

MINUTES

Monday, August 13, 2012
10:00 A.M.

Manistee County Blacker Airport
Conference Room

Members Present: Paul Schulert, Chairperson; Ross Spencer, Vice-Chairperson; Duane Anderson; Ervin Kowalski; Glenn Lottie; Dale Picardat; and Bob Wilson

Members Absent: None

Others Present: Barry Lind, Airport Manager; George Saylor, Airport Legal Counsel; Russell Pomeroy, Airport Authority Treasurer; Ken Grabowski, Manistee News Advocate; Marianne Domako, Member of the Public (10:00 A.M. - 10:10 A.M.); and Rachel Nelson, Airport Authority Secretary

Paul Schulert, Chairperson, called the meeting to order at 10:00 A.M. Roll was taken by the Secretary.

There was a motion by Mr. Schulert, supported by Mr. Spencer to approve the meeting agenda as presented. Motion carried by unanimous vote.

Marianne Domako appeared before the Board to express her concern regarding a recent situation with her son (APPENDIX A). Her son recently took a flight, and although the staff was very helpful, Ms. Domako has some concern over the way her son's power chair was transported and loaded into the plane. She offered her assistance if the airport would like to write a grant to purchase the appropriate equipment.

The Chairman confirmed that each member had received a copy and had an opportunity to review the minutes from the regular meeting of the Airport Authority held on Monday, July 9, 2012.

There was a motion by Mr. Kowalski, supported by Mr. Picardat to approve the Airport Authority regular meeting minutes of Monday, July 9, 2012, as presented. Motion carried by unanimous vote.

The Authority next reviewed the July 2012 Accounts Payable Report (APPENDIX B). Mr. Pomeroy noted that the Sparling Corporation payment is for the annual maintenance of the fuel tanks and pumps, and the Kendall Electric payment is for equipment for the emergency alerting system. The Yellowbook payment is an annual advertising fee, which is paid from the advertising line item. Mr. Pomeroy added that the payment to the Road Commission is the airport's share of the necessary tree cutting. Mr. Pomeroy paid this invoice from the PFC funds and asked if the Board agreed with this decision.

There was a motion by Mr. Anderson, supported by Mr. Kowalski to pay \$817.71 to the Manistee County Road Commission from the PFC funds for tree trimming.

A roll call vote was taken:

Yeas: 7 (Schulert; Spencer; Anderson; Lottie; Kowalski; Picardat; Wilson)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Spencer, supported by Mr. Picardat to approve the July 2012 Accounts Payable Report and authorize payment of the outstanding invoices totaling \$38,169.79.

A roll call vote was taken:

Yeas: 7 (Wilson; Picardat; Kowalski; Lottie; Anderson; Spencer; Schulert)

Nays: 0

Absent: 0

Motion carried.

The Authority next reviewed the July 2012 Financial Statement (APPENDIX C) which includes a Balance Sheet, a Statement of Revenue and Expenses, and a running account of the Passenger Facility Charges collected. Mr. Pomeroy noted that he added a line under income and expenses for the AEAS. No auto rental income has been received this calendar year.

There was a motion by Mr. Kowalski, supported by Mr. Wilson to approve the July 2012 Financial Statement. Motion carried by unanimous vote.

Mr. Pomeroy also provided the Orchard Beach Aviation rent information (APPENDIX D). Mr. Lind noted that Public Charters is receiving a special flow fee rate (\$0.02/gallon) for their first 90 days. Mr. Lind asked for direction regarding when the 90 days should end.

There was a motion by Mr. Anderson, supported by Mr. Kowalski to clarify that under contract, Public Charters will receive a \$0.02 per gallon flow fee through August 31, 2012.

A roll call vote was taken:

Yeas: 6 (Kowalski; Picardat; Wilson; Schulert; Spencer; Anderson)

Nays: 0

Absent: 1 (Lottie)

Motion carried.

The Budget Committee met with Mr. Pomeroy and Mr. Lind to discuss changes to the current budget and the tentative FY 2012/13 budget. Both were presented to the Authority members for their review before next month's meeting when they will be approved.

Mr. Lottie stated that he has been on vacation, but the Promotion Committee has still been busy. Mr. Spencer met with the Kiwanis and Rotary and will meet with the Onkama Lions tonight. Mr. Spencer and Mr. Lind met with the Cadillac Area Chamber of Commerce. Mr. Schulert has spoken with Crystal Mountain regarding package deals. Mr. Spencer stated that he has been invited to make a presentation for the West Shore Medical Center Auxiliary. Mr. Schulert is still planning to meet with the Jaycees, and Mr. Lind is having discussions with Manistee National regarding package deals.

The Engineer of Record RFQ Committee will now be called the Contracts Committee since their role has changed. The Committee reported that they met and reviewed the Management Contract between the

Authority and Mr. Lind; the Air Carrier Airport Contract between the Authority and Orchard Beach Aviation; and the Fixed Base Operation Contract between the Authority and Orchard Beach Aviation. The Management Contract and Fixed Base Operation Contract will expire on September 30, 2012. The Air Carrier Airport Contract expired on May 30, 2010, and has been extended on a month-to-month basis. The Committee hopes to have drafts of all three contracts for the Authority to review next month.

There was a motion by Mr. Anderson, supported by Mr. Wilson to extend the Air Carrier Airport Contract between the Airport Authority and Orchard Beach Aviation through September 30, 2012.

A roll call vote was taken:

Yeas: 7 (Kowalski; Picardat; Wilson; Schulert; Spencer; Anderson)

Nays: 0

Absent: 0

Motion carried.

Mr. Lind reported that there was one airport incident - a bird strike on July 29, 2012. There was no damage to the plane. Mr. Lind presented a report on airfares which compares flights from Manistee, Traverse City, Grand Rapids, and Muskegon for travel in September 2012 (APPENDIX E). Mr. Lind also presented information on airplane passenger numbers for 2012 as well as the previous five years (APPENDIX F).

Mr. Lind reminded the Authority that the required annual firefighter training will be completed at the airport in 2013. The Manistee County Firefighters Association sees the benefit in participating in this exercise and will be submitted a Local Revenue Sharing Board grant application to cover the costs.

Mr. Lind stated that the annual airport inspection has been completed and presented the results (APPENDIX G). It was a good inspection, and most of the recommendations have already been completed, including paperwork discrepancies, replacing wind socks, replacing fuel farm decals, and fixing a damaged PAPI. Some taxiway markings need repainting, and Mr. Lind hopes this can be completed when the painting is completed after the repaving project. US-DOT has released the funding for the hangar area repaving project to MDOT. MDOT has awarded the contract, however, Elmer's is not going to honor their bid since the process has taken so long, and they are currently renegotiating. A start date for the project is still to be determined. Besides one tree, the tree clearing project has been completed by MDOT and the Road Commission. MDOT paid \$3,000 towards the project, and the Airport Authority will pay \$800. The land owner has stated that he wants to be reimbursed from MDOT for the value of the trees, however, all trees that were cut were on the MDOT right-of-way or the Airport's easement.

Mr. Lind stated that most things are running smoothly with the air service. Reliability has been exceptional with no canceled flights and only two mechanical delays. Mr. Lind did note that the airplane was incorrectly diverted away from Chicago by Air Traffic Control on two flights due to President Obama being there, which did cause delays in the arrival time at Chicago. There will be service 7 days per week beginning September 1, 2012. It had been planned to have two flights daily from August 12, 2012 through Labor Day, but the second flight was eliminated since service is still with the 50 seat EMB-145. Some twice daily flights will still occur since too many people were already booked to cancel the flight.

DOT has now paid the May and June flight subsidies, as well as most of the startup costs (\$185,000). Payments going forward should not be an issue. Service continues with the 50 seat aircraft, which is not efficient and not the best use of subsidy dollars. Purchasing a 30 seat aircraft is a priority for ADI, who is providing the flight service. Ticket sales have leveled off, but yields are better than expected (APPENDIX H). Air fares have not changed. Progress is slowly being made on the visibility of ticket sales, baggage, and multiple tickets. Tickets are now available online from Priceline and Travelocity. The WTCM radio campaign is ongoing. The electronic billboard in Traverse City will remain up through this week. Public Charters is advertising on the radio in Chicago. An informational brochure has been completed (APPENDIX I).

The Alpena EAS bid was awarded to SkyWest. Iron Mountain and Rhinelander will also most likely be awarded to SkyWest. No other communities in this region are up for bid, but Public Charters is looking for other opportunities south of Chicago. Mr. Lind noted that Delta is planning significant cuts that will impact small communities by 2015.

Mr. Lind did not have an update regarding the electricity usage, however, he stated that he is committed to finding the problem since he is budgeting lower electricity costs during the next fiscal year.

The Authority continued discussion on Ms. Domako's concerns. Mr. Lind stated that it wouldn't be a bad idea to apply for the current cycle of Local Revenue Sharing Board grants, and the Authority directed him to research equipment that can assist with wheelchairs.

There was a motion by Mr. Picardat, supported by Mr. Wilson to apply for a 2012 Cycle-II Local Revenue Sharing Board grant for equipment to assist with wheelchairs if Mr. Lind can identify the appropriate equipment to include in the grant before the grant deadline.

A roll call vote was taken:

Yeas: 5 (Anderson; Kowalski; Picardat; Wilson; Schulert)

Nays: 0

Absent: 2 (Spencer; Lottie)

Motion carried.

Mr. Lind stated that he received a request from the airline's mechanic to temporarily park his travel trailer in the airport's parking lot so he can live in it until he finds a more permanent solution for housing. The Authority agreed that they didn't want to set this precedent and denied the request.

With there being no further business to come before the Authority, the meeting was adjourned at approximately 11:55 A.M.

Respectfully submitted,

Rachel Nelson, Airport Authority Secretary

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August 13, 2-12

Good morning, my name is Marianne Domako and I am a resident of Manistee County. And I thank the Board for letting me address the Board.

I am here today to bring to your attention a situation that concerns me and my family considerably. Recently my son traveled on the plane which is serviced by this county airport, and this is my concern for all handicapped people, not only my son. My son Geoff Fox was a passenger on a flight departing on June 18th on the early flight. I stopped by on the Friday before, just to let them know that he would be flying out on Monday. The staff knows my son from previous travels and knew his situation. They immediately contacted airline personnel to let them know that this handicapped person would be flying. My son has a power chair that he travels with and in the past they have requested the volunteer fireman to assist and they have done it wonderfully. I was told when I stopped by that they did not know how they would be able to get the chair on the plane, but would advise those who would be able to obtain the proper equipment. They also said they would contact the volunteer fire department to assist.

I received a call from the airlines CEO over the weekend explaining that they would do what they could, but, may not be able to be able to accommodate my son and may have to have him make different flight arrangements. They would do the best they could, but could not make any promises. I advised the CEO that he would be returning on July 13th and he advised that they would take care of it.

Monday, June 18th there was a terrible rain storm, high winds and non-stop rain. I entered the terminal and the staff tell me they will do the best they can. The power chair was on a trailer, they transferred the chair in the rain from the trailer (via 2 x 10 or 2 x

12 lumber), to a pick-up truck then from the pick-up truck to the plane. These men worked in the pouring rain on pieces of lumber, it was very dangerous and I feared for the employees, volunteers and the chair. It is very difficult to believe that the county does not own its own belt-conveyer system. If OSHA had been present, the airport would have been closed down. I watched as the staff loaded the baggage onto the plane via a ladder, it was an accident waiting to happen.

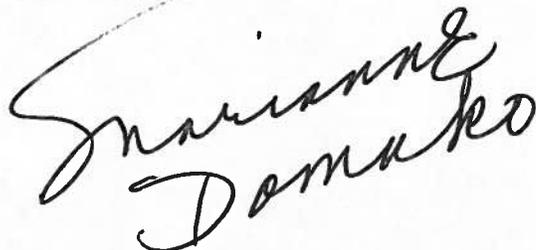
The staff did everything possible to accommodate this situation, helped in every way and showed nothing but efficiency, kindness and helpfulness. Our intent is not to diminish one thing the staff did, it is to help in any way to secure their safety and that of the customers.

I do not want any problems for the airport, I want the airport to succeed. If I can assist or help in any manner to requisition, get a grant or help in any way to get proper operational equipment that is owned by the airport not the airline. This county needs to support the airport and support of the proper equipment.

I truly support the airport and felt that the present situation of lack of equipment is an accident waiting to happen.

Thank you for your time and kind consideration in this manner.

Marianne Domako
9014 Lyman Road
Kaleva, MI 49645
231-889-3503

A handwritten signature in black ink that reads "Marianne Domako". The signature is written in a cursive, flowing style.

MANISTEE COUNTY BLACKER AIRPORT

JULY 2012 ACCOUNTS PAYABLE

CHECK #	VENDOR NAME	AMOUNT
	BARRY LIND	\$ 3,376.53
	CONSUMERS ENERGY	\$ 1,908.52
	A T & T	\$ 41.51
	MICHCON (DTE ENERGY)	\$ 93.56
	GOCKERMAN, WILSON, SAYLOR	\$ 391.00
	ACE HARDWARE	\$ 35.99
	FASTENAL	\$ 189.77
	DIRECT TV	\$ 42.99
	KENDALL ELECTRIC, INC.	\$ 195.13
	COFESSCO	\$ 201.00
	BLUE GLOBES, LLC	\$ 167.90
	YELLOWBOOK	\$ 159.50
	PRIMARY AIRPORT SERVICES	\$ -
	MANISTEE COUNTY ROAD COMMISSION	\$ 817.71
	SPARLING CORPORATION	\$ 3,088.13
	TOTAL	\$ 10,709.24
	ADVERTISING INVOICES	
	MS CREATIVE SERVICES	\$ 5,564.00
	RIGHT SIDE DESIGNS, LLC	\$ 712.50
	ORCHARD BEACH AVIATION	\$ 995.89
	LUDINGTON & SCOTTVILLE CHAMBER OF COMMERCE	\$ 250.00
	BENZIE COUNTY CHAMBER OF COMMERCE	\$ 205.00
	CADILLAC AREA CHAMBER OF COMMERCE	\$ 265.00
	TOTAL	\$ 7,992.39
	ORCHARD BEACH AVIATION	\$ 19,468.16
	REGULAR HOURS	372 @ 15.50 5,766.00
	MAINTENANCE HOURS	124 @ 15.50 1,922.00
	PART 139 LABOR	11,630.16
	INTERNET	150.00
	GRAND TOTAL	\$ 38,169.79

MANISTEE COUNTY BLACKER AIRPORT

	JULY 2012 REVENUE & EXPENSES		BUDGET REMAINING		17%
	CURRENT MONTH	YEAR-TO DATE	ANNUAL BUDGET	BALANCE \$	%
INCOME:					
FEDERAL GRANT - AEAS	\$ 371,204.00	\$ 371,204.00	\$ 670,811.00	\$ 299,607.00	45%
HANGER RENTAL	\$ 1,375.00	\$ 16,304.80	\$ 22,000.00	\$ 5,695.20	26%
LANDING FEES - PUBLIC CHARTERS	\$ 17,594.89	\$ 128,168.73	\$ 212,008.00	\$ 83,839.27	40%
LANDING FEES - GENERAL AVIATION	\$ 171.00	\$ 531.00	\$ 1,250.00	\$ 719.00	58%
AUTO RENTAL SPACE	\$ -	\$ 5,904.80	\$ 10,000.00	\$ 4,095.20	41%
OFFICE RENT	\$ 955.00	\$ 9,550.00	\$ 11,460.00	\$ 1,910.00	17%
COUNTY OF MANISTEE	\$ 9,583.00	\$ 85,830.00	\$ 105,000.00	\$ 19,170.00	18%
COUNTY OF MANISTEE-MARKETING	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	0%
CONTRIBUTIONS-MARKETING	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	100%
PASSENGER FACILITY CHARGES	\$ -	\$ 18,296.57	\$ 50,000.00	\$ 31,703.43	63%
FUEL SALES	\$ 1,217.83	\$ 4,536.44	\$ 6,600.00	\$ 2,063.56	31%
SIGN LEASE	\$ -	\$ 2,800.00	\$ 3,800.00	\$ 1,000.00	26%
MISCELLANEOUS	\$ -	\$ 450.00	\$ 1,000.00	\$ 550.00	100%
TOTAL INCOME	\$ 402,100.72	\$ 653,576.34	\$ 1,108,929.00	\$ 455,352.66	41%
EXPENSES:					
AEAS CONTRACT-PUBLIC CHARTERS	\$ 371,204.00	\$ 371,204.00	\$ 670,811.00	\$ 299,607.00	45%
PERSONNEL - MANAGEMENT	\$ 3,376.53	\$ 33,765.30	\$ 40,518.00	\$ 6,752.70	17%
PERSONNEL - OPERATIONS & MAINTENANCE	\$ 19,318.16	\$ 168,978.37	\$ 222,000.00	\$ 53,021.63	24%
DUES & FEES	\$ -	\$ 345.00	\$ 800.00	\$ 455.00	57%
SUPPLIES	\$ 189.77	\$ 2,356.66	\$ 3,000.00	\$ 643.34	21%
UTILITIES	\$ 2,195.07	\$ 26,281.97	\$ 38,000.00	\$ 11,718.03	31%
FUEL	\$ -	\$ 5,630.17	\$ 9,000.00	\$ 3,369.83	37%
REPAIRS & MAINTENANCE	\$ 3,688.15	\$ 18,996.11	\$ 12,000.00	\$ (6,996.11)	-58%
CONTRACTED SERVICES	\$ -	\$ 1,015.65	\$ 2,000.00	\$ 984.35	49%
LEGAL	\$ 391.00	\$ 4,349.25	\$ 4,000.00	\$ (349.25)	-9%
AUDIT	\$ -	\$ 1,600.00	\$ 1,500.00	\$ (100.00)	-7%
ADVERTISING	\$ 8,151.89	\$ 17,957.29	\$ 25,000.00	\$ 7,042.71	0%
TELEPHONE	\$ 41.51	\$ 278.81	\$ 300.00	\$ 21.19	7%
INSURANCE	\$ -	\$ 20,959.13	\$ 21,000.00	\$ 40.87	0%
TRAINING (FIRE FIGHTER)	\$ -	\$ -	\$ -	\$ -	0%
EQUIPMENT	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	0%
BOOKKEEPING	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	100%
PFC EXPENSES	\$ 817.71	\$ 7,759.32	\$ 50,000.00	\$ 42,240.68	100%
MISCELLANEOUS	\$ -	\$ 1,050.48	\$ 1,000.00	\$ (50.48)	-5%
	\$ 409,373.79	\$ 682,527.51	\$ 1,108,929.00	\$ 426,401.49	38%
EXCESS REVENUE OVER/(UNDER) EXPENDITURES	\$ (7,273.07) \$ (28,951.17)				
BALANCE ON HAND - AIRPORT FUND					
BEGINNING BALANCE 07/01/12	\$ 25,673.61				
JULY RECEIPTS	\$ 12,994.97				
JUNE DISBURSEMENTS	\$ (36,941.56)				
	\$ 1,727.02				

MANISTEE COUNTY BLACKER AIRPORT

JULY 2012 BALANCE SHEET

ASSETS	7/31/2012	6/30/2012
CASH	\$ 1,727.02	\$ 25,673.61
CASH - PFC ACCOUNT	\$ 75,450.61	\$ 76,736.32
ACCOUNTS RECEIVABLE		
PUBLIC CHARTERS, INC.	\$ 39,831.78	\$ 20,094.00
AUTO RENTAL	\$ -	
MISC.	\$ 1,888.83	\$ 1,581.97
TOTAL ASSETS	\$ 118,898.24	\$ 124,085.90

LIABILITIES	7/31/2012	6/30/2012
ACCOUNTS PAYABLE - TRADE	\$ 38,169.79	\$ 36,914.56
ACCOUNTS PAYABLE - COUNTY	\$ -	\$ -
PREPAID HANGER RENT	\$ -	\$ -
TOTAL LIABILITIES	\$ 38,169.79	\$ 36,914.56

FUND BALANCE	\$ 80,728.45	\$ 87,171.34
TOTAL LIABILITIES AND FUND BALANCE	\$ 118,898.24	\$ 124,085.90

PASSENGER FACILITY CHARGES COLLECTED THROUGH 06/30/2012	\$ 83,209.93
STATE OF MICHIGAN (PARKING LOT & T-HANGERS)	\$ (7,625.00)
CONSUMERS ENERGY	\$ (313.50)
STATE OF MICHIGAN (PARKING LOT & T-HANGERS)	\$ 313.50
TRANSFER OF PUBLIC IMPROVEMENT FUNDS	\$ 683.39
MANISTEE COUNTY ROAD COMMISSION	\$ (817.71)
PFC FUNDS AVAILABLE	\$ 75,450.61

PUBLIC IMPROVEMENT FUND - CASH AVAILABLE AS OF 06/30/2012 \$ -

AUTO RENTAL REVENUE BY COMPANY THROUGH 06/30/2012

ENTERPRISE CAR RENTALS	\$ 2,072.37
MOWERY LEASING & RENTAL	\$ 3,257.20
GWK AGENCY	\$ 575.23
TOTAL	\$ 5,904.80

ORCHARD BEACH AVIATION

July 2012

RENT

OFFICE	\$325.00	
HANGER	\$175.00	
FUEL	\$1217.83	
LANDING FEES		
TWIN	\$9.00	(1 @ \$9)
JET	\$162.00	(9 @ \$18)
TOTAL	\$1888.83	
100	2279.5 Gal	
JET	13238.4 Gal	
TOTAL	15517.9 Gal	
General	6980.5 Gal @ .15 = 1047.08	
PublicCharters	8537.4 Gal @ .02 = 170.75	

September Travel as of 08/10/12

Best Fares

	MBL	TVC	GRR	MKG
Atlanta (ATL)	346 WN	425 UA	352 FL	424 UA
Boston (BOS)	362 WN	406 DL	296 AA	390 UA
Chicago (MDW or ORD)	120 P1	322 AA	444 AA	164 UA
Dallas (DFW)	323 WN	370 AA	450 AA	422 UA
Denver (DEN)	286 WN	463 UA	352 F9	362 UA
Houston (HOU)	406 WN	499 UA	317 DL	462 UA
Kansas City (MCI)	273 WN	474 DL	270 F9	338 UA
Las Vegas (LAS)	374 WN	528 DL	387 DL	452 UA
Los Angeles (LAX)	388 WN	524 UA	412 UA	414 UA
Minneapolis (MSP)	238 WN	360 DL	442 DL	324 UA
New York Area (NYC)	312 DL	358 DL	259 DL	418 UA
Orlando (MCO)	352 DL	316 DL	259 DL	374 UA
Philadelphia (PHL)	394 WN	474 DL	431 DL	440 UA
Phoenix (PHX)	442 WN	524 DL	277 UA	486 UA
Portland (PDX)	515 F9	504 UA	492 UA	459 UA
San Diego (SAN)	500 DL	504 UA	422 US	452 UA
San Francisco (SFO)	478 WN	544 DL	492 UA	494 UA
Seattle (SEA)	491 F9	524 DL	481 UA	452 UA
St Louis (STL)	238 WN	376 UA	332 UA	338 UA
Washington DC Area (WAS)	340 WN	314 DL	220 FL	384 UA

Average Fare	\$358.90	\$440.45	\$369.35	\$402.45
Change from last month	-\$64.05	-\$4.90	\$5.35	-\$26.40
Change from two months ago	-\$135.50	-\$35.30	-\$22.35	-\$61.05
Fares Pulled 08/10/12 for travel 09/12/12 - 09/19/12				

Best Fares +7 days parking

	MBL	TVC	GRR	MKG
Atlanta (ATL)	346 WN	465 UA	406 FL	452 UA
Boston (BOS)	362 WN	446 DL	350 AA	418 UA
Chicago (MDW or ORD)	120 P1	362 AA	498 AA	192 UA
Dallas (DFW)	323 WN	410 AA	504 AA	450 UA
Denver (DEN)	286 WN	503 UA	406 F9	390 UA
Houston (HOU)	406 WN	539 UA	371 DL	490 UA
Kansas City (MCI)	273 WN	514 DL	324 F9	366 UA
Las Vegas (LAS)	374 WN	568 DL	441 DL	480 UA
Los Angeles (LAX)	388 WN	564 UA	466 UA	442 UA
Minneapolis (MSP)	238 WN	400 DL	496 DL	352 UA
New York Area (NYC)	312 DL	398 DL	313 DL	446 UA
Orlando (MCO)	352 DL	356 DL	313 DL	402 UA
Philadelphia (PHL)	394 WN	514 DL	485 DL	468 UA
Phoenix (PHX)	442 WN	564 DL	331 UA	514 UA
Portland (PDX)	515 F9	544 UA	546 UA	487 UA
San Diego (SAN)	500 DL	544 UA	476 US	480 UA
San Francisco (SFO)	478 WN	584 DL	546 UA	522 UA
Seattle (SEA)	491 F9	564 DL	535 UA	480 UA
St Louis (STL)	238 WN	416 UA	386 UA	366 UA
Washington DC Area (WAS)	340 WN	354 DL	274 FL	412 UA

Average Fare	\$358.90	\$480.45	\$423.35	\$430.45
Change from last month	-\$64.05	-\$4.90	\$5.35	-\$26.40
Change from two months ago	-\$135.50	-\$35.30	-\$22.35	-\$61.05

Parking Fees for one week are \$0 at Manistee, \$40 at Traverse City, \$54 at Grand Rapids, \$28 at Muskegon

Manistee County Blacker Airport

	2007		2008		2009		2010		2011		2012	
	Out/In	Total	Out/In	Total	Out/In	Total	Out/In	Total	Out/In	Total	Out/In	Total
Jan	MW 210/164	374	MW 234/169	403	GL 138/106	244	GL 212/145	357	GL 201/169	370	F9 523/366	889
Feb	198/184	382	215/200	413	112/93	205	196/150	346	202/194	396	462/431	893
Mar	224/229	453	213/200	413	149/139	288	216/231	447	225/215	440	112/176	288
Apr	183/239	422	18/38	56	119/140	259	272/255	527	47/171 F9 486/389	1193	0/0	0
May	238/251	489	0/0	0	184/180	364	263/302	565	1454/1525	2979	P1 71/58	129
Jun	252/309	561	GL 94/113	207	166/213	379	311/366	677	1206/1342	2548	234/250	484
Jul	340/348	688	278/301	579	388/439	827	521/551	1072	1595/1568	3163	465/467	932
Aug	348/305	653	300/293	593	429/359	788	482/395	877	1833/1567	3400		
Sep	278/217	495	219/190	409	285/293	578	240/233	473	1332/1234	2566		
Oct	276/248	524	173/174	347	282/275	557	270/246	516	1024/1004	2028		
Nov	275/280	555	168/166	334	257/269	526	236/242	478	722/715	1437		
Dec	203/205	408	159/122	281	228/279	507	194/235	429	674/798	1472		
Total		6004		4035		5522		6764		21992		3615

	2007		2008		2009		2010		2011		2012	
	Cancel/Delay	Ontime										
Jan					13%/25%	62%	23%/22%	55%	15%/38%	48%	12%/8%	80%
Feb					18%/16%	66%	13%/32%	55%	15%/28%	58%	6%/11%	83%
Mar					8%/11%	79%	11%/19%	70%	21%/19%	60%	14%/8%	78%
Apr					10%/16%	74%	13%/17%	70%	***	***		
May					2%/10%	88%	12%/10%	78%	3%/25%	72%	0%/10%	90%
Jun					7%/18%	75%	6%/26%	68%	6%/20%	74%	0%/6%	94%
Jul					4%/16%	80%	5%/19%	76%	0%/37%	63%	0%/7%	93%
Aug					2%/12%	86%	4%/5%	91%	0%/36%	64%		
Sep					0%/9%	91%	18%/16%	66%	0%/23%	77%		
Oct			11%/31%	57%	10%/8%	81%	15%/13%	72%	1%/5%	94%		
Nov			13%/32%	55%	3%/10%	87%	16%/16%	68%	2%/11%	87%		
Dec			36%/44%	20%	25%/39%	36%	32%/25%	43%	2%/15%	83%		

APPENDIX F

Letter of Correction

APPENDIX G

1. Airport Manager (Name) Mr. Barry Lind		4. FAA Airport Certification Safety Inspector Kenneth M. Taira	
2. Airport Name Manistee County Blacker Airport	Site Number 10049.A	5. FAA Office Airports Division, AGL-621.7	
3. Address (Street or PO Number, City, State, ZIP Code) 2323 Airport Road Manistee, Michigan 49660		6. Address 2300 E. Devon Ave. Des Plaines, IL 60018	
7. Type of Operating Certificate Class I		8. Certificate Date I A S 09/2005 // 9/30/2005	
9. Type of Airport Certification Safety Inspection ✓ Periodic Surveillance		10. Inspection Date 7/9/2012 - 7/10/2012	
11. FAA Contact Nicole R. Harris	e-mail address: nicole.r.harris@faa.gov	Phone: 847-294-7317 Fax: 847-294-8088	12. EIR Number 2012 GL 8 0

Inspection of the above named airport has revealed that it is not in compliance with all of the requirements of FAR Part 139, the Airport Certification Manual/Specification, and the Airport Operating Certificate.

We have given consideration to all available facts and concluded that this matter does not warrant legal enforcement action. In lieu of such action we are issuing this letter which will be made a matter of record. We will expect your future compliance with the regulations. Please advise, by return of this form, when discrepancies are corrected.

The individual identified in item 11 must be notified if corrections are not completed by the agreed upon date.

13. FAR Part 139 Violations Noted		14. Discrepancies Corrected (To be completed by Airport Personnel)		
a. FAR 139 Reference	b. Discrepancy	c. Correction Date	a. Date	b. By (Initials)
.201(a)	General requirements	7/10/2012	7/10/2012	BJL
Inspection revealed fueling facility inspection forms (checklists) with photocopied checked items. Each checklist item must be manually recorded during the inspection.				
.305(b)	Paved areas.	8/6/2012	8/6/2012	BJL
Inspection revealed records contained incorrect Daily Self Inspection form (no back page per ACM Exhibit), improper and incomplete NOTAM forms, and NOTAMs recorded on website with no corresponding NOTAM form. Review airport condition reporting procedures and documentation, and revise as necessary.				
.311(d)	Marking, signs, and lighting.	9/3/2012		
Inspection revealed taxiway markings that have faded beyond usability. Repaint taxiway centerlines, mandatory hold position markings, and surface painted hold position signs along Taxiway A in accordance with AC 150/5340-1.				

Check if Comments/Recommendations attached - comments and recommendations concerning aviation safety which are not required by FAR Part 139 are noted on the attached sheet.

By signature below, assurance is given that the violations noted above will be corrected by the dates indicated and a copy of this letter returned by 15 calendar days following the completion of all discrepancy corrections.

Date: July 10, 2012

Signature of Authorized Airport Official: *Barry Lind*

Signature of FAA Airport Certification Safety Inspector: *Kenneth M. Taira*
Kenneth M. Taira

Letter of Correction

G-2

Manistee County Blacker

Continuation Page 2

a. FAR 139 Reference	b. Discrepancy	c. Correction Date	a. Date	b. By (Initials)
.311(d)	Marking, signs, and lighting.	8/6/2012	7/17/2012	BJL
Inspection revealed Runway 27 PAPI outboard fixture with a broken post, impacting the NAVAID's aim, and a PAPI control box with a broken coupling. Repair and recalibrate the Runway 27 PAPI, and NOTAM the NAVAID out of service in the interim.				
.319(a)	Aircraft rescue and firefighting: Operational requirements.	7/10/2012	7/19/2012	BJL
Inspection revealed several instances where ARFF personnel documented logging out less than 15 minutes prior to or after a logged air carrier operation. Ensure that ARFF coverage is provided at least 15 minutes prior to and 15 minutes after every air carrier operation.				
.321(c)	Handling and storing of hazardous substances and materials	8/6/2012	8/3/2012	BJL
Inspection revealed faded labels on fueling cabinets and lines. Replace all faded and illegible labels throughout the fuel farm. Replace the main emergency fuel shutoff sign				
.323(a)	Traffic and wind direction indicators.	8/6/2012	8/7/2012	BJL
Inspection revealed faded and missing windsock covers along Runway 9-27. Replace all windsock covers.				

Check if Comments/Recommendations attached - comments and recommendations concerning aviation safety which are not required by FAR Part 139 are noted on the attached sheet.

By signature below, assurance is given that the violations noted above will be corrected by the dates indicated and a copy of this letter returned by 15 calendar days following the completion of all discrepancy corrections.

Date _____ Signature of Authorized Airport Official

July 10, 2012

Barry Smith

Signature of FAA Airport Certification Safety Inspector

Kenneth M. Taira
Kenneth M. Taira



U.S. Department
of Transportation
**Federal Aviation
Administration**

6-3
Great Lakes Region
2300 East Devon Avenue
Des Plaines, IL 60018

July 10, 2012

Mr. Barry Lind, Airport Manager
Manistee County Blacker Airport
2323 Airport Road
Manistee, Michigan 49660

Dear Mr. Lind:

Safety Recommendations - Manistee County Blacker

As a result of the Periodic inspection conducted on 7/9/2012 - 7/10/2012 at Manistee County Blacker Airport, the following comments / recommendations are being provided to you for your consideration:

1. Reminder: Perform Wildlife Hazard Management Plan review before August 31, 2012. Log wildlife and mitigation activity in more detail to provide better data for future plan updates.
2. Monitor RSAs for surface variations, and correct as needed.
3. Monitor and remove vegetation from pavement and around signs.
4. Include more detail, such as inspection times and additional corrective action data, in daily self inspection reports.

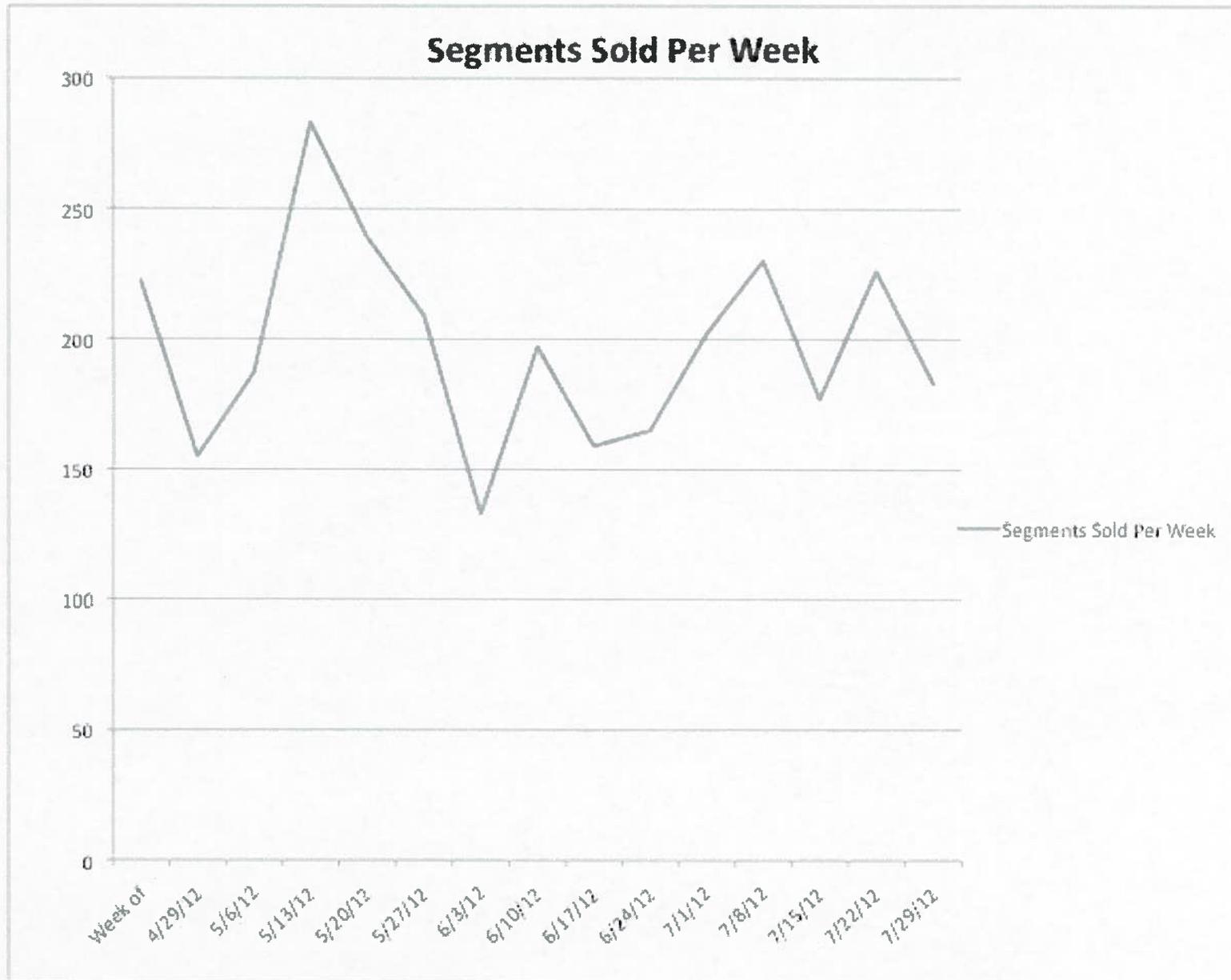
These comments/recommendations are not required by FAR Part 139 but are being made a part of the inspection records by attachment to FAA Form 5280-6, Letter of Correction. Copies of these forms are provided to both Washington Headquarters and your Airports District Office.

Sincerely,

Kenneth M. Taira

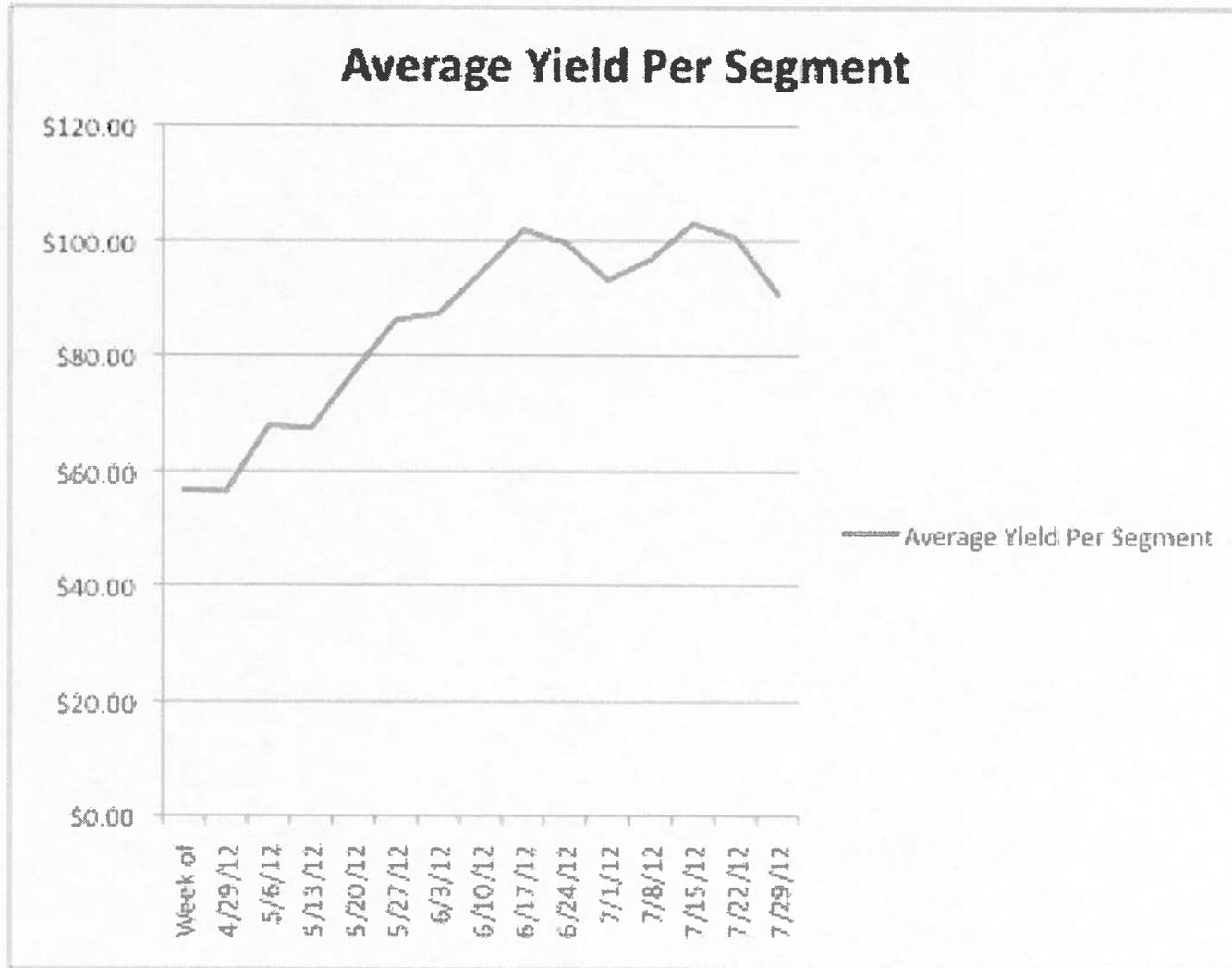
Airport Certification Safety Inspector

Air Service Update 8/13/12

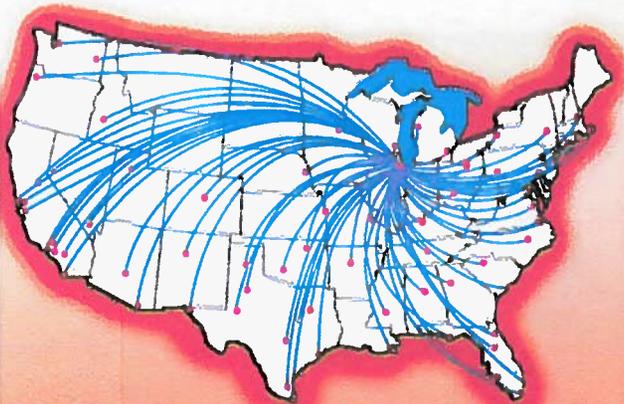


APPENDIX H

Air Service Update 8/13/12



The Affordable Option



Midway is served by Southwest Airlines, AirTran, Delta, Frontier, Porter, Volaris, and PublicCharters. These airlines, collectively, offer hundreds of daily flights throughout the United States and North America to over 60 non-stop destinations.



Manistee

Manistee Area - Manistee is the gateway to Northern Michigan. Manistee features miles of uncrowded Lake Michigan beaches, a charming downtown, world-class fishing, pristine rivers, championship golf courses and the 540,000 acre Manistee National Forest.

Sleeping Bear Dunes National Lakeshore - Viewers of ABC's "Good Morning America" voted this the "Most Beautiful Place in America" in 2011.

Crystal Mountain Resort and Spa - A world class golf, skiing and spa resort make Crystal Mountain a favorite Midwest family destination.

Little River Casino Resort - Little River has over 1,500 slots, table games, poker, top-named entertainment and 292 deluxe hotel rooms.

Chicago

Miracle Mile - This area is home to 460 retail stores, 275 restaurants, 60 hotels and 5 museums.

Navy Pier - The pier is home to the Chicago Shakespeare Theatre, Chicago Children's Museum, and IMAX theatre, and 150-foot tall Ferris wheel.

City Parks - Grant and Millennium Parks comprise hundreds of acres filled with gardens, public art and views of Lake Michigan and the city. The parks offer easy access to The Art Institute of Chicago, Adler Planetarium, the Field Museum, the Shedd Aquarium and Chicago Parks and Museums.

Lincoln Park Zoo - The free zoo is home to over 200 species, from outdoor exhibits of tigers, monkeys and sea lions, to indoor pavilions for birds, penguins and reptiles.

FLYMANISTEE.COM

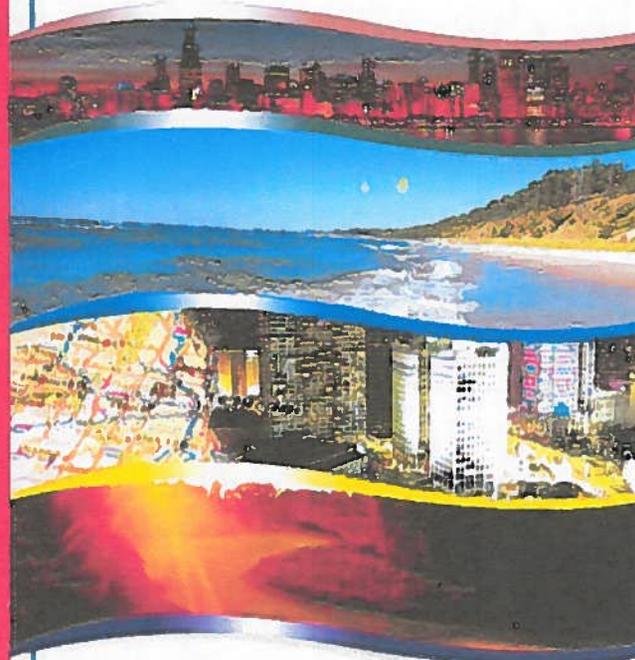
877-359-7595



Scan with smartphone to connect to our site



The Affordable Option to Chicago Midway



Scheduled air service between Manistee, Michigan and Chicago Midway

Free Parking | Affordable Fares | Convenient Access

AT KENNY +

Frequently Asked Questions

Why fly from Manistee?

When you travel between Chicago Midway and Northern Michigan you have a choice. Choose PublicCharters from Manistee ...
THE AFFORDABLE OPTION

Gone are the days when flying between Northern Michigan and Chicago was cost-prohibitive. PublicCharters provides daily service with affordable fares, convenient flight schedules and personal service.

Chicago Midway... Convenience to Chicago...and beyond.

Midway is Chicago's "other airport", more convenient and less congested than O'Hare. It is located just 8 miles from downtown Chicago. Both the Stevenson Expressway and the Chicago Transit Authority's Orange Line provide passengers convenient access to downtown Chicago.

For travelers going beyond Chicago, Midway Airport offers hundreds of daily flights throughout the United States and North America.

Midway is Southwest Airlines largest hub. It is also served by Delta, AirTran, Frontier, Porter, Volaris and PublicCharters.

PublicCharters

Headquartered in Pennsylvania, PublicCharters employs a unique business model using charter aircraft to serve routes that are under served by major airlines. PublicCharters provides affordable fares and convenient schedules. Their goal is to provide a pleasurable travel experience for each customer.

PublicCharters.com 877-359-7595

What airline services Manistee?

PublicCharters provides daily service between Chicago Midway and Manistee, Michigan.

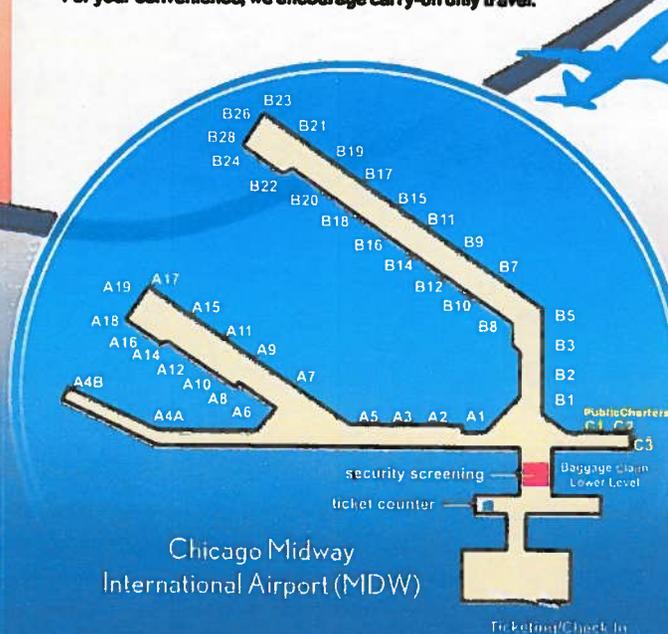
How do I purchase tickets?

- **FlyManistee.com** - You can begin your online purchase at FlyManistee.com. After you select your travel dates you will be transferred to the PublicCharters online reservation system to complete your transaction.
- **Telephone 877-359-7595** - PublicCharters' friendly staff will gladly help you with your travel purchase.
- **Contact a Travel Agent** - Your local travel professional can help with all your travel needs. A professional travel agent is your one-stop shop for planning and purchasing your entire trip. From airline tickets, hotel rooms, rental cars, cruises, you name it; they will be able to help. Travel agents often do charge a fee for their service.
- **Online from a Travel Site** - Online services like Travelocity and Priceline.com can be useful one-stop-shops for the do-it-yourself traveler. Please note that PublicCharters flights are not listed on all online travel sites.

How are my bags transferred to my connecting flights?

- **Carry On Bags** - Proceed with your carry-ons to the gate for your connecting flight.
- **Checked Bags** - Proceed to baggage claim to retrieve your bags. Then check-in with your connecting airline and proceed through security to your departure gate. Please allow at least 2 hours between flights when traveling with checked bags.

For your convenience, we encourage carry-on only travel.



INFORMATION YOU SHOULD KNOW

- We accept most sizes of baggage as gate-checked free of charge, but the contents must adhere to the 3-1-1 rule of TSA for liquids and gels. You may find more information about this at tsa.gov
- The first checked bag (under 30 pounds) is free of charge. There is however a fee for additional bags
- PublicCharters ticket counter opens 2 hours prior to each departing flight and closes 30 minutes prior to departure
- If you miss your flight on PublicCharters due to a late arrival from another airline, we will put you on the next available flight at no additional charge

MIDWAY TERMINAL INFORMATION

- PublicCharters ticket counter is located on the far end next to Volaris
- Baggage Claim is located on the lower level past security
- Gates used by PublicCharters are in the C Concourse, C1-C3