

MINUTES

Monday, January 9, 2012
10:00 A.M.

Manistee County Blacker Airport
Conference Room

Members Present: Paul Schulert, Chairperson; Ross Spencer, Vice-Chairperson; Duane Anderson; Ervin Kowalski; Glenn Lottie; Dale Picardat; and Bob Wilson

Members Absent: None

Others Present: Barry Lind, Airport Manager; George Saylor, Airport Legal Counsel; Russell Pomeroy, Airport Authority Treasurer; Mitch Deisch, City Manager; Alan Marshall, City Council; Ken Grabowski, Manistee News Advocate; and Rachel Nelson, Airport Authority Secretary

Ervin Kowalski, 2011 Chairperson, called the meeting to order at 10:00 A.M. Roll was taken by the Secretary.

Ervin Kowalski called for nominations of Officers.

There was a motion by Mr. Kowalski, supported by Mr. Spencer to nominate Paul Schulert as Chairperson, close nominations and cast a unanimous ballot for Paul Schulert for the position of 2012 Chairperson.

A roll call vote was taken:

Yeas: 7 (Kowalski; Schulert; Anderson; Lottie; Picardat; Spencer; Wilson)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Kowalski, supported by Mr. Anderson to nominate Ross Spencer as Vice-Chairperson, close nominations and cast a unanimous ballot for Ross Spencer for the position of 2012 Vice-Chairperson.

A roll call vote was taken:

Yeas: 7 (Kowalski; Schulert; Anderson; Lottie; Picardat; Spencer; Wilson)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Kowalski, supported by Mr. Anderson to nominate Russell Pomeroy as Treasurer, close nominations and cast a unanimous ballot for Russell Pomeroy for the position of 2012 Treasurer; and to nominate Rachel Nelson as Secretary, close nominations and cast a unanimous ballot for Rachel

Nelson for the position of 2012 Secretary.

A roll call vote was taken:

Yeas: 7 (Kowalski; Schulert; Anderson; Lottie; Picardat; Spencer; Wilson)

Nays: 0

Absent: 0

Motion carried.

There was a motion by Mr. Wilson, supported by Mr. Lottie to send a letter of appreciation to Mr. Kowalski for the four years that he served as Chair of the Airport Authority. Motion carried by unanimous vote.

The Chairman confirmed that each member had received a copy and had an opportunity to review the minutes from the regular meeting of the Airport Authority held on Monday, December 12, 2011.

There was a motion by Mr. Anderson, supported by Mr. Picardat to approve the Airport Authority regular meeting minutes of Monday, December 12, 2011, as presented. Motion carried by unanimous vote.

The Bylaws Committee reported that Mr. Picardat and Mr. Schulert met with the City Manager regarding possible changes to the bylaws, specifically the possible elimination of the City's seat on the Airport Authority. This issue will be discussed at a City Council work session on January 10, 2012. Mr. Lind noted that there are three issues that need to be cleared up from the 1997 transfer of the airport from joint City/County ownership to sole County ownership. Mr. Lind outlined these issues in his email correspondence to Mr. Deisch (APPENDIX A). Mr. Deisch stated that he feels the joint discussions are good. Mr. Marshall does not feel that the City should relinquish their spot on the Airport Authority.

There was no report from the Promotion Committee or the Engineer of Record RFP Committee.

The Authority next reviewed the December 2011 Accounts Payable Report (APPENDIX B). Mr. Pomeroy noted that the Manistee Chamber of Commerce payment is for annual dues. It was noted that the Airport Authority gets a discount on insurance for being a Chamber member, and this outweighs the annual dues cost. The Industrial Marketing payment is for parts for the plow truck.

There was a motion by Mr. Kowalski, supported by Mr. Wilson to approve the December 2011 Accounts Payable Report and authorize payment of the outstanding invoices totaling \$26,273.14.

A roll call vote was taken:

Yeas: 7 (Wilson; Spencer; Picardat; Lottie; Anderson; Schulert; Kowalski)

Nays: 0

Absent: 0

Motion carried.

The Authority next reviewed the December 2011 Financial Statement (APPENDIX C) which includes a Balance Sheet, a Statement of Revenue and Expenses, and a running account of the Passenger Facility Charges collected. Mr. Spencer requested that the auto rental income be separated by company.

There was a motion by Mr. Wilson, supported by Mr. Spencer to approve the December 2011 Financial Statement. Motion carried by unanimous vote.

Mr. Pomeroy provided an updated September 2011 financial report (APPENDIX D). The auditors made a few adjustments and this report was provided for informational purposes. The audit report should be completed sometime during January 2011. Mr. Pomeroy asked if the Airport Authority would like a presentation from the auditors, and noted that this would not cost anything additional. Airport Authority members stated that they would like a presentation. Mr. Pomeroy will find out if the auditors are available for the February meeting.

Sheets were handed out showing airplane passenger numbers for 2011 as well as the previous six years (APPENDIX E), and the Orchard Beach Aviation rent information (APPENDIX F). There were no Airport incidents to report. Mr. Lind presented a report on airfares which compares flights from Manistee, Traverse City and Grand Rapids for travel in January 2012 (APPENDIX G). Bookings have been slowing, but Mr. Lind expects that Frontier will have approximately 1,100 passengers in January. He does have some concern that there might be cancellations due to the length of the runway if there is significant winter weather.

Mr. Lind informed the Authority that Galaxy Electric installed the LED lights in the entryway which shine on the mural. This was previously approved by the Airport Authority. Galaxy Electric also replaced out of reach light bulbs and did various smaller fixes in the terminal and on the runway lights. Mr. Lind also discussed the high electrical usage with Galaxy Electric. They believe the problem might be an unbalanced load with the three phase service, and stated that this is a common issue. Galaxy Electric will return to measure across the breakers and find out where the load is coming from. Mr. Lottie stated that he would like the Airport Authority to look into installing LED parking lot lights.

Mr. Lind reported that the parking lot project is almost completed. A final punch list of items will be finished in the spring. The t-hangar project has been started, with the frame almost completed. It was noted that when the concrete for the foundation was poured, the construction crew left for the night without covering the concrete. It's possible that the concrete froze, and a core sample will be taken to test if this happened. If the concrete froze, the contractor will have to start over with the project. Mr. Lind stated that he has been pleased with how Prein & Newhof, the Airport Authority's engineering firm, has handled the situation.

Mr. Lind has still been working with MDOT on the right-of-way approvals to remove trees off the north side of the airport. He is waiting to hear back from the FAA on details of what they found during their flight check to know exactly which areas need to be cleared.

Enterprise has signed their agreement with the Airport Authority for renting cars from the airport, however, they are "going dark" until spring since business has slowed. There are high costs to operate without a local presence, but they were happy with the summer level of business. Mr. Spencer stated that he was disappointed since this means that for the time being, there still aren't online car rentals available from the airport. Mr. Lind noted that Mowry's rentals have not slowed as much, and they are able to provide an adequate number of rental vehicles during the winter months.

Mr. Lind stated that the Alternate EAS proposal was submitted on January 5, 2012. Local letters of support from Manistee County, the Manistee Area Chamber of Commerce, the Manistee County Convention and Visitors Bureau, and the Alliance for Economic Success were included. Mr. Lind is also anticipating support letters from Senator Levin, Senator Stabenow, and the Michigan Department of Transportation. Mr. Lind is concerned that there may be negative effects if the lapse in service goes beyond mid-May. Initial feedback has indicated that the subsidy level requested may be an issue. Public Charters and Charter Air Transport are reluctant to commit significant dollars (purchasing equipment, signing leases at Chicago Midway, hiring, training, etc.) until the DOT has approved the Alternate EAS proposal.

Meeting dates and times for 2012 were discussed.

There was a motion by Mr. Spencer, supported by Mr. Anderson that the Airport Authority will meet on the second Monday of the month at 10:00 A.M. in the conference room at the airport for 2012, except for the November meeting, which will be held on the third Monday of the month at 10:00 A.M. in the conference room at the airport. Motion carried by unanimous vote.

With there being no further business to come before the Authority, the meeting was adjourned at approximately 11:20 A.M.

Respectfully submitted,

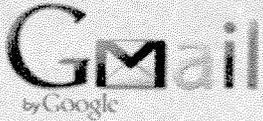
Rachel Nelson, Airport Authority Secretary

Visit: www.manisteecountymi.gov

to view Calendar of Events, County Board Agendas and Minutes, Committee Meeting Reports (under Board of Commissioners), Airport Authority Minutes (under More Departments and Services), etc.

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APPENDIX A



Manistee Airport [REDACTED]

City of Manistee and County of Manistee Agreement regarding Manistee Airport

Manistee Airport [REDACTED]

Tue, Jan 3, 2012 at 12:19 PM

To: [REDACTED]

Cc: "Thomas D. Kaminski" [REDACTED], Paul Schuler [REDACTED]

City Manager Mitch Deisch,

The Manistee Blacker Airport Authority board earlier this year (September 12th, 2011) formed a committee whose purpose was to update the By-Laws of the Airport Authority. It was during that process that some questions arose that have led to this letter to your office.

The current By-Laws of the Airport Authority (adopted October 12th, 1998) specify a seven (7) member board with all members being appointed by the Manistee County Board of Commissioners, with the following makeup, three (3) members being County Commissioners, three (3) members being at-large appointments, and one (1) member being recommended by the City of Manistee City Council for appointment.

Knowing that the Airport used to be jointly owned by the City of Manistee and the County of Manistee, and even earlier in time solely owned by the City of Manistee, clearly the City of Manistee has been instrumental in making the Manistee Airport what it is today. However it is also true that in 1997 the City of Manistee determined that it was in its best interests to turn over control of the airport to the County of Manistee, and in 2007 the City ceased to have any financial obligation to the airport. So in light of the fact that the City of Manistee no longer has any ownership or financial obligation to the Airport Authority the question arises as to what role the City of Manistee should have in regards to the Airport moving forward.

On November 2nd, 2011 the By-Law committee recommended changes to the By-Laws of the Airport Authority that among other things would remove the City of Manistee recommended board seat and replace it with an additional at-large seat. The By-Law committee then recommended that the full Airport Authority Board consider the changes at its November 14th, 2011 meeting.

At the November 14th meeting after much discussion on the proposed By-Law changes including a summary of the history of the City of Manistee's role in the airport from County Administrator Tom Kaminski, the board directed me to contact the City of Manistee to help determine the best path forward with regards to the proposed By-Law changes. The Airport Authority Board then tabled the proposed By-Law changes.

Subsequent to that meeting, after researching more of the documents

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available from the time of the transfer agreement between the City of Manistee and the County of Manistee, I believe the following issues need clarification and/or resolution:

1) The Airport Transfer Agreement dated May 6th, 1997 states "If an advisory board exists, the City shall be proportionately represented."

At the time this Airport Transfer Agreement was adopted, the future structure of the governance for the Airport was still to be determined. It wasn't until later in the year (1997) that an Airport Transition Committee recommended that the Airport retain its current structure as an Authority. As an Authority an 'advisory board' doesn't technically exist, however, one would conclude that the intent of this language was that the city should retain some voice in the operations of the airport after the transfer regardless of what form of governance was ultimately decided. Given that during this time frame the resulting By-Laws of the Airport Authority established the current board structure with one board seat recommended by the City, it would appear that that one seat met the intention of 'proportionately represented.'

2) The Airport Transfer Agreement dated May 6th, 1997 specifies a series of payments from the City to the County over a period of 10 years ending in 2007. Other than this, there is no specified term to the agreement.

It is clear that the length of this agreement would be for at least 10 years, given the payment structure specified in the Airport Transfer Agreement. It is also obvious why the City would wish to retain 'proportionate representation' while it still had a financial obligation to the Airport. However it is unclear if the intent was for this agreement to end with the end of the financial obligation, or if it was to remain in perpetuity. Specifically was the airport to maintain 'proportionate representation' from the City in perpetuity, or only while the financial obligation of the City remained?

3) The Airport Transfer Agreement retains to the City some mineral rights under certain circumstances: "In the event that the property shall cease to be used for airport purposes. or if oil and gas interests are developed from the properties such that the Royalty or other incomes generated therefrom exceed the reasonable needs of the Airport, the City of Manistee shall retain the right to have 1/3 of all mineral interests, including gas and oil, re-assigned to it."

It is unclear if these mineral rights being withheld by the city are recorded anywhere other than this agreement. The concern being that if at some point in the distant future the situation were to occur in which this clause would be relevant, would anyone involved in the process at that time know this restriction existed? No one currently involved in the airport knew of this clause until researching the representation issue. Finally, it is unclear if a constraint like this is a violation of the Federal Grant conditions agreed to by the airport.

As a result of all that has transpired and the perceived ambiguity of the Airport Transition Agreement, it would be my recommendation that a new agreement between the City and the County be drafted that

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specifies the intended continued role the City desires to have (if any) in the future operations and structure of the airport.

sincerely,
Barry Lind
Airport Director
Manistee County Blacker Airport

Attachments: Airport Transition Agreement.PDF, Airport Transition Resolution.PDF

Cc: Tom Kaminski
Paul Schulert
Dale Picardat

2 attachments

 **Airport Transition Agreement.PDF**
278K

 **Airport Transition Resolution.PDF**
92K

MANISTEE COUNTY BLACKER AIRPORT

DECEMBER 2011 ACCOUNTS PAYABLE

CHECK #	VENDOR NAME	AMOUNT
	BARRY LIND	\$ 3,376.53
	CONSUMERS ENERGY	\$ 2,552.51
	A T & T	\$ 19.91
	MICHCON (DTE ENERGY)	\$ 414.14
	GOCKERMAN, WILSON, SAYLOR	\$ -
	NAPA AUTO PARTS	\$ -
	ACE HARDWARE	\$ 206.82
	FASTENAL	\$ 124.62
	DIRECT TV	\$ 89.97
	PIPER MCCREDIE AGENCY	\$ -
	MANISTEE CHAMBER OF COMMERCE	\$ 345.00
	BLUE GLOBES, LLC	\$ 177.13
	INDUSTRIAL MARKETING	\$ 1,056.10
	PRIMARY AIRPORT SERVICES	\$ -
	STATE OF MICHIGAN	\$ -
	TOTAL	\$ 8,362.73
	ADVERTISING INVOICES	
	MS CREATIVE SERVICES	\$ -
	TOTAL	\$ -
	ORCHARD BEACH AVIATION	\$ 17,910.41
	REGULAR HOURS 300 @ 15.50	4,650.00
	MAINTENANCE HOURS 95.5 @ 15.50	1,480.25
	PART 139 LABOR	11,630.16
	INTERNET	150.00
	GRAND TOTAL	\$ 26,273.14

MANISTEE COUNTY BLACKER AIRPORT

DECEMBER 2011 REVENUE & EXPENSES			BUDGET REMAINING		75%
INCOME:	CURRENT MONTH	YEAR-TO DATE	ANNUAL BUDGET	BALANCE \$	%
HANGER RENTAL	\$ 2,185.00	\$ 5,235.00	\$ 22,000.00	\$ 16,765.00	76%
LANDING FEES - GREAT LAKES/FRONTIER	\$ 17,667.39	\$ 53,002.17	\$ 212,008.00	\$ 159,005.83	75%
LANDING FEES - GENERAL AVIATION	\$ 54.00	\$ 99.00	\$ 1,250.00	\$ 1,151.00	92%
AUTO RENTAL SPACE	\$ 4,378.17	\$ 4,859.63	\$ 10,000.00	\$ 5,140.37	51%
OFFICE RENT	\$ 955.00	\$ 2,865.00	\$ 11,460.00	\$ 8,595.00	75%
COUNTY OF MANISTEE	\$ 4,583.00	\$ 23,749.00	\$ 105,000.00	\$ 81,251.00	77%
COUNTY OF MANISTEE-MARKETING	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 5,000.00	50%
CONTRIBUTIONS-MARKETING			\$ 5,000.00	\$ 5,000.00	100%
PASSENGER FACILITY CHARGES	\$ 5,636.41	\$ 11,355.00	\$ 50,000.00	\$ 38,645.00	77%
FUEL SALES	\$ 649.14	\$ 1,026.66	\$ 6,600.00	\$ 5,573.34	84%
SIGN LEASE	\$ -	\$ -	\$ 3,800.00	\$ 3,800.00	100%
MISCELLANEOUS	\$ 450.00	\$ 450.00	\$ 1,000.00	\$ 550.00	100%
TOTAL INCOME	\$ 41,558.11	\$ 107,641.46	\$ 438,118.00	\$ 330,476.54	75%
EXPENSES:					
PERSONNEL - MANAGEMENT	\$ 3,376.53	\$ 10,129.59	\$ 40,518.00	\$ 30,388.41	75%
PERSONNEL - OPERATIONS & MAINTENANCE	\$ 17,760.41	\$ 53,335.49	\$ 222,000.00	\$ 168,664.51	76%
DUES & FEES	\$ 345.00	\$ 345.00	\$ 800.00	\$ 455.00	57%
SUPPLIES	\$ 331.44	\$ 755.55	\$ 3,000.00	\$ 2,244.45	75%
UTILITIES	\$ 3,206.62	\$ 5,689.65	\$ 38,000.00	\$ 32,310.35	85%
FUEL	\$ -	\$ 1,527.32	\$ 9,000.00	\$ 7,472.68	83%
REPAIRS & MAINTENANCE	\$ 1,233.23	\$ 7,590.84	\$ 12,000.00	\$ 4,409.16	37%
CONTRACTED SERVICES	\$ -	\$ 306.15	\$ 2,000.00	\$ 1,693.85	85%
LEGAL	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00	100%
AUDIT	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	100%
ADVERTISING	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	0%
TELEPHONE	\$ 19.91	\$ 60.94	\$ 300.00	\$ 239.06	80%
INSURANCE	\$ -	\$ 1,621.00	\$ 21,000.00	\$ 19,379.00	92%
TRAINING (FIRE FIGHTER)	\$ -	\$ -	\$ -	\$ -	0%
EQUIPMENT	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	0%
BOOKKEEPING	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	100%
PFC EXPENSES	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	100%
MISCELLANEOUS	\$ -	\$ 950.48	\$ 1,000.00	\$ 49.52	5%
	\$ 26,273.14	\$ 82,312.01	\$ 438,118.00	\$ 355,805.99	81%
EXCESS REVENUE OVER/(UNDER) EXPENDITURES	\$ 15,284.97	\$ 25,329.45			
BALANCE ON HAND - AIRPORT FUND					
BEGINNING BALANCE 12/01/11	\$ 35,080.98				
DECEMBER RECEIPTS	\$ 37,875.18				
NOVEMBER DISBURSEMENTS	\$ (30,726.88)				
	\$ 42,229.28				

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MANISTEE COUNTY BLACKER AIRPORT

DECEMBER 2011 BALANCE SHEET

ASSETS	12/31/2011	11/30/2011
CASH	\$ 42,229.28	\$ 35,080.98
CASH - PFC ACCOUNT	\$ 76,736.36	\$ 73,549.10
ACCOUNTS RECEIVABLE		
FRONTIER AIRLINES	\$ 17,667.39	\$ 17,667.39
AUTO RENTAL	\$ -	
MISC.	\$ 1,739.09	\$ 793.42
TOTAL ASSETS	\$ 138,372.12	\$ 127,090.89
LIABILITIES	12/31/2011	11/30/2011
ACCOUNTS PAYABLE - TRADE	\$ 26,273.14	\$ 30,726.88
ACCOUNTS PAYABLE - COUNTY	\$ -	\$ -
PREPAID HANGER RENT	\$ -	\$ -
TOTAL LIABILITIES	\$ 26,273.14	\$ 30,726.88
FUND BALANCE	\$ 112,098.98	\$ 96,364.01
TOTAL LIABILITIES AND FUND BALANCE	\$ 138,372.12	\$ 127,090.89

PASSENGER FACILITY CHARGES COLLECTED THROUGH 12/31/2011	\$ 76,736.36
PFC FUNDS AVAILABLE	\$ 76,736.36
PUBLIC IMPROVEMENT FUND - CASH AVAILABLE AS OF 12/31/2011	\$ 683.39

APPENDIX D

MANISTEE COUNTY BLACKER AIRPORT REVISED

SEPTEMBER 2011 REVENUE & EXPENSES			BUDGET REMAINING		0%
INCOME:	CURRENT MONTH	YEAR-TO DATE	ANNUAL BUDGET	BALANCE \$	%
HANGER RENTAL	\$ 1,525.00	\$ 22,629.80	\$ 20,400.00	\$ (2,229.80)	-11%
LANDING FEES - GREAT LAKES/FRONTIER	\$ 17,667.39	\$ 213,405.99	\$ 212,882.00	\$ (523.99)	0%
LANDING FEES - GENERAL AVIATION	\$ 189.00	\$ 1,089.00	\$ 1,250.00	\$ 161.00	13%
AUTO RENTAL SPACE	\$ 674.80	\$ 7,075.68	\$ 5,000.00	\$ (2,075.68)	-42%
OFFICE RENT	\$ 955.00	\$ 11,460.00	\$ 11,460.00	\$ -	0%
COUNTY OF MANISTEE	\$ 9,583.00	\$ 115,000.00	\$ 115,000.00	\$ -	0%
FUEL SALES	\$ 1,054.65	\$ 7,338.73	\$ 6,500.00	\$ (838.73)	-13%
SIGN LEASE	\$ -	\$ 3,300.00	\$ 3,800.00	\$ 500.00	13%
INTEREST INCOME-PFC ACCOUNT	\$ -	\$ 104.24	\$ -	\$ (104.24)	0%
MISCELLANEOUS	\$ -	\$ 13,870.00	\$ 1,000.00	\$ (12,870.00)	100%
TOTAL INCOME	\$ 31,648.84	\$ 395,273.44	\$ 377,292.00	\$ (17,981.44)	-5%

EXPENSES:

PERSONNEL - MANAGEMENT	\$ 3,278.18	\$ 39,338.16	\$ 39,340.00	\$ 1.84	0%
PERSONNEL - OPERATIONS & MAINTENANCE	\$ 18,087.66	\$ 218,491.92	\$ 218,872.00	\$ 380.08	0%
DUES & FEES	\$ -	\$ 784.00	\$ 800.00	\$ 16.00	2%
SUPPLIES	\$ 298.78	\$ 2,669.93	\$ 4,000.00	\$ 1,330.07	33%
UTILITIES	\$ 2,485.18	\$ 37,357.00	\$ 35,000.00	\$ (2,357.00)	-7%
FUEL	\$ -	\$ 9,400.60	\$ 6,500.00	\$ (2,900.60)	-45%
REPAIRS & MAINTENANCE	\$ 479.21	\$ 15,987.40	\$ 10,000.00	\$ (5,987.40)	-60%
TERMINAL IMPROVEMENTS	\$ -	\$ -	\$ -	\$ -	0%
CONTRACTED SERVICES	\$ -	\$ 1,428.00	\$ 1,600.00	\$ 172.00	11%
LEGAL	\$ -	\$ 5,353.25	\$ 5,000.00	\$ (353.25)	-7%
AUDIT	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	0%
ADVERTISING	\$ -	\$ 19,938.35	\$ 5,880.00	\$ (14,058.35)	0%
TELEPHONE	\$ 18.60	\$ 302.73	\$ 300.00	\$ (2.73)	-1%
INSURANCE	\$ -	\$ 19,852.39	\$ 22,000.00	\$ 2,147.61	10%
TRAINING (FIRE FIGHTER)	\$ -	\$ 8,708.60	\$ 1,000.00	\$ (7,708.60)	0%
EQUIPMENT	\$ -	\$ -	\$ 19,500.00	\$ 19,500.00	0%
BOOKKEEPING	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	0%
NOTES PAYABLE	\$ -	\$ -	\$ -	\$ -	0%
TRANSFER OUT/FUND BALANCE	\$ -	\$ -	\$ -	\$ -	100%
MISCELLANEOUS	\$ -	\$ 1,752.28	\$ 3,000.00	\$ 1,247.72	42%
	\$ 24,647.61	\$ 385,864.61	\$ 377,292.00	\$ (8,572.61)	-2%

EXCESS REVENUE OVER/(UNDER) EXPENDITURES \$ 7,001.23 \$ 9,408.83

BALANCE ON HAND - AIRPORT FUND

BEGINNING BALANCE 09/01/11	\$ 46,481.29
SEPTEMBER RECEIPTS	\$ 14,932.82
AUGUST DISBURSEMENTS	<u>\$ (35,393.41)</u>
	<u>\$ 26,020.70</u>

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MANISTEE COUNTY BLACKER AIRPORT

SEPTEMBER 2011 BALANCE SHEET

ASSETS	9/30/2011	8/31/2011
CASH	\$ 26,020.70	\$ 46,481.29
CASH-PFC ACCOUNT	\$ 65,485.60	
ACCOUNTS RECEIVABLE		
FRONTIER AIRLINES	\$ 17,667.39	\$ -
AUTO RENTAL	\$ 674.80	\$ -
MISC.	\$ 1,568.65	\$ 2,083.88
TOTAL ASSETS	\$ 111,417.14	\$ 48,565.17
LIABILITIES	9/30/2011	8/31/2011
ACCOUNTS PAYABLE - TRADE	\$ 24,647.61	\$ 35,393.41
ACCOUNTS PAYABLE - COUNTY	\$ -	\$ -
PREPAID HANGER RENT	\$ -	\$ -
TOTAL LIABILITIES	\$ 24,647.61	\$ 35,393.41
FUND BALANCE	\$ 86,769.53	\$ 13,171.76
TOTAL LIABILITIES AND FUND BALANCE	\$ 111,417.14	\$ 48,565.17

PASSENGER FACILITY CHARGES COLLECTED THROUGH 09/30/2011 \$ 65,485.60

PFC FUNDS AVAILABLE \$ 65,485.60

BALANCE DUE TO MANISTEE COUNTY ON THE FUEL FARM AS OF: 9/30/2009 \$ 19,577.36

BALANCE DUE TO MANISTEE COUNTY ON THE FUEL FARM AS OF: 7/1/2010 \$ 16,228.49

BALANCE DUE TO MANISTEE COUNTY ON THE FUEL FARM AS OF: 9/30/2010 \$ -

PUBLIC IMPROVEMENT FUND - CASH AVAILABLE \$ 24,686.88

PAYOFF FUEL FARM FROM PUBLIC IMPROVEMENT FUND \$ (16,228.49)
(per Board of Commissioner action 7/20/2010)

STATE OF MICHIGAN - TAXIWAY LIGHTING PROJECT \$ (475.00)

STATE OF MICHIGAN - PAVEMENT MARKING PROJECT \$ (1,400.00)

STATE OF MICHIGAN - TAXIWAY LIGHTING PROJECT \$ (5,900.00)

PUBLIC IMPROVEMENT FUND - CASH AVAILABLE AS OF 09/30/2011 \$ 683.39

Manistee County Blacker Airport

		<i>Enplaned/Deplaned</i>																				
		2005		2006		2007		2008		2009		2010		2011								
		Out/In	Total	Out/In	Total	Out/In	Total	Out/In	Total	Out/In	Total	Out/In	Total	Out/In	Total							
Jan	MW	141/118	259	MW	150/101	251	MW	210/164	374	MW	234/169	403	GL	138/106	244	GL	212/145	357	GL	201/169	370	
Feb		183/147	330		137/133	270		198/184	382		215/200	413		112/93	205		196/150	346		202/194	396	
Mar		168/199	367		197/203	400		224/229	453		213/200	413		149/139	288		216/231	447		225/215	440	
Apr		132/152	284		191/218	409		183/239	422		18/38	56		119/140	259		272/255	527	GL	147/171	F9 486/389	1193
May		162/152	314		200/217	417		238/251	489		0/0	0		184/180	364		263/302	565		1454/1525	2979	
Jun		147/169	316		233/283	516		252/309	561	GL	94/113	207		166/213	379		311/366	677		1206/1342	2548	
Jul		232/208	440		318/332	650		340/348	688		278/301	579		388/439	827		521/551	1072		1595/1568	3163	
Aug		223/228	451		349/358	707		348/305	653		300/293	593		429/359	788		482/395	877		1833/1567	3400	
Sep		171/158	329		268/267	535		278/217	495		219/190	409		285/293	578		240/233	473		1332/1234	2566	
Oct		131/135	266		263/221	484		276/248	524		173/174	347		282/275	557		270/246	516		1024/1004	2028	
Nov		159/148	307		210/205	415		275/280	555		168/166	334		257/269	526		236/242	478		722/715	1437	
Dec		142/146	288		224/242	466		203/205	408		159/122	281		228/279	507		194/235	429		674/798	1472	
Total			3951			5520		6004	6004			4035		5522	5522		6764	6764			21992	

		<i>On-time Performance</i>													
		2005		2006		2007		2008		2009		2010		2011	
		Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time
Jan										13%/25%	62%	23%/22%	55%	15%/38%	48%
Feb										18%/16%	66%	13%/32%	55%	15%/28%	58%
Mar										8%/11%	79%	11%/19%	70%	21%/19%	60%
Apr										10%/16%	74%	13%/17%	70%	***	***
May										2%/10%	88%	12%/10%	78%	3%/25%	72%
Jun										7%/18%	75%	6%/26%	68%	6%/20%	74%
Jul										4%/16%	80%	5%/19%	76%	0%/37%	63%
Aug										2%/12%	86%	4%/5%	91%	0%/36%	64%
Sep										0%/9%	91%	18%/16%	66%	0%/23%	77%
Oct								11%/31%	57%	10%/8%	81%	15%/13%	72%	1%/5%	94%
Nov								13%/32%	55%	3%/10%	87%	16%/16%	68%	2%/11%	87%
Dec								36%/44%	20%	25%/39%	36%	32%/25%	43%	2%/15%	83%

APPENDIX E

ORCHARD BEACH AVIATION

December 2011

RENT

OFFICE	\$325.00	
HANGER	\$175.00	
FUEL	\$84.09	
LANDING FEES		
TWIN	\$9.00	(1 @ \$9)
JET	\$36.00	(2 @ \$18)
HANGER GROUND RENT	\$660.00	
WSI WEATHER SYSTEM USAGE		
	\$450.00	(Service Cancelled in October)
TOTAL	\$1739.09	
100	448.9 Gal	
JET	111.7 Gal	
TOTAL	560.6 Gal	

APPENDIX G

December Travel as of 01/08/12

Best Fares

	MBL	TVC	GRR
Atlanta (ATL)	513 F9/UA	379 DL	339 FL
Boston (BOS)	432 F9/UA	371 UA	295 UA
Dallas (DFW)	321 F9	411 UA	356 F9
Denver (DEN)	353 F9/UA	400 F9/UA	280 F9
Houston (HOU)	315 F9	460 AA	282 F9
Kansas City (MCI)	220 F9	287 AA	196 F9
Las Vegas (LAS)	374 F9	421 DL	331 UA
Los Angeles (LAX)	408 F9	473 UA	318 UA
Milwaukee (MKE)	201 F9	200 UA	98 F9
Minneapolis (MSP)	393 F9/UA	373 DL	356 F9/UA
New York Area (NYC)	271 F9	319 DL	196 DL
Orlando (MCO)	321 F9	325 AA	252 F9/UA
Philadelphia (PHL)	469 F9/UA	427 UA	356 F9
Phoenix (PHX)	318 F9	473 AA	328 UA
Portland (PDX)	408 F9	540 DL	340 UA
San Diego (SAN)	342 F9	517 UA	338 UA
San Francisco (SFO)	368 F9	473 UA	350 UA
Seattle (SEA)	368 F9	469 DL	360 UA
St Louis (STL)	417 F9/UA	484 DL	315 F9/UA
Washington DC Area (WAS)	299 F9	291 DL	196 F9

Average Fare	\$355.55	\$404.65	\$294.10
Change from last month	\$18.35	\$1.65	-\$18.70
Change from two months ago	-\$14.00	-\$14.55	-\$32.50
Fares Pulled 01/08/12 for travel 02/08/12 - 01/15/12			

Best Fares +7 days parking

	MBL	TVC	GRR
Atlanta (ATL)	513 F9/UA	419 DL	393 FL
Boston (BOS)	432 F9/UA	411 UA	349 UA
Dallas (DFW)	321 F9	451 UA	410 F9
Denver (DEN)	353 F9/UA	440 F9/UA	334 F9
Houston (HOU)	315 F9	500 AA	336 F9
Kansas City (MCI)	220 F9	327 AA	250 F9
Las Vegas (LAS)	374 F9	461 DL	385 UA
Los Angeles (LAX)	408 F9	513 UA	372 UA
Milwaukee (MKE)	201 F9	240 UA	152 F9
Minneapolis (MSP)	393 F9/UA	413 DL	410 F9/UA
New York Area (NYC)	271 F9	359 DL	250 DL
Orlando (MCO)	321 F9	365 AA	306 F9/UA
Philadelphia (PHL)	469 F9/UA	467 UA	410 F9
Phoenix (PHX)	318 F9	513 AA	382 UA
Portland (PDX)	408 F9	580 DL	394 UA
San Diego (SAN)	342 F9	557 UA	392 UA
San Francisco (SFO)	368 F9	513 UA	404 UA
Seattle (SEA)	368 F9	509 DL	414 UA
St Louis (STL)	417 F9/UA	524 DL	369 F9/UA
Washington DC Area (WAS)	299 F9	331 DL	250 F9

Average Fare	\$355.55	\$444.65	\$348.10
Change from last month	\$18.35	\$1.65	-\$18.70
Change from two months ago	-\$14.00	-\$14.55	-\$32.50

Parking Fees for one week are \$0 at Manistee, \$40 at Traverse City and \$54 at Grand Rapids