

MINUTES

Monday, August 8, 2011
10:00 A.M.

Manistee County Blacker Airport
Conference Room

Members Present: Ervin Kowalski, Chairperson; Paul Schulert, Vice-Chairperson; Duane Anderson; Glenn Lottie; Dale Picardat; Ross Spencer; and Bob Wilson

Members Absent: None

Others Present: Barry Lind, Airport Manager; George Saylor, Airport Legal Counsel; Ken Grabowski, Manistee News Advocate; and Rachel Nelson, Airport Authority Secretary

Ervin Kowalski, Chairperson, called the meeting to order at 10:00 A.M. Roll was taken by the Secretary.

The Chairman confirmed that each member had received a copy and had an opportunity to review the minutes from the regular meeting of the Airport Authority held on Monday, July 11, 2011.

There was a motion by Mr. Wilson, supported by Mr. Spencer to approve the Airport Authority regular meeting minutes of Monday, July 11, 2011, as presented. Motion carried by unanimous vote.

The Authority next reviewed the June 2011 Accounts Payable Report (APPENDIX A). Mr. Lind noted that the payment to Sparling Corporation is for the annual fuel farm inspection and filter changes.

There was a motion by Mr. Schulert, supported by Mr. Anderson to approve the June 2011 Accounts Payable Report and authorize payment of the outstanding invoices totaling \$34,444.96.

A roll call vote was taken:

Yeas: 7 (Kowalski; Schulert; Anderson; Lottie; Picardat; Spencer; Wilson)

Nays: 0

Absent: 0

Motion carried.

The Authority next reviewed the June 2011 Financial Statement (APPENDIX B) which includes a Balance Sheet, a Statement of Revenue and Expenses, and a running account of the Passenger Facility Charges collected.

There was a motion by Mr. Wilson, supported by Mr. Anderson to approve the June 2011 Financial Statement. Motion carried by unanimous vote.

The Authority next reviewed the July 2011 Accounts Payable Report (APPENDIX C). Mr. Lind noted that the payment to Reed-Joseph International is for pyrotechnics to scare birds; the payment to Edmondson Graphics is for decal work on the pickup and snowblower; the Confessco Fire Protection payment is the annual fire safety inspection; and the Weather Services International (WSI) payment is for weather services. Mr. Lind noted that he does not intend to renew the contract with WSI at the end of October

since many weather services are available for free now.

There was a motion by Mr. Lottie, supported by Mr. Picardat to approve the July 2011 Accounts Payable Report and authorize payment of the outstanding invoices totaling \$30,394.21.

A roll call vote was taken:

Yeas: 7 (Wilson; Spencer; Picardat; Lottie; Anderson; Schulert; Kowalski)

Nays: 0

Absent: 0

Motion carried.

The Authority next reviewed the July 2011 Financial Statement (APPENDIX D) which includes a Balance Sheet, a Statement of Revenue and Expenses, and a running account of the Passenger Facility Charges collected. Mr. Lind noted that the miscellaneous income line item is high due to the \$8,000 Revenue Sharing Board Grant reimbursement for the firefighter training. It was also noted that the fuel farm payoff is still being shown because the account has approximately \$700. This money will be used for the 5% local match for capital improvement projects and once the money is spent, it will not be shown on the report. The PFC funds can be used for the local match for grants.

There was a motion by Mr. Schulert, supported by Mr. Wilson to approve the July 2011 Financial Statement. Motion carried by unanimous vote.

There was no report from the Promotion Committee, but Mr. Lottie did note that a fly club recently stopped at the airport. It was noted that the newspaper should be contacted when events like this happen.

Mr. Anderson reported that the current standard green signs on US-31 are the best that MDOT can provide for the airport. They will be adding a sign at the corner of US-31 and M-55. The Authority discussed the airport entrance and the existing sign. After discussion,

There was a motion by Mr. Spencer, supported by Mr. Anderson to explore the cost to re-orient the current Manistee County Blacker Airport sign and identify the entrance road. Motion carried by unanimous vote.

The Authority next reviewed the proposed FY 2011/12 tentative budget (APPENDIX E). Mr. Lind stated that the increase in the budget compared to FY 2010/11 is deceiving because the income includes PFC funds, which are higher due to the increased passenger volume, and are put directly into the PFC fund for local grant matches. Hangar rental is projected to go up since there will be more hangars (one of the capital improvement projects). The subsidy from Manistee County has been requested to stay the same, however, \$10,000 will be used for marketing. Mr. Lind stated that marketing is the only stream of money that is not included in the budget. The Authority felt that all money should be shown on the budget, including the \$10,000 from the County and the \$5,000 Revenue Sharing Board grant that has been received. Mr. Lind stated that the equipment expense line item is not for anything specific.

There was a motion by Mr. Picardat, supported by Mr. Lottie to approve the tentative FY 2011/12 budget for Manistee County Blacker Airport, covering 10/1/11 through 9/30/12, including the additional marketing income and expense for a total budget of \$438,118.00.

Sheets were handed out showing airplane passenger numbers for 2011 as well as the previous six years (APPENDIX F), and the Orchard Beach Aviation rent information (APPENDIX G). Mr. Lind noted that the flight delays in July were mostly due to the short turnaround time for the afternoon flight (2:55 - 3:15 P.M.), which is hard to do when there are full flights. There were no Airport incidents to report. Mr. Lind presented a report on airfares which compares flights from Manistee, Traverse City and Grand Rapids for travel in September 2011 (APPENDIX H).

As previously discussed, Prein & Newhof took over for Peckahm Engineering, the airport's engineering

firm, on August 1, 2011. Mr. Lind has not noticed a difference since he's still dealing with the same people. Bids for the parking lot pavement project were due on August 5, 2011, but Mr. Lind has not heard anything from the State yet about the bids.

Mr. Lind reminded the Authority that they approved spending up to \$10,000 for fuel farm upgrades at last month's meeting. The quote from Sparling came back at \$15,000. Mr. Lind is trying to get a second bid, but Sparling is the only company in the State that works on airport fuel farms. Mr. Lind explained that Chautauqua/Frontier has three different departments that deal with fueling - the Fuel Quality Assurance Team, the Dispatch Group, and Frontier. Mr. Lind is waiting to hear back from Chautauqua/Frontier to see if they will purchase fuel at the airport if the upgrades are made. If the airport would have to purchase a fuel truck, this would be an additional expense of approximately \$30,000, and hard to justify since it wouldn't bring a lot of additional revenue. Mr. Lind broke down the \$15,000 cost: \$9,000 for re-plumbing to allow fuel to be filtered as it's offloaded; \$3,000 to clean the interior of the tank; \$1,000 for a physical interior inspection of the tank (annual item); \$1,000 to replace the hose; and \$1,000 for miscellaneous smaller items. Mr. Lind feels that spending \$15,000 is worthwhile if the airline will fuel at least once per month.

There was a motion by Mr. Spencer, supported by Mr. Anderson to spend up to \$15,000 from the Capital Improvement Fund for improvements to the fuel farm.

A roll call vote was taken:

Yeas: 7 (Schulert; Anderson; Lottie; Picardat; Spencer; Wilson; Kowalski)

Nays: 0

Absent: 0

Motion carried.

Mr. Lind informed the Authority that Frontier's advance bookings continue to be strong. Many August flights are sold out or close to being sold out. Bookings start to slow down in the last week of August and into September, but are still healthy.

Mr. Lind worked with MS Creative to submit a SCASDP grant application on August 2, 2011, for \$50,000 towards marketing in 2012. The airport currently has funds for advertising through November 2011. Marketing funds for 2012 will run through the length of the EAS contract, which will be up for renewal in April 2013. The current TV/cable ads will run periodically through November 2011. A new billboard will be installed on August 9, 2011 on the end of one of the hangars.

At the end of June 2011, Congress passed the 20th extension of the FAA reauthorization bill to expire on July 22, 2011. On July 22, 2011, Congress failed to extend the authorization and effectively shut down the FAA. On August 5, 2011, Congress passed the 21st extension of the FAA reauthorization bill to expire on September 16, 2011. So far, the airport has not felt any of the effects from what has been happening with the FAA.

On Sunday, August 7, 2011, the airport had 25 cars rented. The volume of rental cars has significantly increased since Enterprise began renting cars at the airport. Enterprise's online reservation system is not completely functional yet for the airport, but should be soon. Mr. Lind will approach Victorian City Car Port and Hertz in regards to signing a rental car concession agreement. There was discussion on whether or not Coastline Transportation, the Manistee Inn shuttle, the casino shuttle or Frontier's delayed baggage delivery service should have to sign a contract.

With there being no further business to come before the Authority, the meeting was adjourned at approximately 11:35 A.M.

Respectfully submitted,

Rachel Nelson, Airport Authority Secretary

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(under Board of Commissioners), etc.

MANISTEE COUNTY BLACKER AIRPORT

JUNE 2011 ACCOUNTS PAYABLE

CHECK #	VENDOR NAME	AMOUNT
	BARRY LIND	\$ 3,278.18
	CONSUMERS ENERGY	\$ 2,069.86
	A T & T	\$ 21.37
	MICHCON (DTE ENERGY)	\$ 323.60
	GOCKERMAN, WILSON, SAYLOR	\$ -
	BLARNEY CASTLE	\$ 1,478.48
	WEATHER SERVICES INTERNATIONAL	\$ -
	NAPA AUTO PARTS	\$ 262.55
	ACE HARDWARE	\$ 23.92
	FASTENAL	\$ 355.49
	DIRECT TV	\$ 178.98
	DAVID WILSON, CPA	\$ 1,500.00
	MANISTEE TIRE	\$ -
	PECKHAM ENGINEERING	\$ 50.00
	SPARLING CORPORATION	\$ 1,814.38
	PRIMARY AIRPORT SERVICES	\$ -
	K-MART	\$ 2.49
	TOTAL	\$ 11,359.30
	ADVERTISING INVOICES	
	MS CREATIVE SERVICES	\$ 3,783.00
	TOTAL	\$ 3,783.00
	ORCHARD BEACH AVIATION	\$ 19,302.66
	REGULAR HOURS 360 @ 15.00	5,400.00
	MAINTENANCE HOURS 141.5 @ 15.00	2,122.50
	PART 139 LABOR	11,630.16
	INTERNET	150.00
	GRAND TOTAL	\$ 34,444.96

MANISTEE COUNTY BLACKER AIRPORT

	JUNE 2011 REVENUE & EXPENSES		BUDGET REMAINING		25%
	CURRENT MONTH	YEAR-TO DATE	ANNUAL BUDGET	BALANCE \$	%
INCOME:					
HANGER RENTAL	\$ 1,125.00	\$ 13,279.80	\$ 20,400.00	\$ 7,120.20	35%
LANDING FEES - GREAT LAKES/FRONTIER	\$ 17,667.39	\$ 160,403.82	\$ 212,882.00	\$ 52,478.18	25%
LANDING FEES - GENERAL AVIATION	\$ 180.00	\$ 441.00	\$ 1,250.00	\$ 809.00	65%
AUTO RENTAL SPACE	\$ -	\$ 3,147.90	\$ 5,000.00	\$ 1,852.10	37%
OFFICE RENT	\$ 955.00	\$ 8,595.00	\$ 11,460.00	\$ 2,865.00	25%
COUNTY OF MANISTEE	\$ 9,583.00	\$ 86,247.00	\$ 115,000.00	\$ 28,753.00	25%
FUEL SALES	\$ 1,135.26	\$ 3,917.42	\$ 6,500.00	\$ 2,582.58	40%
SIGN LEASE	\$ -	\$ 3,300.00	\$ 3,800.00	\$ 500.00	13%
MISCELLANEOUS	\$ -	\$ 8,870.00	\$ 1,000.00	\$ (7,870.00)	-787%

TOTAL INCOME	\$ 30,645.65	\$ 288,201.94	\$ 377,292.00	\$ 89,090.06	24%
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EXPENSES:

PERSONNEL - MANAGEMENT	\$ 3,278.18	\$ 29,503.62	\$ 39,340.00	\$ 9,836.38	25%
PERSONNEL - OPERATIONS & MAINTENANCE	\$ 19,152.66	\$ 162,496.44	\$ 218,872.00	\$ 56,375.56	26%
DUES & MEETINGS	\$ -	\$ 345.00	\$ 800.00	\$ 455.00	57%
SUPPLIES	\$ 355.49	\$ 1,517.64	\$ 4,000.00	\$ 2,482.36	62%
UTILITIES	\$ 2,722.44	\$ 28,647.83	\$ 35,000.00	\$ 6,352.17	18%
FUEL	\$ 1,478.48	\$ 9,400.60	\$ 6,500.00	\$ (2,900.60)	-45%
REPAIRS & MAINTENANCE	\$ 2,100.85	\$ 12,193.31	\$ 10,000.00	\$ (2,193.31)	-22%
TERMINAL IMPROVEMENTS	\$ -	\$ -	\$ -	\$ -	0%
CONTRACTED SERVICES	\$ -	\$ 1,071.00	\$ 1,600.00	\$ 529.00	33%
LEGAL	\$ -	\$ 2,673.75	\$ 5,000.00	\$ 2,326.25	47%
AUDIT	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	0%
ADVERTISING	\$ 3,783.00	\$ 11,938.35	\$ 5,880.00	\$ (6,058.35)	0%
TELEPHONE	\$ 21.37	\$ 177.66	\$ 300.00	\$ 122.34	41%
INSURANCE	\$ -	\$ 19,941.39	\$ 22,000.00	\$ 2,058.61	9%
TRAINING (FIRE FIGHTER)	\$ -	\$ 8,708.60	\$ 1,000.00	\$ (7,708.60)	0%
EQUIPMENT	\$ -	\$ -	\$ 19,500.00	\$ 19,500.00	0%
BOOKKEEPING	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	100%
NOTES PAYABLE	\$ -	\$ -	\$ -	\$ -	0%
TRANSFER OUT/FUND BALANCE	\$ -	\$ -	\$ -	\$ -	100%
MISCELLANEOUS	\$ 52.49	\$ 1,646.13	\$ 3,000.00	\$ 1,353.87	45%

	\$ 34,444.96	\$ 291,761.32	\$ 377,292.00	\$ 85,530.68	23%
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EXCESS REVENUE OVER/(UNDER) EXPENDITURES	\$ (3,799.31)	\$ (3,559.38)
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BALANCE ON HAND - AIRPORT FUND

BEGINNING BALANCE 06/01/11	\$ 46,947.26
JUNE RECEIPTS	\$ 12,069.34
MAY DISBURSEMENTS	\$ (35,634.33)

	\$ 23,382.27
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B-2

MANISTEE COUNTY BLACKER AIRPORT

JUNE 2011 BALANCE SHEET

ASSETS	6/30/2011	5/31/2011
CASH	\$ 23,382.27	\$ 46,947.26
ACCOUNTS RECEIVABLE		
FRONTIER AIRLINES	\$ 17,667.39	\$ -
AUTO RENTAL	\$ -	\$ -
MISC.	\$ 1,815.26	\$ 915.34
TOTAL ASSETS	\$ 42,864.92	\$ 47,862.60
LIABILITIES	6/30/2011	5/31/2011
ACCOUNTS PAYABLE - TRADE	\$ 34,444.96	\$ 35,643.33
ACCOUNTS PAYABLE - COUNTY	\$ -	\$ -
PREPAID HANGER RENT	\$ -	\$ -
TOTAL LIABILITIES	\$ 34,444.96	\$ 35,643.33
FUND BALANCE	\$ 8,419.96	\$ 12,219.27
TOTAL LIABILITIES AND FUND BALANCE	\$ 42,864.92	\$ 47,862.60

PASSENGER FACILITY CHARGES COLLECTED THROUGH 06/30/2011	\$ 48,961.99
PFC FUNDS AVAILABLE	\$ 48,961.99
BALANCE DUE TO MANISTEE COUNTY ON THE FUEL FARM AS OF:	
9/30/2009	\$ 19,577.36
7/1/2010	\$ 16,228.49
9/30/2010	\$ -
PUBLIC IMPROVEMENT FUND - CASH AVAILABLE	\$ 24,686.88
PAYOFF FUEL FARM FROM PUBLIC IMPROVEMENT FUND (per Board of Commissioner action 7/20/2010)	\$ (16,228.49)
STATE OF MICHIGAN - TAXIWAY LIGHTING PROJECT	\$ (475.00)
STATE OF MICHIGAN - PAVEMENT MARKING PROJECT	\$ (1,400.00)
STATE OF MICHIGAN - TAXIWAY LIGHTING PROJECT	\$ (5,900.00)
PUBLIC IMPROVEMENT FUND - CASH AVAILABLE AS OF 06/30/2011	\$ 683.39

MANISTEE COUNTY BLACKER AIRPORT

JULY 2011 ACCOUNTS PAYABLE

CHECK #	VENDOR NAME	AMOUNT
	BARRY LIND	\$ 3,278.18
	CONSUMERS ENERGY	\$ 2,168.40
	A T & T	\$ 19.19
	MICHCON (DTE ENERGY)	\$ 58.45
	GOCKERMAN, WILSON, SAYLOR	\$ -
	JACKPINE BUSINESS CENTER	\$ 52.20
	WEATHER SERVICES INTERNATIONAL	\$ 357.00
	NAPA AUTO PARTS	\$ 23.99
	ACE HARDWARE	\$ 53.97
	FASTENAL	\$ 297.80
	DIRECT TV	\$ 86.99
	JASON THOMPSON LANDSCAPE & DESIGN	\$ 500.00
	FORBES SANITATION	\$ 180.00
	PECKHAM ENGINEERING	\$ 50.00
	EDMONDSON GRAPHICS	\$ 300.00
	PRIMARY AIRPORT SERVICES	\$ -
	REED-JOSEPH INTERNATIONAL	\$ 135.00
	COFESSCO FIRE PROTECTION	\$ 532.88
	TOTAL	\$ 8,094.05
	ADVERTISING INVOICES	
	MS CREATIVE SERVICES	\$ 3,500.00
	TOTAL	\$ 3,500.00
	ORCHARD BEACH AVIATION	\$ 18,800.16
	REGULAR HOURS 372 @ 15.00	5,580.00
	MAINTENANCE HOURS 96 @ 15.00	1,440.00
	PART 139 LABOR	11,630.16
	INTERNET	150.00
	GRAND TOTAL	\$ 30,394.21

MANISTEE COUNTY BLACKER AIRPORT

	JULY 2011 REVENUE & EXPENSES		BUDGET REMAINING		17%
	CURRENT MONTH	YEAR-TO DATE	ANNUAL BUDGET	BALANCE \$	%
INCOME:					
HANGER RENTAL	\$ 1,525.00	\$ 14,804.80	\$ 20,400.00	\$ 5,595.20	27%
LANDING FEES - GREAT LAKES/FRONTIER	\$ 17,667.39	\$ 178,071.21	\$ 212,882.00	\$ 34,810.79	16%
LANDING FEES - GENERAL AVIATION	\$ 234.00	\$ 675.00	\$ 1,250.00	\$ 575.00	46%
AUTO RENTAL SPACE	\$ 289.25	\$ 3,437.15	\$ 5,000.00	\$ 1,562.85	31%
OFFICE RENT	\$ 955.00	\$ 9,550.00	\$ 11,460.00	\$ 1,910.00	17%
COUNTY OF MANISTEE	\$ 9,583.00	\$ 95,830.00	\$ 115,000.00	\$ 19,170.00	17%
FUEL SALES	\$ 1,007.78	\$ 4,925.20	\$ 6,500.00	\$ 1,574.80	24%
SIGN LEASE	\$ -	\$ 3,300.00	\$ 3,800.00	\$ 500.00	13%
MISCELLANEOUS	\$ -	\$ 8,870.00	\$ 1,000.00	\$ (7,870.00)	-787%
TOTAL INCOME	\$ 31,261.42	\$ 319,463.36	\$ 377,292.00	\$ 57,828.64	15%

EXPENSES:

PERSONNEL - MANAGEMENT	\$ 3,278.18	\$ 32,781.80	\$ 39,340.00	\$ 6,558.20	17%
PERSONNEL - OPERATIONS & MAINTENANCE	\$ 18,650.16	\$ 181,146.60	\$ 218,872.00	\$ 37,725.40	17%
DUES & MEETINGS	\$ -	\$ 345.00	\$ 800.00	\$ 455.00	57%
SUPPLIES	\$ 350.00	\$ 1,867.64	\$ 4,000.00	\$ 2,132.36	53%
UTILITIES	\$ 2,463.84	\$ 31,111.67	\$ 35,000.00	\$ 3,888.33	11%
FUEL	\$ -	\$ 9,400.60	\$ 6,500.00	\$ (2,900.60)	-45%
REPAIRS & MAINTENANCE	\$ 1,725.84	\$ 13,919.15	\$ 10,000.00	\$ (3,919.15)	-39%
TERMINAL IMPROVEMENTS	\$ -	\$ -	\$ -	\$ -	0%
CONTRACTED SERVICES	\$ 357.00	\$ 1,428.00	\$ 1,600.00	\$ 172.00	11%
LEGAL	\$ -	\$ 2,673.75	\$ 5,000.00	\$ 2,326.25	47%
AUDIT	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	0%
ADVERTISING	\$ 3,500.00	\$ 15,438.35	\$ 5,880.00	\$ (9,558.35)	0%
TELEPHONE	\$ 19.19	\$ 196.85	\$ 300.00	\$ 103.15	34%
INSURANCE	\$ -	\$ 19,941.39	\$ 22,000.00	\$ 2,058.61	9%
TRAINING (FIRE FIGHTER)	\$ -	\$ 8,708.60	\$ 1,000.00	\$ (7,708.60)	0%
EQUIPMENT	\$ -	\$ -	\$ 19,500.00	\$ 19,500.00	0%
BOOKKEEPING	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	100%
NOTES PAYABLE	\$ -	\$ -	\$ -	\$ -	0%
TRANSFER OUT/FUND BALANCE	\$ -	\$ -	\$ -	\$ -	100%
MISCELLANEOUS	\$ 50.00	\$ 1,696.13	\$ 3,000.00	\$ 1,303.87	43%
	\$ 30,394.21	\$ 322,155.53	\$ 377,292.00	\$ 55,136.47	15%

EXCESS REVENUE OVER/(UNDER) EXPENDITURES \$ 867.21 \$ (2,692.17)

BALANCE ON HAND - AIRPORT FUND

BEGINNING BALANCE 07/01/11 \$ 23,382.27
 JULY RECEIPTS \$ 13,667.51
 JUNE DISBURSEMENTS \$ (34,444.96)

\$ 2,604.82

D-2

MANISTEE COUNTY BLACKER AIRPORT

JULY 2011 BALANCE SHEET

ASSETS	7/31/2011	6/30/2011
CASH	\$ 2,604.82	\$ 23,382.27
ACCOUNTS RECEIVABLE		
FRONTIER AIRLINES	\$ 35,334.78	\$ 17,667.39
AUTO RENTAL	\$ -	\$ -
MISC.	\$ 1,741.78	\$ 1,815.26
TOTAL ASSETS	\$ 39,681.38	\$ 42,864.92
LIABILITIES	7/31/2011	6/30/2011
ACCOUNTS PAYABLE - TRADE	\$ 30,394.21	\$ 34,444.96
ACCOUNTS PAYABLE - COUNTY	\$ -	\$ -
PREPAID HANGER RENT	\$ -	\$ -
TOTAL LIABILITIES	\$ 30,394.21	\$ 34,444.96
FUND BALANCE	\$ 9,287.17	\$ 8,419.96
TOTAL LIABILITIES AND FUND BALANCE	\$ 39,681.38	\$ 42,864.92

PASSENGER FACILITY CHARGES COLLECTED THROUGH 07/31/2011	\$ 55,097.72
PFC FUNDS AVAILABLE	\$ 55,097.72
BALANCE DUE TO MANISTEE COUNTY ON THE FUEL FARM AS OF: 9/30/2009	\$ 19,577.36
BALANCE DUE TO MANISTEE COUNTY ON THE FUEL FARM AS OF: 7/1/2010	\$ 16,228.49
BALANCE DUE TO MANISTEE COUNTY ON THE FUEL FARM AS OF: 9/30/2010	\$ -
PUBLIC IMPROVEMENT FUND - CASH AVAILABLE	\$ 24,686.88
PAYOFF FUEL FARM FROM PUBLIC IMPROVEMENT FUND (per Board of Commissioner action 7/20/2010)	\$ (16,228.49)
STATE OF MICHIGAN - TAXIWAY LIGHTING PROJECT	\$ (475.00)
STATE OF MICHIGAN - PAVEMENT MARKING PROJECT	\$ (1,400.00)
STATE OF MICHIGAN - TAXIWAY LIGHTING PROJECT	\$ (5,900.00)
PUBLIC IMPROVEMENT FUND - CASH AVAILABLE AS OF 07/31/2011	\$ 683.39

MANISTEE COUNTY BLACKER AIRPORT 11/12 PROPOSED BUDGET

INCOME:	10/11 BUDGET	11/12 BUDGET	CHANGE	PERCENT CHANGE
HANGER RENTAL	\$ 20,400.00	\$ 22,000.00	\$ 1,600.00	8%
LANDING FEES - AIRLINE	\$ 212,882.00	\$ 212,008.00	\$ (874.00)	0%
LANDING FEES - GENERAL AVIATION	\$ 1,250.00	\$ 1,250.00	\$ -	0%
AUTO RENTAL SPACE	\$ 5,000.00	\$ 10,000.00	\$ 5,000.00	100%
OFFICE RENT	\$ 11,460.00	\$ 11,460.00	\$ -	0%
COUNTY OF MANISTEE	\$ 115,000.00	\$ 105,000.00	\$ (10,000.00)	-9%
PASSENGER FACILITY CHARGES	\$ 12,000.00	\$ 50,000.00	\$ 38,000.00	0%
FUEL SALES	\$ 6,500.00	\$ 6,600.00	\$ 100.00	2%
SIGN LEASE	\$ 3,800.00	\$ 3,800.00	\$ -	0%
MISCELLANEOUS	\$ 1,000.00	\$ 1,000.00	\$ -	0%
TOTAL INCOME	<u>\$ 389,292.00</u>	<u>\$ 423,118.00</u>	<u>\$ 33,826.00</u>	<u>9%</u>

EXPENSES:

PERSONNEL - MANAGEMENT	\$ 39,340.00	\$ 40,518.00	\$ 1,178.00	3%
PERSONNEL - OPERATIONS & MAINT.	\$ 218,872.00	\$ 222,000.00	\$ 3,128.00	1%
DUES & MEETINGS	\$ 800.00	\$ 800.00	\$ -	0%
SUPPLIES	\$ 4,000.00	\$ 3,000.00	\$ (1,000.00)	-25%
UTILITIES	\$ 35,000.00	\$ 38,000.00	\$ 3,000.00	9%
FUEL	\$ 6,500.00	\$ 9,000.00	\$ 2,500.00	38%
REPAIRS & MAINTENANCE	\$ 10,000.00	\$ 12,000.00	\$ 2,000.00	20%
EQUIPMENT	\$ 19,500.00	\$ 5,000.00	\$ (14,500.00)	-74%
CONTRACTED SERVICES	\$ 1,600.00	\$ 2,000.00	\$ 400.00	25%
LEGAL	\$ 5,000.00	\$ 4,000.00	\$ (1,000.00)	-20%
AUDIT	\$ 1,500.00	\$ 1,500.00	\$ -	0%
TRAINING (FIRE FIGHTER)	\$ 1,000.00	\$ -	\$ (1,000.00)	0%
ADVERTISING	\$ 5,880.00	\$ 10,000.00	\$ 4,120.00	
TELEPHONE	\$ 300.00	\$ 300.00	\$ -	0%
INSURANCE	\$ 22,000.00	\$ 21,000.00	\$ (1,000.00)	-5%
BOOKKEEPING	\$ 3,000.00	\$ 3,000.00	\$ -	0%
TRANSFER OUT - PFC	\$ 12,000.00	\$ 50,000.00	\$ 38,000.00	317%
FUND BALANCE	\$ -	\$ -	\$ -	0%
MISCELLANEOUS	\$ 3,000.00	\$ 1,000.00	\$ (2,000.00)	-67%
	<u>\$ 389,292.00</u>	<u>\$ 423,118.00</u>	<u>\$ 33,826.00</u>	<u>9%</u>

Manistee County Blacker Airport

APPENDIX F

	2005		2006		Enplaned/Deplaned			2008		2009		2010		2011	
	Out/In	Total	Out/In	Total	2007			Out/In	Total	Out/In	Total	Out/In	Total	Out/In	Total
	MW		MW		MW	Out/In	Total	MW	Out/In	GL	Total	GL	Total	GL	Total
Jan	141/118	259	150/101	251	210/164	374	234/169	403	138/106	244	212/145	357	201/169	370	
Feb	183/147	330	137/133	270	198/184	382	215/200	413	112/93	205	196/150	346	202/194	396	
Mar	168/199	367	197/203	400	224/229	453	213/200	413	149/139	288	216/231	447	225/215	440	
Apr	132/152	284	191/218	409	183/239	422	18/38	56	119/140	259	272/255	527	147/171	299	
May	162/152	314	200/217	417	238/251	489	0/0	0	184/180	364	263/302	565	F9 486/389	1193	
Jun	147/169	316	233/283	516	252/309	561	GL 94/113	207	166/213	379	311/366	677	1454/1525	2979	
Jul	232/208	440	318/332	650	340/348	688	278/301	579	388/439	827	521/551	1072	1206/1342	2548	
Aug	223/228	451	349/358	707	348/305	653	300/293	593	429/359	788	482/395	877	1595/1568	3163	
Sep	171/158	329	268/267	535	278/217	495	219/190	409	285/293	578	240/233	473			
Oct	131/135	266	263/221	484	276/248	524	173/174	347	282/275	557	270/246	516			
Nov	159/148	307	210/205	415	275/280	555	168/166	334	257/269	526	236/242	478			
Dec	142/146	288	224/242	466	203/205	408	159/122	281	228/279	507	194/235	429			
Total		3951		5520		6004		4035		5522		6764		11089	

	2005		2006		On-time Performance			2008		2009		2010		2010	
	Cancel/Delay	On-time	Cancel/Delay	On-time	2007			Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time
					Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay	On-time	Cancel/Delay
Jan										13%/25%	62%	23%/22%	55%	15%/38%	48%
Feb										18%/16%	66%	13%/32%	55%	15%/28%	58%
Mar										8%/11%	79%	11%/19%	70%	21%/19%	60%
Apr										10%/16%	74%	13%/17%	70%	***	***
May										2%/10%	88%	12%/10%	78%	3%/25%	72%
Jun										7%/18%	75%	6%/26%	68%	6%/20%	74%
Jul										4%/16%	80%	5%/19%	76%	0%/37%	63%
Aug										2%/12%	86%	4%/5%	91%		
Sep										0%/9%	91%	18%/16%	66%		
Oct								11%/31%	57%	10%/8%	81%	15%/13%	72%		
Nov								13%/32%	55%	3%/10%	87%	16%/16%	68%		
Dec								36%/44%	20%	25%/39%	36%	32%/25%	43%		

ORCHARD BEACH AVIATION

June 2011

RENT

OFFICE	\$325.00	
HANGER	\$175.00	
FUEL	\$1135.26	
LANDING FEES		
TWIN	\$36.00	(4 @ \$9)
JET	\$144.00	(8 @ \$18)
TOTAL	\$1815.26	
100	1692.4 Gal	
JET	5876.0 Gal	
TOTAL	7568.4 Gal	

G-2

ORCHARD BEACH AVIATION

July 2011

RENT

OFFICE	\$325.00	
HANGER	\$175.00	
FUEL	\$1007.78	
LANDING FEES		
TWIN	\$18.00	(2 @ \$9)
JET	\$216.00	(12 @ \$18)
TOTAL	\$1741.78	
100	3769.8 Gal	
	(956 B-17)	
JET	3904.7 Gal	
TOTAL	7674.5 Gal	

September Travel as of 8/6/11

Best Fares

	MBL	TVC	GRR
Atlanta (ATL)	434 F9/UA	438 DL	358 FL
Boston (BOS)	233 F9	276 DL	210 DL
Dallas (DFW)	223 F9	406 UA	283 F9
Denver (DEN)	253 F9	450 AA	262 F9
Houston (HOU)	361 F9	535 DL	262 UA
Kansas City (MCI)	203 F9	294 DL	223 F9
Las Vegas (LAS)	337 F9	356 DL	293 F9
Los Angeles (LAX)	343 F9	346 DL	282 DL
Milwaukee (MKE)	121 F9	255 DL	181 F9
Minneapolis (MSP)	213 F9	347 US	253 F9
New York Area (NYC)	233 F9	308 DL	234 DL
Oriando (MCO)	317 F9/UA	324 DL	231 F9
Philadelphia (PHL)	297 F9	326 DL	263 DL
Phoenix (PHX)	223 F9	356 DL	290 DL
Portland (PDX)	391 F9	429 DL	306 UA
San Diego (SAN)	325 F9	366 DL	303 DL
San Francisco (SFO)	333 F9	464 DL	313 DL
Seattle (SEA)	403 F9/UA	474 DL	325 DL
St Louis (STL)	183 F9	316 AA	228 F9
Washington DC Area (WAS)	273 F9	244 DL	144 UA
Average Fare	\$284.95	\$365.50	\$262.20
Fares Pulled 8/6/11 for travel 9/7/11 - 9/14/11			

Best Fares +7 days parking

	MBL	TVC	GRR
Atlanta (ATL)	434 F9/UA	478 DL	412 FL
Boston (BOS)	233 F9	316 DL	264 DL
Dallas (DFW)	223 F9	446 UA	337 F9
Denver (DEN)	253 F9	490 AA	316 F9
Houston (HOU)	361 F9	575 DL	316 UA
Kansas City (MCI)	203 F9	334 DL	277 F9
Las Vegas (LAS)	337 F9	396 DL	347 F9
Los Angeles (LAX)	343 F9	386 DL	336 DL
Milwaukee (MKE)	121 F9	295 DL	235 F9
Minneapolis (MSP)	213 F9	387 US	307 F9
New York Area (NYC)	233 F9	348 DL	288 DL
Orlando (MCO)	317 F9/UA	364 DL	285 F9
Philadelphia (PHL)	297 F9	366 DL	317 DL
Phoenix (PHX)	223 F9	396 DL	344 DL
Portland (PDX)	391 F9	469 DL	360 UA
San Diego (SAN)	325 F9	406 DL	357 DL
San Francisco (SFO)	333 F9	504 DL	367 DL
Seattle (SEA)	403 F9/UA	514 DL	379 DL
St Louis (STL)	183 F9	356 AA	282 F9
Washington DC Area (WAS)	273 F9	284 DL	198 UA
Average Fare	\$284.95	\$405.50	\$316.20

Parking Fees for one week are \$0 at Manistee, \$40 at Traverse City and \$54 at Grand Rapids
 Fares Pulled 8/6/11 for travel 9/7/11 - 9/14/11