a running account of the Passenger Facility Charges collected. It was noted that this does not show the marketing grant revenue since Mr. Pomeroy is still working through the reimbursement process.

There was a motion by Mr. Shafer, supported by Mr. Smith, to approve the August 2013 Financial Statement. Motion carried by unanimous vote.

The Orchard Beach Aviation rent information was also provided (APPENDIX D).

Mr. Pomeroy stated that Dave Wilson was not able to attend the meeting. The Authority did not feel comfortable accepting the FY 2011/12 audit until Mr. Wilson was able to make a presentation.

Mr. Schulert reminded the committees that committee minutes should be completed and turned in to Ms. Nelson to be kept on record.

The Budget Committee will meet on Friday, September 13, 2013, at 9:00 A.M.

The Promotions Committee did not meet, but hopes to in the next month.

The Rules & Regulations Committee did not meet.

Mr. Lind reported that there were no airport incidents. Mr. Lind presented a report on airfares which compares flights from Manistee, Traverse City, Grand Rapids, and Muskegon for travel in October 2013 (APPENDIX E). Mr. Lind presented information on airplane passenger numbers for 2013 as well as the previous five years (APPENDIX F).

Mr. Lind stated that all 2013 airport inspection items are closed out. The 2012 airport inspection is still open pending the completion of the taxiway marking.

As of September 1, 2013, there will no longer be Tuesday flights, which were provided by Ultimate Jet. CFM stopped using the 30 seat aircraft at the end of August, and will now be using a 19 seat aircraft. Overall, service continues to be very reliable. CFM did have one cancellation due to a mechanical issue. A Sunday flight had to be cancelled, but was made up on Monday, and passengers were offered various forms of compensation. Demand remains strong into September, and most days through the middle of September have sold out flights. Tickets are currently on sale through November 14, 2013. Upon DOT approval, the schedule will be extended this week through January 6, 2014. This will be for only 4 days per week since CFM is still waiting for DOT approval for daily service. This delay is now having a significant impact since it's difficult to meet the demand with only 4 flights per week and a 19 seat

aircraft. After being told that there would be an answer by the end of August, Senator Levin's office is also now not getting any response from the DOT.

Mr. Lind presented three charts (APPENDIX G). The yield is the average price per seat.

There continue to be minor updates to the website. The Facebook and Google campaigns continue, as well as the WLDN Tigers sponsorship. A new tv spot for fall/winter is being produced that will start running in late September. WTCM radio spots are currently running. September is the final month of billboards in Traverse City. In-terminal signage should arrive this week, and a "Welcome to Manistee Pure Michigan" sign has been installed at the airport for arriving passengers.

A fall fly and golf package is available, and is a joint effort with Manistee National. Packages start at \$399/person for air, hotel and golf. This is the first package deal that the Manistee Convention and Visitors Bureau has promoted through Pure Michigan.

The Authority continued their discussion regarding the airfield marking required to be FAA compliant.

There was a motion by Mr. Shafer, supported by Mr. Smith, to spend up to \$15,000 for the required airfield marking to be FAA compliant.

A roll call vote was taken:

Yeas: 6 (Picardat; Marshall; Spencer; Schulert; Smith; Shafer)

Nays: 0

Absent: 1 (Bergstrom)

Motion carried.

The Authority continued their discussion on the FAA grant offer. It was noted that the County Board of Commissioners will also need to approve this document.

There was a motion by Mr. Spencer, supported by Mr. Smith, to authorize the Airport Authority Chair to execute the Federal Aviation Administration (FAA) grant offer and any related documents in an amount not to exceed \$900,000 relating to fiscal year 2013 capital improvement projects at Manistee County Blacker Airport, subject to review by legal counsel.

A roll call vote was taken:

Yeas: 6 (Schulert; Spencer; Marshall; Picardat; Shafer; Smith)

Nays: 0

Absent: 1 (Bergstrom)

Motion carried.

With there being no further business to come before the Authority, the meeting was adjourned at approximately 12:55 P.M.

Respectfully submitted,

Rachel Nelson, Airport Authority Secretary

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PRIMARY AIRPORT

AIRPORT CAPITAL IMPROVEMENT PROGRAM (CIP) FY-2014* to FY-2024

*ACIP includes current development year (2012 already programmed - minor changes acceptable)

Airport Name: Manistee County Blacker Airport	Date prepared: 08-30-13
Associated City: Manistee, MI	Prepared By: Fred Newhof
Sponsor: Manistee County Blacker Airport Authority	Sponsor email address & phone: manisteeairport@gmail.com
Airport Identifier: MBL	

Development Year	Project Description	Shown on ALP? (Yes or No)	ACIP Code**	NPIAS Priority Rating**	Federal Entitlements	Federal Apportionment	Federal Discretionary	State	Local	Total	Remarks/Item Justification - Provide as much detail as possible.	
2014	SRE: Friction Measuring Equipment	NA	ST-EQ-SN	47	\$ 6,000	\$ -	\$ -	\$ 600	\$ 600	\$ 10,000	RECOMMENDED BY CERTIFICATION INSPECTOR DESIGN FOR NEXT YEARS CONSTRUCTION APPROACH PROTECTION (3&1)	
	DESIGN: RUNWAY 10-28 (0-27) REHABILITATION	Yes	RE-RW-IM	70	\$ 46,000	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 50,000		
	LAND ACQUISITION, APPROACH 28	Yes	SA-EQ-RF	86	\$ 190,800	\$ -	\$ -	\$ 10,800	\$ 10,800	\$ 212,000		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
				Carryover	\$ 5,200	\$ -	\$ -	\$ -	\$ -	\$ 5,200		
				Available Entitlements	\$ 280,000	\$ (160,000 plus \$100,000 Carryover from prior years.)	\$ -	\$ -	\$ -	\$ 120,000		
										2014 Total	\$ 272,000	
2015											PCI 83 (2012) IT IS EXPECTED THAT THE PAVEMENT WILL NEED REHABILITATION AT THIS TIME. PAVEMENT IS 18 YEARS OLD. EXISTING PFC WILL BE REMOVED, MINOR PATCHING AND CRACK SEALING DONE, AND A NEW PFC PLACED.	
	CONSTRUCT: RUNWAY 10/28 (0/27) REHABILITATION	Yes	RE-RW-IM	70	\$ 155,200	\$ 431,800	\$ -	\$ 32,800	\$ 32,800	\$ 662,000		
	CLEARING TREES/ BUILDING, APPROACH 28	Yes	ST-LA-OB	47	\$ -	\$ 167,500	\$ -	\$ 8,750	\$ 8,750	\$ 176,000		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
				Available Entitlements	\$ 155,200	\$ 431,800	\$ -	\$ 32,800	\$ 32,800	\$ 662,000		
										2015 Total	\$ 827,000	
2016											UPDATE FOR RUNWAY EXTENSION (LAST UPDATE 1997) PREVENTATIVE MAINTENANCE FOR PAVEMENT. MARKINGS WILL BE FADED AND NEED TO BE REMARKED TO MAINTAIN VISIBILITY.	
	ALP UPDATE	NA	PL-PL-MA	86	\$ 54,000	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 60,000		
	PAVEMENT REMARKING AND CRACK SEALING & JOINT REPAIR	YES	RE-RW-IM	70	\$ 94,800	\$ -	\$ -	\$ 5,250	\$ 5,250	\$ 105,000		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
				Carryover	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 1,500		
				Available Entitlements	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000		
										2016 Total	\$ 168,000	
2017											PCI IS 87 (2012)	
	REHABILITATE TAXIWAY A	Yes	RE-TW-IM	88	\$ 151,500	\$ 307,500	\$ -	\$ 25,500	\$ 25,500	\$ 610,000		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
				Available Entitlements	\$ 151,500	\$ 307,500	\$ -	\$ 25,500	\$ 25,500	\$ 610,000		
										2017 Total	\$ 610,000	
2018											IN SERVICE 30+ YEARS, PCI IS 76 (2012) EXTEND RUNWAY FOR R.J.'S, DEMAND DRIVEN	
	REHABILITATE G.A. APRON	Yes	RE-AP-IM	80	\$ 135,000	\$ -	\$ -	\$ 7,500	\$ 7,500	\$ 150,000		
	EA TO EXTEND RUNWAY 28	Yes	CA-RW-EX	84	\$ 15,000	\$ 75,000	\$ -	\$ 5,000	\$ 5,000	\$ 100,000		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
				Available Entitlements	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000		
										2018 Total	\$ 250,000	
2019											REFURBISH TOWER AND INSTALL REFURBISHED BEACON ON EXISTING TOWER PREVENTATIVE MAINTENANCE FOR PAVEMENT. MARKINGS WILL BE FADED AND NEED TO BE REMARKED TO MAINTAIN VISIBILITY.	
	REFURBISH ROTATING BEACON AND TOWER	Yes	ST-EQ-LI	45	\$ 22,050	\$ -	\$ -	\$ 1,225	\$ 1,225	\$ 24,500		
	PAVEMENT REMARKING AND CRACK SEALING & JOINT REPAIR	YES	RE-RW-IM	70	\$ 94,500	\$ -	\$ -	\$ 5,250	\$ 5,250	\$ 105,000		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
				Carryover	\$ 33,450	\$ -	\$ -	\$ -	\$ -	\$ 33,450		
				Available Entitlements	\$ 183,450	\$ -	\$ -	\$ -	\$ -	\$ 183,450		
										2019 Total	\$ 129,500	
2020											EXTEND RUNWAY FOR R.J.'S, DEMAND DRIVEN EXTEND RUNWAY FOR R.J.'S, DEMAND DRIVEN	
	EXTEND RUNWAY 28	Yes	CA-RW-EX	84	\$ 183,450	\$ 1,078,500	\$ -	\$ 70,000	\$ 70,000	\$ 1,400,000		
	RELOCATE GLIDESLOPE/ALS/RVPAI	Yes	CA-RW-EX	84	\$ -	\$ 761,500	\$ -	\$ 41,750	\$ 41,750	\$ 850,000		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
				Available Entitlements	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ 180,000		
										2020 Total	\$ 2,234,500	
2021											ADDITIONAL TIE DOWNS ARE NEEDED. APRON WILL BE EXPANDED TO SOUTH SO PROVIDE ADDITIONAL SPACE ON RAMP.	
	TIE-DOWN APRON	Yes	CA-AP-CD	84	\$ 180,000	\$ 17,400	\$ -	\$ 9,300	\$ 9,300	\$ 196,000		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
				Available Entitlements	\$ 180,000	\$ 17,400	\$ -	\$ 9,300	\$ 9,300	\$ 196,000		
										2021 Total	\$ 196,000	
2022											DEMAND DRIVEN PREVENTATIVE MAINTENANCE FOR PAVEMENT. MARKINGS WILL BE FADED AND NEED TO BE REMARKED TO MAINTAIN VISIBILITY.	
	EXPAND AIRLINE TERMINAL	Yes	CA-BD-EX	42	\$ 150,000	\$ 489,000	\$ -	\$ 35,500	\$ 35,500	\$ 710,000		
	PAVEMENT REMARKING AND CRACK SEALING & JOINT REPAIR	YES	RE-RW-IM	70	\$ -	\$ 94,500	\$ -	\$ 5,250	\$ 5,250	\$ 105,000		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
				Available Entitlements	\$ 150,000	\$ 489,000	\$ -	\$ 35,500	\$ 35,500	\$ 710,000		
										2022 Total	\$ 815,000	
2023											SRE FLOW TRUCK	
	SRE FLOW TRUCK	NA	ST-EQ-SN	47	\$ 150,000	\$ 30,000	\$ -	\$ 10,000	\$ 10,000	\$ 200,000		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
				Available Entitlements	\$ 150,000	\$ 30,000	\$ -	\$ 10,000	\$ 10,000	\$ 200,000		
										2023 Total	\$ 200,000	
2024											REHABILITATE RUNWAY 10-38 T-HANGARS	
	REHABILITATE RUNWAY 10-38	Yes	RE-RW-IM	70	\$ 150,000	\$ 120,000	\$ -	\$ 15,000	\$ 15,000	\$ 300,000		
	T-HANGARS	Yes	RE-RW-IM	70	\$ 300,000	\$ 180,000	\$ -	\$ 25,000	\$ 25,000	\$ 500,000		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
				Available Entitlements	\$ 150,000	\$ 120,000	\$ -	\$ 15,000	\$ 15,000	\$ 300,000		
										2024 Total	\$ 800,000	

**In accordance with FAA Order 5100.38A, Appendix B - Fields need to be completed

APPENDIX A

MANISTEE COUNTY BLACKER AIRPORT

AUGUST 2013 ACCOUNTS PAYABLE

CHECK #	VENDOR NAME	AMOUNT
	BARRY LIND	\$ 3,400.00
	CONSUMERS ENERGY	\$ 1,470.24
	A T & T	\$ 127.95
	MICHCON (DTE ENERGY)	\$ 55.85
	MIKA MEYERS BECKETT & JONES	\$ 322.00
	NAPA AUTO PARTS	\$ -
	ACE HARDWARE	\$ 24.36
	FASTENAL	\$ 270.15
	DIRECT TV	\$ 50.99
	PIPER MCCREDIE AGENCY	\$ -
	BLARNEY CASTLE	\$ -
	JACKPINE BUSINESS CENTER	\$ 12.99
	KENDALL ELECTRIC, INC.	\$ 83.40
	CONFESCO FIRE PROTECTION	\$ 207.00
	WEST COAST FARM SERVICES	\$ 1,617.50
	PRIMARY AIRPORT SERVICES	\$ 201.45
	ORCHARD BEACH AVIATION	\$ 179.65
	TOTAL	\$ 8,023.53
	ADVERTISING INVOICES	
	LUDINGTON SCOTTVILLE AREA CHAMBER	\$ 250.00
	BENZIE COUNTY CHAMBER	\$ 210.00
	O'KEEFE'S REEF	\$ 212.50
	RIGHTSIDE DESIGN, LLC	\$ 10,140.60
	WKLA RADIO	\$ 99.00
	CHARTER MEDIA	\$ -
	ORCHARD BEACH AVIATION	\$ 524.00
	TOTAL	\$ 11,436.10
	ORCHARD BEACH AVIATION	\$ 20,003.50
	REGULAR HOURS	372 @ 16.50 6,138.00
	MAINTENANCE HOURS	99 @ 16.50 1,633.50
	PART 139 LABOR	12,200.00
	INTERNET	32.00
	GRAND TOTAL	\$ 39,463.13

MANISTEE COUNTY BLACKER AIRPORT

	AUGUST 2013 REVENUE & EXPENSES			BUDGET REMAINING		8%
	PREVIOUS MONTH	CURRENT MONTH	YEAR-TO DATE	ANNUAL BUDGET	BALANCE \$	%
INCOME:						
FEDERAL GRANT - AEAS	\$ 97,381.00	\$ 110,226.00	\$ 1,066,468.00	\$ 2,009,960.00	\$ 943,492.00	47%
HANGER RENTAL	\$ 2,100.00	\$ 2,100.00	\$ 21,222.94	\$ 28,600.00	\$ 7,377.06	26%
LANDING FEES - PUBLIC CHARTERS	\$ 17,594.89	\$ 17,594.89	\$ 193,543.79	\$ 210,000.00	\$ 16,456.21	8%
LANDING FEES - GENERAL AVIATION	\$ 126.00	\$ 126.00	\$ 477.00	\$ 1,250.00	\$ 773.00	62%
AUTO RENTAL SPACE	\$ -	\$ -	\$ 2,712.64	\$ 5,000.00	\$ 2,287.36	46%
OFFICE RENT	\$ 970.00	\$ 970.00	\$ 10,595.00	\$ 12,600.00	\$ 2,005.00	16%
COUNTY OF MANISTEE	\$ 9,583.00	\$ 9,583.00	\$ 105,413.00	\$ 115,000.00	\$ 9,587.00	8%
CONTRIBUTIONS-MARKETING	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	100%
PASSENGER FACILITY CHARGES	\$ -	\$ -	\$ 4,770.00	\$ 25,000.00	\$ 20,230.00	81%
FUEL SALES	\$ 1,340.73	\$ 1,836.75	\$ 9,618.58	\$ 10,000.00	\$ 381.42	4%
SIGN LEASE	\$ -	\$ -	\$ 2,800.00	\$ 3,800.00	\$ 1,000.00	26%
MISCELLANEOUS	\$ -	\$ 112.00	\$ 112.00	\$ 1,000.00	\$ 888.00	100%
TOTAL INCOME	\$ 129,095.62	\$ 142,548.64	\$ 1,417,732.95	\$ 2,447,210.00	\$ 1,029,477.05	42%
EXPENSES:						
AEAS CONTRACT-PUBLIC CHARTER	\$ 97,381.00	\$ 110,226.00	\$ 1,066,468.00	\$ 2,009,960.00	\$ 943,492.00	47%
PERSONNEL - MANAGEMENT	\$ 3,400.00	\$ 3,400.00	\$ 37,400.00	\$ 41,000.00	\$ 3,600.00	9%
PERSONNEL - OP & MAINT	\$ 19,583.75	\$ 19,971.50	\$ 211,391.75	\$ 240,000.00	\$ 28,608.25	12%
DUES & FEES	\$ -	\$ -	\$ 635.00	\$ 800.00	\$ 165.00	21%
SUPPLIES	\$ 438.02	\$ 283.14	\$ 2,095.24	\$ 3,000.00	\$ 904.76	30%
UTILITIES	\$ 1,361.36	\$ 1,609.08	\$ 25,886.12	\$ 32,000.00	\$ 6,113.88	19%
FUEL	\$ -	\$ -	\$ 8,724.20	\$ 9,000.00	\$ 275.80	3%
REPAIRS & MAINTENANCE	\$ 393.80	\$ 1,961.91	\$ 14,598.77	\$ 15,000.00	\$ 401.23	3%
CONTRACTED SERVICES	\$ -	\$ 201.45	\$ 904.05	\$ 1,700.00	\$ 795.95	47%
LEGAL	\$ 184.00	\$ 322.00	\$ 5,957.00	\$ 4,000.00	\$ (1,957.00)	-49%
AUDIT	\$ -	\$ -	\$ 1,700.00	\$ 2,000.00	\$ 300.00	15%
ADVERTISING	\$ 1,083.00	\$ 11,436.10	\$ 61,860.41	\$ 34,000.00	\$ (27,860.41)	0%
TELEPHONE	\$ 49.48	\$ 127.95	\$ 684.77	\$ 300.00	\$ (384.77)	####
INSURANCE	\$ -	\$ -	\$ 20,799.87	\$ 21,000.00	\$ 200.13	1%
TRAINING (FIRE FIGHTER)	\$ -	\$ -	\$ -	\$ -	\$ -	0%
EQUIPMENT	\$ -	\$ -	\$ -	\$ 4,450.00	\$ 4,450.00	0%
BOOKKEEPING	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	100%
PFC EXPENSES	\$ -	\$ -	\$ 4,363.00	\$ 25,000.00	\$ 20,637.00	100%
MISCELLANEOUS	\$ -	\$ 150.00	\$ 882.69	\$ 1,000.00	\$ 117.31	12%
	\$ 123,874.41	\$ 149,689.13	\$ 1,464,350.87	\$ 2,447,210.00	\$ 982,859.13	40%
EXCESS REVENUE OVER/(UNDER) EXPENDITURES	\$ (7,140.49)		\$ (46,617.92)			
BALANCE ON HAND - AIRPORT FUND						
BEGINNING BALANCE 08/01/2013		\$ 50,861.72				
AUGUST RECEIPTS		\$ 124,345.73				
JULY DISBURSEMENTS		\$ (123,874.41)				
		\$ 51,333.04				

MANISTEE COUNTY BLACKER AIRPORT

AUGUST 2013 BALANCE SHEET

ASSETS	8/31/2013	7/31/2013
CASH	\$ 51,333.04	\$ 50,861.72
CASH - PFC ACCOUNT	\$ 80,987.50	\$ 80,987.50
ACCOUNTS RECEIVABLE		
PUBLIC CHARTERS	\$ 52,784.67	\$ 35,189.78
AUTO RENTAL	\$ -	\$ -
MISC.	\$ 2,614.75	\$ 2,006.73
TOTAL ASSETS	\$ 187,719.96	\$ 169,045.73

LIABILITIES	8/31/2013	7/31/2013
ACCOUNTS PAYABLE - TRADE	\$ 149,689.13	\$ 123,874.41
ACCOUNTS PAYABLE - COUNTY	\$ -	\$ -
PREPAID HANGER RENT	\$ -	\$ -
TOTAL LIABILITIES	\$ 149,689.13	\$ 123,874.41

FUND BALANCE	\$ 38,030.83	\$ 45,171.32
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TOTAL LIABILITIES AND FUND BALANCE	\$ 187,719.96	\$ 169,045.73
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PASSENGER FACILITY CHARGES COLLECTED THROUGH 07/31/2013	\$ 93,109.82
STATE OF MICHIGAN (PARKING LOT & T-HANGERS)	\$ (7,625.00)
CONSUMERS ENERGY	\$ (313.50)
STATE OF MICHIGAN (PARKING LOT & T-HANGERS)	\$ 313.50
TRANSFER OF PUBLIC IMPROVEMENT FUNDS	\$ 683.39
MANISTEE COUNTY ROAD COMMISSION	\$ (817.71)
STATE OF MICHIGAN (RAMP AREAS)	\$ (4,363.00)
PFC FUNDS AVAILABLE	\$ 80,987.50

AUTO RENTAL REVENUE BY COMPANY THROUGH 07/31/2013

ENTERPRISE CAR RENTALS	\$ -
MOWERY LEASING & RENTAL	\$ 2,712.64
GWK AGENCY	\$ -
TOTAL	\$ 2,712.64

ORCHARD BEACH AVIATION**August 2013****RENT**

OFFICE	\$340.00	
HANGER	\$200.00	
FUEL	\$1836.75	
DIESEL FUEL	\$0.00	
T-SHIRT SALES	\$72.00	(6 @ \$12)
NIGHTLY HANGER	\$40.00	(2 @ \$20)
LANDING FEES		
TWIN	\$0.00	(0 @ \$9)
JET	\$126.00	(7 @ \$18)
TOTAL	\$2614.75	
100	2652.4 Gal	
JET	10273.1 Gal	
TOTAL	12925.5 Gal	
General	9467.3 Gal @ .15 = 1420.10	
PublicCharters	1000.0 Gal @ .15 = 150.00	
PublicCharters	868.8 Gal @ .08 = 69.50	
PublicCharters	0.0 Gal @ .02 = 0.00	
Orchard Beach	1000.0 Gal @ .15 = 150.00	
Orchard Beach	589.4 Gal @ .08 = 47.15	
DIESEL	0.0 Gal	

October Travel as of 09/08/13

Best Fares

	MBL	TVC	GRR	MKG
Atlanta (ATL)	468 WN	408 DL	346 DL	446 UA
Boston (BOS)	497 WN	378 DL	328 UA	428 UA
Chicago (MDW or ORD)	160 P1	340 AA	328 UA	162 UA
Dallas (DFW)	453 WN	384 DL	454 AA	466 UA
Denver (DEN)	368 F9	599 DL	313 UA	442 UA
Houston (HOU)	497 WN	391 UA	515 DL	472 UA
Kansas City (MCI)	389 WN	412 AA	362 UA	380 UA
Las Vegas (LAS)	587 F9	574 DL	371 DL	519 UA
Los Angeles (LAX)	545 WN	444 DL	394 DL	498 UA
Minneapolis (MSP)	340 DL	380 DL	380 DL	371 UA
New York Area (NYC)	478 WN	366 DL	304 DL	456 UA
Orlando (MCO)	529 WN	403 DL	348 DL	520 UA
Philadelphia (PHL)	540 FL	464 DL	414 DL	446 UA
Phoenix (PHX)	542 WN	358 DL	338 DL	515 UA
Portland (PDX)	558 F9	568 DL	569 UA	504 UA
San Diego (SAN)	552 WN	589 AA	472 UA	510 UA
San Francisco (SFO)	533 WN	444 DL	394 AA	503 UA
Seattle (SEA)	513 F9	493 AA	394 DL	522 UA
St Louis (STL)	360 WN	202 DL	340 AA	365 UA
Washington DC Area (WAS)	452 WN	334 DL	294 DL	446 UA

Average Fare	\$468.05	\$426.55	\$382.90	\$448.55
Change from last month	\$58.10	\$7.70	\$16.85	\$25.90
Change from two months at	-\$15.15	-\$63.35	-\$46.95	-\$63.75
Fares Pulled 09/09/13 for travel 10/10/13 - 10/17/13				

Best Fares +7 days parking

	MBL	TVC	GRR	MKG
Atlanta (ATL)	468 WN	448 DL	400 DL	474 UA
Boston (BOS)	497 WN	418 DL	382 UA	456 UA
Chicago (MDW or ORD)	160 P1	380 AA	382 UA	190 UA
Dallas (DFW)	453 WN	424 DL	508 AA	494 UA
Denver (DEN)	368 F9	639 DL	367 UA	470 UA
Houston (HOU)	497 WN	431 UA	569 DL	500 UA
Kansas City (MCI)	389 WN	452 AA	416 UA	408 UA
Las Vegas (LAS)	587 F9	614 DL	425 DL	547 UA
Los Angeles (LAX)	545 WN	484 DL	448 DL	526 UA
Minneapolis (MSP)	340 DL	420 DL	434 DL	399 UA
New York Area (NYC)	478 WN	406 DL	358 DL	484 UA
Orlando (MCO)	529 WN	443 DL	402 DL	548 UA
Philadelphia (PHL)	540 FL	504 DL	468 DL	474 UA
Phoenix (PHX)	542 WN	398 DL	392 DL	543 UA
Portland (PDX)	558 F9	608 DL	623 UA	532 UA
San Diego (SAN)	552 WN	629 AA	526 UA	538 UA
San Francisco (SFO)	533 WN	484 DL	448 AA	531 UA
Seattle (SEA)	513 F9	533 AA	448 DL	550 UA
St Louis (STL)	360 WN	242 DL	394 AA	393 UA
Washington DC Area (WAS)	452 WN	374 DL	348 DL	474 UA

Average Fare	\$468.05	\$466.55	\$436.90	\$476.55
Change from last month	\$58.10	\$7.70	\$16.85	\$25.90
Change from two months at	-\$15.15	-\$63.35	-\$46.95	-\$63.75

Parking Fees for one week are \$0 at Manistee, \$40 at Traverse City, \$54 at Grand Rapids, \$28 at Muskegon

Manistee County Blacker Airport

Enplaned/Deplaned

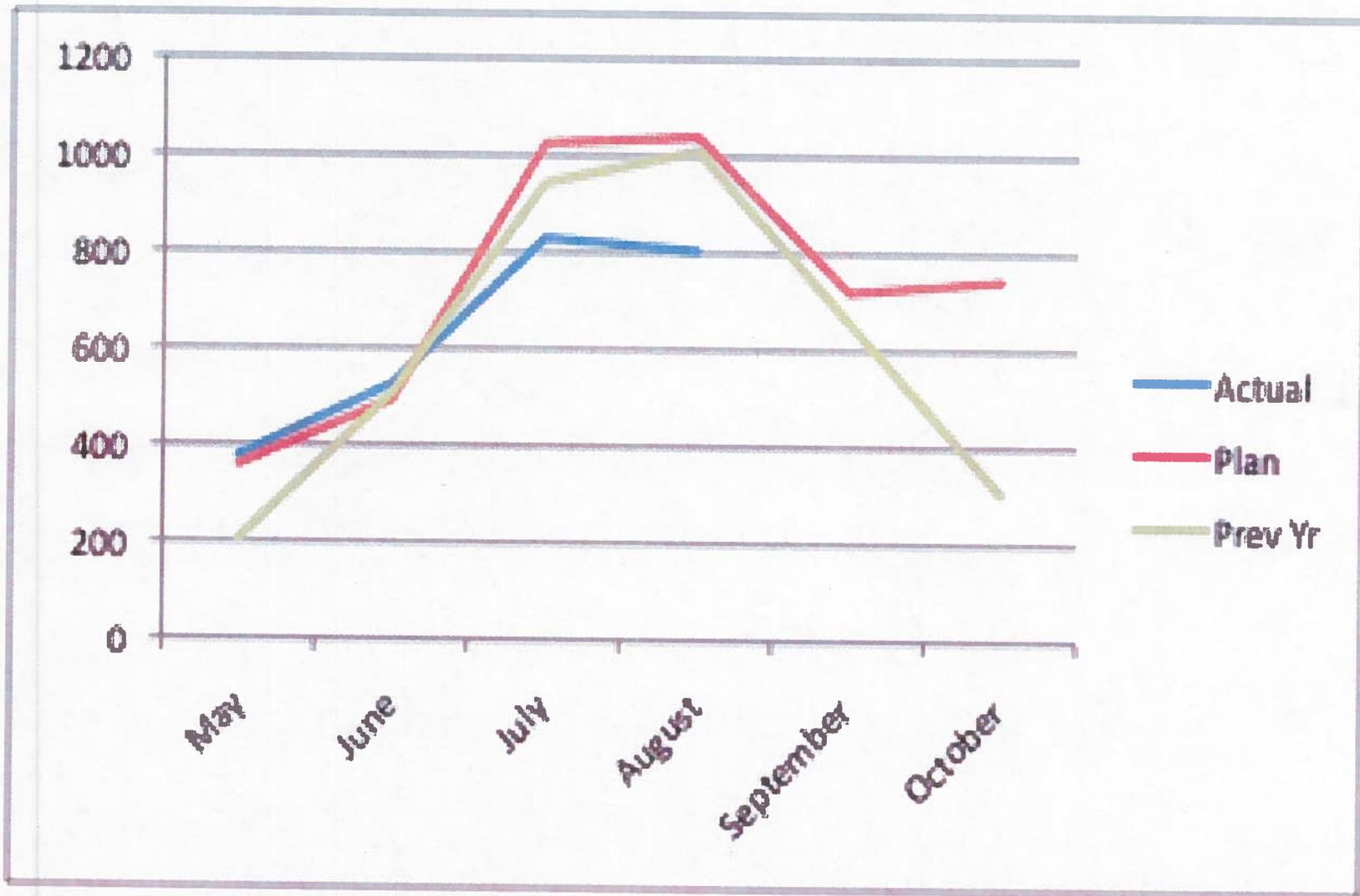
	2008		2009		2010		2011		2012		2013	
	Out/In	Total	Out/In	Total	Out/In	Total	Out/In	Total	Out/In	Total	Out/In	Total
Jan	MW 234/169	403	GL 138/106	244	GL 212/145	357	GL 201/169	370	F9 523/366	889	134/126	260
Feb	215/200	413	112/93	205	196/150	346	202/194	396	462/431	893	128/120	248
Mar	213/200	413	149/139	288	216/231	447	225/215	440	112/176	288	162/173	335
Apr	18/38	56	119/140	259	272/255	527	47/171 F9 486/389	1193	0/0	0	158/158	316
May	0/0	0	184/180	364	263/302	565	1454/1525	2979	P1 71/58	129	189/189	378
Jun	GL 94/113	207	166/213	379	311/366	677	1206/1342	2548	234/250	484	239/288	527
Jul	278/301	579	388/439	827	521/551	1072	1595/1568	3163	465/467	932	421/409	830
Aug	300/293	593	429/359	788	482/395	877	1833/1567	3400	497/500	997	391/413	804
Sep	219/190	409	285/293	578	240/233	473	1332/1234	2566	362/297	659		
Oct	173/174	347	282/275	557	270/246	516	1024/1004	2028	150/149	299		
Nov	168/166	334	257/269	526	236/242	478	722/715	1437	36/33	69		
Dec	159/122	281	228/279	507	194/235	429	674/798	1472	131/138	269		
Total		4035		5522		6764		21992		5908		3698

Ontime Performance

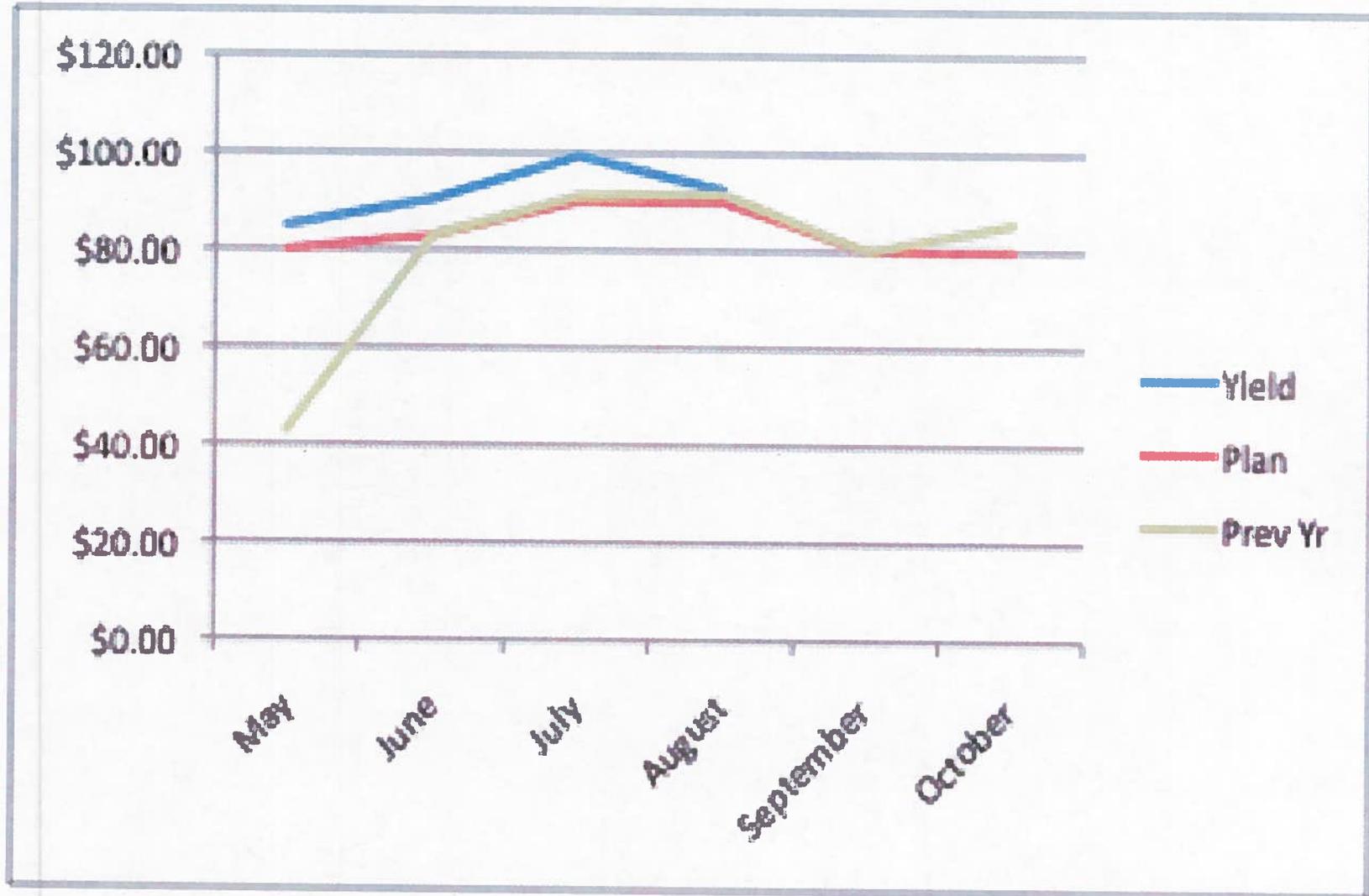
	2008		2009		2010		2011		2012		2013	
	Cancel/Delay	Ontime	Cancel/Delay	Ontime								
Jan			13%/25%	62%	23%/22%	55%	15%/38%	48%	12%/8%	80%	0%/15%	85%
Feb			18%/16%	66%	13%/32%	55%	15%/28%	58%	6%/11%	83%	6%/16%	78%
Mar			8%/11%	79%	11%/19%	70%	21%/19%	60%	14%/8%	78%	0%/0%	100%
Apr			10%/16%	74%	13%/17%	70%	***	***	***	***	0%/3%	97%
May			2%/10%	88%	12%/10%	78%	3%/25%	72%	0%/10%	90%	0%/6%	94%
Jun			7%/18%	75%	6%/26%	68%	6%/20%	74%	0%/6%	94%	0%/3%	97%
Jul			4%/16%	80%	5%/19%	76%	0%/37%	63%	0%/7%	93%	0%/19%	81%
Aug			2%/12%	86%	4%/5%	91%	0%/36%	64%	0%/8%	92%	2%/16%	82%
Sep			0%/9%	91%	18%/16%	66%	0%/23%	77%	0%/5%	95%		
Oct	11%/31%	57%	10%/8%	81%	15%/13%	72%	1%/5%	94%	0%/22%	78%		
Nov	13%/32%	55%	3%/10%	87%	16%/16%	68%	2%/11%	87%	0%/5%	95%		
Dec	36%/44%	20%	25%/39%	36%	32%/25%	43%	2%/15%	83%	0%/11%	89%		

APPENDIX F

Passengers vs Plan 9/9/13



Yield vs Plan 9/9/13



Revenue vs Plan 9/9/13

